



Southern Ohio Educational Service Center

135 N. High Street • Hillsboro, Ohio 45133 • 937-393-1331 • Fax: 937-393-5394
www.soesc.k12.oh.us

Robert Dalton
Superintendent

Deanne Link
Supervisor

Alleyn Unversaw
Treasurer

Dear Home Schooling Parent:

The Southern Ohio Educational Service Center will process all requests for excuses from compulsory attendance for home instruction for the following school districts: Bright Local, Fairfield Local, Lynchburg-Clay Local, Miami Trace Local, and Adams County/Ohio Valley School Districts.

The Ohio Administrative Code 3301-34-03 states in part, "The superintendent shall review the information submitted within fourteen calendar days of receipt thereof and shall determine if it is in compliance." Parents planning on providing home education should allow adequate time for review. Incomplete notifications may need to be resubmitted and will require additional time to review (up to 14 calendar days) upon resubmission. It is recommended that notification be submitted at least three weeks prior to the start of the school year. School start dates can be obtained by contacting our office at 937-393-1331 or by contacting your local school. Students not properly excused are required to attend school until excused from compulsory attendance.

If a child was home educated during the 2008-2009 school year, an evaluation form completed by a licensed teacher or test results from a standardized test on each child's achievement must also be submitted.

Please note that you are not required by law to include your telephone number or school district in which you live. This information helps facilitate the notification process. Knowing the school district, for instance, allows us to notify schools in a timely manner that certain students are excused from compulsory attendance.

If you have any questions please contact me at 937-393-1331.

Sincerely,

Kimberly Douglas

Kimberly Douglas
Home Education Coordinator

Enclosures