

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR MEETING

July 27, 2010

The Southern Ohio Educational Service Center Governing Board met on Tuesday, July 27, 2010 at 7:00 p.m. at the Southern Ohio ESC in Clinton County for its regular monthly meeting. Members present were Mr. Lane, Mr. Luck, Mr. Peck, Mr. West, Mrs. Williams and Mr. Wilt along with Roy Alleyn Unversaw Jr., Treasurer and Tony Long, Superintendent. Mr. Clawson, Mr. Mount and Mr. Shell were not in attendance.

REVISION AND/OR APPROVAL OF THE MEETING AGENDA (Resolution #2552)

It was moved by Mr. Luck and seconded by Mrs. Williams to approve the agenda as revised.

The board members present unanimously approved the motion. Vice President of the board, Mr. Wilt, declared the motion carried.

MINUTE APPROVAL (Resolution #2553)

It was moved by Mr. Lane and seconded by Mr. Luck that the June 22 meeting minutes be approved as revised.

Three board members approved the motion with abstentions from Mr. Peck and Mr. Williams. Vice President of the board, Mr. Wilt, declared the motion carried.

Meeting was opened for public participation. None received.

GREAT OAKS ITCD REPORT

Mr. Lane updated the board on the Great Oaks ITCD. The following are highlights from his report:

A summary of the July 2010 board of directors meeting was given to each SOESC board member. Some of the highlights are:

1. 3,170 students are enrolled in the workforce development programs.
2. Last year 42,874 adults enrolled in programs or received services at Great Oaks; another 27,653 attended meetings or events at Great Oaks.
3. 96.2% of the 2010 class had passed all parts of the Ohio Graduation Test.

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR MEETING

July 27, 2010

LEGISLATIVE LIAISON REPORT

Mr. Peck referred to the Ohio School Boards Association publication, *The Link*, Volumes 20 issue 6 and 7 to update the board on Ohio's legislative matters. The following bullets are highlights from his report:

- The final version of SB 210 (Healthy Choices, Healthy Education Act) contains provisions such as providing free breakfast to all students eligible for free and reduced lunches, requiring physical education teachers to be licensed in physical education, and creating a state council to address obesity. The bill also contains a voluntary pilot program rather than mandating costly physical activity.
- The Center for Community Solutions, a non-profit social services research group, released a study on Ohio's taxes. The report identifies a budget deficit for FY 12 – 13 from \$6 to \$7 billion dollars.
- SB 181, which addresses mine reclamation, became the vehicle to correct several policy and funding related items. Some of the provision impacting education include:
 - Changes to appropriations for primary and secondary education to ensure compliance with the Federal American Recovery and Investment Act,
 - Changes to adequate yearly progress (AYP) so that a district failing to meet AYP for the same two subgroups for three consecutive years would drop only one rating.
 - Specifies that a board of education is exempt from property taxes on real property or personal property owned by or leased to the board for a lease term of at least 50 years.

FINANCIAL REPORTS

Mr. Unversaw reviewed the monthly reports with the board.

Mr. West arrived.

APPROVAL OF PAID BILLS (Resolution #2554)

It was moved by Mrs. Williams and seconded by Mr. Peck that the paid bills be approved as presented, for a total of \$961,457.84 (total of 204 checks written).

The board members present unanimously approved the motion. Vice President of the board, Mr. Wilt, declared the motion carried.

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR MEETING

July 27, 2010

TREASURER DISCUSSION ITEMS

1. FDIC was permanently increased to \$250,000.00.
2. Mr. Unversaw will be leading an ESC Funding Committee which will make recommendations to the State Funding Advisory Council (HB1).
3. The cash flow statement ended 6/30/2010 was reviewed with the board. The statement will be included in the board packets quarterly as requested.

PERSONNEL ITEMS: ESC (Resolution #2555)

Upon the recommendation of Superintendent Long, it was moved by Mr. Luck and seconded by Mr. West to approve a reduction in force due to a reduction in the number of pupils to which the Board of Education is required to provide services, effective August 30, 2010, for the following personnel:

<u>Name</u>	<u>Position</u>
Neoma Gregory	Teacher's Aide

The board members present unanimously approved the motion. Vice President of the board, Mr. Wilt, declared the motion carried.

EMPLOYMENT OF PERSONNEL (Resolution #2556)

Upon the recommendation of Superintendent Long, it was moved by Mrs. Williams and seconded by Mr. Lane to approve the following personnel as listed to be assigned by the superintendent pending proper licensure, Ohio Bureau of Criminal Investigation Check and Federal Bureau of Investigation Background Check:

O.R.C. 3319.08 CERTIFICATED CONTRACT

<u>Name</u>	<u>Tentative Position</u>	<u>Contract Dates</u>	<u>Salary Schedule/ Step/Rate</u>
Larry J. Corbin	Teacher (H.C. Alternative School)	SY 2010-11	A/O M \$34,044.00

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR MEETING

July 27, 2010

O.R.C. 3319.081 CLASSIFIED CONTRACT

<u>Name</u>	<u>Tentative Position</u>	<u>Contract Dates</u>	<u>Salary Schedule/ Step/Rate</u>
Bonnie Hankey	Parent Mentor	8/01/10-7/31/11	M/12 \$17.48 p/h

SUPPLEMENTAL CONTRACT

<u>Name</u>	<u>Tentative Position</u>	<u>Contract Dates</u>	<u>Rate</u>
Melissa Marsh	Tutor	2009-10 SY	\$12.00 p/h

O.R.C. 3319.08 SUBSTITUTE TEACHING CONTRACT

<u>Name</u>	<u>Tentative Position</u>	<u>Contract Dates</u>	<u>Schedule/Step Degree/Days</u>	<u>Amount</u>
JoAnne Lindsey	Substitute Teacher	2010-11 SY	Sub rate	\$90.00 per diem

The board members present unanimously approved the motion. Vice President of the board, Mr. Wilt, declared the motion carried.

APPROVE PAYMENT OF SEVERANCE PAY (Resolution #2557)

Upon the recommendation of Superintendent Long, it was moved by Mr. Luck and seconded by Mr. Peck to approve retirement severance payout for **Bob Paine** at the daily rate of \$317.770 x 35 days = \$11,121.95 to be paid through payroll upon evidence of retirement, effective July 1, 2010 per board policy GCPCA (certified). *Resignation approved at June 22, 2010 board meeting. Retirement: June 30, 2010.*

The board members present unanimously approved the motion. Vice President of the board, Mr. Wilt, declared the motion carried.

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR MEETING

July 27, 2010

APPROVAL OF HEALTH, DENTAL, VISION AND LIFE INSURANCE RATES (Resolution #2558)

Upon the recommendation of Superintendent Long, it was moved by Mr. Peck and seconded by Mr. West to approve employee health insurance from United Healthcare, employee dental insurance from Delta Dental and employee vision insurance from Vision Service Plan and employee life insurance from Sun Life for the period of October 1, 2010 through September 30, 2011 at the rates listed, effective October 1, 2010 subject to board policy GCBC and GDBC and corresponding board regulations GCBC-R and GDBC-R.

ESC Employees:

<u>Medical:</u>	<u>Family</u>	<u>Employee Plus Kids</u>	<u>Single</u>	<u>OH 28</u>
Monthly Rates	\$1,283.19	\$823.32	\$445.51	\$311.86
Board Contribution	\$1,039.38	\$666.89	\$400.96	---
Employee Contribution	\$243.81	\$156.43	\$44.55	\$311.86

Dental:

Monthly Rates	\$66.36	---	26.24
Board Contribution	\$66.36	---	26.24
Employee Contribution	---	---	---

Vision:

Monthly Rates	\$16.90	---	\$7.25
Board Contribution	\$16.90	---	\$7.25
Employee Contribution	---	---	---

Life:

\$ 0.105 per \$1,000.00 coverage.

The board members present unanimously approved the motion. Vice President of the board, Mr. Wilt, declared the motion carried.

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR MEETING

July 27, 2010

APPROVAL OF SERVICE CONTRACTS (Resolution #2559)

Upon the recommendation of Superintendent Long, it was moved by Mrs. Williams and seconded by Mr. West to approve the following service contracts as listed:

<u>Provider</u>	<u>Purchase Order</u>	<u>Service</u>	<u>Dates</u>	<u>Amount</u>	<u>Travel</u>
AT&T	2110056	Phone Usage/Repair Highland Co.	FY 2011	\$2,215.00	----
Blanchester Local Schools	2110109	Bus Driver Physicals	FY 2011	\$1,300.00	----
Bright Local Schools	2110062	Rent MH Classroom/ Sub/Field Trips	FY 2011	\$12,293.25	----
Bureau of Criminal I.D. & Investigation	2110046	BCI/FBI Fingerprints	FY 2011	\$6,000.00	----
Clermont County ESC	2110224	Safety & Violence Prevention Training	SY 2010-11	\$200.00	----
Clinton County Commissioners	2110068	Facility Rental (Alternative School)	FY 2011	\$12,000.00	----
Clinton-Massie Local Schools	2110110	Bus Driver Physicals	FY2011	\$1,000.00	----
Cogent Systems, Inc.	2110092	Webcheck License Renewal	FY 2011	\$800.00	----
CPI, Qualified Plan Consultants, Inc.	2110080	403b Monthly Fee Misc. Review Chg.	FY 2011	\$3,000.00	----
East Clinton Local Schools	2110072	Reimb. Truant Officer Mileage/Truant Officer Visits	FY 2011	\$900.00	----
East Clinton Local Schools	2110111	Bus Driver Physicals	FY 2011	\$1,000.00	----
Ennis, Roberts & Fischer	2110199	Professional Services	FY 2011	\$2,500.00	----
Fayette County Court of Common Pleas	2110081	Alternative Center	FY 2011	\$53,000.00	----
FedEx Express	2110090	Shipping Expense	FY 2011	\$1,100.00	----
Frontier North	2110042	Phone Service for Media Center	7/1/10-6/30/11	\$700.00	----

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR MEETING

July 27, 2010

Approval of Service Contracts (Cont.)

Frontier North	2110055	Phone Service for SOESC	7/1/10-6/30/11	\$2,775.00	----
Governmental Underwriters of America, Inc.	2110094	Annual Insurance Premium ESC/Hopewell	7/1/10-6/30/11	\$3,826.00	----
Great Oaks Institute of Technology	2110063	SOESC Rent	FY 2011	\$25,000.00	----
Highland County Commissioners	2110064	Facility Fee	7/1/10-6/30/11	\$4,365.00	----
Hillsboro City Schools	2110084	Substitute (Alt. School)	FY 2011	\$4,000.00	----
Ikon Office Solutions	2110095	Copier Lease	FY 2011	\$9,953.32	----
K & R Distributors	2110067	Water Cooler Lease (Alt. School)	FY 2011	\$120.00	----
Miami Trace Local Schools	2110079	Bus Driver Physicals, Supervisory Services, Professional Dev.	FY 2011	\$107,800.00	----
Pitney Bowes	2110117	Postage Meter Lease (Clinton Co.)	FY 2011	\$2,300.00	----
Pitney Bowes	2110197	Postage Meter Lease (Highland Co.)	FY 2011	\$1,194.00	----
Plattenburg & Associates	2110058	GAAP Conversion	FY 2010	\$9,000.00	----
Rambasek Realty, Inc. dba The Crystal Water Co.	2110066	Water Unit Rental	8/1/10-7/31/11	\$180.00	----
Royal Document Solution	2110096	Shredding Services	7/1/10-6/30/11	\$900.00	----
Spectrum Computer Products	2110043	Maintenance on HP Copier (Clinton/Highland Co.)	SY 2010-11	\$200.00	----
Spencer Enterprises, Inc.	2110083	E-rate filing contract	FY 2011	\$2,500.00	----
Joseph Trapp	2110011	Phone Maintenance (Clinton/Highland Co.)	FY 2011	\$1,000.00	----
Treasurer State of Ohio	2110051	Audit Fees	FY 2011	\$21,500.00	----
United States Postal Service	2110198	Postage for Meter (Highland Co.)	FY 2011	\$1,000.00	----

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR MEETING

July 27, 2010

Approval of Service Contracts (Cont.)

United States Postal Service	2110119	Postage for Meter (Clinton Co.)	FY 2011	\$4,500.00	----
Verizon Wireless	2110039	Wireless Internet Cards & Media Center Phone	7/1/10-6/30/11	\$1,350.00	----
Michelle Williamson	2110189	Safety & Violence Training	FY 2011	\$2,900.00	----
Wilmington Auto Sales	2110059	Vehicle Repair/Maintenance	FY 2011	\$600.00	----
Wilmington City Schools	2110071	Facility Rental/Substitute Costs	FY 2011	\$6,000.00	----
Barbara Yochum	2110190	Safety & Violence Prevention	FY 2011	\$2,800.00	----

The board members present unanimously approved the motion. Vice President of the board, Mr. Wilt, declared the motion carried.

AMENDMENT TO SOUTHERN OHIO ESC SECTION 125 PLAN (Resolution #2560)

Upon the recommendation of Superintendent Long, it was moved by Mr. Lane and seconded by Mrs. Williams to approve amendment to Southern Ohio Educational Service Center's Section 125 Flexible Benefit Plan effective March 30, 2010.

The board members present unanimously approved the motion. Vice President of the board, Mr. Wilt, declared the motion carried.

HOPEWELL REGIONAL ADVISORY BOARD (Resolution #2561)

Upon the recommendation of Superintendent Long, and the Hopewell Regional Advisory Board, it was moved by Mr. Luck and seconded by Mr. Peck to approve the following:

Approval of Reduction in Force

A reduction in force due to a reduction in the number of pupils to which the Board of Education is required to provide services, effective August 15, 2010 for the following personnel:

<u>Name</u>	<u>Position</u>
Betty Tackett	Interpreter
Teena Villars	Interpreter

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR MEETING

July 27, 2010

Employment of Personnel

Employment contracts for the following personnel subject to assignment by the Regional Director, and all contracts are subject to continuation of existing local, state, and/or federal funding; proper licensure; Ohio Bureau of Criminal Background Investigation Check and Federal Bureau of Investigation Background check (as needed):

Supplemental Limited Contracts

<u>Name</u>	<u>Tentative Position</u>	<u>Contract Dates</u>	<u>Rate</u>
Erin Bales	Provision of OT related work outcomes around caseloads, rubrics and evals.	7/1/10-6/30/11	\$40.12 p/h
Natalie Harper	Provision of OT related work outcomes around caseloads, rubrics and evals.	7/1/10-6/30/11	\$34.55 p/h
Shannon Tise	Provision of OT related work outcomes around caseloads, rubrics and evals.	7/1/10-6/30/11	\$61.72 p/h
Ron Thornbury	Provision of OT related work outcomes around caseloads, rubrics and evals.	7/1/10-6/30/11	\$54.06 p/h

Amendment to 2010-2011 Personnel Contracts:

O.R.C. 3319.08 Certificated Contract

<u>Name</u>	<u>Tentative Position</u>	<u>Effective Date</u>	<u>Current Contract</u>	<u>Revised Contract</u>
Amy Luttrell	Family Consultant/ Transition Specialist	7/1/10	Itinerant/2 B \$33,122.00	Itinerant +/2 B \$34,915.00

**Original Board Action Date: April 27, 2010*

Certificated Supplemental Limited Contract – Extended Service

<u>Name</u>	<u>Tentative Position</u>	<u>Effective Date</u>	<u>Current Contract</u>	<u>Revised Contract</u>
Amy Luttrell	Family Consultant/ Transition Specialist	7/1/10	Itinerant/2 B \$180.011 p/h	Itinerant +/2 B \$189.755 p/h

**Original Board Action Date: May 25, 2010*

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR MEETING

July 27, 2010

Approval of Medical Rates effective October 1, 2010:

Hopewell Employees:

<u>Medical:</u>	<u>Family</u>	<u>Employee Plus Kids</u>	<u>Single</u>	<u>OH 28</u>
Monthly Rates	\$1,283.19	\$823.32	\$445.51	\$311.86
Board Contribution	\$1,000.89	\$642.19	\$400.96	----
Employee Contribution	\$282.30	\$181.13	\$44.55	\$311.86

**Dental, Vision and Life Insurances are 100% board paid. Dental, Vision and Life insurance rates are the same as listed in VII Item #4.*

Service Contracts

<u>Provider</u>	<u>Purchase Order</u>	<u>Service</u>	<u>Dates</u>	<u>Amount</u>	<u>Travel</u>
AT & T	2110192	Telephone	8/2010-6/2011	\$8,400.00	----
Donald Bloom	2110171	Mowing	FY 2011	\$1,560.00	----
Ennis, Roberts & Fischer	2110195	Professional Services	FY 2011	\$900.00	----
Fayetteville-Perry Local Schools	2110188	State Personnel Dev. Grant Agreement	7/1/10-6/30/11	\$2,600.00	----
FedEx Ground, Inc.	2110194	Ground Shipping	SY 2010-11	\$350.00	----
Ferrell Gas	2110175	Heating Fuel/Smart Fill Fee	SY 2010-11	\$8,400.00	----
Governmental Underwriters of America, Inc.	2110094	Annual Insurance Premium ESC/Hopewell	7/1/10-6/30/11	*Refer to ESC Service Contracts	----
Highco, Inc.	2110170	Shredding Services	SY 2010-11	\$300.00	----
Highland County Water Company	2110173	Water Usage	SY 2010-11	\$720.00	----
Miami Trace Local Schools	2110186	State Personnel Dev. Grant Agreement	7/1/10-6/30/11	\$2,600.00	----

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR MEETING

July 27, 2010

Service Contracts (Cont.)

Pertuset Septic Service	2110174	Septic Tank Waste Removal/Tank Treatment	SY 2010-11	\$1,575.00	----
Phonak Hearing Systems	2110177	HA/FM Units Comprehensive Service Plan	SY 2010-11	\$734.60	----
Pitney Bowes Credit Corp.	2110193	Postage Meter Lease	SY 2010-11	\$1,452.00	----
Rumpke of Ohio, Inc.	2110168	Trash Removal	8/2010-6/2011	\$1,500.00	----
South Central Power Co.	2110176	Electricity	SY 2010-11	\$8,400.00	----
Teaching Strategies	2101359	Creative Curriculum for Preschool Teachers	8/23/10-8/26/10	\$15,385.96	----
Wilkin Heating & A.C. Co., Inc.	2110169	Planned Maintenance Agreement on AC/Heating Units	4/21/11-4/21/12	\$1,040.00	----
Wilmington City Schools	2110187	State Personnel Dev. Grant Agreement	7/1/10-6/30/11	\$2,600.00	----
Wilmington Security Systems	2110172	Security System Monitoring	9/1/10-8/31/11	\$180.00	----
Xerox Corporation	2110191	Copier Lease	SY 2010-11	\$26,463.68	

The board members present unanimously approved the motion. Vice President of the board, Mr. Wilt, declared the motion carried.

SUPERINTENDENT INFORMATION/DISCUSSION ITEMS

Mr. Long discussed the following with the board:

- A semi-annual bullying and intimidation report was presented with no incidents occurring during the January through July period.
- Board members were reminded about the upcoming Capital Conference.
- Shared a copy of the Clinton County Alternative Center article that was recently published in the Ohio Educational Service Center Association statewide newsletter.
- A thank you note from a Waddell Scholarship recipient was included in the packet.

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR MEETING

July 27, 2010

SUPERINTENDENT INFORMATION/DISCUSSION ITEMS (Cont.)

- Shared regional preliminary Ohio Achievement and Ohio Graduation Test results.
- Shared information concerning State Superintendent of Public Instruction, Deborah Delisle's budget request for the 2011-13 biennium budget.
- Invited board members to the SOESC Opening Day luncheon on August 13.
- Shared information concerning two deaths of the SOESC family members.
- Information related to Race to the Top Round Two was shared with board members and its potential impact on the SOESC.
- Shared a copy of a recent newspaper article concerning the Highland County Talented and Gifted Program field trip to Colonial Williamsburg.
- Shared that Ron Sexton, Superintendent at Wilmington City Schools request for retire/rehire was approved by Wilmington City Board of Education.
- Shared that Greg Hawk, Superintendent at Lynchburg-Clay for the past 19 years has announced his retirement effective 12/31/10. The L-C board of education has hired current Director of Instruction/Elementary Assistant Principal, Shane Shope, as Mr. Hawk's replacement.

ADJOURNMENT (Resolution #2562)

It was moved by Mr. West to adjourn to meet again in regular session on August 24, 2010 at **7:00 p.m.** at the Southern Ohio ESC in Wilmington.

The board members present unanimously approved the motion. Vice President of the board, Mr. Wilt, declared the motion carried.