

MINUTES OF THE SOUTHERN OHIO  
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING

REGULAR MEETING

June 28, 2011

---

The Southern Ohio Educational Service Center Governing Board met on Tuesday, June 28, 2011 at 7:00 p.m. at the Southern Ohio ESC in Clinton County for its regular monthly meeting. Members present were Mr. Clawson, Mr. Lane, Mr. Luck, Mr. Mount, Mr. Peck, Mr. West, Mrs. Williams and Mr. Wilt along with Roy Alleyn Unversaw Jr., Treasurer and Tony Long, Superintendent. Mr. Shell was not in attendance.

REVISION AND/OR APPROVAL OF THE MEETING AGENDA (Resolution #2695)

It was moved by Mr. Mount and seconded by Mr. Luck to approve the agenda as revised.

The board members present unanimously approved the motion. President of the board, Mr. Wilt, declared the motion carried.

MINUTE APPROVAL (Resolution #2696)

It was moved by Mr. Lane and seconded by Mr. Clawson that the May 24, 2011 meeting minutes be approved as presented.

The board members present unanimously approved the motion. President of the board, Mr. Wilt, declared the motion carried.

Meeting was opened for public participation. None received.

GREAT OAKS ITCD REPORT

Mr. Lane updated the board on the Great Oaks ITCD June 2011 meeting. The following are highlights from his report:

- Six hundred forty members of the class of 2011 that entered Great Oaks still needed to pass a portion of the Ohio Graduation Test. By May 2011, all but 40 students had passed the test.
- Dr. Robin White reported:
  - 2011 graduates earned 3,418 transferrable college credit hours and 558 college credentials.
  - The Help Centers served 269 students from 32 districts who were credit deficient. Eighty-three percent earned their high school diplomas.
  - Ninety-nine percent of employer respondents indicated they would hire another Great Oaks graduate with no reservation.
  - The graduation rate for the class of 2011 was 97%.
  - Over 49% of graduating students now continue their educations immediately.

0191

**MINUTES OF THE SOUTHERN OHIO  
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

**REGULAR MEETING**

**June 28, 2011**

---

LEGISLATIVE LIAISON REPORT

Mr. Peck referred to an Ohio School Boards Association email dated June 17<sup>th</sup>, 2011 to give the board a legislative update. The following bullets are highlights from his report:

- The Ohio General Assembly has some of the following concerns about the biennial budget:
  - Equitable distribution of any new revenues.
  - Electricity pre-purchase programs.
  - Teacher evaluations, merit pay and reductions in force.
  - Special education vouchers.
  - Expansion of choice and unintended consequences.
  - Discussion of Ohio Smart Schools Benchmark study.
  - Homeschooled eligibility in extracurricular activities.

Mr. Peck also commented that Ohio will have the largest cut in education when compared to all other states.

APPOINTMENT OF OSBA CAPITAL CONFERENCE DELEGATE AND ALTERNATE

Appointment by President Wilt of Mr. Lane as delegate and Mr. Luck as alternate to the 2011 OSBA Annual Business Meeting in Columbus on November 14, 2011.

BOARD MEMBER PARTICIPATION IN SOESC INSURANCE PLANS

Board Member, Roger West, elects to participate in Southern Ohio Educational Service Center's medical, dental and vision insurance plans effective July 1, 2011 as permitted under O.R.C. 3313.202.

FINANCIAL REPORTS

Mr. Unversaw reviewed the monthly reports with the board.

APPROVAL OF PAID BILLS (Resolution #2697)

It was moved by Mrs. Williams and seconded by Mr. Peck that the paid bills be approved as presented, for a total of \$606,772.96 (total of 152 checks written).

The board members present unanimously approved the motion. President of the board, Mr. Wilt, declared the motion carried.

**MINUTES OF THE SOUTHERN OHIO  
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

**REGULAR MEETING**

**June 28, 2011**

APPROPRIATION AMENDMENTS AND MODIFICATIONS - ALL FUNDS (Resolution #2698)

Whereas the Treasurer may need to make various appropriation changes at the close of the fiscal year, and whereas the fiscal changes cannot be approved by the board after June 30, per the recommendation of Treasurer Unyersaw and Superintendent Long, it was therefore moved by Mr. Luck and seconded by Mr. Mount to authorize the necessary end-of-fiscal-year appropriation amendments and modifications, and include these changes in detail in the minutes for June for FY11.

The board members present unanimously approved the motion. President of the board, Mr. Wilt, declared the motion carried.

APPROPRIATION RESOLUTION FOR FY12 BEGINNING JULY 1, 2011 - ALL FUNDS  
(Resolution #2699) [See Minute Pages #0207-0209]

Upon the recommendation of Treasurer Unversaw and Superintendent Long, it was moved by Mr. Clawson and seconded by Mrs. Williams to approve appropriations for all funds for Fiscal Year 2012 and to set the level of control by fund as presented.

The board members present unanimously approved the motion. President of the board, Mr. Wilt, declared the motion carried.

*Mr. Luck complemented the ESC and Region 14 Staff on the FY12 budget.*

APPROVAL OF INVESTMENT (Resolution #2700)

It was moved by Mr. Lane and seconded by Mr. West to approve the following investment as transacted by the treasurer:

<u>Date</u>	<u>Fund</u>	<u>Firm</u>	<u>Term</u>	<u>Rate</u>	<u>Amount</u>
6/1/2011	General	NB&T / GE Capital Financial	2-year	1.05%	\$240,000.00

The board members present unanimously approved the motion. President of the board, Mr. Wilt, declared the motion carried.

MINUTES OF THE SOUTHERN OHIO  
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING

0193

REGULAR MEETING

June 28, 2011

---

PERSONNEL ITEMS: ESC (Resolution #2701)

**Personnel Contract Resignation**

Upon the recommendation of Superintendent Long, it was moved by Mr. Luck and seconded by Mrs. Williams to approve the resignation of the following personnel:

**O.R.C. 3319.08 ~ CERTIFICATED CONTRACT**

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Betty Jean Hopkins	Special Education Pre-School Teacher	August 14, 2011

The board members present unanimously approved the motion. President of the board, Mr. Wilt, declared the motion carried.

**APPROVAL OF REDUCTION IN FORCE (Resolution #2702)**

Upon the recommendation of Superintendent Long, it was moved by Mr. Mount and seconded by Mr. Clawson to approve a reduction in force for financial reasons pursuant to Section 3319.17 of the Ohio Revised Code and board policy GCPA effective July 31, 2011 for the following personnel:

**CERTIFICATED CONTRACT ~ O.R.C. 3319.08**

<u>Name</u>	<u>Position</u>
Donna Ganahl	Alternative School Teacher (Highland Co.)

The board members present unanimously approved the motion. President of the board, Mr. Wilt, declared the motion carried.

**EMPLOYMENT OF PERSONNEL (Resolution #2703)**

Upon the recommendation of Superintendent Long, it was moved by Mr. Peck and seconded by Mr. Luck to approve the following contracts. All personnel are subject to assignment by the superintendent and all contracts are contingent upon continuation of existing local, state, and/or federal funding; proper licensure; Ohio Bureau of Criminal Background Investigation Check; Federal Bureau of Investigation Background Check (when required).

**MINUTES OF THE SOUTHERN OHIO  
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

**REGULAR MEETING**

June 28, 2011

**CERTIFICATED CONTRACTS ~ O.R.C. 3319.08**

<u>Name</u>	<u>Tentative Position</u>	<u>Date</u>	<u>Salary Schedule/ Step/Rate</u>
Heather Franks	Pre-School Teacher (East End @ Wilmington)	2011-12 SY	A/3 M \$38,521.00
Heidi Friend	Speech Language Pathologist (Clinton Co.)	2011-12 SY	A/2 B+ \$32,286.00

**SUBSTITUTE ADMINISTRATOR CONTRACTS ~ O.R.C. 3319.02**

<u>Name</u>	<u>Tentative Position</u>	<u>Contract Dates</u>	<u>Schedule/Step Degree</u>	<u>Amount</u>
J. David Barton	Substitute Administrator	2011-12 SY	B/10 M	\$268.65 per diem
Vicki Wilson	Ohio Principal Evaluator System Trainer	FY 2011 & FY 2012	*per OPES Grant	\$500.00 per diem

**SUBSTITUTE TEACHING CONTRACTS ~ O.R.C. 3319.08**

<u>Name</u>	<u>Tentative Position</u>	<u>Contract Dates</u>	<u>Schedule/Step Degree</u>	<u>Amount</u>
Tim Carr	Substitute Teacher	2011-12 SY	Sub rate	\$90.00 per diem
Dennis Mattingly	Substitute Teacher	2011-12 SY	Sub rate	\$90.00 per diem
James Sallee	Substitute Teacher	2011-12 SY	Sub rate	\$90.00 per diem
Emily Webb	Substitute Teacher	2011-12 SY	Sub rate	\$90.00 per diem

**SUBSTITUTE AIDE, SECRETARY & COURIER CONTRACTS ~ O.R.C. 3319.081**

<u>Name</u>	<u>Tentative Position</u>	<u>Contract Dates</u>	<u>Schedule/Step Degree</u>	<u>Amount</u>
Ruth Arvai	Substitute Secretary	2011-12 SY	M/0	\$10.25 p/h
Judy Cottle	Substitute Secretary	2011-12 SY	M/0	\$10.25 p/h
Donna Goldsberry	Substitute Secretary	2011-12 SY	M/0	\$10.25 p/h

0195

**MINUTES OF THE SOUTHERN OHIO  
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

**REGULAR MEETING**

**June 28, 2011**

---

**SUBSTITUTE AIDE, SECRETARY & COURIER CONTRACTS ~ O.R.C. 3319.081 (Cont.)**

<u>Name</u>	<u>Tentative Position</u>	<u>Contract Dates</u>	<u>Schedule/Step Degree</u>	<u>Amount</u>
Darrell Hollingsworth	Substitute Courier	2011-12 SY	L/0	\$8.52 p/h
Carol Ilg	Substitute Aide (Clinton Co. Alt. School)	2011-12 SY	L/0	\$8.52 p/h

**SUPPLEMENTAL CONTRACTS**

<u>Name</u>	<u>Responsibility</u>	<u>Contract Dates</u>	<u>Amount</u>
Kim Adams	LPDC Committee Member	2011-12 SY	\$15.00 p/h
Kim Carr	Speech Language Pathologist	2011-12 SY	A/15 M \$306.674 per diem 35 days
Barb Glass	Teacher of Gifted (East Clinton)	2011-12 SY	A/23 M \$331.005 per diem 3 days
Carol Foell	Teacher of Gifted (Clinton-Massie)	2011-12 SY	A/25 M \$339.120 per diem 3 days
Melissa Marsh	LPDC Committee Member	2011-12 SY	\$15.00 p/h
Melissa Marsh	Tutor (Bright Local)	2011-12 SY	\$12.00 p/h (As needed)
Linda Mattingly	LPDC Committee Member	2011-12 SY	\$15.00 p/h
Nancy McDermott	LPDC Committee Member	2011-12 SY	\$15.00 p/h

The board members present unanimously approved the motion. President of the board, Mr. Wilt, declared the motion carried.

MINUTES OF THE SOUTHERN OHIO  
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING

REGULAR MEETING

June 28, 2011

---

FY12 OHIO EDUCATIONAL SERVICE CENTER ASSOCIATION MEMBERSHIP  
(Resolution #2704)

Upon the recommendation of Superintendent Long, it was moved by Mrs. Williams and seconded by Mr. Lane to approve continued educational service center membership in the Ohio Educational Service Center Association (OESCA) for FY 2012, at a cost of \$5,938.00.

The board members present unanimously approved the motion. President of the board, Mr. Wilt, declared the motion carried.

FY12 ASSOCIATION OF EDUCATIONAL SERVICE AGENCIES MEMBERSHIP  
(Resolution #2705)

Upon the recommendation of Superintendent Long, it was moved by Mr. Luck and seconded by Mr. Peck to approve educational service center membership in the Association of Educational Service Agencies for FY 2012, at a cost of \$395.00.

The board members present unanimously approved the motion. President of the board, Mr. Wilt, declared the motion carried.

FY12 OHIO COALITION FOR EQUITY AND ADEQUACY OF SCHOOL FUNDING  
MEMBERSHIP (Resolution #2706)

Upon the recommendation of Superintendent Long, it was moved by Mr. Lane and seconded by Mr. West to approve continued membership in the Ohio Coalition of Equity and Adequacy of School Funding for FY 2012, at an annual membership cost of \$1,000.00.

The board members present unanimously approved the motion. President of the board, Mr. Wilt, declared the motion carried.

APPROVAL OF HEALTH, DENTAL, VISION AND LIFE INSURANCE RATES (Resolution #2707)

Upon the recommendation of Superintendent Long, it was moved by Mr. Peck and seconded by Mr. Clawson to approve employee health insurance from United Healthcare, employee dental insurance from Delta Dental and employee vision insurance from Vision Service Plan and employee life insurance from Sun Life for the period of October 1, 2011 through September 30, 2012 at the rates listed, effective October 1, 2011 subject to board policy GCBC and GDBC and corresponding board regulations GCBC-R and GDBC-R.

0197

MINUTES OF THE SOUTHERN OHIO  
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING

REGULAR MEETING

June 28, 2011

---

APPROVAL OF HEALTH, DENTAL, VISION AND LIFE INSURANCE RATES (Cont.)

**ESC Employees:**

<u>Medical:</u>	<u>Family</u>	<u>Employee Plus Kids</u>	<u>Single</u>	<u>OH 28</u>
Monthly Rates	\$1,419.21	\$910.59	\$492.73	\$344.91
Board Contribution	\$1,149.56	\$737.58	\$443.46	----
Employee Contribution	\$269.65	\$173.01	\$49.27	\$344.91

<u>Dental:</u>	<u>Family</u>	<u>Employee Plus Kids</u>	<u>Single</u>	<u>OH 28</u>
Monthly Rates	\$69.74	----	\$27.58	----
Board Contribution	\$69.74	----	\$27.58	----
Employee Contribution	----	----	----	----

<u>Vision:</u>	<u>Family</u>	<u>Employee Plus Kids</u>	<u>Single</u>	<u>OH 28</u>
Monthly Rates	\$16.90	----	\$7.25	----
Board Contribution	\$16.90	----	\$7.25	----
Employee Contribution	----	----	----	----

**Life:**

\$ 0.105 per \$1,000.00 coverage.

The board members present unanimously approved the motion. President of the board, Mr. Wilt, declared the motion carried.

**MINUTES OF THE SOUTHERN OHIO  
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

**REGULAR MEETING**

**June 28, 2011**

**APPROVAL OF PROVIDER CONTRACT (Resolution #2708)**

Upon the recommendation of Superintendent Long, it was moved by Mr. Luck and seconded by Mr. Peck to approve the following provider contract as listed:

<u>Client</u>	<u>Service</u>	<u>Dates</u>	<u>Amount</u>
InfOhio	Certified Coach Program	2011-12 SY	\$2,000.00

The board members present unanimously approved the motion. President of the board, Mr. Wilt, declared the motion carried.

**APPROVAL OF SERVICE CONTRACTS (Resolution #2709)**

Upon the recommendation of Superintendent Long, it was moved by Mr. West and seconded by Mrs. Williams to approve the following service contracts as listed:

<u>Service Contracts</u>					
<u>Provider</u>	<u>Purchase Order</u>	<u>Service</u>	<u>Dates</u>	<u>Amount</u>	<u>Travel</u>
Aim Education, Inc.	2120162	Learn 360 Yearly Subscriptions	2011-12 SY	\$5,242.50	----
Highland District Hospital	2110879	Bus Driver Physicals	June 2011	\$4,230.00	----
Multi Vendor	2110908	OPES – Travel Reimbursement	FY 2011 & FY 2012	\$5,000.00	----
OSU Endeavor Center	2110882	OPES Facility Rental	6/17/2011 8/12/2011	\$350.00	----
Xerox Corporation	2110907	Relocation of Xerox Equipment	7/11/11	\$275.00	----

The board members present unanimously approved the motion. President of the board, Mr. Wilt, declared the motion carried.

0199

MINUTES OF THE SOUTHERN OHIO  
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING

REGULAR MEETING

June 28, 2011

---

HOPEWELL REGIONAL ADVISORY BOARD (Resolution #2710)

Upon the recommendation of Superintendent Long and the Hopewell Regional Advisory Board, it was moved by Mr. Luck and seconded by Mr. West to approve the following:

**Personnel Resignation**

CERTIFICATED CONTRACTS ~ O.R.C. 3319.08

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Jacqueline Hunt-DeWeese	Classroom Teacher for Hearing Impaired/Deaf	June 9, 2011
Jessica Plummer	Itinerant Teacher for Hearing Impaired/Deaf	June 16, 2011
Kristen Ward	Itinerant Teacher for Hearing Impaired/Deaf	June 7, 2011

CLASSIFIED CONTRACT ~ O.R.C. 3319.081

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
M. Phyllis Campbell	Interpreter	June 7, 2011*

*\*for the purpose of retirement*

**Approval of Reduction in Force**

A reduction in force due to financial reasons effective July 1, 2011.

CERTIFICATED CONTRACTS ~ O.R.C. 3319.08

<u>Name</u>	<u>Position</u>
Diana Hilterbran	Math Coach

**Resolution for a Specialist License for Abbey Weaver**

An Alternative Administrative Specialist License for **Abbey Weaver** in the area of education, staff personnel and administration:

**MINUTES OF THE SOUTHERN OHIO  
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

**REGULAR MEETING**

June 28, 2011

**Resolution for a Specialist License for Abbey Weaver (Cont.)**

The Southern Ohio Educational Service Center (SOESC) Governing Board hereby requests that Abbey Weaver, Hearing Impaired/Deaf Education Team Leader, be issued an Alternative Administrative Specialist Educational Staff Personnel license for the 2011-12 school year. She will be providing supervision, evaluation and consultation to the HI/D staff members. The SOESC Governing Board understands that Abbey will be working under the alternative license during the upcoming school year. Abbey will conform to Ohio Department of Education Office of Licensure requirements to renew the alternative license or become fully licensed during the next two years.

**Personnel Contracts**

Employment contracts for the following personnel subject to assignment by the Regional Director, and all contracts are subject to continuation of existing local, state, and/or federal funding; proper licensure; Ohio Bureau of Criminal Background Investigation Check and Federal Bureau of Investigation Background check (as needed):

**O.R.C. 3319.081 Classified Contract**

<u>Name</u>	<u>Tentative Position</u>	<u>Contract Dates</u>	<u>Salary Schedule/Step/ Rate</u>
JoAnna Meyer	Substitute Support Staff	2011-12 SY	Clerical/0 \$7.71 p/h

**Supplemental Limited Contracts – Extended Service**

<u>Name</u>	<u>Tentative Position</u>	<u>Contract Dates</u>	<u>Salary Schedule/Step/ Rate/Days</u>
Lisa Barnhouse	Director	2011-12 SY	SST/15/D \$296.418 per diem 54 days
Marleen Bottoms	Classroom Teacher for Hearing Impaired/Deaf	2011-12 SY	Psych/7/M \$273.668 per diem 40 days
Natalie Green	Autism Resource Specialist & Team Leader	2011-12 SY	Autism/15/M \$315.832 per diem 64 days
Sherri Helterbrand	Consultant	2011-12 SY	SST/15/M \$296.418 per diem 64 days

0201

**MINUTES OF THE SOUTHERN OHIO  
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

**REGULAR MEETING**

**June 28, 2011**

**Supplemental Limited Contracts – Extended Service (Cont.)**

Amy Luttrell	Family Consultant/Transition Specialist	2011-12 SY	SST/3/M \$218.277 per diem 64 days
Linda Stepp	Consultant	2011-12 SY	SST/15/M \$296.418 per diem 21 days

**Supplemental Limited Contracts**

<u>Name</u>	<u>Tentative Position</u>	<u>Contract Dates</u>	<u>Rate</u>
Margie Brewer	LPDC Committee Member	2011-2012 SY	\$15.00 p/h
Debbie Goslin	LPDC Committee Member	2011-2012 SY	\$15.00 p/h
Sherri Helterbrand	LPDC Committee Member	2011-2012 SY	\$15.00 p/h
Rebecca Mason	Provision of Audiological Services to Help Me Grow Agencies	2011-2012 SY	\$39.18 p/h
Kim Range	LPDC Committee Member	2011-2012 SY	\$15.00 p/h
Ellen Ryan	LPDC Committee Member	2011-2012 SY	\$15.00 p/h
Abbey Weaver	Team Leader	2011-2012 SY	\$3,740.00
Rebecca Wise	LPDC Committee Member	2011-2012 SY	\$15.00 p/h

**Substitute Interpreter Contracts**

Student Extra Curricular Activities

<u>Name</u>	<u>Contract Dates</u>	<u>Rate</u>
M. Phyllis Campbell	2011-2012 SY	\$10.00 p/h
Margaret Helfinstine	2011-2012 SY	\$10.00 p/h
Felicia Lawson	2011-2012 SY	\$10.00 p/h
Danielle Meadows	2011-2012 SY	\$10.00 p/h
Betty Tackett	2011-2012 SY	\$10.00 p/h
Renea Trabue	2011-2012 SY	\$10.00 p/h
Kathy White	2011-2012 SY	\$10.00 p/h

*\*After 20 consecutive days at the same assignment, Substitute Interpreter's rate of pay is \$12.15 per hour.*

**MINUTES OF THE SOUTHERN OHIO  
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

**REGULAR MEETING**

**June 28, 2011**

**Substitute Interpreter Contracts**

HI/D Team, ETR, IEP Meetings

<u>Name</u>	<u>Contract Dates</u>	<u>Salary Schedule/Rate</u>
M. Phyllis Campbell	2011-2012 SY	Interp/0 \$17.29 p/h
Felicia Lawson	2011-2012 SY	Interp/0 \$17.29 p/h
Betty Tackett	2011-2012 SY	Interp/0 \$17.29 p/h
Renea Trabue	2011-2012 SY	Interp/0 \$17.29 p/h

**Amendment to 2011-2012 Personnel Contract:**

**O.R.C. 3319.08 Certificated Contract**

<u>Name</u>	<u>Tentative Position</u>	<u>Effective Date</u>	<u>Current Contract</u>	<u>Revised Contract</u>
Amy Luttrell	Family Consultant / Transition Specialist	7/1/11	Itinerant +3/ B+150 \$36,344.00 184 days	SST 3/M \$40,163.00 184 days

*\*Original Board Action Date: April 26, 2011*

**Payments of Severance Pay**

Approve retirement severance payout for **Lisa Barnhouse** at the daily rate of \$409.476 x 35 days = \$14,331.66 for post-retirement employer contributions (accumulated leave). Payment to be paid per the Southern Ohio Educational Service Center 403b retirement plan, Appendix G, on employee's behalf upon evidence of retirement effective June 30, 2011 per board policy GCPCA (certified).

*\*Resignation approved at March 22, 2011 board meeting.*

Approve retirement severance payout for **Pam Sebastian** at the daily rate of \$296.418 x 21.93 days = \$6,503.41 for post-retirement employer contributions (accumulated leave). Payment to be paid per the Southern Ohio Educational Service Center 403b retirement plan, Appendix G, on employee's behalf upon evidence of retirement effective June 29, 2011 per board policy GCPCA (certified).

*\*Resignation approved at May 24, 2011 board meeting.*

0203

**MINUTES OF THE SOUTHERN OHIO  
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

**REGULAR MEETING**

**June 28, 2011**

**Payments of Severance Pay (Cont.)**

Approve retirement severance payout for **Linda Roush** at the hourly rate of \$19.10 x (8 hrs. per day) x 35 days = \$5,348.00 for post-retirement employer contributions (accumulated leave). Payment to be paid per the Southern Ohio Educational Service Center 403b retirement plan, Appendix G, on her behalf to any vendor listed on Appendix A of the plan, upon evidence of retirement effective June 30, 2011 per board policy GDPCA (classified).

*\*Resignation approved at the March 22, 2011 board meeting*

Approve retirement severance payout for **M. Phyllis Campbell** at the hourly rate of \$23.84 x (7 hrs. per day) x 35 days = \$5,840.80 for post-retirement employer contributions (accumulated leave). Payment to be paid per the Southern Ohio Educational Service Center 403b retirement plan, Appendix G, on her behalf to any vendor listed on Appendix A of the plan, upon evidence of retirement effective June 30, 2011 per board policy GDPCA (classified). *\*Resignation to be approved at the June 28, 2011 board meeting*

*Unused vacation shall be paid out at the time of retirement per board policy GCBE (certified) or GDBE (classified) using the daily rate and not applicable to post retirement employer contributions.*

**Approval of Medical Rates effective October 1, 2011 - Hopewell Employees:**

<u>Medical:</u>	<u>Family</u>	<u>Employee Plus Kids</u>	<u>Single</u>	<u>OH 28</u>
Monthly Rates	\$1,419.21	\$910.59	\$492.73	\$344.91
Board Contribution	\$1,106.98	\$710.26	\$443.46	----
Employee Contribution	\$312.23	\$200.33	\$49.27	\$344.91

*\* Dental, Vision and Life insurance rates are the same as listed in Resolution #2707.*

**FY12 COOPERATIVE OR PROVIDER AGREEMENTS**

**SPECIAL EDUCATION COOPERATIVE AGREEMENT**

Adams Co./Ohio Valley School District	Greenfield Ex. Village School District
Blanchester Local School District	Hillsboro City School District
Bright Local School District	Lynchburg-Clay Local School District
Clinton Massie Local School District	Manchester Local School District
East Clinton Local School District	Miami Trace Local School District
Eastern Local School District	Ripley-Union-Lewis Huntington Local School District
Fairfield Local School District	Washington Court House City School District
Fayetteville-Perry Local School District	Western Brown Local School District
Georgetown Ex. Village School District	Wilmington City School District

**MINUTES OF THE SOUTHERN OHIO  
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

**REGULAR MEETING**

**June 28, 2011**

**FY12 COOPERATIVE OR PROVIDER AGREEMENTS (Cont.)**

**AUDIOLOGICAL SERVICES (Rebecca Mason)**

Adams, Brown Counties Economic Opportunity, Inc.

**EDUCATIONAL INTERPRETER SERVICES**

Adams Co./Ohio Valley School District (Kristi Merfert)

Adams Co./Ohio Valley School District (Debbie Goslin)

Wilmington City School District (Rebecca Wise)

Wilmington City School District (Sue Ruble)

**OFFICE SPACE (Jenny Powell)**

Hopewell Jobs for Ohio's Graduates, Inc.

**TEACHER LEADER PROGRAM SERVICES (Diane Tomlin OR Marin Applegate)**

Ross-Pike Educational Service Center

**EXECUTIVE DIRECTOR (Linda Allen)**

SATH, Inc.

**Service Contracts**

<u>Provider</u>	<u>Purchase Order</u>	<u>Service</u>	<u>Dates</u>	<u>Amount</u>	<u>Travel</u>
Battelle for Kids	2110899	Transformation Change in Education Presentation	8/1/11	\$1,100.00	----
Brickler & Eckler, Atty.	2110870	Special Education Law Update	8/1/11	\$500.00	----
Kelly Colliver	2110854	Child Abuse Recognition & Prevention	8/9/11	\$300.00	----
Creative Communicating	2110859	Light Tech Communication Books & Teach Me AAC (5 Teams)	SY 2011-12	\$850.00	----
Dataserv, LLC	2110902	Video Conferencing Equipment Maintenance Renewal	9/1/11-8/31/12	\$2,590.00	----
Highco, Inc.	2110898	Shredding	SY 2010-11	\$150.00	----
Wanda Holsted	2110853	CPR Presentation & First Aid Presentation	8/9/11 & 8/12/11	\$1,259.00	----
Kings Island Resort & Conference Center	2110900	Administrators Conference	8/1/-2/11	\$6,307.00	----

0205

**MINUTES OF THE SOUTHERN OHIO  
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

**REGULAR MEETING**

**June 28, 2011**

**Service Contracts (Cont.)**

<u>Provider</u>	<u>Purchase Order</u>	<u>Service</u>	<u>Dates</u>	<u>Amount</u>	<u>Travel</u>
Julie Krebs	2110855	Communicable Disease Recognition & Prevention	8/11/11	\$300.00	----
Anne Mikesell	2110871	High Quality Rigorous Math Instruction Presentation	8/2/11	\$400.00	----
Miller-Mason Paving Co.	2110878	Repair, Seal & Stripe Parking Lot	SY 2011-12	\$10,683.00	----
Network Solutions, Inc.	2110895	Domain Name Renewal	8/25/11-8/24/12	\$34.99	----
News-2-You, Inc.	2110856	Subscription Renewal	SY 2011-12	\$1,264.00	----
Northern Buckeye Ed. Council	2110897	Medianet Annual Licensing Fee	SY 2011-12	\$1,797.83	----
Ohio O.T. Association	2110894	Job Posting on website	SY 2011-12	\$100.00	----
Jeff Vernoy	2110872	College Readiness	8/2/11	\$100.00	----
Wilkin Heating & A/C	2110875	Maintenance Fees	SY 2010-11	\$400.00	----
Xerox Corporation	tba	Copier Lease	7/1/11 - 7/1/12	\$14,506.44	----

**Service Contract Amendment**

<u>Provider</u>	<u>Purchase Order</u>	<u>Service</u>	<u>Dates</u>	<u>Current Amount</u>	<u>Amended Amount</u>
Southern Ohio ESC	2110901	OIP Facilitation	8/2/10-6/30/11	\$72,618.00	\$94,769.00

\*Original Board Action Date: 8/24/10; Original Purchase Order #2110243

\*1<sup>st</sup> Board Action Amendment Date: 11/23/10; Purchase Order #2110520

The board members present unanimously approved the motion. President of the board, Mr. Wilt, declared the motion carried.

**MINUTES OF THE SOUTHERN OHIO  
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

**REGULAR MEETING**

**June 28, 2011**

---

SUPERINTENDENT INFORMATION/DISCUSSION ITEMS

Mr. Long discussed the following with the board:

- Reminded the Governing Board about the dates for the Ohio School Board Association's Capitol Conference in November – Reservations due the end of August.
- Waddell and Clinton County Business Advisory Council Integrity Scholarship information and thank you cards were shared with board members.
- Shared various newspaper and newsletter articles concerning the SOESC.
- Updated the Governing Board on the new location and the move of the Highland County ESC.
- Shared an update concerning possible Adams County board members.
- Biennium Budget update was provided to board members from ODE.
- Shared the semi-annual bullying report.
- Information concerning the OSBA policy manual update was provided.
- Shared that effective July 1<sup>st</sup> IRS mileage rate will change from .50 to .555.
- Reminded board member petitions are available and are to be turned in to the Clinton County Board of Elections before August 10<sup>th</sup>.
- Reminded the Governing Board of his vacation June 30-July 14.

ADJOURNMENT (Resolution #2711)

It was moved by Mr. Luck and seconded by Mr. West to adjourn to meet again in regular session on July 26, 2011 at 7:00 p.m. at the Southern Ohio ESC, Wilmington.

The board members present unanimously approved the motion. President of the board, Mr. Wilt, declared the motion carried.

SOUTHERN OHIO EDUCATIONAL SERVICE CENTER  
FY 2012  
INITIAL APPROPRIATIONS

FUND	FUNCTION	OBJECT	SCC	DESCRIPTION	APPROPRIATION	TOTAL
001	1100	100	0000	SALARY & WAGES / INSTRUCTIONAL	\$ 5,400.00	
001	1200	100	0000	SALARY & WAGES / SPECIAL EDUCATION	\$ 206,814.00	
001	2100	100	0000	SALARY & WAGES / SUPPORT SERVICES PUPILS	\$ 377,376.00	
001	2200	100	0000	SALARY & WAGES / SUPPORT SERVICES STAFF	\$ 578,774.50	
001	2300	100	0000	SALARY & WAGES / BOARD OF EDUCATION	\$ 14,000.00	
001	2400	100	0000	SALARY & WAGES / SUPPORT SERVICES ADMINISTRATION	\$ 300,674.00	
001	2500	100	0000	SALARY & WAGES / FISCAL	\$ 150,860.00	
001	2900	100	0000	SALARY & WAGES / CENTRAL SERVICES	\$ 148,682.00	
				OBJECT TOTAL		\$ 1,780,580.50
001	1100	200	0000	FRINGE BENEFITS / INSTRUCTIONAL	\$ 2,032.02	
001	1200	200	0000	FRINGE BENEFITS / SPECIAL EDUCATION	\$ 78,298.00	
001	2100	200	0000	FRINGE BENEFITS / PUPIL SUPPORT	\$ 161,432.00	
001	2200	200	0000	FRINGE BENEFITS / STAFF SUPPORT	\$ 240,065.50	
001	2300	200	0000	FRINGE BENEFITS / GOVERNING BOARD	\$ 4,159.72	
001	2400	200	0000	FRINGE BENEFITS / ADMINISTRATION	\$ 112,839.00	
001	2500	200	0000	FRINGE BENEFITS / TREASURER	\$ 46,700.00	
001	2900	200	0000	FRINGE BENEFITS / CENTRAL SERVICES	\$ 137,495.22	
				OBJECT TOTAL		\$ 783,021.46
001	1100	400	0000	PURCHASED SERVICES / INSTRUCTIONAL	\$ 500.00	
001	1200	400	0000	PURCHASED SERVICES / SPECIAL EDUCATION	\$ 17,750.00	
001	2100	400	0000	PURCHASED SERVICES / PUPIL SUPPORT	\$ 9,250.00	
001	2200	400	0000	PURCHASED SERVICES / SUPPORT SERVICES STAFF	\$ 163,100.00	
001	2300	400	0000	PURCHASED SERVICES / GOVERNING BOARD	\$ 13,811.61	
001	2400	400	0000	PURCHASED SERVICES / ADMINISTRATION	\$ 30,350.00	
001	2500	400	0000	PURCHASED SERVICES / FISCAL	\$ 23,875.00	
001	2700	400	0000	PURCHASED SERVICES / OPERATIONS	\$ 71,616.00	
001	2900	400	0000	PURCHASED SERVICES / CENTRAL SERVICES	\$ 34,500.00	
				OBJECT TOTAL		\$ 364,752.61
001	1200	500	0000	SUPPLIES & MATERIALS / SPECIAL EDUCATION	\$ 2,250.00	
001	2100	500	0000	SUPPLIES & MATERIALS / WORK STUDY	\$ 2,750.00	
001	2200	500	0000	SUPPLIES & MATERIALS / SUPERVISORS	\$ 17,230.00	
001	2300	500	0000	SUPPLIES & MATERIALS / BOARD MEMBERS	\$ 500.00	
001	2400	500	0000	SUPPLIES & MATERIALS / ADMINISTRATION	\$ 8,300.00	
001	2500	500	0000	SUPPLIES & MATERIALS / FISCAL	\$ 2,000.00	
001	2700	500	0000	SUPPLIES & MATERIALS / OPERATIONS	\$ 2,500.00	
001	2900	500	0000	SUPPLIES & MATERIALS / CENTRAL SERVICES	\$ 6,050.00	
				OBJECT TOTAL		\$ 41,580.00
001	1200	600	0000	CAPITAL OUTLAY / SPECIAL EDUCATION	\$ 1,500.00	
001	2100	600	0000	CAPITAL OUTLAY / PUPIL SUPPORT	\$ 2,500.00	
001	2200	600	0000	CAPITAL OUTLAY / STAFF SUPPORT	\$ 2,000.00	
001	2400	600	0000	CAPITAL OUTLAY / ADMINISTRATION	\$ 4,350.00	
001	2500	600	0000	CAPITAL OUTLAY / FISCAL	\$ 7,000.00	
001	2700	600	0000	CAPITAL OUTLAY / OPERATIONS	\$ 2,500.00	
001	2900	600	0000	CAPITAL OUTLAY / CENTRAL SERVICES	\$ 12,200.00	
				OBJECT TOTAL		\$ 32,050.00
001	1200	800	0000	OTHER OBJECTS / SPECIAL EDUCATION	\$ 100.00	
001	2100	800	0000	OTHER OBJECTS / PUPIL SUPPORT	\$ 595.00	
001	2200	800	0000	OTHER OBJECTS / SUPERVISORS	\$ 750.00	
001	2300	800	0000	OTHER OBJECTS / GOVERNING BOARD	\$ 7,800.00	
001	2400	800	0000	OTHER OBJECTS / ADMINISTRATION	\$ 15,574.00	
001	2500	800	0000	OTHER OBJECTS / FISCAL OFFICE	\$ 30,860.00	
001	2900	800	0000	OTHER OBJECTS / CENTRAL SERVICES	\$ 200.00	
				OBJECT TOTAL		\$ 55,879.00
001	7100	900	0000	CONTINGENCY	\$ -	
001	7200	900	0000	TRANSFERS & CONTINGENCIES	\$ -	
001	7400	900	0000	ADVANCES	\$ -	
001	7500	900	0000	REFUND OF PRIOR YEAR RECEIPTS	\$ 10,000.00	
				OBJECT TOTAL		\$ 10,000.00
FUND TOTAL						\$ 3,067,863.57

SOUTHERN OHIO EDUCATIONAL SERVICE CENTER  
FY 2012  
INITIAL APPROPRIATIONS

FUND	FUNCTION	OBJECT	SCC	DESCRIPTION	APPROPRIATION	TOTAL
<b>GIFTED GENERAL FUND</b>						
001	1200	100	9001	SALARY & WAGES / SPECIAL EDUCATION	\$ 189,728.00	
001	1200	200	9001	FRINGE BENEFITS / SPECIAL EDUCATION	\$ 74,856.00	
001	1200	400	9001	PURCHASED SERVICES / SPECIAL EDUCATION	\$ 9,250.00	
001	1200	500	9001	SUPPLIES & MATERIALS / SPECIAL EDUCATION	\$ 4,000.00	
001	1200	600	9001	CAPITAL OUTLAY / SPECIAL EDUCATION	\$ 1,000.00	
001	1200	800	9001	OTHER OBJECTS / SPECIAL EDUCATION	\$ 240.00	
<b>FUND TOTAL</b>						\$ 278,874.00
<b>ENTRY YEAR GENERAL FUND</b>						
001	2200	100	9017	SALARY & WAGES / STAFF SUPPORT	\$ 60,042.50	
001	2200	200	9017	FRINGE BENEFITS / STAFF SUPPORT	\$ 23,868.15	
001	2200	400	9017	PURCHASED SERVICES / STAFF SUPPORT	\$ 3,000.00	
001	2200	500	9017	SUPPLIES & MATERIALS / STAFF SUPPORT	\$ 1,900.00	
001	2200	600	9017	EQUIPMENT / STAFF SUPPORT	\$ 500.00	
001	2200	800	9017	OTHER OBJECTS / STAFF SUPPORT	\$ 80.00	
<b>FUND TOTAL</b>						\$ 89,390.65
<b>STAFF DEVELOPMENT GENERAL FUND</b>						
001	2200	400	9018	PURCHASED SERVICES / STAFF DEVELOPMENT	\$ 86,563.99	
001	2200	500	9018	SUPPLIES & MATERIAL / STAFF DEVELOPMENT	\$ 1,284.78	
001	7100	900	9018	CONTINGENCY	\$ 36,449.91	
<b>FUND TOTAL</b>						\$ 124,298.68
<b>GREENFIELD CITY/COUNTY AGREEMENT GENERAL FUND</b>						
001	1100	100	9040	SALARY & WAGES / INSTRUCTION	\$ -	
001	2200	100	9040	SALARIES / STAFF SUPPORT	\$ 20,682.00	
001	1100	200	9040	FRINGE BENEFITS / INSTRUCTION	\$ 13,624.00	
001	2200	200	9040	FRINGE BENEFITS / STAFF SUPPORT	\$ 10,942.38	
001	1100	400	9040	PURCHASED SERVICES / INSTRUCTION	\$ 500.00	
001	2200	400	9040	PURCHASED SERVICES / STAFF SUPPORT	\$ -	
<b>FUND TOTAL</b>						\$ 45,748.38
<b>HILLSBORO CITY/COUNTY AGREEMENT GENERAL FUND</b>						
001	1100	100	9041	SALARIES & WAGES / INSTRUCTION	\$ -	
001	2400	100	9041	SALARIES & WAGES / ADMINISTRATION	\$ 56,474.00	
001	1100	200	9041	FRINGE BENEFITS / INSTRUCTION	\$ 13,624.00	
001	2400	200	9041	FRINGE BENEFITS / ADMINISTRATION	\$ 14,989.00	
001	2400	400	9041	PURCHASED SERVICES / ADMINISTRATION	\$ 1,500.00	
<b>FUND TOTAL</b>						\$ 86,587.00
<b>WASHINGTON CH CITY/COUNTY AGREEMENT GENERAL FUND</b>						
001	2900	100	9042	SALARIES & WAGES / CENTRAL SERVICES	\$ 58,144.00	
001	2900	200	9042	FRINGE BENEFITS / CENTRAL SERVICES	\$ 16,104.00	
001	1100	400	9042	PURCHASED SERVICES / INSTRUCTION	\$ 60,000.00	
001	2900	400	9042	PURCHASED SERVICES / CENTRAL SERVICES	\$ 1,000.00	
<b>FUND TOTAL</b>						\$ 134,248.00
<b>WILMINGTON CITY/COUNTY AGREEMENT GENERAL FUND</b>						
001	2900	200	9043	FRINGE BENEFITS / CENTRAL SERVICES	\$ -	
001	1100	400	9043	PURCHASED SERVICES / INSTRUCTION	\$ 48,000.00	
001	2100	400	9043	PURCHASED SERVICES / PUPIL SUPPORT	\$ -	
001	2200	400	9043	PURCHASED SERVICES / STAFF SUPPORT	\$ -	
<b>FUND TOTAL</b>						\$ 48,000.00
<b>UNCLAIMED FUNDS</b>						
007	7500	900	0000	REFUND OF PRIOR YR RECEIPTS / UNCLAIMED FUNDS	\$ 93.50	
<b>FUND TOTAL</b>						\$ 93.50

SOUTHERN OHIO EDUCATIONAL SERVICE CENTER  
FY 2012  
INITIAL APPROPRIATIONS

FUND	FUNCTION	OBJECT	SCC	DESCRIPTION	APPROPRIATION	TOTAL
WADDELL SCHOLARSHIPS GENERAL FUND						
008	3200	400	9271	PURCHASED SERVICES / COMMUNITY SERVICES	\$ 650.00	
008	3200	500	9271	SUPPLIES AND MATERIALS / COMMUNITY SERVICES	\$ 75.00	
008	2500	800	9271	OTHER OBJECTS / FISCAL SERVICES	\$ 3,500.00	
008	3200	800	9271	OTHER OBJECTS / COMMUNITY SERVICES	\$ 50,000.00	
FUND TOTAL						\$ 54,225.00

INTERNAL SERVICE, STATE AND FEDERAL PROGRAM FUNDS						
014			9138	MEDIA CENTER FUND	\$ 32,098.41	
014			9197	ALTERNATIVE SCHOOL CLINTON COUNTY FUND	\$ 137,371.00	
019			9100	SOCIAL SERVICES PROGRAM	\$ 233,916.13	
432			9400	E.M.I.S FUND	\$ 3,000.00	
463			9011	ALTERNATIVE CHALLENGE FY12 FUND	\$ -	
499			9450	OHIO PRINCIPAL EVALUATION FUND FY11	\$ 2,815.00	
516			9804	PARENT MENTOR FY12 FUND	\$ 25,000.00	
TOTAL INTERNAL SERVICE, STATE AND FEDERAL FUNDS						\$ 434,200.54

AGENCY FUNDS						
022			0000	HOPEWELL LEGAL DEFENSE FUND	\$ 75,005.91	
022			9245	HOPEWELL GENERAL FUND	\$ 3,070,006.00	
022			9500	D.A.R.E AGENCY FUND	\$ 40,435.82	
499			9003	STATE SUPPORT TEAM / GRF / FY11 FUND	\$ 5,634.31	
499			9004	STATE SUPPORT TEAM / GRF / FY12 FUND	\$ 100,000.00	
516			9220	IDEA PART B FY11 FUND	\$ 101,097.40	
516			9221	IDEA PART B FY12 FUND	\$ 950,928.00	
516			9911	EARLY LEARNING FY11 FUND	\$ 0.69	
516			9912	EARLY LEARNING FY12 FUND	\$ 70,000.00	
599			9504	SPDG FY11 FUND	\$ 1,064.66	
599			9505	SPDG FY12 FUND	\$ 12,447.50	
TOTAL AGENCY FUNDS						\$ 4,426,620.29

GRAND TOTAL APPROPRIATIONS FY12 - ALL FUNDS \$ 8,790,149.61