

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR MEETING

June 22, 2010

The Southern Ohio Educational Service Center Governing Board met on Tuesday, June 22, 2010 at 7:00 p.m. at the Southern Ohio ESC in Clinton County for its regular monthly meeting. Members present were Mr. Clawson, Mr. Lane, Mr. Luck, Mr. Mount, Mr. West, and Mr. Wilt along with Roy Alleyn Unversaw Jr., Treasurer and Tony Long, Superintendent. Mr. Peck, Mr. Shell and Mrs. Williams were not in attendance.

REVISION AND/OR APPROVAL OF THE MEETING AGENDA (Resolution #2539)

It was moved by Mr. Luck and seconded by Mr. Lane to approve the agenda.

The board members present unanimously approved the motion. Vice President of the board, Mr. Wilt, declared the motion carried.

Mr. West Arrived.

MINUTE APPROVAL (Resolution #2540)

It was moved by Mr. Mount and seconded by Mr. Clawson that the May 25 meeting minutes be approved as revised.

The board members present unanimously approved the motion. Vice President of the board, Mr. Wilt, declared the motion carried.

Meeting was opened for public participation. None received.

GREAT OAKS ITCD REPORT

Mr. Lane updated the board on the Great Oaks ITCD. The following bullets are highlights from the report:

- A handout was given to each SOESC board member that gave highlights of the June 2010 Board of Directors' meeting. Some of the highlights are:
 1. 2,780 students are enrolled in the workforce development programs for next year.
 2. 203 students have graduated the Gateway to Success Program.
 3. The graduation rate for the Class of 2009 was 96%.
- Laurel Oaks participates in the Southern Ohio ESC Clinton County Alternative Center.

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR MEETING

June 22, 2010

GREAT OAKS ITCD REPORT (Cont.)

- A new web-based security system has been installed at Laurel Oaks, which has also been installed at our location. This allows the local police to monitor the campus without setting foot on the grounds.
- The October Board of Directors' meeting will be held at Laurel Oaks.

LEGISLATIVE LIAISON REPORT – No Report Given.

APPOINTMENT OF OSBA CAPITAL CONFERENCE DELEGATE AND ALTERNATE

Appointment by Vice President Wilt of Mr. Lane as delegate and Mr. Luck as alternate to the 2010 OSBA Annual Business Meeting in Columbus on November 8, 2010.

FINANCIAL REPORTS

Mr. Unversaw reviewed the monthly reports with the board.

APPROVAL OF PAID BILLS (Resolution #2541)

It was moved by Mr. Luck and seconded by Mr. West that the paid bills be approved as presented, for a total of \$696,947.62 (total of 161 checks written).

The board members present unanimously approved the motion. Vice President of the board, Mr. Wilt, declared the motion carried.

APPROPRIATION AMENDMENTS AND MODIFICATIONS - ALL FUNDS (Resolution #2542)

Whereas the Treasurer may need to make various appropriation changes at the close of the fiscal year, and whereas the fiscal changes cannot be approved by the board after June 30, per the recommendation of Treasurer Unversaw and Superintendent Long, it was therefore moved by Mr. Clawson and seconded by Mr. Lane to authorize the necessary end-of-fiscal-year appropriation amendments and modifications, and include these changes in detail in the minutes for June for FY10.

(See next page)

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR MEETING

June 22, 2010

Appropriation Amendments - ESC

<u>Fund</u>	<u>Description</u>	<u>Amount</u>
001-2200-200-0000	Fringe Benefits / Staff Support / General Fund	\$ 5,000.00
001-2200-100-9017	Salary and Wages / Staff Support / Entry Year Fund	7,538.27
001-2200-200-9017	Fringe Benefits / Staff Support / Entry Year Fund	763.25
451-9408	OneNet Connectivity FY10 Fund	286.33
516-9802	Parent Mentor Grant FY10 Fund	<u>- 3,172.94</u>
Total Amendments - ESC		\$ 10,414.91

Appropriation Amendments - Hopewell

<u>Fund</u>	<u>Description</u>	<u>Amount</u>
587-9501	Early Learning Discretionary Grant FY10 Fund	\$ <u>28,275.00</u>
Total Amendments - Hopewell		\$ 28,275.00

The board members present unanimously approved the motion. Vice President of the board, Mr. Wilt, declared the motion carried.

APPROPRIATION RESOLUTION FOR FY11 BEGINNING JULY 1, 2010 - ALL FUNDS
(Resolution #2543) [See Minute Pages # 0075-0077]

Upon the recommendation of Treasurer Unversaw and Superintendent Long, it was moved by Mr. West and seconded by Mr. Mount to approve appropriations for all funds for Fiscal Year 2011 and to set the level of control by fund as presented.

The board members present unanimously approved the motion. Vice President of the board, Mr. Wilt, declared the motion carried.

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR MEETING

June 22, 2010

TREASURER DISCUSSION ITEMS

Mr. Unversaw told the board that the appropriations that have been presented are a result of six months of work from all the staff members. Countless meetings and conversations were held from January until today to develop the FY 2011 budget. Each department was given the opportunity to develop its own detailed budget for FY 2011. The departments will use the budget as a spending guide, and the fiscal department has used it to load the budget (appropriations) into the accounting software. He thanked all of our staff members for working together as a team to develop the FY 2011 budget.

Vice President Wilt stated, on behalf of the Board, that they are pleased to see the commitment and the amount of team work that the administration and staff have put forth to develop the FY 2011 budget.

PERSONNEL ITEMS: ESC (Resolution #2544)

Upon the recommendation of Superintendent Long, it was moved by Mr. Lane and seconded by Mr. Luck to approve the resignation of the following personnel:

O.R.C. 3319.02 Administrative Contract

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Bob Paine	Special Education Supervisor	June 30, 2010

The board members present unanimously approved the motion. Vice President of the board, Mr. Wilt, declared the motion carried.

EMPLOYMENT OF PERSONNEL (Resolution #2545)

Upon the recommendation of Superintendent Long, it was moved by Mr. West and seconded by Mr. Clawson to approve the following personnel as listed to be assigned as needed by the superintendent:

SUBSTITUTE ADMINISTRATOR CONTRACTS ~ 3319.02

<u>Name</u>	<u>Tentative Position</u>	<u>Contract Dates</u>	<u>Schedule/Step Degree</u>	<u>Amount</u>
J. David Barton	Substitute Administrator	SY 2010-11	B/10 M	\$268.65 per diem

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR MEETING

June 22, 2010

EMPLOYMENT OF PERSONNEL (Cont.)

SUBSTITUTE TEACHING CONTRACTS ~ 3319.08

<u>Name</u>	<u>Tentative Position</u>	<u>Contract Dates</u>	<u>Schedule/Step Degree</u>	<u>Amount</u>
Timothy Carr	Substitute teacher	SY 2010-11	Sub rate	\$90.00 per diem
Dennis Mattingly	Substitute teacher	SY 2010-11	Sub rate	\$90.00 per diem
James Sallee	Substitute teacher	SY 2010-11	Sub rate	\$90.00 per diem
Emily Webb	Substitute teacher	SY 2010-11	Sub rate	\$90.00 per diem

SUBSTITUTE SECRETARY & COURIER CONTRACTS ~ 3319.081

<u>Name</u>	<u>Tentative Position</u>	<u>Contract Dates</u>	<u>Schedule/Step Degree</u>	<u>Amount</u>
Ruth Arvai	Substitute secretary	7/1/10-6/30/11	M/0	\$10.25 per hour
Donna Goldsberry	Substitute secretary	7/1/10-6/30/11	M/0	\$10.25 per hour
Darrell Hollingsworth	Substitute Courier	7/1/10-6/30/11	L/0	\$8.52 per hour

SUPPLEMENTAL CONTRACTS ~ 3319.08 ~ LPDC

<u>Name</u>	<u>Tentative Position</u>	<u>Contract Dates</u>	<u>Amount</u>
Barbara Glass	Supplemental LPDC	SY 2010-11	\$15.00 per hour
Wannetta Hartman	Supplemental LPDC	SY 2010-11	\$15.00 per hour
Dale Leever	Supplemental LPDC	SY 2010-11	\$15.00 per hour
Nancy McDermott	Supplemental LPDC	SY 2010-11	\$15.00 per hour

The board members present unanimously approved the motion. Vice President of the board, Mr. Wilt, declared the motion carried.

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR MEETING

June 22, 2010

APPROVE PAYMENT OF SEVERANCE PAY (Resolution #2546)

Upon the recommendation of Superintendent Long, it was moved by Mr. Mount and seconded by Mr. Luck to:

Approve retirement severance payout for **David Myers** at the daily rate of \$314.788 x 35 days = \$11,017.58 for post-retirement employer contributions (accumulated leave). Payment to be paid per the Southern Ohio Educational Service Center 403b retirement plan, Appendix G, on employee's behalf upon evidence of retirement effective July 1, 2010 per board policy GCPCA (certified). *Resignation approved at April 27, 2010 board meeting.
Retirement: June 30, 2010.

Approve retirement severance payout for **Dee Ann Davis** at the daily rate of \$305.556 x 35 days = \$10,694.46 to be paid through payroll upon evidence of retirement, effective July 1, 2010 per board policy GCPCA (certified). *Resignation approved at March 23, 2010 board meeting. Retirement: June 30, 2010.*

The board members present unanimously approved the motion. Vice President of the board, Mr. Wilt, declared the motion carried.

APPROVAL OF ADVERTISEMENT OF A PUBLIC MEETING (Resolution #2547)

Upon the recommendation of Superintendent Long, it was moved by Mr. Luck and seconded by Mr. Lane to approve advertisement of a public meeting to discuss proposed retirements and reemployments at the July 27 board meeting at 7:00 p.m.

The board members present unanimously approved the motion. Vice President of the board, Mr. Wilt, declared the motion carried.

**FY11 OHIO EDUCATIONAL SERVICE CENTER ASSOCIATION MEMBERSHIP
(Resolution #2548)**

Upon the recommendation of Superintendent Long, it was moved by Mr. Lane and seconded by Mr. Mount to approve continued educational service center membership in the Ohio Educational Service Center Association (OESCA) for FY 2011, at a cost of \$5,938.00.

The board members present unanimously approved the motion. Vice President of the board, Mr. Wilt, declared the motion carried.

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR MEETING

June 22, 2010

**FY11 OHIO COALITION FOR EQUITY AND ADEQUACY OF SCHOOL FUNDING
MEMBERSHIP (Resolution #2549)**

Upon the recommendation of Superintendent Long, it was moved by Mr. Clawson and seconded by Mr. Luck to approve continued membership in the Ohio Coalition of Equity and Adequacy of School Funding for FY 2011, at an annual membership cost of \$1,000.00.

The board members present unanimously approved the motion. Vice President of the board, Mr. Wilt, declared the motion carried.

HOPEWELL REGIONAL ADVISORY BOARD (Resolution #2550)

Upon the recommendation of Superintendent Long, and the Hopewell Regional Advisory Board, it was moved by Mr. Mount and seconded by Mr. Lane to approve the following:

Employment contracts for the following personnel subject to assignment by the Regional Director, and all contracts are subject to continuation of existing local, state, and/or federal funding; proper licensure; Ohio Bureau of Criminal Background Investigation Check and Federal Bureau of Investigation Background check (as needed):

O.R.C. 3319.081 Classified Contract

<u>Name</u>	<u>Tentative Position</u>	<u>Contract Dates</u>	<u>Salary Schedule/Step/ Rate</u>
JoAnna Meyer	Substitute Support Staff	7/1/10-6/30/11	Clerical/0 \$7.71 p/h

Supplemental Limited Contracts

<u>Name</u>	<u>Tentative Position</u>	<u>Contract Dates</u>	<u>Rate</u>
Marjorie Brewer	LPDC Participation	2010-2011 SY	\$15.00 p/h
Natalie Green	Team Leader	8/1/10-7/31/11	NTE \$3,740.00
Megan Hall-Gehring	Team Leader	8/15/10-6/14/11	NTE \$3,740.00
Sherri Helterbrand	LPDC Committee Member	2010-2011 SY	\$15.00 p/h
Jill Kelch	LPDC Committee Member	2010-2011 SY	\$15.00 p/h

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR MEETING

June 22, 2010

Supplemental Limited Contracts (Cont.)

Rebecca Mason	Provision of audiological services to Help Me Grow Agencies	7/1/10-6/30/11	\$38.05 p/h
Ellen Ryan	LPDC Committee Member	2010-2011 SY	\$15.00 p/h
Ron Thornbury	Student Services Database/Caseload Manager	7/1/10-6/30/11	\$34.58 p/h
Shannon Tise	Co-Team Leader	8/15/10-8/14/11	NTE \$3,740.00
Abbey Weaver	Co-Team Leader	8/15/10-8/14/11	NTE \$1,500.00
Rebecca Wise	LPDC Committee Member	2010-2011 SY	\$15.00 p/h

Substitute Interpreter Contracts

<u>Name</u>	<u>Contract Dates</u>	<u>Rate</u>
Margaret Helfinstine	2010-2011 SY	\$10.00 p/h
Felicia Lawson	2010-2011 SY	\$10.00 p/h
Renea Trabue	2010-2011 SY	\$10.00 p/h
Kathy White	2010-2011 SY	\$10.00 p/h

**After 20 consecutive days at the same assignment, Substitute Interpreter's rate of pay is \$12.15 per hour.*

Amendment to 2010-2011 Personnel Contracts:

O.R.C. 3319.08 Certificated Contract

<u>Name</u>	<u>Tentative Position</u>	<u>Effective Date</u>	<u>Current Contract</u>	<u>Revised Contract</u>
Marleen Bottoms	Consultant	7/1/10	8/15/10-8/14/11	7/1/10-6/30/11

**Original Board Action Date: April 27, 2010*

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR MEETING

June 22, 2010

Teacher Supplemental Limited Contract – Extended Service

<u>Name</u>	<u>Tentative Position</u>	<u>Effective Date</u>	<u>Current Contract</u>	<u>Revised Contract</u>
Marleen Bottoms	Consultant	7/1/10	8/15/10-8/14/11	7/1/10-6/30/11

**Original Board Action Date: April 27, 2010*

Payment of Severance Pay:

Approve retirement severance payout for **John Dorger** at the daily rate of \$333.141 x 13.31 days = \$4,434.11 for post-retirement employer contributions (accumulated leave). Payment to be paid per the Southern Ohio Educational Service Center 403b retirement plan, Appendix G, on employee's behalf upon evidence of retirement effective July 1, 2010 per board policy GCPCA (certified). **Resignation approved at April 27, 2010 board meeting. Retirement: June 30, 2010.*

FY11 Cooperative or Provider Agreements as listed:

SPECIAL EDUCATION COOPERATIVE AGREEMENT

Adams Co./Ohio Valley School District
Blanchester Local School District
Bright Local School District
Clinton Massie Local School District
East Clinton Local School District
Eastern Local School District
Fayetteville-Perry Local School District

SPECIAL EDUCATION COOPERATIVE AGREEMENT

Fairfield Local School District
Georgetown Ex. Village School District
Greenfield Ex. Village School District
Hillsboro City School District
Lynchburg-Clay Local School District
Manchester Local School District
Miami Trace Local School District
Ripley-Union-Lewis Huntington Local School District
Washington Court House City School District
Western Brown Local School District
Wilmington City School District

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR MEETING

June 22, 2010

FY11 Cooperative or Provider Agreements as listed: (Cont.)

AUDIOLOGICAL SERVICES (Rebecca Mason)

Adams, Brown Counties Economic Opportunity, Inc.
Clinton County Help Me Grow

EDUCATIONAL INTERPRETER SERVICES

Adams Co./Ohio Valley School District (Kristi Merfert)
Adams Co./Ohio Valley School District (Debbie Goslin)
Western Brown Local School District (M. Phyllis Campbell)

OFFICE SPACE (Jenny Powell)

Miami Valley JOG

EXECUTIVE DIRECTOR (Linda Allen)

SATH, Inc.

SUBSTITUTE TEACHER PROVISION (HI/D Classroom at East End Elementary)

Wilmington City Schools

MATH COACHING (Diana Hilterbran)

Adams Co./Ohio Valley School District

Service Contracts

<u>Provider</u>	<u>Purchase Order</u>	<u>Service</u>	<u>Dates</u>	<u>Amount</u>	<u>Travel</u>
AT & T	2101330	Telephone	July 2010	\$700.00	----
Donald Bloom	2101329	Mowing	June 2010 & July 2010	\$650.00	----
Highland County Water Company	2101331	Water Usage	July 2010	\$75.00	----

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR MEETING

June 22, 2010

Service Contracts (Cont.)

Kings Island Resort & Conference Center	2101326	Administrators Conference	8/5-6/10	\$8,575.23	----
Miami Trace Local Schools	2101281	Participation on the Universal Education Superintendent Panel at the Administrator Conf.	8/6/10	100.00	----
Muskingum Valley ESC	2101327	Current Educational Research Findings Regarding School Attendance of Students	8/5/10	\$500.00	----
Ripley-Union-Lewis- Huntington	2101324	OLAC Online PD Modules & Resources	6/16/10	\$2,300.00	----
Rumpke of Ohio, Inc.	2101332	Trash Removal	July 2010	\$125.00	----
South Central Power Company	2101333	Electricity Usage	July 2010	\$700.00	----
Xerox Corporation	2101334	Lease	July 2010	\$1,755.88	----

The board members present unanimously approved the motion. Vice President of the board, Mr. Wilt, declared the motion carried.

SUPERINTENDENT INFORMATION/DISCUSSION ITEMS

Mr. Long shared the following with the board:

1. Reminded the board about the upcoming Ohio School Boards Association's annual Capitol Conference November 7-10. Additional information will be available at the July 27th board meeting.
2. Per Mr. Clawson's request, shared information concerning how the funding for the Waddell Scholarship is distributed to universities.
3. Included copies of recent newspaper articles.
4. Shared a Waddell Scholarship thank you card from Katie Fawley.
5. Shared July board packets will be mailed approximately one week early due to summer vacations.
6. Shared information concerning Rayenell Friend's position. I would like to wait until the start of the school year before deciding on this position. Report card data, school district improvement status and the number of entry year teachers will play a factor in this position.

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR MEETING

June 22, 2010

ADJOURNMENT (Resolution #2551)

It was moved by Mr. West to adjourn to meet again in regular session on July 27, 2010 at **7:00 p.m.** at the Southern Ohio ESC in Wilmington.

The board members present unanimously approved the motion. Vice President of the board, Mr. Wilt, declared the motion carried.