

MINUTES OF THE SOUTHERN OHIO  
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING

REGULAR MEETING

May 24, 2011

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The Southern Ohio Educational Service Center Governing Board met on Tuesday, May 24, 2011 at 7:00 p.m. at the Southern Ohio ESC in Clinton County for its regular monthly meeting. Members present were Mr. Clawson, Mr. Lane, Mr. Luck, Mr. Mount, Mr. Peck, Mr. Shell, Mr. West and Mr. Wilt along with Roy Alleyn Unversaw Jr., Treasurer and Tony Long, Superintendent. Mrs. Williams was not in attendance.

REVISION AND/OR APPROVAL OF THE MEETING AGENDA (Resolution #2683)

It was moved by Mr. Shell and seconded by Mr. Luck to approve the agenda.

The board members present unanimously approved the motion. President of the board, Mr. Wilt, declared the motion carried.

MINUTE APPROVAL (Resolution #2684)

It was moved by Mr. Peck and seconded by Mr. Lane that the April 26, 2011 meeting minutes be approved as presented.

The board members present unanimously approved the motion. President of the board, Mr. Wilt, declared the motion carried.

Meeting was opened for public participation. None received.

GREAT OAKS ITCD REPORT

Mr. Lane updated the board on the Great Oaks ITCD May 2011 meeting. The following are highlights from his report:

- The Board of Directors recognized outstanding students who have distinguished themselves throughout the year.
- Mr. Lane gave statistics for the Class of 2010. For secondary students, 88.4% are employed and/or continuing their education; 45% are continuing their education. For adult students, 96% are employed and/or continuing their education.
- The Board of Directors approved salaries and benefits.
- The Campus Senior Recognition Ceremony for Laurel Oaks' students will be held at the Roberts Centre on May 26, 2011 at 6:30 PM.

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LEGISLATIVE LIAISON REPORT

Mr. Peck referred to the Ohio School Boards Association publication, *The Link*, Volume 21 issue 5 to update the board on Ohio's legislative matters. The following bullets are highlights from his report:

- Substitute HB 153 has a significant number of provisions to expand choice and relax the accountability requirements for charter schools.
- Substitute HB 153 provides two new options for schools to make up missed calamity days: e-days and blizzard bags.
- Substitute HB 153 increases the level of funding for ESCs over the proposal in the original bill. Funding would be at 90% of the support from FY '11 in FY '12 and 85% of FY '11 in FY '13.
- HB 136 would expand vouchers into every district regardless of how well the public schools perform. It is important to note that there is no compelling evidence of improved student performance in Ohio's current voucher program.

FINANCIAL REPORTS

Mr. Unversaw reviewed the monthly reports with the board.

APPROVAL OF PAID BILLS (Resolution #2685)

It was moved by Mr. Clawson and seconded by Mr. West that the paid bills be approved as presented, for a total of \$671,976.98 (total of 160 checks written).

The board members present unanimously approved the motion. President of the board, Mr. Wilt, declared the motion carried.

APPROPRIATION AMENDMENTS (Resolution #2686)

It was moved by Mr. Shell and seconded by Mr. Peck to approve the following appropriation amendments as presented below:

Appropriation Amendments: ESC

<u>Fund</u>	<u>Description</u>	<u>Amount</u>
001-1100-400-9042	Purchased Services / Instruction/ Washington CH C/CO Fund	\$5,000.00
001-2400-100-0000	Salaries and Wages / Support Services Administration / General Fund	2,200.00
001-2900-100-0000	Salaries and Wages / Central Services / General Fund	<u>2,200.00</u>

**Total Amendments: ESC \$9,400.00**

The board members present unanimously approved the motion. President of the board, Mr. Wilt, declared the motion carried.

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**TREASURER DISCUSSION ITEMS**

Mr. Unversaw will be meeting with National Bank and Trust in June to review our investment portfolio and to discuss investment strategy.

Mr. Unversaw and Mr. Long are investigating a digital records management system, OnBase, as discussed at the last board salary committee meeting. By digitizing records, we will reduce the amount of physical storage space needed, reduce research time and we will eliminate duplication of effort. This type of technology will be essential for shared services that we may provide in the future, such as payroll, accounts payable, digitizing school district records, etc.

**PERSONNEL ITEMS: ESC (Resolution #2687)**

Upon the recommendation of Superintendent Long, it was moved by Mr. Mount and seconded by Mr. Shell to approve the following Supplemental Contracts. All personnel are subject to assignment by the superintendent and all contracts are contingent upon continuation of existing local, state, and/or federal funding; proper licensure; Ohio Bureau of Criminal Background Investigation Check; Federal Bureau of Investigation Background Check (when required).

**Supplemental Contracts**

<u>Name</u>	<u>Responsibility</u>	<u>Contract Dates</u>	<u>Amount</u>
Rhonda Cochran	Administrative Assistant	2011-12 SY	5% of contracted salary
Stephanie Huber	Administrative Assistant	2011-12 SY	5% of contracted salary

The board members present unanimously approved the motion. President of the board, Mr. Wilt, declared the motion carried.

**AMENDMENT TO SOUTHERN OHIO ESC SECTION 125 PLAN (Resolution #2688)**

Upon the recommendation of Superintendent Long, it was moved by Mr. Luck and seconded by Mr. Lane to approve an amendment to Southern Ohio Educational Service Center's Section 125 Flexible Benefit Plan effective January 1, 2011.

The board members present unanimously approved the motion. President of the board, Mr. Wilt, declared the motion carried.

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**FY12 CLINTON COUNTY FAMILY AND CHILDREN FIRST COUNCIL MEMBERSHIP  
(Resolution #2689)**

Upon the recommendation of Superintendent Long, it was moved by Mr. Lane and seconded by Mr. Clawson to approve continued educational service center membership in the Clinton County Family and Children First Council (CCFCFC) for FY 2012, at a cost of \$100.00.

The board members present unanimously approved the motion. President of the board, Mr. Wilt, declared the motion carried.

**APPROVAL OF SOUTHERN OHIO ESC/REGION 14 WORK CALENDAR (Resolution #2690)**  
[See Minute Page #0189]

Upon the recommendation of Superintendent Long, it was moved by Mr. Mount and seconded by Mr. West to approve the work calendar for FY 2012 as presented for Southern Ohio ESC/Region 14.

The board members present unanimously approved the motion. President of the board, Mr. Wilt, declared the motion carried.

**APPROVAL OF PROVIDER CONTRACTS (Resolution #2691)**

Upon the recommendation of Superintendent Long, it was moved by Mr. Shell and seconded by Mr. Luck to approve the following provider contracts as listed:

<u>Client</u>	<u>Service</u>	<u>Dates</u>	<u>Amount</u>
Clinton County Developmental Disabilities	Speech Services	8/15/11 -8/14/12	Cost per Service Book FY12
Southern Ohio ESC	Principal Evaluation Services	04/18/11-09/30/11	\$18,000.00

The board members present unanimously approved the motion. President of the board, Mr. Wilt, declared the motion carried.

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**APPROVAL OF SERVICE CONTRACTS (Resolution #2692)**

Upon the recommendation of Superintendent Long, it was moved by Mr. Peck and seconded by Mr. Lane to approve the following service contracts as listed:

**Service Contracts**

<u>Provider</u>	<u>Purchase Order</u>	<u>Service</u>	<u>Dates</u>	<u>Amount</u>	<u>Travel</u>
Miami Valley Educational Computer Association	To be created FY 2012	Software Support and Technology Services	07/01/11-06/30/12	\$7,450.00	---
Kim Miller	2110811	Communication as a Second Language	5/25/11	\$500.00	----
Qwest Communications	2110810	Long Distance Charges	FY 2011	\$150.00	----
Sewell Motor Express	2110824	Moving Expenses Highland County ESC	6/27-28/11	\$2,008.00	----
Wilmington Auto Sales & Service	2110809	Kia Rondo General Maintenance & Repairs	FY 2011	\$600.00	----

The board members present unanimously approved the motion. President of the board, Mr. Wilt, declared the motion carried.

**HOPEWELL REGIONAL ADVISORY BOARD (Resolution #2693)**

Upon the recommendation of Superintendent Long and the Hopewell Regional Advisory Board, it was moved by Mr. Clawson and seconded by Mr. Shell to approve the following:

**Personnel Resignation**

**O.R.C. 3319.02 Administrative Contracts**

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Vivian Nutter	Hearing Impaired/Deaf Co-Team Leader	June 30, 2011*
Pam Sebastian <i>*for the purpose of retirement</i>	Consultant	June 29, 2011*

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**Employment of Personnel**

Employment contracts for the following personnel subject to assignment by the Superintendent, and all contracts are subject to continuation of existing local, state, and/or federal funding; proper licensure; Ohio Bureau of Criminal Background Investigation Check and Federal Bureau of Investigation Background check (as needed):

**O.R.C. 3319.08 Certified Contract**

<u>Name</u>	<u>Position</u>	<u>Length</u>	<u>Contract Dates</u>	<u>Days</u>	<u>Schedule/Step Salary</u>
Lisa Barnhouse	Director	1 yr.	2011-12 SY	184	SST M/15/D'+\$1,000 \$55,541.00

**Supplemental Contracts**

<u>Name</u>	<u>Position</u>	<u>Contract Dates</u>	<u>Rate</u>
Natalie Green	Team Leader	2011-12 SY	\$3,740.00
Megan Hall-Gehring	Team Leader	2011-12 SY	\$3,740.00
Shannon Tise	Co-Team Leader	2011-12 SY	\$3,740.00

**Out of State Travel Request**

Out of state travel for **Emily Wenger** to attend Listening and Spoken Language Symposium in Washington D.C. on July 21-23, 2011.

**Service Contracts**

<u>Provider</u>	<u>Purchase Order</u>	<u>Service</u>	<u>Dates</u>	<u>Amount</u>	<u>Travel</u>
Emily Wenger	2110806	Partial Registration Fee Reimbursement for Listening & Spoken Language Symposium	7/21-23/11	\$300.00	----
Wilmington City Schools	2110825	HI/D Classroom @ East End Elementary attending field trip to Clinton Co. landfill	5/27/11	\$100.00	----

The board members present unanimously approved the motion. President of the board, Mr. Wilt, declared the motion carried.

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SUPERINTENDENT INFORMATION/DISCUSSION ITEMS

Mr. Long discussed the following with the board:

Shared a copy of Linda Roush's letter of appreciation the board requested at the April meeting.

Gave an update on his work regarding the new subdistricts. Including meeting with AC/OV Superintendent, Rodney Wallace, and Treasurer, Tina Hageman, media release sent to the People's Defender, new subdistrict maps and meeting with Betsy Hart, Director, Clinton County Board of Elections.

Shared a copy of the letter he sent to the Highland County Commissioners regarding the closing of the Highland County ESC office and the upcoming move. It was suggested by the board to keep our phone and fax number wherever we will be moving.

Shared recent newspaper articles which have mentioned the Southern Ohio Educational Service Center.

Mentioned the Adams County/Ohio Valley Local Schools taxpayers failed their May 3<sup>rd</sup> 9.4 mill emergency levy.

Mentioned he would be away on vacation June 30-July 14.

Ohio School Board Association pocket calendars were shared with board members.

ADJOURNMENT (Resolution #2694)

It was moved by Mr. Shell and seconded by Mr. Luck to adjourn to meet again in regular session on June 28, 2011 at 7:00 p.m. at the Southern Ohio ESC, Wilmington.

The board members present unanimously approved the motion. President of the board, Mr. Wilt, declared the motion carried.

# Southern Ohio ESC / Region 14 Work Calendar 2011 - 2012



**July 2011**

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

**August 2011**

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

**September 2011**

M	T	W	T	F
				1 2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

**October 2011**

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

**November 2011**

M	T	W	T	F
1	2	3	4	
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

**December 2011**

M	T	W	T	F
				1 2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

**January 2012**

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

**February 2012**

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29		

**March 2012**

M	T	W	T	F
				1 2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

**April 2012**

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

**May 2012**

M	T	W	T	F
1	2	3	4	
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

**June 2012**

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

- July 1, 2011 - Work Year Begins
- July 4, 2011 - Independence Day
- August 15, 2011 - SOESC/Region 14 Opening Day
- September 5, 2011 - Labor Day
- November 23 - 25, 2011 - Thanksgiving Break
- Dec. 22, 2011 - Jan. 2, 2012 - Christmas Break
- January 16, 2012 - Martin Luther King Day
- February 20, 2012 - President's Day
- April 2 - 6, 2012 - Spring Break
- May 28, 2012 - Memorial Day
- June 29, 2012 - Last Day of Work

**\*See individual assignment letters for beginning day of work year and last day of work year.**

Fair Dates:  
Highland Co. Fair ~ September 3-10, 2011  
Brown Co. Fair ~ September 26 - October 1, 2011

Staff Work Days\*

Unpaid Days Off

Paid Holidays (if applicable)

Board Approved: 5/24/11