

**MINUTES OF THE SOUTHERN OHIO  
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

**REGULAR MEETING**

**November 22, 2011**

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The Southern Ohio Educational Service Center Governing Board met on Tuesday, November 22, 2011 at 6:30 p.m. at the Southern Ohio ESC in Clinton County for its regular monthly meeting. Members present were Mr. Clawson, Mr. Lane, Mr. Luck, Mr. Peck, Mr. Shell, Mr. West, Mrs. Williams and Mr. Wilt along with Treasurer Roy Alleyn Unversaw Jr. and Superintendent Tony Long. Guests in attendance were Megan Thompson, Karla Dunlap, Mary Camp and Rachel Meyer. Mr. Mount was not in attendance.

REVISION AND/OR APPROVAL OF THE MEETING AGENDA (Resolution #2764)

It was moved by Mr. Peck and seconded by Mrs. Williams to approve the agenda as revised.

The board members present unanimously approved the motion. President of the Board, Mr. Wilt, declared the motion carried.

MINUTE APPROVAL (Resolution #2765)

It was moved by Mr. Shell and seconded by Mr. Luck that the October 25, 2011 meeting minutes be approved as presented.

The board members present unanimously approved the motion. President of the Board, Mr. Wilt, declared the motion carried.

Meeting was opened for public participation. Treasurer Unversaw and the SOESC fiscal staff were presented a plaque in recognition of their FY 10 Ohio Auditor of State Award.

GREAT OAKS ITCD REPORT

Mr. Lane updated the board on the Great Oaks ITCD November 9, 2011 meeting. The following are highlights from his report:

- The Ohio Graduation Test Report:
  - Level 1 students: 42.8% took one or more parts of the OGT compared to 44.2% last year.
  - Level 2 students: 17.8% were tested compared to 20% last year.
- 3,073 students are enrolled in workforce development programs at the four campuses and satellite programs.

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LEGISLATIVE LIAISON REPORT

Mr. Peck referred to the Ohio School Boards Association publication, *The Link*, to update the board on Ohio's legislative matters. The hot topic right now is HB 318. The bill gives school districts three election opportunities in 2012 for levy purposes – March 6, June 12 and November 6. Mr. Peck gave each board member a copy of the Link for their review.

FINANCIAL REPORTS

Mr. Unversaw reviewed the monthly reports with the board.

APPROVAL OF PAID BILLS (Resolution #2766)

It was moved by Mr. Lane and seconded by Mr. Shell that the paid bills be approved as presented, for a total of \$678,831.55 (total of 176 checks written).

The board members present unanimously approved the motion. President of the Board, Mr. Wilt, declared the motion carried.

APPROVAL OF TRANSFER OF FUNDS (Resolution #2767)

Upon the recommendation of Treasurer Unversaw, it was moved by Mr. Clawson and seconded by Mrs. Williams to approve the following transfer:

<u>Transfer from</u>	<u>Transfer to</u>	<u>Amount</u>
Social Services Fund (019-9100)	General Fund (001-0000)	\$233,916.13

*Ohio Revised Code 5705 is inapplicable to educational service centers per an attorney opinion from Ennis, Roberts, Fischer Co., L.P.A dated October 19, 2011 and a confirmation letter from the Office of the Prosecuting Attorney Clinton County, Ohio dated October 31, 2011. (No court approval required.)*

The board members present unanimously approved the motion. President of the Board, Mr. Wilt, declared the motion carried.

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APPROVAL OF APPROPRIATION AMENDMENTS (Resolution #2768)

It was moved by Mr. Shell and seconded by Mr. Peck to approve the following appropriation amendments as presented below:

**Appropriation Amendments - HW**

<u>Fund</u>	<u>Description</u>	<u>Amount</u>
516-9220	IDEA Part B FY11 Fund	-116,091.59
599-9504	SPDG FY11 Fund	-5,881.72
516-9221	IDEA Part B FY12 Fund	116,091.59
599-9505	SPDG FY12 Fund	<u>55,671.72</u>
<b>Total Amendments:</b>		<b>\$49,790.00</b>

The board members present unanimously approved the motion. President of the Board, Mr. Wilt, declared the motion carried.

APPROVAL OF INVESTMENTS (Resolution #2769)

It was moved by Mr. Luck and seconded by Mrs. Williams to approve the following investments as transacted by the treasurer:

<u>Date</u>	<u>Fund</u>	<u>Firm</u>	<u>Term</u>	<u>Rate</u>	<u>Amount</u>
11/4/11	General	NB&T/GE CAP Retail BK Draper UT	14 mos.	0.80%	\$100,000.00
11/9/11	General	NB&T/Goldman Sachs	2 yr.	1.10%	\$240,000.00
11/16/11	General	NB&T/CIT Bank	5 yr.	2.05%	\$245,000.00

Seven board members approved the motion with an abstention from Mr. Lane. President of the Board, Mr. Wilt, declared the motion carried.

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APPROVAL OF TREASURER/PUBLIC OFFICIAL BOND (Resolution #2770)

It was moved by Mr. West and seconded by Mr. Clawson to approve the following bond as transacted by the treasurer:

<u>Provider</u>	<u>Purchase Order</u>	<u>Service</u>	<u>Dates</u>	<u>Amount</u>	<u>Travel</u>
Hylant Group	2120572	Treasurer/Public Official Bond (\$60,000.00 Coverage)	12/14/11-8/1/15	\$663.00	----

The board members present unanimously approved the motion. President of the Board, Mr. Wilt, declared the motion carried.

TREASURER DISCUSSION ITEMS:

1. The board professional development sign-in sheet was available for those members that attended the OSBA Capital Conference.
2. The board member travel logs were signed at the meeting.
3. A legal notice was sent to the media notifying the public that the Southern Ohio Service Center's FY2011 (unaudited) financial report (GAAP) is available for inspection at the Wilmington office. It is required by law that we notify the public when the audit report is available.

APPROVAL OF SERVICE CONTRACTS (Resolution #2771)

Upon the recommendation of Superintendent Long, it was moved by Mr. Lane and seconded by Mr. Luck to approve the following service contracts as listed:

<u>Service Contracts</u>					
<u>Provider</u>	<u>Purchase Order</u>	<u>Service</u>	<u>Dates</u>	<u>Amount</u>	<u>Travel</u>
Ennis, Roberts & Fischer	2120576	Professional Services	FY 12	\$2,500.00	----
Miami Valley Educational Computer Association	2120528	MVECA NET	FY 12	\$5,414.40	----

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**Service Contracts Cont.**

<u>Provider</u>	<u>Purchase Order</u>	<u>Service</u>	<u>Dates</u>	<u>Amount</u>	<u>Travel</u>
Wilmington City Schools	2120575	Ohio Writing Project	11/10/11 12/09/11 1/10/12 1/20/12	\$8,660.00	----

The board members present unanimously approved the motion. President of the Board, Mr. Wilt, declared the motion carried.

**HOPEWELL REGIONAL ADVISORY BOARD (Resolution #2772)**

Upon the recommendation of Superintendent Long and the Hopewell Regional Advisory Board, it was moved by Mr. Luck and seconded by Mrs. Williams to approve the following:

**Service Contract**

<u>Provider</u>	<u>Purchase Order</u>	<u>Service</u>	<u>Dates</u>	<u>Amount</u>	<u>Travel</u>
Southern Ohio ESC	2120514	University of Dayton Subcontract Fiscal Fee	FY 2012	\$605.41	----

**Stipend Contracts**

**Parent Conference Attendance Stipends – 10/28/11 – at \$25.00**

Dana Berryman	Linda Gray
Vicki Bixler	Bonnie Hankey
Amy Burton	Christina Hipple
Sonja Cowdrey	Tina Johnson
Nora Debruin	Sarah Kohler
Marcia Evans	Glenna Mojica
Brenda Fawley	Joann Morgan
Gene Fawley	Margo Rammel
Denise Freidhoff	Sonya Smith
Rhonda Freidhoff	Rachel Smithson
Douglas Gilvin	Shayna Soniat-Hansel
Polly Gilvin	Tonya Virden
Gina Gray	

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Stipend Contracts Cont.

**Parent Conference Attendance Stipend – 10/28/11 – at \$29.50**

Bright Local Schools for Jennifer Fraysier

The board members present unanimously approved the motion. President of the Board, Mr. Wilt, declared the motion carried.

SUPERINTENDENT INFORMATION/DISCUSSION ITEMS

Superintendent Long shared the following with the board:

1. Reminded board members to complete their superintendents' evaluation forms and return them to Corky.
2. Results of the SOESC area school levies.
3. Reviewed SOESC board member compensation as stated in the SOESC Policy Manual section BHD and Ohio Revised Code 3313.12.
4. Provided copies of the December SOESC Newsletter
5. Demonstrated the new online SOESC policy manual and shared the location of the policy manual at the SOESC website.
6. Shared a document provided by the Ohio School Boards Association regarding the defeat of State Issue 2.
7. Reminded board members of the change in the December board meeting location and time. Additional information will be provided in the December board agenda materials.

ADJOURNMENT (Resolution #2773)

It was moved by Mr. Shell to adjourn to meet again in regular session on December 20, 2011 at 6:00 p.m. at the home of Dale & Sarah Williams, 481 Settlemyre Road, Oregonia, OH.

The board members present unanimously approved the motion. President of the Board, Mr. Wilt, declared the motion carried.

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BOARD PRESIDENT

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TREASURER