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**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR MEETING

November 23, 2010

The Southern Ohio Educational Service Center Governing Board met on Tuesday, November 23, 2010 at 6:30 p.m. at the Southern Ohio ESC in Clinton County for its regular monthly meeting. Members present were Mr. Clawson, Mr. Lane, Mr. Luck, Mr. Mount, Mr. Peck, Mr. Shell, Mrs. Williams and Mr. Wilt along with Roy Alleyn Unversaw Jr., Treasurer and Tony Long, Superintendent. Mr. West was not in attendance. Guest in attendance was Trace Walker (grandson of Ralph Shell).

REVISION AND/OR APPROVAL OF THE MEETING AGENDA (Resolution #2604)

It was moved by Mr. Peck and seconded by Mr. Luck to approve the agenda as revised.

The board members present unanimously approved the motion. President of the board, Mr. Shell, declared the motion carried.

MINUTE APPROVAL (Resolution #2605)

It was moved by Mr. Clawson and seconded by Mr. Luck that the October 26 meeting minutes be approved as presented.

Seven board members approved the motion with an abstention from Mr. Wilt. President of the board, Mr. Shell, declared the motion carried.

Meeting was opened for public participation. None received.

GREAT OAKS ITCD REPORT

Mr. Lane updated the board on the Great Oaks ITCD. The following are highlights from his report:

- The final enrollment for FY 2010 is slightly less than the FY 2009 enrollment, but it is the second highest enrollment on record.
- One third of the 2,620 students enrolled in the campus workforce development programs had not passed one or more parts of the Ohio Graduation Test. Administrators, counselors and teachers work with affiliated school personnel to provide the learning tools necessary to ensure that every student passes the test.
- The Great Oaks Board will be advertising the intent to rehire Dr. White.

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OSBA LEGISLATIVE REPORT

Mr. Peck referred to the Ohio School Boards Association publication, *The Link*, Volume 20 issue 11 to update the board on Ohio's legislative matters. The following bullets are highlights from his report:

- A total of 214 school ballot issues appeared on the November General Election, which represents a 20% increase in school funding issues from last November's General Election.
- The Ohio School Funding Advisory Council recommended that an office within ODE be created to assist regional coordination and cooperation among educational entities.
- The Ohio School Funding Advisory Council approved recommendations on special education and gifted funding. The recommendations are:
 - Update the funding to reflect current needs and continue to update them biannually.
 - Fund special education at 100% and apply the revised weights on a valid per-pupil basis.
 - Remove the 1:20 teacher-student ratio.
 - Require that reporting on the special education expenditures are accessible to the public.
 - Change the way gifted education coordinators are allocated to a per-unit method.
 - Guarantee no districts fall below the previous year's state funding for gifted education during the phase-in period of EBM if the shortfall is not made up with transitional aid.
 - Study the idea of a statewide mandate to serve all gifted children.
 - Provide gifted funding for educational service centers.

FINANCIAL REPORTS

Mr. Unversaw reviewed the monthly reports with the board.

APPROVAL OF PAID BILLS (Resolution #2606)

It was moved by Mrs. Williams and seconded by Mr. Wilt that the paid bills be approved as presented, for a total of \$661,597.19 (total of 189 checks written).

The board members present unanimously approved the motion. President of the board, Mr. Shell, declared the motion carried.

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APPROVAL OF APPROPRIATION AMENDMENTS (Resolution #2607)

It was moved by Mr. Peck and seconded by Mr. Mount to approve the following appropriation amendments:

Appropriation Amendments - ESC

<u>Fund</u>	<u>Description</u>	<u>Amount</u>
451-9409	One Net Connectivity FY11 Fund (New Fund)	\$1,000.00
001-2300-400-0000	Purchased Services / Governing Board	<u>\$12,000.00</u>
	Total Amendments - ESC	\$13,000.00

The board members present unanimously approved the motion. President of the board, Mr. Shell, declared the motion carried.

TRANSFER OF FUNDS (Resolution #2608)

Upon the recommendation of Treasurer Unversaw, it was moved by Mr. Wilt and seconded by Mrs. Williams to approve the transfer of:

Transfer From	Transfer To	Amount
Hopewell Legal Defense Fund (022-0000)	Hopewell Cooperative Fund (022-9245)	\$40,144.78

**Approved by the Hopewell Regional Advisory Counsel on 11/16/2010*

The board members present unanimously approved the motion. President of the board, Mr. Shell, declared the motion carried.

DESIGNATION OF DEPOSITORIES FOR FUNDS (Resolution #2609)

It was moved by Mr. Peck and seconded by Mr. Lane to approve the following resolution to designate depositories for the Southern Ohio Educational Service Center in compliance with Chapter 135 of the O.R.C.

Whereas Chapter 135 of the Ohio Revised Code requires that the governing board designate public depositories every five years, and

Whereas applications to serve as depositories for governing board active funds were received from: **National Bank & Trust and US Bank, and**

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DESIGNATION OF DEPOSITORIES FOR FUNDS (Cont.)

Whereas applications to serve as depositories for governing board interim funds were received from: **National Bank & Trust** and **US Bank**, and

Whereas these institutions meet eligibility requirements for depositories as listed in the O.R.C. and have signed our investment policy;

Therefore, be it resolved that depository agreements be approved with these financial institutions for a five-year period commencing January 1, 2011 and expiring December 31, 2015.

Be it further resolved that interim funds as stipulated by Section 135.141 O.R.C. be invested by the Treasurer of the Governing Board as is authorized by law.

The board members present unanimously approved the motion. President of the board, Mr. Shell, declared the motion carried.

TREASURER DISCUSSION ITEMS

1. A legal notice was sent to the media to notify the public that Southern Ohio Educational Service Center's FY 2010 (unaudited) financial report (GAAP) is available for inspection at our office. It is required by law that we notify the public when the audit report is available. The notice will run on November 23, 2010 in the Wilmington News Journal.
2. The Hopewell Advisory Counsel approved the transfer of funds from the Hopewell Legal Defense Fund to the Hopewell General Fund on 11/16/2010 with the intentions of dissolving the Legal Fund over a four year period. The funds will be used to reduce the Hopewell Cooperative charges to the districts. Only one claim has been paid since the fund was established on May 19, 1994.

APPROVAL OF BOARD POLICY MANUAL REVISION (Resolution #2610)

Upon the recommendation of Superintendent Long, it was moved by and seconded by Mr. Mount and seconded by Mr. Luck to approve the revision of policy GBR and its regulation GBR-R (Family and Medical Leave).

The board members present unanimously approved the motion. President of the board, Mr. Shell, declared the motion carried.

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APPROVAL OF SERVICE CONTRACTS (Resolution #2611)

Upon the recommendation of Superintendent Long, it was moved by Mr. Lane and seconded by Mrs. Williams to approve the following service contracts as listed:

<u>Provider</u>	<u>Purchase Order</u>	<u>Service</u>	<u>Dates</u>	<u>Amount</u>	<u>Travel</u>
Atomic Learning	2100108	Atomic Learning Subscription	FY 2011	\$129.99	----
Atomic Learning	2110546	Atomic Learning Subscription	FY 2011	\$129.99	----
Dr. Leo Bradley	2110548	Reconfigure for Sub-districts	FY 2011	\$2,800.00	\$500.00
Ennis, Roberts & Fischer	2110558	Professional Services	FY 2011	\$2,500.00	----
Ohio School Boards Association	2110580	Standard Policy Manual Revision	FY 2011	\$6,000.00	----
Ohio School Boards Association	2110581	Web Based Policy Conversion	FY 2011	\$4,150.00	----
Professional Cabling Solutions	2110569	Service Call for drop ceiling projection units in large & small conference rooms	FY 2011	225.00	----

The board members present unanimously approved the motion. President of the board, Mr. Shell, declared the motion carried.

APPROVAL OF LIFE INSURANCE RATES (Resolution #2612)

Upon the recommendation of Superintendent Long, it was moved by Mr. Clawson and seconded by Mr. Luck to approve employee life insurance rate change with Sun Life effective December 1, 2010.

ESC Employees

<u>Current</u>	<u>Revised</u>
\$0.105 per \$1,000.00	\$0.095 per \$1,000.00

The board members present unanimously approved the motion. President of the board, Mr. Shell, declared the motion carried.

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HOPEWELL REGIONAL ADVISORY BOARD (Resolution #2613)

Upon the recommendation of Superintendent Long, and the Hopewell Regional Advisory Board, it was moved by Mr. Wilt and seconded by Mr. Lane to approve the following:

Employee Resignation

Resignation of **Brittany Schaub** as HI/D Itinerant Teacher effective November 12, 2010.

Employment Contract

Employment contract for the following personnel subject to assignment by the Regional Director, and all contracts are subject to continuation of existing local, state, and/or federal funding; proper licensure; Ohio Bureau of Criminal Background Investigation Check and Federal Bureau of Investigation Background check (as needed):

O.R.C. 3319.08 Certificated Contract

<u>Name</u>	<u>Tentative Position</u>	<u>Contract Dates</u>	<u>Days</u>	<u>Schedule/Step Salary</u>
Michelle Myers	Itinerant Teacher for Hearing Impaired/Deaf	11/15/10-6/14/11	128	Itinerant M/9 M \$34,374.00

Employee Life Insurance

Employee life insurance rate change with Sun Life effective December 1, 2010.

Hopewell Employees

<u>Current</u>	<u>Revised</u>
\$0.105 per \$1,000.00	\$0.095 per \$1,000.00

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Service Contract Amendments

<u>Provider</u>	<u>Purchase Order</u>	<u>Service</u>	<u>Dates</u>	<u>Current Amount</u>	<u>Revised Amount</u>
Southern Ohio ESC	2110520	OIP Facilitation	10/26/10-6/30/11	\$20,482.00	\$72,618.00
<i>*Original Board Action Date: 8/24/10; Original Purchase Order #2110243</i>					
Brown County ESC	2110521	OIP Facilitation	10/26/10-6/30/11	\$9,310.00	\$34,447.00
<i>*Original Board Action Date: 8/24/10; Original Purchase Order #2110242</i>					

Service Contracts

<u>Provider</u>	<u>Purchase Order</u>	<u>Service</u>	<u>Dates</u>	<u>Amount</u>	<u>Travel</u>
Dynavox Systems LLC	2110550	Palmtop3 Dynacare Warranty	SY 2010-11	\$499.00	----
Gordon Stowe & Associates	2110549	Crown Amplifier, Fuse & Service Call	SY 2010-11	\$550.00	----
McKee Excavation & Lawn Services	2110560	Snow Removal/Salt/Treatment of Parking Lot	SY 2010-11	\$2,000.00	----
Teaching Strategies Inc.	2110516	Teaching Strategies Gold Online Subscription – Child Portfolios	SY 2010-11	\$3,076.49	----

The board members present unanimously approved the motion. President of the board, Mr. Shell, declared the motion carried.

SUPERINTENDENT INFORMATION/DISCUSSION ITEMS

Superintendent Long shared the following with the board:

1. Reminded them to submit their superintendent's evaluation forms to Mr. Shell.
2. He has met with Dr. Leo Bradley recently to discuss the sub-districting. He also shared that Dr. Bradley will be attending the December 21st board meeting and sharing his findings.
3. The Adams County/Ohio Valley Local Schools Levy failed 75% against 25% for.

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SUPERINTENDENT INFORMATION/DISCUSSION ITEMS (Cont.)

4. The annual Four County School Board Dinner and Meeting is tentatively scheduled for March 22, 2011 at Greenfield McClain High School. Additional information will be available after the January 2011 organizational meeting.

ADJOURNMENT (Resolution #2614)

It was moved by Mr. Luck to adjourn to meet again in regular session on December 21, 2010 at 6:30 p.m. at the Southern Ohio ESC in Wilmington.

The board members present unanimously approved the motion. President of the board, Mr. Shell, declared the motion carried.