

MINUTES OF THE SOUTHERN OHIO  
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING

REGULAR MEETING

December 20, 2011

---

The Southern Ohio Educational Service Center Governing Board met on Tuesday, December 20, 2011 at 6:00 p.m. at the home of Dale and Sarah Williams for its regular monthly meeting. Members present were Mr. Clawson, Mr. Lane, Mr. Luck, Mr. Mount, Mr. Peck, Mr. Shell, Mr. West, Mrs. Williams and Mr. Wilt along with Treasurer Roy Alley Unversaw Jr. and Superintendent Tony Long. Guest in attendance was Roy Hill.

REVISION AND/OR APPROVAL OF THE MEETING AGENDA (Resolution #2774)

It was moved by Mr. Lane and seconded by Mr. Luck to approve the agenda as revised.

The board members present unanimously approved the motion. President of the Board, Mr. Wilt, declared the motion carried.

MINUTE APPROVAL (Resolution #2775)

It was moved by Mr. Peck and seconded by Mr. Mount that the November 22, 2011 meeting minutes be approved as presented.

The board members present unanimously approved the motion. President of the Board, Mr. Wilt, declared the motion carried.

Meeting was opened for public participation. None Received.

RESOLUTION IN APPRECIATION OF SOESC GOVERNING BOARD MEMBER,  
SARAH WILLIAMS (Resolution #2776)

It was moved by Mr. Lane and seconded by Mr. Mount to approve the resolution in appreciation of Sarah Williams from the Southern Ohio Educational Service Center Governing Board effective December 31, 2011. [See Minute Page #0272]

The board members present unanimously approved the motion. President of the Board, Mr. Wilt, declared the motion carried.

EXPRESSION OF APPRECIATION TO SARAH WILLIAMS

Mr. Long presented a token of appreciation to Sarah Williams. Board President, Mr. Wilt, thanked Sarah for her dedication.

MINUTES OF THE SOUTHERN OHIO  
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING

0265

REGULAR MEETING

December 20, 2011

---

RESOLUTION IN APPRECIATION OF SOESC GOVERNING BOARD MEMBER, RALPH SHELL  
(Resolution #2777)

It was moved by Mr. Luck and seconded by Mr. Peck to approve the resolution in appreciation of **Ralph Shell** from the Southern Ohio Educational Service Center Governing Board effective December 31, 2011. [See Minute Page #0273]

The board members present unanimously approved the motion. President of the Board, Mr. Wilt, declared the motion carried.

EXPRESSION OF APPRECIATION TO RALPH SHELL

Mr. Long presented a token of appreciation to Ralph Shell on behalf of the board. Board President, Mr. Wilt, thanked Ralph for his dedication.

RESOLUTION OF SUPPORT FOR MIAMI TRACE LOCAL RENEWAL OPERATING LEVY  
(Resolution #2778)

It was moved by Mr. Clawson and seconded by Mrs. Williams to approve the following resolution of support for a five-year, \$2.4 million dollar renewal operating levy to be placed before voters of the **Miami Trace Local School District** at the March 6 election. [See Minute Page #0274]

The board members present unanimously approved the motion. President of the Board, Mr. Wilt, declared the motion carried.

JANUARY 2012 ORGANIZATIONAL MEETING DATE (Resolution #2779)

It was moved by Mr. Peck and seconded by Mr. Lane to set the January Board Meeting date to January 24, 2012 at 6:30 p.m. at the Southern Ohio Educational Service Center.

The board members present unanimously approved the motion. President of the Board, Mr. Wilt, declared the motion carried.

APPOINTMENT OF 2012 GREAT OAKS ITCD BOARD OF DIRECTORS MEMBER  
(Resolution #2780)

Mr. Wilt appointed Mr. Lane to represent Blanchester Local, Clinton-Massie Local and the Educational Service Center Governing Board on the Great Oaks ITCD Board of Directors for 2012.

MINUTES OF THE SOUTHERN OHIO  
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING

REGULAR MEETING

December 20, 2011

---

RESOLUTION TO APPROVE THE TRANSFER OF BOARD REPRESENTATION TO BRIGHT LOCAL SCHOOLS (Resolution #2781)

It was moved by Mr. West and seconded by Mr. Shell to approve the transfer of Board Representation on the Southern Hills Career & Technical Center Board of Directors from Southern Ohio Educational Service Center to Bright Local School District effective January 1, 2012. [See Minute Page #

The board members present unanimously approved the motion. President of the Board, Mr. Wilt, declared the motion carried.

*Per Mr. West, all Southern Hills Career & Technical Center member school districts must pass a resolution to authorize the transfer of Southern Ohio Educational Service Center Governing Board representation to Bright Local Schools.*

GREAT OAKS ITCD REPORT

No report was given.

LEGISLATIVE LIAISON REPORT

No report was given.

FINANCIAL REPORTS

Mr. Unversaw reviewed the monthly reports with the board.

APPROVAL OF PAID BILLS (Resolution #2782)

It was moved by Mrs. Williams and seconded by Mr. Clawson that the paid bills be approved as presented, for a total of \$934,179.36 (total of 260 checks written).

The board members present unanimously approved the motion. President of the Board, Mr. Wilt, declared the motion carried.

TREASURER DISCUSSION ITEMS

- A. The FY 2011 Audit should be complete by the end of January 2012.
- B. I will be hosting an OnBase training for SOESC staff in January.

MINUTES OF THE SOUTHERN OHIO  
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING

0267

REGULAR MEETING

December 20, 2011

APPROVAL OF OHIO SCHOOL BOARDS ASSOCIATION 2012 MEMBERSHIP  
(Resolution #2783)

Upon the recommendation of Superintendent Long, it was moved by Mr. Shell and seconded by Mr. Luck to approve membership in the Ohio School Boards Association for 2012 at a cost of \$2,721.00 including the electronic copies of the Briefcase Subscription and School Policy Management News.

The board members present unanimously approved the motion. President of the Board, Mr. Wilt, declared the motion carried.

APPROVAL OF EDUCATION TAX POLICY INSTITUTE 2012 MEMBERSHIP (Resolution #2784)

Upon the recommendation of Superintendent Long, it was moved by Mr. Mount and seconded by Mr. Luck to approve membership in the ETPI for 2011 at a cost of \$500.00.

The board members present unanimously approved the motion. President of the Board, Mr. Wilt, declared the motion carried.

APPROVAL OF PROVIDER CONTRACTS (Resolution #2785)

Upon the recommendation of Superintendent Long, it was moved by Mr. Lane and seconded by Mr. West to approve the following provider contracts as listed:

<u>Client</u>	<u>Service</u>	<u>Dates</u>	<u>Amount</u>	<u>Travel</u>
Adams County/Ohio Valley Schools	Ohio Superintendent Evaluation System Services	tbd	\$97.00 per meeting	\$0.555 x 86 miles per meeting
Cincinnati Public Schools	ODE Resident Educator Training	12/20/11	\$300.00 (+ Mileage)	---

The board members present unanimously approved the motion. President of the Board, Mr. Wilt, declared the motion carried.

**MINUTES OF THE SOUTHERN OHIO  
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

**REGULAR MEETING**

**December 20, 2011**

**APPROVAL OF SERVICE CONTRACTS (Resolution #2786)**

Upon the recommendation of Superintendent Long, it was moved by Mr. Clawson and seconded by Mr. Peck to approve the following service contracts as listed:

<u>Provider</u>	<u>Purchase Order</u>	<u>Service</u>	<u>Dates</u>	<u>Amount</u>	<u>Travel</u>
Clinton County Records Dept.	2120618	Shredding	FY 12	\$50.00	---
Clinton-Massie Local Schools	2120619	DLT & BLT Meetings <i>Summer Scholarship/ Clinton Co. Professional Development Funds)</i>	2011-12 SY	\$6,777.41	---
Montgomery County ESC (Buddy Coffey)	2120642	Provide Ohio Superintendent's Evaluation System Facilitation	tbd	\$97.00 per meeting	\$0.555 x 86 miles per meeting
United Parcel Service	2120620	Shipping Costs	FY 12	\$800.00	---

The board members present unanimously approved the motion. President of the Board, Mr. Wilt, declared the motion carried.

**HOPEWELL REGIONAL ADVISORY BOARD (Resolution #2787)**

Upon the recommendation of Superintendent Long and the Hopewell Regional Advisory Board, it was moved by Mr. Luck and seconded by Mr. West to approve the following:

**Approval of Donation**

Donation of a large Rifton Stander from Hillsboro City Schools.

**Service Contract Amendments**

<u>Provider</u>	<u>Purchase Order</u>	<u>Service</u>	<u>Dates</u>	<u>Current Amount</u>	<u>Revised Amount</u>
Fayetteville-Perry Local School District	2120611	State Personnel Development Grant	7/1/11-6/30/12	\$2,250.00	\$9,000.00

\*Original Board Action Date: 7/26/11; Original Purchase Order #2120063

0269

**MINUTES OF THE SOUTHERN OHIO  
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

**REGULAR MEETING**

**December 20, 2011**

**Service Contract Amendments Cont.**

<u>Provider</u>	<u>Purchase Order</u>	<u>Service</u>	<u>Dates</u>	<u>Current Amount</u>	<u>Revised Amount</u>
Ripley-Union-Lewis Huntington School District	2120612	State Personnel Development Grant	7/1/11-6/30/12	\$2,250.00	\$9,000.00
<i>* Original Board Action Date: 7/26/11; Original Purchase Order #2120062</i>					
Washington C.H. City School District	2120613	State Personnel Development Grant	7/1/11-6/30/12	\$2,250.00	\$9,000.00
<i>* Original Board Action Date: 7/26/11; Original Purchase Order #2120064</i>					
Wilmington City School District	2120610	State Personnel Development Grant	7/1/11-6/30/12	\$2,250.00	\$9,000.00
<i>* Original Board Action Date: 7/26/11; Original Purchase Order #2120061</i>					

**Service Contracts**

<u>Provider</u>	<u>Purchase Order</u>	<u>Service</u>	<u>Dates</u>	<u>Amount</u>	<u>Travel</u>
Adams County/Ohio Valley School District	2120603	State Personnel Development Grant	12/1/11-6/30/12	\$2,100.00	----
Bright Local School District	2120605	State Personnel Development Grant	12/1/11-6/30/12	\$2,100.00	----
Clinton-Massie Local School District	2120609	State Personnel Development Grant	12/1/11-6/30/12	\$2,100.00	----
East Clinton Local School District	2120608	State Personnel Development Grant	12/1/11-6/30/12	\$2,100.00	----
Fairfield Local School District	2120606	State Personnel Development Grant	12/1/11-6/30/12	\$2,100.00	----
Greenfield Exempted Village School District	2120601	State Personnel Development Grant	12/1/11-6/30/12	\$2,100.00	----
Hillsboro City School District	2120600	State Personnel Development Grant	12/1/11-6/30/12	\$2,100.00	----
Lynchburg-Clay Local School District	2120607	State Personnel Development Grant	12/1/11-6/30/12	\$2,100.00	----
Manchester Local School District	2120604	State Personnel Development Grant	12/1/11-6/30/12	\$2,100.00	----
George Meyer	2120638	Spread gravel	FY 12	\$375.00	----

**MINUTES OF THE SOUTHERN OHIO  
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

**REGULAR MEETING**

**December 20, 2011**

Service Contracts (Cont.)

<u>Provider</u>	<u>Purchase Order</u>	<u>Service</u>	<u>Dates</u>	<u>Amount</u>	<u>Travel</u>
Newkirk Trucking & Excavating	2120637	Gravel for parking lot	FY 12	\$657.00	----
Western Brown Local School District	2120602	State Personnel Development Grant	12/1/11-6/30/12	\$2,100.00	----

The board members present unanimously approved the motion. President of the Board, Mr. Wilt, declared the motion carried.

SUPERINTENDENT INFORMATION/DISCUSSION ITEMS

Mr. Long shared the following items with board:

1. Area educational service centers are creating Regional Alliance to better serve member school districts. Additional information will be provide at future governing board meetings
2. Expressed his appreciation to the Governing Board for completing his evaluation
3. He and Alleyn will be meeting with the Southwestern Ohio Educational Purchasing Council to discuss health insurance costs.
4. Provided copies of recent newspaper articles.
5. Final Blanchester Levy Results have been completed and the levy failed. The Blanchester Board will not be placing a levy on the March 6, 2012 ballot.
6. Provided copies election certificates to all newly elected governing board members.
7. The ODE State Board of Education was interested in obtaining email addresses for all board members in Ohio. The board decided that all communication should be directed to the treasurer.
8. Kim DeWeese is the new Treasurer at Wilmington City Schools.
9. The IRS mileage rate of  $\phi$ .555 per mile will continue for 2012 calendar year.

MINUTES OF THE SOUTHERN OHIO  
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING

0271

REGULAR MEETING

December 20, 2011

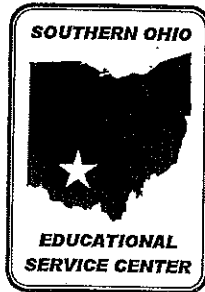
---

ADJOURNMENT (Resolution #2788)

It was moved by Mr. Shell and seconded by Mrs. Williams to adjourn to meet again for the organizational meeting on January 24, 2012 at 6:30 p.m. at the Southern Ohio Educational Service Center, 3321 Airborne Road, Wilmington.

The board members present unanimously approved the motion. President of the Board, Mr. Wilt, declared the motion carried.

Southern Ohio Educational Service Center  
Governing Board



Resolution  
#2776

December 20, 2011

In Recognition of Sarah Williams


Whereas, Sarah Williams was appointed to the Southern Ohio Educational Service Center Governing Board on April 28, 2009, and

Whereas, she has provided leadership, and loyal and dedicated service to the Southern Ohio Educational Service Center, and

Whereas, she has served as a valued board member who has given thoughtful consideration in regard to what is in the best interest of the children, and

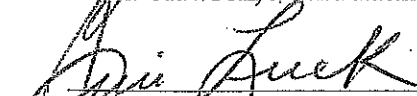
Whereas, Sarah Williams did not seek re-election in November 2011 after nearly three years of service to the Southern Ohio Educational Service Center Governing Board,

Therefore, be it resolved that the Southern Ohio Educational Service Center Governing Board and all employees would like to express their sincere appreciation to you and wish you the best.

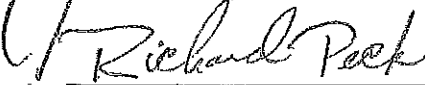
  
Corky Will, President

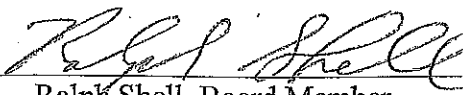
  
Jim Clawson, Board Member

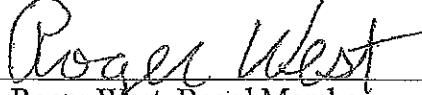
  
Rod Lane, Board Member

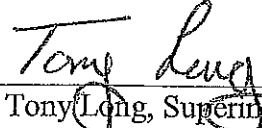
  
Jim Luck, Board Member

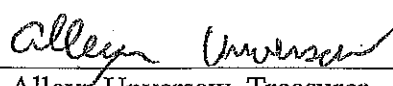
  
Dennis Mount, Board Member

  
Richard Peck, Board Member

  
Ralph Shell, Board Member

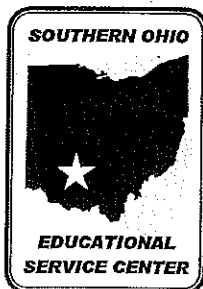
  
Roger West, Board Member

  
Tony Long, Superintendent

  
Alleyn Unversaw, Treasurer

3273

**Southern Ohio Educational Service Center  
Governing Board**



**Resolution  
#2777**

**December 20, 2011**

**In Recognition of Ralph Shell**

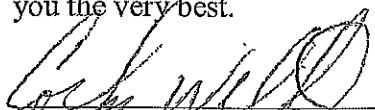
**Whereas**, Ralph Shell was elected to the Highland County Board of Education on **January 14, 1992**, and

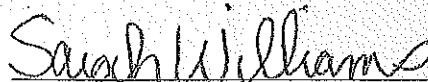
**Whereas**, he has provided leadership, and loyal and dedicated service to the Southern Ohio Educational Service Center, and

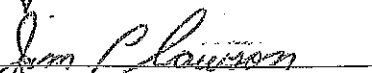
**Whereas**, he has served as a valued board member who has given thoughtful consideration in regard to what is in the best interest of children, and

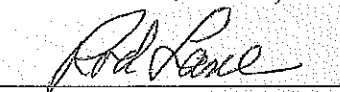
**Whereas**, Ralph Shell did not seek re-election in November 2011 after **20 years** of service to the Southern Ohio Educational Service Center Governing Board,

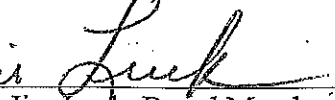
**Therefore**, be it resolved that the Southern Ohio Educational Service Center Governing Board and all employees would like to express their sincere appreciation to you and wish you the very best.

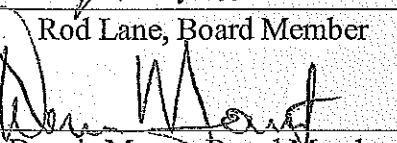
  
Corky Wilt, President

  
Sarah Williams, Vice President

  
Jim Clawson, Board Member

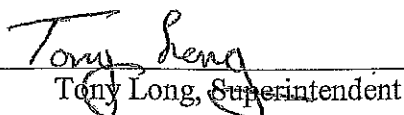
  
Rod Lane, Board Member


  
Jim Luck, Board Member

  
Dennis Mount, Board Member

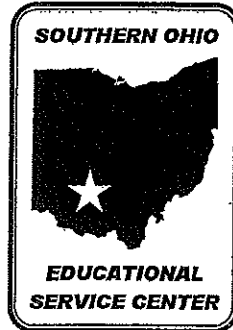
  
Richard Peck, Board Member

  
Roger West, Board Member

  
Tony Long, Superintendent

  
Alleyn Unversaw, Treasurer

**Southern Ohio Educational Service Center  
Governing Board**



**Resolution  
#2778**

**December 20, 2011**

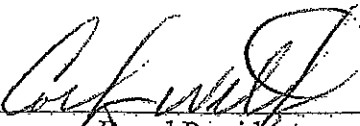
**In Support of the Miami Trace Local Schools  
Renewal Operating Levy**

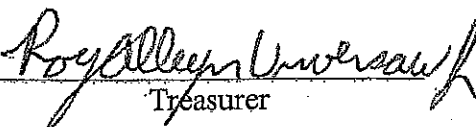
**Whereas**, the Southern Ohio Educational Service Center Governing Board recognizes the need to provide for a sound educational program and facilities for the students of Adams, Clinton, Fayette and Highland County, and

**Whereas**, the Miami Trace Local School District Board of Education has determined a need for a \$2.4 million dollar renewal operating levy, and

**Whereas**, the residents of the Miami Trace Local School District will be asked on March 6<sup>th</sup>, 2012 to vote for the renewal operating levy,

**Therefore**, be it resolved that the Southern Ohio Educational Service Center Governing Board expresses its strong support for the renewal of the operating levy and encourages the citizens of the Miami Trace Local Schools to vote for passage of such.

  
\_\_\_\_\_  
Board President

  
\_\_\_\_\_  
Treasurer