

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR MEETING

March 22, 2011

The Southern Ohio Educational Service Center Governing Board met on Tuesday, March 22, 2011 at 5:30 p.m. at Greenfield Exempted Village Schools Board Office for its regular monthly meeting. Members present were Mr. Clawson, Mr. Lane, Mr. Luck, Mr. Mount, Mr. Peck, Mr. Shell, Mr. West, Mrs. Williams and Mr. Wilt along with Roy Alleyn Unversaw Jr., Treasurer and Tony Long, Superintendent. Guest in attendance was Rachel Meyer, Fiscal Manager at Region 14 Hopewell.

REVISION AND/OR APPROVAL OF THE MEETING AGENDA (Resolution #2657)

It was moved by Mr. Lane and seconded by Mr. Clawson to approve the agenda.

The board members present unanimously approved the motion. President of the board, Mr. Wilt, declared the motion carried.

MINUTE APPROVAL (Resolution #2658)

It was moved by Mr. Shell and seconded by Mr. Peck that the February 22, 2011 meeting minutes be approved as presented.

The board members present unanimously approved the motion. President of the board, Mr. Wilt, declared the motion carried.

Meeting was opened for public participation. None received.

GREAT OAKS ITCD

Mr. Lane updated the board on the Great Oaks ITCD March 2011 meeting. The following are highlights from his report:

- Mr. Lane handed out summary of the March meeting.
- Gateway to Success
 - Great Oaks is in collaboration with Cincinnati State, UC Clermont and Southern State.
 - Students who did not complete their high school diploma have an opportunity to earn one in a flexible environment on a college campus.
 - Presently 205 students, ranging in age from 18 to 53.

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LEGISLATIVE LIAISON REPORT

Mr. Peck discussed the Ohio School Boards Association's position on Governor Kasich's proposed budget. The governor has portrayed the new budget as giving an increase to school districts. OSBA differs from the governor in that there is a net loss of funds to school districts. The state foundation money has been increased in the proposal, but with the loss of Federal stimulus funds, Tangible Personal Property Tax and with decreases in other areas, school funding will be reduced by approximately 11.5%.

SUBDISTRICT DISCUSSION

The board would like Betsy Hart, Clinton County Board of Elections, to review option 3 to see if it would be acceptable.

FINANCIAL REPORTS

Mr. Unversaw reviewed the monthly reports with the board.

APPROVAL OF PAID BILLS (Resolution #2659)

It was moved by Mr. Luck and seconded by Mr. Mount that the paid bills be approved as presented, for a total of \$635,335.74 (total of 153 checks written).

The board members present unanimously approved the motion. President of the board, Mr. Wilt, declared the motion carried.

APPROVAL OF INVESTMENT (Resolution #2660)

It was moved by Mr. Peck and seconded by Mrs. Williams to approve the following investment to the Waddell Fund, as transacted by the treasurer:

<u>Date</u>	<u>Firm</u>	<u>Term</u>	<u>Rate</u>	<u>Amount</u>
3/9/2011	NB&T/NCB	13 mos.	1.15%	\$150,000.00

The board members present unanimously approved the motion. President of the board, Mr. Wilt, declared the motion carried.

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APPROVAL OF AUTHORIZATION TO PAY (Resolution #2661)

Upon the recommendation of Treasurer Unversaw and per O.R.C. Section 5705.41, it was moved by Mr. Shell and seconded by Mrs. Williams to affirm authorization to pay purchase order #2110081 issued to Fayette County Court of Common Pleas for services to the Alternative school on behalf of Washington Court House City Schools in the amount of \$15,996.56 from Account Code 001-1140-411-9042 OPU 042. According to O.R.C. Section 5705.41, if the obligation is \$3,000 or more, the board must affirm authorization to pay.

**Original Board Action Date: July 27, 2010.*

The board members present unanimously approved the motion. President of the board, Mr. Wilt, declared the motion carried.

TREASURER DISCUSSION ITEMS

The Waddell Scholarship Fund had one Certificate of Deposit mature this month (12 month, \$150k, 1.25%). The principal was reinvested into another short maturity Certificate of Deposit (13 month, \$150k, 1.15%).

The board was asked to affirm authorization to pay a purchase order issued to Fayette County Court of Common Pleas for services to the Fayette County Alternative Center on behalf of the Washington Court House City Schools. The invoice exceeded the line item on the purchase order by more than \$3,000.00. It is likely that we will have the same issue on the third and fourth quarter invoices later on this year.

The Treasurer provided a professional development log at the board meeting. Those members that attended the OSBA Regional Conference on March 15, 2011 were asked to sign the log in order to be compensated for the day.

The Board was reminded that the Financial Disclosure Forms are due on April 15, 2011.

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PERSONNEL ITEMS: ESC (Resolution #2662)

Upon the recommendation of Superintendent Long, it was moved by Mr. West and seconded by Mr. Shell to approve the following personnel as listed to be assigned by the superintendent pending proper licensure, Ohio Bureau of Criminal Investigation Check and Federal Bureau of Investigation Background Check (as needed):

O.R.C. 3319.02 – Administrative Contract

<u>Name</u>	<u>Position</u>	<u>Length</u>	<u>Contract Dates</u>	<u>Days</u>	<u>Schedule/Step Salary</u>
Vicki Wilson	Substitute Administrator	1 yr.	SY 2010-11	as needed	B/10 PhD \$273.55 per diem

The board members present unanimously approved the motion. President of the board, Mr. Wilt, declared the motion carried.

PERSONNEL CONTRACT RENEWALS (Resolution #2663)

Upon the recommendation of Superintendent Long, it was moved by Mr. Clawson and seconded by Mrs. Williams that the board approve employment contracts for the following personnel subject to the provision of O.R.C. 3319.02 and the following supplemental contract as listed. All personnel are subject to assignment by the superintendent and all contracts are subject to continuation of existing local, state, and/or federal funding; proper licensure; Ohio Bureau of Criminal Background Investigation Check; and Federal Bureau of Investigation Background Check:

O.R.C. 3319.02 - Administrative Contracts

<u>Name</u>	<u>Position</u>	<u>Length</u>	<u>Contract Dates</u>	<u>Days</u>	<u>Schedule/Step Salary</u>
Kimberly Adams	Entry Year Coordinator	1 yr.	SY 2011-2012	204	B/24 M \$64,825.00
Rogina Conroy	Human Resource Coordinator	1 yr.	SY 2011-2012	248	C/30 M \$77,782.00
Kimberly Douglas	Highland County Gifted Coordinator	3 yr.	SY 2011-2014	204	B/21 M \$64,825.00
Bonnie O'Connor	School Improvement/Elementary	1 yr.	SY 2011-2012	225	C/38 M \$70,568.00
Robert Paine	Special Education Supervisor	1 yr.	SY 2011-2012	72	B/24 M \$317.77 per diem

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O.R.C. 3319.02 - Administrative Contracts (Cont.)

<u>Name</u>	<u>Position</u>	<u>Length</u>	<u>Contract Dates</u>	<u>Days</u>	<u>Schedule/Step Salary</u>
Mark Thomas	Washington C.H. Technology Director	1 yr.	SY 2011-2012	204	B/12 M \$58,144.00
Lisa Toole	Adams Co./Ohio Valley Curriculum Consultant Supervisor	1 yr.	SY 2011-2012	204	B/15 M \$63,155.00
Freddie Yochum	Hillsboro City Dean of Students	1 yr.	SY 2011-2012	204	B/11 M \$56,474.00

Supplemental Contract

<u>Name</u>	<u>Responsibility</u>	<u>Amount</u>
Deanne Link	School Improvement/ Special Project Consultant Highland Co. ESC	+5% of contracted salary

Eight board members approved the motion with an abstention from Mr. West. Board President, Mr. Wilt, declared the motion carried.

APPROVAL OF PROVIDER CONTRACT (Resolution #2664)

Upon the recommendation of Superintendent Long, it was moved by Mr. Luck and seconded by Mr. Lane to approve the following provider contracts as listed:

<u>Client</u>	<u>Service</u>	<u>Dates</u>	<u>Amount</u>
Washington Court House City Schools	Professional Development Facilitation	5/13/11	\$5,500.00

The board members present unanimously approved the motion. President of the board, Mr. Wilt, declared the motion carried.

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APPROVAL OF SERVICE CONTRACTS (Resolution #2665)

Upon the recommendation of Superintendent Long, it was moved by Mr. Mount and seconded by Mr. Peck to approve the following service contracts as listed:

<u>Provider</u>	<u>Purchase Order</u>	<u>Service</u>	<u>Dates</u>	<u>Amount</u>	<u>Travel</u>
Brown County ESC	2110734	Provide 3 Consultants to guide teachers in development of 4-year transitional plan	4/15/11 & 5/13/11	\$1,650.00	----
Butler County ESC	2110735	Provide 1 Consultant to guide teachers in development of 4-year transitional plan	4/15/11 & 5/13/11	\$550.00	----
Clermont County ESC	2110733	Provide 2 Consultants to guide teachers in development of 4-year transitional plan	4/15/11 & 5/13/11	\$1,100.00	----
Raynell Friend	2110732	Consult with teachers in developing a 4-year transitional plan	4/15/11 & 5/13/11	\$550.00	----

The board members present unanimously approved the motion. President of the board, Mr. Wilt, declared the motion carried.

HOPEWELL REGIONAL ADVISORY BOARD (Resolution #2666)

Upon the recommendation of Superintendent Long, and the Hopewell Regional Advisory Board, it was moved by Mr. Shell and seconded by Mr. Luck to approve the following:

Advertisement of a Public Meeting:

Advertisement of a public meeting to discuss the proposed retirement and reemployment of Lisa Barnhouse.

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Personnel Contract Resignations:

Resignation of the following personnel for the purpose of retirement:

O.R.C. 3319.02 Administrative Contract

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Lisa Barnhouse	Director	June 30, 2011

O.R.C. 3319.081 Classified Contract

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Linda Roush	Human Resource/Office Manager	June 30, 2011

Personnel Contract Renewals:

Employment contracts for the following personnel subject to provision of O.R.C. 3319.02 as listed. All personnel are subject to assignment by the Regional Director, and all contracts are subject to continuation of existing local, state, and/or federal funding; proper licensure; Ohio Bureau of Criminal Background Investigation Check and Federal Bureau of Investigation Background check:

O.R.C. 3319.02 Administrative Contracts

<u>Name</u>	<u>Position</u>	<u>Length</u>	<u>Contract Dates</u>	<u>Days</u>	<u>Schedule/Step Salary</u>
Megan Hall- Gehring	Adapted P.E. Specialist/Team Leader	2 yr.	SY 2011-2013	184	APE/11 M \$48,282.00
Ellen Ryan	Chief Physical Therapist/Co-Team Leader	2 yr.	SY 2011-2013	184	PT/15 M +\$4,556 \$89,065.00
Pamela Sebastian	Consultant	2 yr.	SY 2011-2013	184	SST/15 M \$54,541.00

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Service Contracts

<u>Provider</u>	<u>Purchase Order</u>	<u>Service</u>	<u>Dates</u>	<u>Amount</u>	<u>Travel</u>
Anne Beninghof	2110709	Differentiated Instruction Throughout the Early Childhood Years	8/10/11	\$2,900.00	\$1,000.00
New Market Self Storage	2110707	Motor Team Storage Fees	5/1/11-4/30/12	\$450.00	----
South Central Ohio Computer Association	2110708	Internet Costs/Video Fees	7/1/11-6/30/12	19,697.28	----
South Central Ohio Computer Association	2110719	Web Hosting Package Yearly Fee	FY2012	\$540.00	----
University of Akron	2110698	Developing Adolescents' Vocabulary & Word Power	2/24/11, 3/10/11, 3/31/11	\$4,000.00	----
Connie Williams	2110695	Developing Adolescents' Vocabulary & Word Power	2/24/11, 3/10/11, 3/31/11	\$3,900.00	----

The board members present unanimously approved the motion. President of the board, Mr. Wilt, declared the motion carried.

SUPERINTENDENT INFORMATION/DISCUSSION ITEMS

Mr Long shared the following with the Board:

1. Reminded the salary committee of their March meeting.
2. The Four County Board meeting will immediately follow the board meeting.
3. Share an expenditure reduction document created for the SOESC.
4. An article from the Wilmington News Journal was share with the board regarding the annual Clinton County Bus Drivers' In-Service and Dinner.
5. Ohio Governor John Kasich released his proposed biennium budget on March 15th. Mr. Long reviewed the effect of the proposed budget on K-12 education and the SOESC.

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ADJOURNMENT (Resolution #2667)

It was moved by Mr. Shell and seconded by Mr. Luck to adjourn to meet again in regular session on April 26, 2011 at 7:00 p.m. at the Southern Ohio ESC, Wilmington.

The board members present unanimously approved the motion. President of the board, Mr. Wilt, declared the motion carried.

