

0027

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR MEETING

April 27, 2010

The Southern Ohio Educational Service Center Governing Board met on Tuesday, April 27, 2010 at 7:00 p.m. at the Southern Ohio Educational Service Center in Clinton County for its regular monthly meeting. Members present were Mr. Clawson, Mr. Lane, Mr. Luck, Mr. Mount, Mr. Peck, Mr. Shell, Mr. West, Mrs. Williams and Mr. Wilt along with Roy Alleyn Unversaw Jr., Treasurer and Tony Long, Superintendent.

REVISION AND/OR APPROVAL OF THE MEETING AGENDA (Resolution #2508)

It was moved by Mr. Luck and seconded by Mr. Clawson to approve the agenda.

The board members present unanimously approved the motion. President of the board, Mr. Shell, declared the motion carried.

MINUTE APPROVAL (Resolution #2509)

It was moved by Mr. Peck and seconded by Mr. Mount that the March 23 meeting minutes be approved as presented.

The board members present unanimously approved the motion. President of the board, Mr. Shell, declared the motion carried.

Mr. West arrived.

Meeting was opened for public participation. None received.

GREAT OAKS ITCD REPORT

Mr. Lane gave the board an update on the Great Oaks ITCD. The following bullets are highlights from the report:

- A handout was given to each SOESC board member that gave the enrollment by program statistics for Laurel Oaks.
- Another handout was given to each SOESC board member that gave the statistics for the number of students by district that have visited Great Oaks.
- Student enrollment drives staffing for each program.
- Every district agrees to a ten day trial for each program.
- Programs will be cancelled and staffing will be reduced if enrollment is not sufficient.

MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING

REGULAR MEETING

April 27, 2010

GREAT OAKS ITCD REPORT (Cont.)

- Great Oaks does not have a union, but it does follow state law when it reduces staffing.
- Mr. Lane said all of the board members are invited to the Great Oaks Graduation at the Roberts Center on May 27, 2010 at 6:30 P.M.

LEGISLATIVE LIAISON REPORT

Mr. Peck referred to the Ohio School Boards Association publication, *The Link*, Volume 20 issue 4 to update the board on Ohio's legislative matters. The following bullets are highlights from the report:

- Ohio did not receive "The Race to the Top" funds but it can re-apply during phase two.
- \$132 million of Federal School Improvement funds will be sent to Ohio. The funds will be distributed to schools around the state based on a competitive process.
- Student Health Bill – BMI is no longer included in the bill. The bill requires that each student receives 30 minutes of rigorous daily activity, but it can be filled before or after school. OSBA says that schools need additional funding to implement the requirements of the bill.

FINANCIAL REPORTS

Mr. Unversaw reviewed the monthly reports with the board.

APPROVAL OF PAID BILLS (Resolution #2510)

It was moved by Mr. Luck and seconded by Mrs. Williams that the paid bills be approved as presented, for a total of \$776,492.75 (total of 158 checks written).

The board members present unanimously approved the motion. President of the board, Mr. Shell, declared the motion carried.

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR MEETING

April 27, 2010

APPROPRIATION AMENDMENTS (Resolution #2511)

Upon the recommendation of Treasurer Unversaw, it was moved by Mr. Wilt and seconded by Mr. Lane to approve the following amendments:

Appropriation Amendments - ESC

<u>Fund</u>	<u>Description</u>	<u>Amount</u>
451-9408	OneNet Connectivity Grant FY 2010	\$ 1,000.00
001-2900-800-0000	Other Objects / Central Services / General Fund	<u>6,287.00</u>
Total Amendments - ESC		\$ 7,287.00

The board members present unanimously approved the motion. President of the board, Mr. Shell, declared the motion carried.

APPROVAL OF AUTHORIZATION TO PAY (Resolution #2512)

Upon the recommendation of Treasurer Unversaw and per O.R.C. Section 5705.41, it was moved by Mr. Mount and seconded by Mr. Wilt to affirm authorization to pay purchase order #2100745 issued to Brown County ESC for Hopewell Region 14 grant related services in the amount of \$5,453.00 from Account Code 516-2211-415-9219 OPU 001 JOB 003. According to O.R.C. Section 5705.41, if the obligation is \$3,000 or more, the board must affirm authorization to pay.

The board members present unanimously approved the motion. President of the board, Mr. Shell, declared the motion carried.

APPROVAL OF 403B CONTRIBUTION PAYMENTS (Resolution #2513)

Upon the recommendation of Treasurer Unversaw and the 403b Finance Committee, it was moved by Mr. Shell and seconded by Mr. Wilt to approve payment of 403b contributions to 403b vendors on behalf of employees affected by three erroneous contributions remitted by Gatekeeper Administration and Consulting, LLC during August and September of 2009 in the amount of \$6,287.00, in good faith that Gatekeeper will repay Southern Ohio ESC and will pay interest to these employees as stated in Gatekeeper's letter dated March 30, 2010, the Board instructs the treasurer: to contact legal counsel, to pursue legal action (if feasible) to recoup funds from Gatekeeper, and to withhold payment of contributions on employees' behalf until approved by legal counsel.

The board members present unanimously approved the motion. President of the board, Mr. Shell, declared the motion carried.

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR MEETING

April 27, 2010

TREASURER DISCUSSION ITEM

1. The FY 2011 Service Book was distributed to each board member. The SOESC website also has a link to the service book at <http://www.southernohioesc.org/>.

BUSINESS OF THE SUPERINTENDENT: ESC (Resolution #2514)

Upon the recommendation of Superintendent Long, it was moved by Mr. Peck and seconded by Mrs. Williams to approve the resignation of the following personnel:

Personnel Contract Resignation

O.R.C. 3319.08 Certificated Contracts

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
David Myers	H.C. Alternative School Teacher	June 30, 2010*
<i>*for purpose of retirement</i>		
Melissa Smith	Speech & Language Pathologist	August 15, 2010

The board members present unanimously approved the motion. President of the board, Mr. Shell, declared the motion carried.

PERSONNEL CONTRACT NON-RENEWALS (Resolution #2515)

Upon the recommendation of Superintendent Long, it was moved by Mr. Wilt and seconded by Mr. West to approve the non-renewal of the following teacher contract pursuant to Section 3319.08 of the Ohio Revised Code and the following classified contracts pursuant to Section 3319.081 of the Ohio Revised Code. Notice of non-renewal is to be provided to said personnel by April 30, 2010.

O.R.C. 3319.08 Certificated Contract

<u>Name</u>	<u>Current Position</u>
Melissa Marsh	MH/Autism Teacher (Bright)

O.R.C. 3319.081 Classified Contracts

<u>Name</u>	<u>Current Position</u>
Bonnie Hankey	Parent Mentor

0031

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR MEETING

April 27, 2010

The board members present unanimously approved the motion. President of the board, Mr. Shell, declared the motion carried.

APPROVAL OF REDUCTION IN FORCE (Resolution #2516)

Upon the recommendation of Superintendent Long, it was moved by Mr. Lane and seconded by Mr. Clawson to approve a reduction in force for financial reasons pursuant to Section 3319.17 of the Ohio Revised Code and board policy GCPA effective August 1, 2010 for the following personnel:

O.R.C. 3319.08 Certificated Contract

<u>Name</u>	<u>Position</u>	<u>Current Contract</u>	<u>Revised Contract</u>
Robert Paine	Special Education Supervisor	204 days	124 days

The board members present unanimously approved the motion. President of the board, Mr. Shell, declared the motion carried.

EMPLOYMENT OF PERSONNEL (Resolution #2517)

Upon the recommendation of Superintendent Long, it was moved by Mrs. Williams and seconded by Mr. Luck to approve the following personnel as listed to be assigned as needed by the superintendent pending proper licensure, Ohio Bureau of Criminal Background Investigation Check and Federal Bureau of Investigation Background check:

O.R.C. 3319.08 – Certificated Contract

<u>Name</u>	<u>Position</u>	<u>Contract Dates</u>	<u>Days</u>	<u>Schedule/Step Salary</u>
Javonne Mullins	Speech Language Pathologist	8/15/10-6/15/11	184	A/7 M \$44,490.00

The board members present unanimously approved the motion. President of the board, Mr. Shell, declared the motion carried.

PERSONNEL CONTRACT RENEWALS (Resolution #2518)

Upon the recommendation of Superintendent Long, it was moved by Mr. Luck and seconded by Mr. Peck to renew and/or approve the following certificated personnel contracts, pursuant to section O.R.C. 3319.08 of the Ohio Revised Code, the following classified personnel contracts, pursuant to O.R.C. 3319.081 of the Ohio Revised Code and the following supplemental contracts as listed. All personnel are subject to assignment by the superintendent and all contracts are contingent upon

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR MEETING

April 27, 2010

continuation of existing local, state, and/or federal funding; proper licensure; Ohio Bureau of Criminal Background Investigation Check; Federal Bureau of Investigation Background Check (when required).

O.R.C. 3319.08 – Certificated Contracts

<u>Name</u>	<u>Position</u>	<u>Length</u>	<u>Contract Dates</u>	<u>Days</u>	<u>Schedule/Step Salary</u>
Donna Ganahl	H.C. Alt. School Teacher	Cont.	8/10/10 – Cont.	184	A/7 M \$44,490.00
Bret Malone	SST/SBH Teacher	2 yr.	8/15/10-6/15/12	184	A/13 M \$53,444.00

O.R.C. 3319.081 – Classified Contracts

<u>Name</u>	<u>Position</u>	<u>Length</u>	<u>Contract Dates</u>	<u>Schedule/Step Salary</u>
James “Dave” Barton	Educational Aide CC Alt. School	Cont.	8/1/10-Cont.	L/12 \$14.35 p/h
Megan Thompson	Fiscal Clerk	Cont.	7/1/10-Cont.	M/11 \$16.88 p/h
April Walker	Preschool Educational Aide (Bright)	Cont.	8/10/10-Cont.	L/9 \$12.89 p/h

Supplemental Contracts

<u>Name</u>	<u>Responsibility</u>	<u>Amount</u>
Kimberly Carr	SLP	A/14 M \$298.565 per diem 35 days
Rhonda Cochran	Administrative Assistant	5% of contracted salary
Carol Foell	Teacher of Gifted (CM)	A/29 M \$339.118 per diem 3 days
Barbara Glass	Teacher of Gifted (EC)	A/22 M \$331.005 per diem 3 days
Stephanie Huber	Administrative Assistant	5% of contracted salary

The board members present unanimously approved the motion. President of the board, Mr. Shell, declared the motion carried.

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR MEETING

April 27, 2010

SALARY SCHEDULES FY 2011 (Resolution #2519)

[See Minute Pages #0039 – #0043]

0041-0045 aw

Upon the recommendation of Superintendent Long and the board salary review committee, it was moved by Mr. West and seconded by Mr. Clawson to approve all salary schedules effective July 1, 2010 for the FY 2011 employment contract year (Base = 0%).

The board members present unanimously approved the motion. President of the board, Mr. Shell, declared the motion carried.

APPROVAL OF DISTRICT WORK CALENDARS FOR FY 2011 (Resolution #2520)

[See Minute Pages #0044-0045]

0046-0047 aw

Upon the recommendation of Superintendent Long, it was moved by Mr. Peck and seconded by Mr. Mount to approve the district work calendars for FY 2011 as presented for the Southern Ohio ESC's Clinton and Highland County offices.

The board members present unanimously approved the motion. President of the board, Mr. Shell, declared the motion carried.

APPROVAL OF SERVICE CONTRACTS (Resolution #2521)

Upon the recommendation of Superintendent Long, it was moved by Mr. Lane and seconded by Mrs. Williams to approve the following:

Service Contracts as listed:

<u>Service Contracts</u>					
<u>Provider</u>	<u>Purchase Order</u>	<u>Service</u>	<u>Dates</u>	<u>Amount</u>	<u>Travel</u>
Ikon Office Solutions	2100586	Lease/Tray Charge	9/23/09-9/23/14	\$321.11/mo	----
MVECA	2101168	Technician Services	FY2010	\$5,000.00	----

The board members present unanimously approved the motion. President of the board, Mr. Shell, declared the motion carried.

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR MEETING

April 27, 2010

HOPEWELL REGIONAL ADVISORY BOARD (Resolution #2522)

Upon the recommendation of Superintendent Long, and the Hopewell Regional Advisory Board, it was moved by Mr. Luck and seconded by Mrs. Williams to approve the following:

Resignation of the following personnel:

O.R.C. 3319.08 Certificated Contracts

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
John Dorger	Consultant	6/30/10*
<i>*for the purpose of retirement</i>		
Joanne Van Denend	Occupational Therapist	6/14/10

Personnel Contract Non-Renewals:

Non-renew the following certificated contract pursuant to Section 3319.08 of the Ohio Revised Code. Notice of non-renewal is to be provided to said personnel by April 30, 2010.

O.R.C. 3319.08 Certificated Contract

<u>Name</u>	<u>Current Position</u>
Norma Kirby	STEPS Project Coordinator

Personnel Contract Renewals:

To renew and/or approve the following certificated personnel contracts, pursuant to section O.R.C. 3319.08 of the Ohio Revised Code, the following classified personnel contracts, pursuant to section O.R.C. 3319.081 of the Ohio Revised Code along with the following extended service contracts as listed. All personnel are subject to assignment by the Region 14 Hopewell Center Director, and all contracts are contingent upon continuation of existing local, state, and/or federal funding sources and maintenance of any required certification, licensure, or permit; Ohio Bureau of Criminal Background Investigation Check; Federal Bureau of Investigation Background Check (when required). Salary is per schedule, plus any salary increases that might hereafter be granted:

0035

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR MEETING

April 27, 2010

O.R.C. 3319.08 Certificated Contracts

<u>Name</u>	<u>Position</u>	<u>Length</u>	<u>Contract Dates</u>	<u>Days</u>	<u>Schedule/Step Salary</u>
Tracy Ames	Physical Therapist	2 yrs.	8/15/10-8/14/12	170	P.T.M/15 M \$78,079.00
Marin Applegate	Early Learning & School Readiness Consultant	1 yr.	7/1/10-6/30/11	184	SST/9 M \$47,703.00
Marleen Bottoms	Regional School Psychologist	1 yr.	8/15/10-8/14/11	184	Psych/7 M \$50,355.00
Jacqueline Hunt- DeWeese	Classroom Teacher for Hearing Impaired/Deaf	1 yr.	8/15/10-6/14/11	184	Itinerant+/1 B+ \$33,538.00
Fawn Krieg- Girard	Early Childhood Itinerant Teacher	1 yr.	8/15/10-6/14/11	154	Itinerant+/3 B+ \$30,418.00
Tommie Libecap	Speech Language Pathologist	2 yr.	8/15/10-6/14/12	115	Audio/Sp/15 M \$33,366.00
Amy Luttrell	Family Consultant /Transition Specialist	1 yr.	7/1/10-6/30/11	184	Itinerant/2 B \$33,122.00
Deborah Ozanich	Itinerant Teacher for Hearing Impaired/Deaf	1 yr.	8/15/10-6/14/11	184	Itinerant/5 B \$36,935.00
Jessica Plummer	Itinerant Teacher for Hearing Impaired/Deaf	1 yr.	8/15/10-6/14/11	184	Itinerant+/4 B+ \$37,835.00
Joe Rhude	Adapted P.E. Specialist	2 yr.	8/15/10-6/14/12	184	APE+/11 B+ \$46,456.00
Brittany Schaub	Itinerant Teacher for Hearing Impaired/Deaf	1 yr.	8/15/10-6/14/11	184	Itinerant/1 B \$31,940.00
Lorraine Swindler	Autism Resource Specialist	Cont.	8/15/10-Cont.	184	Autism/15 M \$58,113.00
Ron Thornbury	Occupational Therapist	2 yr.	8/15/10-8/14/12	195	No Schedule/B \$73,786.00
Shannon Tise	Occupational Therapist/ Co-Team Leader	2 yr.	8/15/10-8/14/12	195	No Schedule/B+ \$84,242.00
Diane Tomlin	Early Language/Literacy Consultant	1 yr.	7/1/10-6/30/11	184	SST/15 M \$54,541.00
Kristen Ward	Itinerant Teacher for Hearing Impaired/Deaf	1 yr.	8/15/10-6/14/11	184	Itinerant/4 B \$35,617.00

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR MEETING

April 27, 2010

Personnel Contract Renewals (Cont.)

O.R.C. 3319.081 Classified Contracts

<u>Name</u>	<u>Position</u>	<u>Length</u>	<u>Contract Dates</u>	<u>Schedule/Step</u> <u>Salary</u>
Teresa Kunce	Occupational Therapy Assistant	2 yr.	8/15/10-6/14/12	Assistant/13 \$33.51 p/h
Kristi Merfert	Interpreter	Cont	8/15/10-Cont.	Interp/11 \$22.69 p/h
Nancy Mullins	Occupational Therapy Assistant	Cont.	8/15/10-Cont.	Assistant/15 \$34.36 p/h
Susan Ruble	Interpreter	Cont.	8/15/10-Cont.	Interp/11 \$22.69 p/h

Teacher Supplemental Limited Contracts – Extended Service

<u>Name</u>	<u>Position</u>	<u>Days</u>	<u>Contract Dates</u>	<u>Schedule/Step</u> <u>Salary</u>
Marleen Bottoms	Regional School Psychologist	40	8/15/10-8/14/11	Psych/7 M \$273.668 per diem
Megan Hall-Gehring	Adapted P.E. Specialist/Team Leader	15	8/15/10-6/14/11	APE M/10 M \$254.620 per diem
Jacqueline Hunt-Deweese	Classroom Teacher for HI/D	8	8/15/10-6/14/11	Itinerant+/1 B+ \$182.272 per diem
Jill Kelch	Early Childhood Itinerant Teacher	8	8/15/10-6/14/11	Itinerant M/12 M \$292.130
Deborah Ozanich	Itinerant Teacher for HI/D	8	8/15/10-6/14/11	Itinerant/5 B \$200.734 per diem
Jessica Plummer	Itinerant Teacher for HI/D	8	8/15/10-6/14/11	Itinerant+/4 B+ \$205.625 per diem
Joe Rhude	Adapted P.E. Specialist	15	8/15/10-6/14/11	APE+/11 B+ \$252.478 per diem
Ellen Ryan	Chief Physical Therapist/Co-Team Leader	5	8/15/10-8/14/11	P.T. M/15 M \$459.288 per diem
Brittany Schaub	Itinerant Teacher for HI/D	8	8/15/10-6/14/11	Itinerant/1 B \$173.587 per diem
Lorraine Swindler	Autism Resource Specialist	31	8/15/10-6/30/11	Autism/15 M \$315.832 per diem

0037

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR MEETING

April 27, 2010

Teacher Supplemental Limited Contracts – Extended Service (Cont.)

<u>Name</u>	<u>Position</u>	<u>Days</u>	<u>Contract Dates</u>	<u>Schedule/Step Salary</u>
Amy Vance	Early Childhood Itinerant Teacher	8	8/15/10-6/14/11	Itinerant M/6 M \$236,674 per diem
Kristen Ward	Itinerant Teacher for HI/D	8	8/15/10-6/14/11	Itinerant/4 B \$193,571 per diem
Abbey Weaver	Classroom Teacher for HI/D Co-Team Leader	8	8/15/10-6/14/11	Itinerant M/7 M \$246,853 per diem

Out of State Travel Request:

Out of state travel request for **Sherri Helterbrand and Diane Tomlin** to attend a meeting with Carol Payne, teacher in Winchester, Kentucky on May 4, 2010.

Approve FY 2011 Hopewell Region 14 Salary Schedules (Base = 0%). [See Minute Pages #0046-0048]

*0046-0050
aw*

Service Contracts as listed:

<u>Provider</u>	<u>Purchase Order</u>	<u>Service Contracts</u> <u>Service</u>	<u>Dates</u>	<u>Amount</u>	<u>Travel</u>
Anne Beninghof	2101128	Differentiation Training	7/22-23/10	\$5,800.00	----
Bloom-Vernon Local School District	2101138	Participation on the Universal Education Supt. Panel at Administrator Conf.	8/6/10	\$150.00	----
Brown County ESC	2101082	Marzano Training	4/6-9/10	\$2,100.00	----
Brown County ESC	2101126	Facilitation of High Yield Strategies Training	6/2010	\$6,300.00	----

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR MEETING

April 27, 2010

Service Contracts as listed (Cont):

<u>Provider</u>	<u>Purchase Order</u>	<u>Service</u>	<u>Dates</u>	<u>Amount</u>	<u>Travel</u>
Brown County ESC	2101137	ODE OIP Facilitator Targeted Centralized Training	4/19/10	\$500.00	----
South Central Ohio ESC	2101083	Marzano Training	4/6-7/10	\$1,085.00	----

The board members present unanimously approved the motion. President of the board, Mr. Shell, declared the motion carried.

SUPERINTENDENT INFORMATION/DISCUSSION ITEMS

Mr. Long discussed the following with the board:

1. Distributed and reviewed information that was distributed to the Salary Committee on March 26, 2010.
2. Shared Four County School Board meeting newspaper articles that appeared in the News Journal, Times Gazette, Record Herald and the People's Defender.
3. Ohio School Board Association's model policy EGAC was distributed and discussed. President Shell requested a policy be submitted for approval at the May board meeting.
4. Winners of the 21st Annual Ohio Educational Service Center Association Franklin B. Walter award winners were reviewed.
5. Adams County/Ohio Valley has concluded their search for a new superintendent.
6. Reminded Mrs. Williams, Mr. Luck and Mr. Peck about scoring the Waddell Scholarship application in early May.

ADJOURNMENT (Resolution #2523)

It was moved by Mr. Luck and seconded by Mr. Wilt to adjourn to meet again in regular session on May 25 at **7:00 p.m.** at the Southern Ohio ESC in Wilmington.

The board members present unanimously approved the motion. President of the board, Mr. Shell, declared the motion carried.