

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR MEETING

March 23, 2010

The Southern Ohio Educational Service Center Governing Board met on Tuesday, March 23, 2010 at 5:30 p.m. at the West Union Elementary School for its regular monthly meeting. Members present were Mr. Clawson, Mr. Lane, Mr. Luck, Mr. Mount, Mr. Peck, Mr. Shell, Mr. West, Mrs. Williams and Mr. Wilt along with Roy Alleyn Unversaw Jr., Treasurer and Tony Long, Superintendent.

REVISION AND/OR APPROVAL OF THE MEETING AGENDA (Resolution #2498)

It was moved by Mr. Luck and seconded by Mr. Lane to approve the agenda.

The board members present unanimously approved the motion. President of the board, Mr. Shell, declared the motion carried.

Mr. West arrived.

MINUTE APPROVAL (Resolution #2499)

It was moved by Mr. Peck and seconded by Mr. Clawson that the February 23 meeting minutes be approved as presented.

The board members present unanimously approved the motion. President of the board, Mr. Shell, declared the motion carried.

Meeting was opened for public participation.

Mr. Wilt arrived.

RESOLUTION OF SUPPORT (Resolution #2500) [See Minute Page #0026]

It was moved by Mr. Mount and seconded by Mr. Wilt to approve a resolution of support for the creation of the Ohio Valley Joint Vocational School District.

The board members present unanimously approved the motion. President of the board, Mr. Shell, declared the motion carried.

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GREAT OAKS ITCD REPORT

Mr. Lane updated the board on Great Oaks ITCD. The following are highlights from his report:

- The March meeting was held at Live Oaks.
- The late fall meeting will be held in Wilmington, Ohio at Laurel Oaks.
- Mr. Lane handed out a roster of the Great Oaks' board members.
- 36 schools are represented on the Great Oaks ITCD board, but there are only 35 board members. The Southern Ohio ESC board member represents two schools.
- Enrollment in each program is currently being reviewed.
- A small animal care class will be available next school year at our location, 3321 Airborne Road.

LEGISLATIVE LIAISON REPORT

Mr. Peck updated the board on the legislative happenings for the state of Ohio. The following are highlights from his report:

- The Ohio legislature is suggesting that schools with an ADM of less than 2,500 should consolidate with other schools. OSBA feels that we should not support this suggestion, because school district success is not related to ADM. There are many small schools with excellent success rates.
- SB 210 - promotes children's health in schools. Some of the components in the bill are: require that students receive 30 minutes of moderate to rigorous physical activity each day, require schools to offer more nutritious food, require body mass index screenings for students, and increase access to free breakfast for student who qualify.
- SB 8 – election reform that would make school districts pay for election cost. OSBA is opposed to school districts paying for election costs because they already incur substantial costs advocating for levies.

Question asked by board member after Mr. Peck's report:

Ralph Shell asked about a program that gives certain students food on Friday to support them through the weekend. Superintendent Long said that he would look into it and report back at the next meeting.

FINANCIAL REPORTS

Mr. Unversaw reviewed the monthly reports with the board.

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APPROVAL OF PAID BILLS (Resolution #2501)

It was moved by Mrs. Williams and seconded by Mr. West that the paid bills be approved as presented, for a total of \$655,864.50 (total of 187 checks written).

The board members present unanimously approved the motion. President of the board, Mr. Shell, declared the motion carried.

APPROVAL OF INVESTMENT (Resolution #2502)

It was moved by Mr. Luck and seconded by Mr. Wilt to approve the following investment to the Waddell Fund, as transacted by the treasurer:

<u>Date</u>	<u>Firm</u>	<u>Term</u>	<u>Rate</u>	<u>Amount</u>
3/9/2010	NB&T/Liberty Savings Bank CD	1 yr	1.25%	\$150,000.00

Eight board members approved the motion with an abstention from Mr. Lane. President of the board, Mr. Shell, declared the motion carried.

TREASURER'S DISCUSSION ITEM

Mr. Unversaw reminded the board members that the financial disclosure forms are due April 15, 2010.

PERSONNEL ITEMS: ESC (Resolution #2503)

Upon the recommendation of Superintendent Long, it was moved by Mr. Peck and seconded by Mr. Mount to approve the resignation of the following personnel for the purpose of retirement:

O.R.C. 3319.02 Administrative Contract

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Dee Ann Davis	AC/OV Curriculum Consultant/Supervisor	June 30, 2010

O.R.C. 3319.081 Classified Contracts

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Kaye Capps	Clinton County Alt. School Educational Aide	June 11, 2010
Donald Wells	Clinton County Alt. School Educational Aide	June 11, 2010

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The board members present unanimously approved the motion. President of the board, Mr. Shell, declared the motion carried.

PERSONNEL CONTRACT RENEWALS (Resolution #2504)

Upon the recommendation of Superintendent Long, it was moved by Mr. Wilt and seconded by Mr. Clawson that the board approve employment contracts for the following personnel subject to the provision of O.R.C. 3319.02 and the following supplemental contract as listed. All personnel are subject to assignment by the superintendent and all contracts are subject to continuation of existing local, state, and/or federal funding; proper licensure; Ohio Bureau of Criminal Background Investigation Check; and Federal Bureau of Investigation Background Check:

O.R.C. 3319.02 - Administrative Contracts

<u>Name</u>	<u>Position</u>	<u>Length</u>	<u>Contract Dates</u>	<u>Days</u>	<u>Schedule/Step Salary</u>
Kimberly Adams	Entry Year Coordinator	1 yr.	8/1/10-6/30/11	204	B/23 M \$64,825.00
Rayenell Friend	School Improvement Consultant	1 yr.	8/1/10-7/31/11	As assigned	C/30 M \$313.64 per diem
Dale Leever	H.C. Alternative School Director	2 yr.	8/1/10-6/30/12	204	B/20 M \$64,825.00
Mark Thomas	W.C.H. Technology Director	1 yr.	7/1/10-6/30/11	204	B/11 M \$56,474.00
Bennie Trail	C.C. Alternative School Director	2 yr.	8/1/10-6/30/12	204	B/23 M \$64,825.00

Supplemental Contract

<u>Name</u>	<u>Responsibility</u>	<u>Amount</u>
Deanne Link	School Improvement/ Special Project Consultant Highland Co. ESC	+5% of contracted salary

The board members present unanimously approved the motion. President of the board, Mr. Shell, declared the motion carried.

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APPROVAL OF SERVICE CONTRACTS (Resolution #2505)

Upon the recommendation of Superintendent Long, it was moved by Mr. Lane and seconded by Mrs. Williams to approve the following:

Service Contracts as listed:

<u>Service Contracts</u>					
<u>Provider</u>	<u>Purchase Order</u>	<u>Service</u>	<u>Dates</u>	<u>Amount</u>	<u>Travel</u>
Bureau of Criminal I.D. & Investigation	2100993	Fingerprints	FY 2010	\$5,000.00	----
Edge Document Solutions	2101041	Fiscal Software	7/1/10-6/30/11	\$725.00	----
Southern Ohio ESC/Hopewell Region 14	2101056	Interpreter Services	3/23/10	\$110.31	\$12.50
Gordon Stowe & Associates	2101080	Calibration for audiometer at Highland County Office	6/16/10 – 6/18/10	\$44.50	----
Joseph C. Trapp	2101042	Phone Service for Highland & Clinton County Offices	FY 2010	\$1,000.00	----

The board members present unanimously approved the motion. President of the board, Mr. Shell, declared the motion carried.

HOPEWELL REGIONAL ADVISORY BOARD (Resolution #2506)

Upon the recommendation of Superintendent Long, and the Hopewell Regional Advisory Board, it was moved by Mr. Luck and seconded by Mr. West to approve the following:

Amendment to 2009-2010 Personnel Contract:

O.R.C. 3319.02 Administrative Contract

<u>Name</u>	<u>Tentative Position</u>	<u>Effective Date</u>	<u>Current Contract</u>	<u>Revised Contract</u>	<u>Salary</u>
Vivian Nutter	HI/D Co-Team Leader Consultant	3/22/10	122 days	127 days	\$42.35 p/h

*Original Board Action Date: June 23, 2009

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Personnel Contract Renewals:

Employment contracts for the following personnel subject to provision of O.R.C. 3319.02 as listed. All personnel are subject to assignment by the Regional Director, and all contracts are subject to continuation of existing local, state, and/or federal funding; proper licensure; Ohio Bureau of Criminal Background Investigation Check and Federal Bureau of Investigation Background check:

O.R.C. 3319.02 Administrative Contracts

<u>Name</u>	<u>Position</u>	<u>Length</u>	<u>Contract Dates</u>	<u>Days</u>	<u>Schedule/Step Salary</u>
Natalie Green	Autism Resource Specialist/Team Leader	2 yr.	8/1/10 – 7/31/12	184 days	Autism/15 M \$58,113.00
Vivian Nutter	HI/D Co-Team Leader Consultant	2 yr.	7/1/10 – 6/31/12	As needed basis	SST/15 M \$42.35 p/h

Out of state travel request for **Debbie Goslin** to accompany a Wilmington High School HI/D student (as an interpreter) on a Geology II field trip to Chicago, Illinois on April 17, 2010.

Service Contracts as listed:

Service Contracts

<u>Provider</u>	<u>Purchase Order</u>	<u>Service</u>	<u>Dates</u>	<u>Amount</u>	<u>Travel</u>
Kristina Adams-Harris	2101000	Fostering Students' Comprehension of Texts	3/22/10, 4/12/10 & 4/26/10	\$3,900.00	----
AT&T	2101053	Phone Line Repairs	FY 2010	\$200.00	----
Donald Bloom	2101073	Mowing	FY 2010	\$780.00	----
Stacey Camp	2101031	Adolescent Reader as a Strategist	3/29/10, 4/12/10 & 5/3/10	\$3,900.00	----
Fayetteville-Perry Local Schools	2101065	Bus Transportation for HI/D Classroom	May 2010	\$135.00	----

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Service Contracts (Cont.)

<u>Provider</u>	<u>Purchase Order</u>	<u>Service</u>	<u>Dates</u>	<u>Amount</u>	<u>Travel</u>
General Binding Corporation	2101064	Laminator Maintenance Two Agreements	4/1/10 - 3/31/11 6/1/10-5/31/11	\$1,565.88	----
New Market Self Storage	2101052	Motor Team Storage Rental	5/1/10 - 4/30/11	\$450.00	----
South Central Ohio Computer	2101071	Internet Costs/Video Fees	FY 2011	\$20,447.28	----
Gordon Stowe & Associates	2101051	Sound Room Certification & Calibration Services	FY 2010	563.00	----
United States Postal Service	2101072	Postage	FY 2010	\$1,650.00	----
Xerox Corporation	2101035	Work Centre Pro 90 Lease	FY 2010	\$5,267.64	----

The board members present unanimously approved the motion. President of the board, Mr. Shell, declared the motion carried.

SUPERINTENDENT INFORMATION/DISCUSSION ITEMS

Superintendent Information/Discussion Items:

1. Reminded the salary committee (Jim Luck, Jim Clawson, and Richard Peck) of the Friday, March 26th meeting beginning at 9 am in the small conference room at the Wilmington office.
2. Shared information about the creation of a cell phone policy. Additional information will be provided at the April meeting based upon board members suggestions.
3. Reviewed information concerning the Four County School Board Dinner Meeting.

ADJOURNMENT (Resolution #2507)

It was moved by Mr. Clawson to adjourn to meet again in regular session on April 27, 2010 at 7:00 p.m. at the Southern Ohio ESC, Wilmington.

The board members present unanimously approved the motion. President of the board, Mr. Shell, declared the motion carried.