

MINUTES OF THE SOUTHERN OHIO  
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING

REGULAR BOARD MEETING

April 25, 2017

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The Southern Ohio Educational Service Center Governing Board met on Tuesday, April 25, 2017 at 7:00 p.m. at Southern Ohio Educational Service Center for its regular monthly meeting. Members present were Mrs. Charters, Mrs. Gausman, Mr. Hill, Mr. Lane, Mr. Luck, Mr. Mount, Mr. Peck, Mr. West and Mr. Wilt, along with Rachel Meyer, Treasurer and Beth Justice, Superintendent. Guests in attendance included Mr. Curt Bradshaw, Coordinator of Gifted Services for Southern Ohio ESC and Mr. Stuart Dekker, Assistant Vice President and Trust Officer for Peoples Bank.

REVISION AND/OR APPROVAL OF THE MEETING AGENDA (Resolution #3724)

It was moved by Mr. Hill and seconded by Mr. Wilt to approve the agenda as revised.

The board members present unanimously approved the motion. President of the board, Mr. West, declared the motion carried.

MINUTE APPROVAL (Resolution #3725)

It was moved by Mr. Peck and seconded by Mr. Mount that the March 28, 2017 meeting minutes be approved as presented.

Six board members approved the motion with an abstention from Mrs. Gausman, Mr. Lane and Mr. Luck. President of the board, Mr. West, declared the motion carried.

PUBLIC PARTICIPATION

Mr. Curt Bradshaw, Coordinator of Gifted Services for Southern Ohio ESC, shared successes of students in the gifted program. Mr. Bradshaw acknowledged team members and revealed highlights of the gifted program from the 2016-17 school year. Mr. Bradshaw detailed the responsibilities of the Gifted Coordinator and announced upcoming events for the gifted program.

Mr. Scott Keller, Vice President and Investment Officer for Peoples Bank was not able to attend. Mr. Stuart Dekker, Assistant Vice President and Trust Officer for Peoples Bank provided an economic and investment overview for the Southern Ohio ESC reserve funds. Mr. Dekker reported the yield on bonds at the end of March 2017 was 2.4% (10 yr. bonds). Mr. Dekker reviewed the Southern Ohio ESC account statements; January – December 2016 explaining the Southern Ohio ESC operates under public funds rules (cannot invest in the stock market). Mr. Dekker followed by stating the Southern Ohio ESC invests in CD's due to higher yields. For the last three years CD's have had higher yields than bonds, etc. The maximum amount the ESC can invest in any one CD is \$250,000.00. Mr. Dekker also presented the Waddell Investment report to the board.

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GREAT OAKS ITCD REPORT

Mr. Lane updated the board on the April 2017 Great Oaks ITCD Board Meeting. The following bullets are highlights from his report:

- Kevin Abt will replace Mike Thomas as Director of Laurel Oaks
- Senior Recognition Ceremony – Laurel Oaks – May 15, 2017 @ Wilmington High School @ 6 pm
- Great Oaks received a \$250,000+ grant for Motorcycle Training
- Great Oaks staff will receive a 1.5% pay increase based upon merit during the 2017-18 school year
- August 17, 2017 – 1<sup>st</sup> day of 2017-18 school year for Laurel Oaks students

LEGISLATIVE LIAISON REPORT

Mrs. Gausman shared the Ohio School Boards Association publication, *The Link*. The following bullets are highlights from her report:

- Biennial budget update – We anticipate the House will have their changes incorporated into a substitute version of HB 49 when they return on April 24. Please continue to speak with your legislators about how the Governor's proposed budget would impact your district.
- Voucher bill – Sen. Matt Huffman (R-Lima) introduced Senate Bill (SB) 85 which would create the Ohio Opportunity Scholarship to replace the EdChoice and Cleveland Scholarship programs. Under his bill, vouchers would be available to all students whose family incomes are at or below 400% of the federal poverty level (\$97,200 for a family of four).
- Under the plan, students from families at 200% of federal poverty level would receive a \$5,000 voucher for grades K-8 and \$7,500 for high school. The totals are half of that amount for students from families at 400% of the federal poverty level. Any leftover dollars from each voucher will be placed in a state-run savings account to use for future education purchases including higher education.
- Students enrolled in the existing EdChoice and Cleveland Scholarship Program will be automatically transitioned to the new program. There will be no limit on the number of vouchers awarded under this program and the scholarships would be directly funded rather than deducted from districts as under the current programs.

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LEGISLATIVE LIAISON REPORT (Cont.)

- ESSA update/ODE strategic planning process – In mid-March, Superintendent of Public Instruction Paolo DeMaria announced a delay in the submission of the state's ESSA plan until September. During this time, the ODE will be hosting an Advisory Committee on Assessments that will be conducting a review of testing including both state required tests and those implemented by districts. The committee includes educators, teachers, administrators and experts. Ohio's school board members are represented on the committee by OSBA President-elect Randall Smith.
- Graduation requirement workgroup – The workgroup finished their work the end of March. They recommended two additional pathways for students to earn a diploma. These recommendations will be considered by the State Board of Education during their April meeting.
- Kids PAC (Political Action Committees) - accounts from which contributions to political campaigns can be made. Kids PAC is a way for us to focus attention on our legislative agenda and to support lawmakers who believe in our goals.

Kids PAC was established by the OSBA Executive Committee.

Contributions can be made by personal check, made payable to Kids PAC, or cash up to \$100. By law, school district and corporate checks cannot be accepted. You can also go to [www.kidspac.org](http://www.kidspac.org) and donate online with your credit card.

For more information or to obtain a membership form, contact Marcella Gonzalez at [mgonzalez@ohioschoolboards.org](mailto:mgonzalez@ohioschoolboards.org) or (614) 540-4000.

APPROVAL OF COLA (COST OF LIVING ADJUSTMENT) (Resolution #3726)

Mr. Mount, Chairperson of the Finance Committee presented information to the full board and upon the recommendation of the Finance Committee, it was moved by Mrs. Gausman and seconded by Mr. Luck to allow a 2.25% COLA for all employees effective with first pay in 2017-2018 school year.

The board members present unanimously approved the motion. President of the board, Mr. West, declared the motion carried.

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APPROVAL OF EMPLOYEE SHARE (Resolution #3727)

Mr. Mount, Chairperson of the Finance Committee presented information to the full board and upon the recommendation of the Finance Committee, it was moved by Mr. Wilt and seconded by Mr. Peck to move the ESC employees from 19% employee share/81% board share to 20% employee share/80% board share for family medical and employee + PPO and HDHP.

The board members present unanimously approved the motion. President of the board, Mr. West, declared the motion carried.

APPROVAL OF BOARD CONTRIBUTION TO HDHP IN JANUARY 2018 (Resolution #3728)

Mr. Mount, Chairperson of the Finance Committee presented information to the full board and upon the recommendation of the Finance Committee, it was moved by Mr. Luck and seconded by Mrs. Gausman to fund HDHP employer portion for FY 2018 at the same rates as FY 2017:

Family	\$2,000.00
Employee Plus	\$1,500.00
Single	\$1,000.00

The board members present unanimously approved the motion. President of the board, Mr. West, declared the motion carried.

*Mrs. Charters indicated this is a way to give staff the incentive in moving to a HDHP.*

*Mr. West thanked the Finance Committee for their work.*

*Mr. Mount thanked Superintendent Justice and Treasurer Meyer for their handouts as it helped the committee to make their recommendations.*

FINANCIAL REPORTS

Treasurer Meyer reviewed the monthly reports with the board.

APPROVAL OF PAID BILLS (Resolution #3729)

It was moved by Mr. Hill and seconded by Mr. Lane that the paid bills for the previous month be approved as presented, for a total of \$743,017.47.

The board members present unanimously approved the motion. President of the board, Mr. West, declared the motion carried.

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**APPROVAL OF INVESTMENT(S) (Resolution #3730)**

It was moved by Mr. Mount and seconded by Mr. Luck to approve the following investments as transacted by Treasurer Meyer:

<u>Date</u>	<u>Fund</u>	<u>Firm</u>	<u>Maturity Date</u>	<u>Rate</u>	<u>Amount</u>
4/3/2017	General	Citi Bank	5/15/2020	1.80%	\$ 29,928.90
4/3/2017	General	Alma Bk Astoria New York	6/30/2020	1.30%	\$ 19,705.20

The board members present unanimously approved the motion. President of the board, Mr. West, declared the motion carried.

**APPROPRIATION MODIFICATIONS AND AMENDMENTS (Resolution #3731)**

[See Minute Page #~~1174-1175~~ <sup>1177-1178</sup> Bm]

Upon the recommendation of Treasurer Meyer, it was moved by Mr. Lane and seconded by Mrs. Charters to approve the following appropriation modifications and amendments as presented.

The board members present unanimously approved the motion. President of the board, Mr. West, declared the motion carried.

**APPROVAL OF GAAP CONVERSION PROCESS (Resolution #3732)**

Upon the recommendation of Treasurer Meyer, it was moved by Mr. Wilt and seconded by Mrs. Charters to continue using Plattenburg for the GAAP conversion process.

The board members present unanimously approved the motion. President of the board, Mr. West, declared the motion carried.

**TREASURER DISCUSSION ITEMS**

Treasurer Meyer shared the fiscal office update. The following bullets are highlights from her report:

- Megan Thompson and I sent out the week of April 10th the fifth of six invoices of the year for primary services for Hopewell and ESC.
- On April 18, 2017 we will host an EPC Invoice Training Session. These sessions are designed for the individuals at each district who are involved in the billing process, including payroll and Benelogic HR users. Ellen Lewis, EPC Benefit Plan Administrator will present and Amanda Ely will attend. So far, six districts are registered to attend.

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TREASURER DISCUSSION ITEMS (cont.)

- I received the "Audit Release Notification" from the Auditor of State on April 11. Our audit is complete and the report can be viewed and downloaded from the Auditor of State website. (www.auditor.state.oh.us)

Treasurer Meyer shared upcoming professional development participation by the fiscal office. The following bullets are highlights from her report:

- On April 13, 2017, I will attend the OESCA Spring Conference in Columbus. This conference will provide a series of hands-on, keynote, general and breakout sessions that are specifically designed with Ohio's ESCs and other regional service providers in mind.
- On April 20, 2017, I will attend the MVECA Spring Assembly Meeting. An update on services and fees will be discussed.

PERSONNEL CONTRACT RESIGNATIONS: ESC (Resolution #3733)

Upon the recommendation of Superintendent Justice, it was moved by Mr. Luck and seconded by Mr. Lane to approve the resignations of the following personnel:

1179 Rm  
[See Minute Page #1176]

The board members present unanimously approved the motion. President of the board, Mr. West, declared the motion carried.

PERSONNEL CONTRACT AGREEMENTS: ESC (Resolution #3734)

Upon the recommendation of Superintendent Justice, it was moved by Mr. Mount and seconded by Mr. Hill that the board approves employment contracts for the following personnel subject to the provision of O.R.C. 3319.02, O.R.C. 3319.08 and/or O.R.C. 3319.081. All personnel are subject to assignment by the superintendent and all contracts are subject to continuation of existing local, state, and/or federal funding; proper licensure; Ohio Department of Education highly qualified teacher per current job assignment; Ohio Bureau of Criminal Background Investigation Check; and Federal Bureau of Investigation Background Check:

1180  
Rm  
[See Minute Page #1177]

The board members present unanimously approved the motion. President of the board, Mr. West, declared the motion carried.

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**APPROVAL OF SOUTHERN OHIO ESC/REGION 14 WORK CALENDAR (Resolution #3735)**

**[See Minute Page #1178]**

Upon the recommendation of Superintendent Justice, it was moved by Mr. Luck and seconded by Mr. Peck to approve the work calendar for FY 2018 as presented for Southern Ohio ESC/Region 14.

The board members present unanimously approved the motion. President of the board, Mr. West, declared the motion carried.

**WADDELL SCHOLARSHIP RECIPIENTS (Resolution #3736)**

Upon the recommendation of Superintendent Justice, it was moved by Mr. Lane and seconded by Mrs. Gausman that the following 11 students in the Blanchester, Clinton-Massie and East Clinton graduating class be approved as the 2017 Gaylord E. and Barbara K. Waddell Scholarship Recipients. Said scholarships shall be for one thousand dollars (\$1,000.00) per year for a maximum of four (4) years, and be governed by the stipulations and guidelines previously established and recorded in the Clinton County Board of Education minutes. *Please keep these names confidential until graduation.*

**Waddell Scholarship Recipients**

<b><u>Blanchester</u></b>	<b><u>Clinton-Massie</u></b>	<b><u>East Clinton</u></b>
Chloe Caplinger	Jocelyn Burton	Sydney Landrum
Jessica Fugett	Bethany Brausch	Luke Meares
Courtney Lillich	Alexander Hudson	Darren Anthony Osburn
		Blake Rhinehimer
		Olivia Wood

The board members present unanimously approved the motion. President of the board, Mr. West, declared the motion carried.

**APPROVAL OF SERVICE CONTRACT (Resolution #3737)**

Upon the recommendation of Superintendent Justice, it was moved by Mr. Peck and seconded by Mr. Luck to approve the following service contract as listed:

**SERVICE CONTACT**

<b><u>Provider</u></b>	<b><u>Purchase Order</u></b>	<b><u>Service</u></b>	<b><u>Dates</u></b>	<b><u>Amount</u></b>
Wilmington College	TBD	Classroom Rental/Telephone Access Fee	07/01/17-06/30/18	\$6,500. <sup>00</sup>

The board members present unanimously approved the motion. President of the board, Mr. West, declared the motion carried.

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**SALARY SCHEDULES FY 2018 (Resolution #3738)**

Upon the recommendation of Superintendent Justice, it was moved by Mr. Lane and seconded by Mr. Luck to approve all salary schedules effective July 1, 2017 for the FY 2018 employment contract year.

1182-1186 Rm  
[See Minute Page #1179-1183]

The board members present unanimously approved the motion. President of the board, Mr. West, declared the motion carried.

**APPROVAL OF HEALTH, DENTAL, VISION AND LIFE INSURANCE RATES (Resolution #3739)**

Upon the recommendation of Superintendent Justice, it was moved by Mrs. Charters and seconded by Mr. Wilt to approve employee health insurance from United Healthcare, employee dental insurance from Delta Dental and employee vision insurance from Vision Service Plan and employee life insurance from Sun Life for the period of October 1, 2017 through September 30, 2018 at the rates listed, effective October 1, 2017 subject to board policy GCBC and GDGC and corresponding board regulations GCBC-R and GDGC-R.

**ESC/Region 14 Employees:**

<b><u>High Deductible Medical:</u></b>	<b><u>Family</u></b>	<b><u>Employee Plus Kids</u></b>	<b><u>Single</u></b>	<b><u>OH 28</u></b>	<b><u>H.S.A. Board Contributions</u></b>
Monthly Rates	\$1,259.15	\$807.89	\$437.15	\$306.01	\$2,000.00 (Family)
Board Contribution	\$1007.32	\$646.31	\$393.43	----	\$1,500.00 (Employee + Kids)
Employee Contribution	\$251.83	\$161.58	\$43.72	\$306.01	\$1,000.00 (Single)
<b><u>P.P. O. Medical:</u></b>	<b><u>Family</u></b>	<b><u>Employee Plus Kids</u></b>	<b><u>Single</u></b>	<b><u>OH 28</u></b>	
Monthly Rates	\$1,544.96	\$991.27	\$536.38	\$375.47	
Board Contribution	\$1,235.97	\$793.02	\$482.74	----	
Employee Contribution	\$308.99	\$198.25	\$53.64	\$375.47	
<b><u>Dental:</u></b>	<b><u>Family</u></b>		<b><u>Single</u></b>		
Monthly Rates	\$84.64	----	\$33.48	----	
Board Contribution	\$84.64	----	\$33.48	----	
Employee Contribution	----	----	----	----	
<b><u>Vision:</u></b>	<b><u>Family</u></b>	<b><u>Employee Plus Kids</u></b>	<b><u>Single</u></b>	<b><u>OH 28</u></b>	
Monthly Rates	\$16.90	----	\$7.25	----	
Board Contribution	\$16.90	----	\$7.25	----	
Employee Contribution	----	----	----	----	
<b><u>Life:</u></b>	----	----	----	----	
\$ 0.085 per \$1,000.00 coverage.					

The board members present unanimously approved the motion. President of the board, Mr. West, declared the motion carried.



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PERSONNEL CONTRACT RESIGNATIONS: REGION 14 (Resolution #3740)

Upon the recommendation of Superintendent Justice, it was moved by Mr. Mount and seconded by Mr. Lane to approve the resignations of the following personnel: Rm

1187  
[See Minute Page #1184]

The board members present unanimously approved the motion. President of the board, Mr. West, declared the motion carried.

PERSONNEL CONTRACT AGREEMENTS: REGION 14 (Resolution #3741)

Upon the recommendation of Superintendent Justice, it was moved by Mr. Luck and seconded by Mrs. Gausman that the board approves employment contracts for the following personnel subject to the provision of O.R.C. 3319.02, O.R.C. 3319.08 and/or O.R.C. 3319.081. All personnel are subject to assignment by the superintendent and all contracts are subject to continuation of existing local, state, and/or federal funding; proper licensure; Ohio Department of Education highly qualified teacher per current job assignment; Ohio Bureau of Criminal Background Investigation Check; and Federal Bureau of Investigation Background Check:

1188 Rm  
[See Minute Page #1185]

The board members present unanimously approved the motion. President of the board, Mr. West, declared the motion carried.

SUPERINTENDENT INFORMATION/DISCUSSION ITEMS

Superintendent Justice referenced items 1 through 8 which were included in her board letter and stated that if there was no further questions with those topics then she wanted to direct her discussion on two additional items of interest; items 9 and 10.

1. Four County Board Meeting Discussion
2. Gifted Program receives a grant and hosting S.T.E.A.M. Summer Camp with Southern State
3. Region 14 Director Announced-Jeff Royalty
4. Ohio General Assembly Update
5. OEASCA Franklin B. Walter Awards
6. Region 14 Exceptional Achievement Awards Program
7. Finance Committee meeting April 24<sup>th</sup>, Southern Ohio ESC, Wilmington at 1:00pm
8. District Service Agreement meeting update
9. The current cell phone use policy for Southern Ohio ESC, GCBD is very general to encompass all employees within the organization. Mrs. Justice is currently looking at addressing this policy in more detail in the employee handbook for employees that work directly with students.
10. Mrs. Justice has been selected to serve on the Executive Committee for OESCA.