

MINUTES OF THE SOUTHERN OHIO  
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING

REGULAR MEETING

December 13, 2016

The Southern Ohio Educational Service Center Governing Board met on Tuesday, December 13, 2016 at 6:00 p.m. at the home Richard and Bryann Peck in Blanchester for its regular monthly meeting. Members present were Mrs. Charters, Mrs. Gausman, Mr. Hill, Mr. Lane, Mr. Luck, Mr. Mount, Mr. Peck, Mr. West and Mr. Wilt along with Treasurer Rachel Meyer and Superintendent Tony Long. Guest in attendance was Beth Justice, Director at Region 14/Hopewell.

REVISION AND/OR APPROVAL OF THE MEETING AGENDA (Resolution #3672)

It was moved by Mr. Mount and seconded by Mr. Luck to approve the agenda as revised.

The board members present unanimously approved the motion. President of the board, Mr. Peck, declared the motion carried.

MINUTE APPROVAL (Resolution #3673)

It was moved by Mrs. Charters and seconded by Mrs. Gausman that the October 25, 2016 meeting minutes be approved as presented. *Nov 21, 2016  
RM*

The board members present unanimously approved the motion. President of the board, Mr. Peck, declared the motion carried.

PUBLIC PARTICIPATION

Meeting was opened for public participation. None received.

SUPERINTENDENT AND TREASURER EVALUATION FOLLOW-UP SUMMARY

Mr. Peck indicated both evaluations were good. Rachel and Tony both expressed appreciation to the board for taking the time to complete the evaluation process with them.

JANUARY 2017 ORGANIZATIONAL MEETING DATE (Resolution #3674)

It was moved by Mr. Lane and seconded by Mr. Luck to set the January Board Meeting Date to January 24, 2017 at 6:30 p.m. at the Southern Ohio Educational Service Center, Wilmington.

The board members present unanimously approved the motion. President of the board, Mr. Peck, declared the motion carried.

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GREAT OAKS ITCD REPORT

There was no report as the Great Oaks board does not meet until 12/14/16.

LEGISLATIVE LIAISON REPORT

Mrs. Gausman shared the Ohio School Boards Association publication, *The Link*. The following bullets are highlights from her report:

Rachel will send *See pages 1125-1126*  
*Am*

FINANCIAL REPORTS

Mrs. Meyer reviewed the monthly reports with the board.

APPROVAL OF PAID BILLS (Resolution #3675)

It was moved by Mrs. Gausman and seconded by Mr. West that the paid bills for the previous month be approved as presented, for a total of \$779,267.53.

The board members present unanimously approved the motion. President of the board, Mr. Peck, declared the motion carried.

APPROVAL OF INVESTMENTS (Resolution #3676)

It was moved by Mr. Mount and seconded by Mrs. Charters to approve the following investments as transacted by the treasurer:

<u>Date</u>	<u>Fund</u>	<u>Firm</u>	<u>Maturity Date</u>	<u>Rate</u>	<u>Amount</u>
11/23/2016	General	Comenity Cap Bk Utah CD	9/26/2019	1.30%	\$ 49,882.50
11/23/2016	General	Wells Fargo Bank Natl Assn CD	11/4/2019	1.35%	\$ 99,620.00
11/23/2016	General	Sallie Mae Bk Slk Lake City UT CD	10/15/2019	1.30%	\$ 99,452.00
11/29/2016	General	Discover Bank CD	11/12/2019	1.35%	\$ 39,600.40
11/29/2016	General	Goldman Sachs Bk USA NY CD	2/13/2020	1.70%	\$ 34,722.45

The board members present unanimously approved the motion. President of the board, Mr. Peck, declared the motion carried.

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TREASURER DISCUSSION ITEM(S)

1. Fiscal Office Update:

- Mary Camp and I will be sending out the third of six invoices of the year for primary services the week of December 12th.
- Amanda Ely has been working to get all payroll and benefit information uploaded into the AF Comply software. If you recall, this software is being utilized by American Fidelity to deliver Affordable Care Act (ACA) Compliance services for 2016. Amanda and I also attended a webinar on November 30 regarding system navigation and deadlines for information submission and reporting to the IRS. Currently, the IRS has extended the deadline from January 31, 2017 to March 2, 2017 to complete and distribute IRS Form 1095-C (Employer-Provided Health Insurance Offer and Coverage) to employees.
- On December 6, 2016 the entire fiscal team provided an onbase demonstration for Randy Drewyor, Treasurer and Deanna Risner, Administrative Assistance of Bright Local School District.

2. Professional Development:

- On December 14, 2016, I will attend the 2016 Legislative and Policy Workshop at our office. This workshop is presented by the Southern Ohio ESC and OESCA and participants will get critical, up-to-date information on legislative and budget processes; learn advocacy tools to use with their communities; receive updated directories on all legislators coming into office in the new General Assembly and better understand the policy and political context facing K-12 education in Ohio and how to influence it.

3. Direct Deposit:

- Board members who would like to enroll in direct deposit, please contact Rachel for reimbursement form.

*enrollment form*

PERSONNEL CONTRACT AGREEMENT(S) (Resolution #3677)

Upon the recommendation of Superintendent Long, it was moved by Mr. Luck and seconded by Mrs. Gausman that the board approve employment contracts for the following personnel subject to the provision of O.R.C. 3319.02, O.R.C. 3319.08 and/or O.R.C. 3319.081. All personnel are subject to assignment by the superintendent and all contracts are subject to continuation of existing local, state, and/or federal funding; proper licensure; Ohio Department of Education highly qualified teacher per current job assignment; Ohio Bureau of Criminal Background Investigation Check; and Federal Bureau of Investigation Background Check:

**[See Minute Page #1120-1121]**

The board members present unanimously approved the motion. President of the board, Mr. Peck, declared the motion carried.

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**PERSONNEL CONTRACT AMENDMENT (Resolution #3678)**

Upon the recommendation of Superintendent Long, it was moved by Mr. Hill and seconded by Mr. West to approve an amendment to the following employment contract(s) for the following personnel:

[See Minute Page #1122]

The board members present unanimously approved the motion. President of the board, Mr. Peck, declared the motion carried.

**APPROVAL OF DONATION(S) (Resolution #3679)**

Upon the recommendation of Superintendent Long, it was moved by Mrs. Charters and seconded by Mr. Hill to approve the following donation(s) as listed:

<b><u>Donated Item Description</u></b>	<b><u>Quantity</u></b>	<b><u>Donation Received From</u></b>	<b><u>Value of Donated Item (estimated)</u></b>
\$25 <i>Sam's Club</i> Gift Card	1	Sam's Club	\$25.00
\$50 <i>United Art &amp; Education</i> Gift Card	1	United Art and Education	\$50.00
<i>Picture Perfect Science Lessons: Using Children's Books to Guide Inquiry, Grades 3-6</i>	2	Karen Ansberry and Emily Morgan ( <i>Picture Perfect Science Lessons</i> )	\$41.95
<i>Vera Bradley</i> Umbrella	1	Curt Bradshaw	\$18.00
Puzzle Pack 3-Book Bundle ( <i>1,000 Play Things, Mensa Book of Puzzle Challenges, The Amazing 1,000 Puzzle Challenge</i> )	1	Curt Bradshaw	\$33.00
\$10 <i>Boston Stoker</i> Gift Card	1	Curt Bradshaw	\$10.00
School Supplies Basket	1	Curt Bradshaw	\$18.00

The board members present unanimously approved the motion. President of the board, Mr. Peck, declared the motion carried.

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**APPROVAL OF SERVICE CONTRACT(S) (Resolution #3680)**

Upon the recommendation of Superintendent Long, it was moved by Mr. Mount and seconded by Mr. West to approve the following service contract(s) as listed:

**SERVICE CONTRACT(S)**

<u>Provider</u>	<u>Purchase Order</u>	<u>Service</u>	<u>Dates</u>	<u>Amount</u>	<u>Travel</u>
Ohio School Boards Association	2170601	Annual Membership Dues & School Management News Subscription	1/1/2017-12/31/17	\$2,651.00	----

The board members present unanimously approved the motion. President of the board, Mr. Peck, declared the motion carried.

**BUSINESS OF THE SUPERINTENDENT: REGION 14 GOVERNING BOARD (Resolution #3681)**

Upon the recommendation of Superintendent Long and the Region 14 Governing Board, it was moved by Mr. Luck and seconded by Mrs. Gausman to approve the following:

**Personnel Contract Agreement(s)**

Employment contracts for the following personnel subject to the provision of O.R.C. 3319.02, O.R.C. 3319.08 and/or O.R.C. 3319.081. All personnel are subject to assignment by the superintendent and all contracts are subject to continuation of existing local, state, and/or federal funding; proper licensure; Ohio Department of Education highly qualified teacher per current job assignment; Ohio Bureau of Criminal Background Investigation Check; and Federal Bureau of Investigation Background Check:

**[See Minute Page #1123]**

**Personnel Contract Amendment(s)**

**[See Minute Page #1124]**

The board members present unanimously approved the motion. President of the board, Mr. Peck, declared the motion carried.

Mr. Wilt arrived at 6:40pm

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APPROVAL OF VOLUNTEER TIME AT KAMP DOVETAIL (Resolution #3682)

It was moved by Mrs. Charters and seconded by Mr. West to allow 248 day employee to volunteer one day at Kamp Dovetail until further notice.

The board members present unanimously approved the motion. President of the board, Mr. Peck, declared the motion carried.

SUPERINTENDENT INFORMATION/DISCUSSION ITEMS

Superintendent Long shared the following with the Board

1. On behalf of the board, appreciation was shared with Nancy West for the pumpkin bread that was shared at our November meeting. Condolences was also shared in regards to the passing of Roger's mother and father-in-law. Gratitude was shared with Rich and Bryanne for hosting the December board meeting.
2. Mr. Peck will serve at President Pro-tem at the January board meeting.
3. The Waddell Scholarship Committee will meet at 5:45pm prior to the January board meeting.
4. The board policy that I mentioned changing is not needed at this time.
5. Due to the recent resignation of our grant writer, the position has been posted.
6. I am planning to take vacation the week of December 19<sup>th</sup>, and my final day of work will be December 28<sup>th</sup>.
7. Misty Ewry, School Improvement Consultant, has been selected by ODE to be part of the K-12 Diverse Learners resource team.
8. Tony thanked the board for the honor of being their Superintendent.
9. The financial disclosure <sup>to be from</sup> will not be covered by the ESC due to legal opinion.
10. The IRS mileage rate will be 53.5¢ beginning January 1, 2017.
11. Tony shared with the board that Hillsboro is conducting a Superintendent search due to Jim Smith retiring.
12. Beth will have the authority to hire effective January 1, 2017 as the new SOESC Superintendent.

*Mr. West thanked everyone for the flowers, visits and kind words during the loss of Nancy's father and his mother. Mr. West also thanked Mr. Peck for hosting tonight's meeting.*

*Mr. Peck presented Tony with a retirement gift from the board and expressed appreciation for his years of service.*

*Mr. Luck stated he has worked with Tony for 20 years, in an administrative roll and as a board member. He indicated that Tony has not only met the board's objectives but he has exceeded them. Mr. Luck also wished Tony a happy retirement.*

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ADJOURNMENT

It was moved by Mr. Luck and seconded by Mr. Wilt to adjourn to meet again in regular session on January 24, 2017 at 6:30p.m. at the Southern Ohio Educational Service Center, Wilmington.

Roger West  
BOARD PRESIDENT

Rachel Meyer  
TREASURER

Employment Recommendations

Highlighted entry denotes additional agenda item

Last Name	First Name	Tentative Position	Contract Beg.	Contract End	Length of Contract	Days as needed	Schedule	Step	Degree	Amount	Pay Type	Contract Type	Comments	Additional Agenda Item	Board meeting Date
Hatfield	Judy	Substitute Secretary	2016	2017	1	as needed	M	0	No Degree on Schedule	\$ 10.77	Hourly	Classified Substitute		X	12/13/2016



EAST CLINTON LOCAL SCHOOLS  
SUBSTITUTE TEACHERS FOR THE 2016-2017 SCHOOL YEAR

DECEMBER 13, 2016

The following Substitute Teachers have met all the requirements of the Southern Ohio Educational Service Center and are ready to be approved at your Local Board Meeting.

	Last Name:	First Name:
1.	HAYSLIP	TYLER
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
15.		

CONTRACT AMENDMENT RECOMMENDATIONS  
SOESC

Last Name	First Name	Tentative Position	Contract Beginning SY	Contract Ending SY	Change 1	Change 2	Change 3	Additional Agenda Item	Comments	Board meeting Date	RAC Meeting Date
Huber	Stephanie	Administrative Assistant	2016	2017	Hourly rate from \$20.29 per hour (Salary Schedule M, Step 15) to \$24.30 (Salary Schedule M, Step 15 + 5%)	Beginning 1/4/2017	N/A			12/13/2016	

Employee Recommendations R14

Highlighted entry denotes additional agenda item

Last Name	First Name	Tentative Position	Contract Beg.	Contract End	Length of Contract	Days	Schedule	Step	Degree	Amount	Pay Type	Contract Type	Comments	Additional Agenda Item	Board meeting Date
Free	Suzanne	Resident Educator Mentor	2016	2017	1	as needed				\$ 500.00	Salary	Certificated Supplemental	*Mentor for Natasha Alexander		12/13/2016
Keich	Jill	Resident Educator Mentor	2016	2017	1	as needed				\$ 500.00	Salary	Certificated Supplemental	*Mentor for Jessica Sheffield, Emily Tubbs, and Chrystal Cornett-Best		12/13/2016
Myers	Michelle	Resident Educator Mentor	2016	2017	1	as needed				\$ 1,500.00	Salary	Certificated Supplemental			12/13/2016

CONTRACT AMENDMENT RECOMMENDATIONS  
R14

Last Name	First Name	Tentative Position	Contract Beginning SY	Contract Ending SY	Change 1	Change 2	Change 3	Additional Agenda Item	Comments	Board meeting Date
Collins	Lacey	Substitute Occupational Therapist	2016	2017	Moving from Interpreter Salary Schedule, Step 0 to Assistant Salary Schedule, Step 0	Hourly rate from \$18.16 per hour to \$24.73 per hour	N/A			12/13/2016

B. Legislative Liaison Report: Mrs. Gausman

- Senate Bill (SB) 346 – SB 346 is receiving hearings and could possibly be up for consideration as an amendment to another bill. This legislation would require schools to open for instruction after Labor Day. OSBA has expressed opposition to the bill asking that the control of the school calendar remain with local boards of education. OSBA also pointed out that unless the testing window is pushed to later in the year, this change would cut down on the amount of instructional time students receive prior to the state's assessments. This bill is currently pending in the Senate Education Committee and has been scheduled for additional hearings.
- HB 410 – HB 410 aims to address truancy by creating absence intervention teams and absence intervention plans. The bill also prohibits districts from suspending or expelling students for truancy. This bill is currently pending in the Senate Education Committee and will most likely be voted out of committee soon. During the last hearing on the bill, some amendments were added that have mixed effects for districts. Those amendments are as follows:
  - Creates a pilot program for multidisciplinary truancy teams established by the Ohio Family and Children First Cabinet Council. Districts wishing to participate will need to apply to the Ohio Family and Children First Council by presenting an agreed partnership between that school district and at least one of the following entities: the county family and children first council for the county in which the district is located, the board of county commissioners, the mayor of the municipal corporation, the executive director of a nonprofit agency that provides services to children and families, or the educational service center with which the district has contract for services.
  - Prohibits the carryover of suspension from one year to the next, but instead requires the superintendent to convert remaining time to an alternative consequence such as community service.
  - Provides that district boards may allow students to make up work missed because of suspension.
- HB 410 will have a direct impact on two of our employees (Malone and Douglas).

- SB 235 – would exempt from property tax the increased value of property on which industrial or commercial development is planned until the completion of the new commercial or industrial facility at the property. OSBA, OASBO and BASA have offered testimony against the bill. During the latest hearing on the bill, the House Finance Committee accepted a substitute bill that made several improvements to the legislation.
- More legislative activity is expected the week of December 5. Please see the December 9 issue of “Facts in a Flash” for the outcome of any pending legislation.