MINUTES OF THE SOUTHERN OHIO EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING

REGULAR BOARD MEETING

April 22, 2025

The Southern Ohio Educational Service Center Governing Board met on Tuesday, April 22, 2025, at 7:00 p.m. for its regular monthly meeting. Members present were Ms. Gausman, Mr. Hixson, Dr. Kirby, Mr. Lane, Mr. Mount, Mr. Peck, Ms. Stepp, and Mr. West, along with Curt Bradshaw, Superintendent, and Rachel Meyer, Treasurer. The guests present were Casey Enochs and Mark Ewing.

APPROVAL OF THE MEETING AGENDA **(Resolution #4998)**

It was moved by Mr. Lane and seconded by Mr. Peck to approve the agenda as revised.

The board members present unanimously approved the motion. Vice President of the Board, Ms. Stepp declared the motion carried.

MINUTE APPROVAL **(Resolution #4999)**

It was moved by Dr. Kirby and seconded by Mr. Hixson that the March 25, 2025, meeting minutes be approved as presented.

Seven board members present approved the motion with one abstention from Mr. Mount. Vice President of the Board, Ms. Stepp declared the motion carried.

RECOGNITION OF THE RETIREMENT OF LINDA MEAD **(Resolution #5000)**

It was moved by Mr. Mount and seconded by Dr. Kirby to approve the resolution to recognize the retirement of **Linda Mead** on June 28, 2025.

[See Minute Page #2418]

The board members present unanimously approved the motion. Vice President of the Board, Ms. Stepp declared the motion carried.

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GREAT OAKS ITCD REPORT

The Great Oaks Career Campuses Board met on April 9, 2025, at the district offices in Sharonville. The following information may be of interest:

- May is a month for celebrations at Great Oaks. All four campuses will hold Senior Ceremonies during the month recognizing those students who have earned their career credentials. Seniors will be awarded their high school diplomas by their home high school during their commencement ceremony. Ceremonies are also scheduled for Adult Workforce Development, Project Search and Aspire programs.
- Outstanding students from all four campuses will be recognized at the Student Recognition Dinner at Scarlet Oaks on May 8, just before the Board of Directors meeting that evening.
- The building to house the new EV program at Laurel remains on schedule, and interviews have been conducted for the program instructor. Instructors for the 2nd welding program and JROTC at Laurel next school year were approved for employment at the April board meeting.
- As of April 9, total high school program enrollment for next school year exceeds this school year's enrollment by over 100 students, and the application period remains open.
- New policies governing restrooms, locker rooms and dressing rooms were approved.

LEGISLATIVE LIAISON REPORT

No report for the month of April.

FINANCIAL REPORTS

Treasurer, Ms. Meyer reviewed the monthly reports with the Board.

MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING

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APPROVAL OF PAID BILLS **(Resolution #5001)**

Upon the recommendation of Treasurer Meyer, it was moved by Mr. Peck and seconded by Ms. Gausman that the paid bills for the previous month be approved as presented, for a total of $980,392.70.

The board members present unanimously approved the motion. Vice President of the Board, Ms. Stepp declared the motion carried.

APPROPRIATIONS MODIFICATION AND AMENDMENTS **(Resolution #5002)**

Upon the recommendation of Treasurer Meyer, it was moved by Mr. Lane and seconded by Ms. Gausman to approve the following appropriation modifications and amendments as presented at the meeting.

[See Minute Page #2419 - #2420]

The board members present unanimously approved the motion. Vice President of the Board, Ms. Stepp declared the motion carried.

TREASURER DISCUSSION ITEMS

Fiscal Office Update:

- I am in the process of preparing cost estimates for member school districts for services, including Region 14, for FY2025 and FY2026. Since we have new contracts for both ESC and Hopewell beginning July 1, 2025, it is our goal to get cost estimates out as soon as possible.

- On April 9, Amanda and I sent out the fifth of six invoices for the year for SOESC and Region 14 services. There will be one more invoice for services this school year in June when a reconciliation of all services takes place.

TREASURER DISCUSSION ITEMS (Cont.)

Professional Development:

- On April 8, I attended the BWC Employer Update Webinar. This month, there was a discussion regarding independent contractors and 1099 workers, other States coverage, and working out of state, as well as a monthly safety tip.
- On April 10, I attended the Ohio Public Records Virtual Training provided by the Ohio Attorney General's Office.
- On April 15, I will attend the STRS Employer Basics 101: Preparing Deposit and Service Reports webinar. During this live webinar, employers will be given helpful hints for completing this required retirement reporting based on employee type (full-time teacher, part-time employee, or administrator).
- On April 24-25, I will attend the OTESCA Spring Conference in Columbus. Topics include Cybersecurity in Banking' ODEW Update, Investing in Today's Market, State Auditor Update, Legal Updates and Human Resources Update. It is also a good time to network with other ESC Treasurers.
- On April 29, I will attend the American Fidelity and EPC Compliance Training Session at Miami Valley CTC. There, we will be provided with an FMLA overview as well as HIPAA and Privacy Review.

Mr. West arrived at 7:13 p.m.

PUBLIC PARTICIPATION

Mr. Mark Ewing, Southwest Regional Manager of OSBA, presented Mr. West with a plaque for 40 years of service.

SOUTHERN OHIO ESC SHARED EXPERTISE

The Board was divided into two groups of four to answer a series of questions for input and insight.

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PERSONNEL CONTRACT RESIGNATIONS: R14/ESC **(Resolution #5003)**

Upon the recommendation of Superintendent Bradshaw, it was moved by Ms. Gausman and seconded by Dr. Kirby to approve the resignations of the following personnel:

R14/SOESC RESIGNATIONS

Name	Position	Contract Type	Effective Date
Burgess, Holly	Director of Teaching & Learning	Certificated	07-31-2025
Roberts, Christy	Itinerant Teacher	Certificated	06-30-2025

The board members present unanimously approved the motion. President of the board, Mr. West, declared the motion carried.

PERSONNEL CONTRACT AGREEMENT(S): R14/ESC **(Resolution #5004)**

Upon the recommendation of Superintendent Bradshaw, it was moved by Ms. Stepp and seconded by Mr. Peck that the board approves employment contracts for the following personnel subject to the provision of O.R.C. §3319.02, O.R.C. §3319.08 and/or O.R.C. §3319.081. All personnel are subject to assignment by the Superintendent and all contracts are subject to continuation of existing local, state, and/or federal funding; proper licensure; Ohio Department of Education highly qualified teacher per current job assignment; Ohio Bureau of Criminal Background Investigation Check; and Federal Bureau of Investigation Background Check:

R14/ESC CONTRACT AGREEMENT(S)

Name	Tentative Position	Contract Dates	Length	Days	Degree	Schedule/ Step/ Rate	Contract Type	Comments
Adams, Kimberly	Director of Teaching &Learning	2025-2026	1 Year	44 days	Master's	MA B/ Step 22/ $17,942.00	Supplemental	
Armstrong, Paula	Occupational Therapist	2025-2027	2 Years	195 days	Master's	Related M/ Step 15/ $95,016.00	Administrator	
Bailey, Shelley	SOLC Principal	2025-2027	2 Years	204 days	Master's	MA B/ Step 25/ $85,328.00	Administrator	
Enochs, Casey	Assistant Superintendent	2025-2026	1 Year	204 days	Master's	MA B/ Step 18/ $81,042.00	Administrator	
Enochs, Casey	Assistant Superintendent	2025-2026	1 Year	44 days	Master's	MA B/ Step 18/ $17,480.00	Supplemental	

R14/ESC CONTRACT AGREEMENT(S) (Cont.)

Name	Tentative Position	Contract Dates	Length	Days	Degree	Schedule/ Step/ Rate	Contract Type	Comments
Enochs, Casey	Assistant Superintendent	2025-2026	1 Year	As Needed	Master's	No Schedule/ No Step/ $4,926.00	Supplemental	5% of total salary
Jones, Daria	Substitute Teacher	2024-2025	1 Year	As Needed	No Degree on Schedule	No Schedule/ No Step/ $130.00 per diem	Certificated	SOLC
Royalty, Jeff*	Region 14 SST Director	2025-2026	1 Year	204 days	Master's	MA B/ Step 10/ $70,325.00	Retired Administrator	
Royalty, Jeff*	Region 14 SST Director	2025-2026	1 Year	29 days	Master's	MA B/ Step 10/ $9,997.00	Supplemental	
Tolle, Kathy	Physical Therapist	2025-2026	1 Year	190 days	Master's	Related M/ Step 15/ $92,580.00	Administrator	

**Retire/Rehire*

East Clinton Substitutes

1. Jones, Daria 2. Jones, Tamra 3. Keaton, Sidni

The board members present unanimously approved the motion. President of the board, Mr. West, declared the motion carried.

WADDELL SCHOLARSHIP RECIPIENTS **(Resolution #5005)**

Upon the recommendation of Superintendent Bradshaw, it was moved by Ms. Gausman and seconded by Mr. Hixson that the following **11** students in the Blanchester, Clinton-Massie and East Clinton graduating class be approved as the **2025** Gaylord E. and Barbara K. Waddell Scholarship Recipients. Said scholarships shall be for one thousand dollars ($1,000.00) and be governed by the stipulations and guidelines previously established and recorded in the Clinton County Board of Education minutes.

Please keep these names confidential until graduation.

Waddell Scholarship Recipients

Blanchester	Clinton-Massie	East Clinton	
Addison Jones	Dakota Cartner	Taylor Barton	Shelby Bosier
Evan Malott	Nora Fricke	Christian Frisbie	Jacob George
Rachel Stoll	Gabe Black	Christopher Rider	

The board members present unanimously approved the motion. President of the board, Mr. West, declared the motion carried.

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SUPERINTENDENT INFORMATION/DISCUSSION ITEMS

Superintendent Bradshaw shared the following with the Board:

1. MVECA Spring Assembly – April 17, 2025, MVECA and MVCC voted to merge.
2. Bright Local Schools Remote Learning/Workforce Development Center Groundbreaking Ceremony – Mr. Bradshaw will attend on April 23, 2025.
3. Superintendent Network Meeting – April 25, 2025.
4. SOESC Leadership Cabinet Meeting – May 7, 2025.
5. Clinton County Workforce Collaborative Job & Community Resource Fair – May 7, 2025. Sponsored by the Workforce Collaborative.
6. OESCA Spring Conference – May 12-13, 2025. Three presentations by ESC staff.
7. SOESC Safety Training – May 16, 2025, for those in the SOESC Wilmington office.
8. SOESC End-of-Year Meeting – May 23, 2025 at Hopewell. Board members are invited to attend. Please let Curt know if you would like to attend.
9. Finance Board Work Session – June 17, 2025, from 1:00 p.m. to 4:00 p.m. at the Wilmington office.
10. Three Star BAC – will be recognized in July.
11. Wilmington Rotary – Mr. Bradshaw attended to review ESC services on April 22, 2025.
12. Franklin B. Walter All-Scholastic Program – Four students recognized from our region.
13. OSBA Board Leadership Institute – In Columbus on May 2-3, 2025. If any board member would like to attend, please let Mr. Bradshaw know this week.
14. Adena LSD – Will not be aligning with SOESC. Adena may buy services, but that is to be determined.

ADJOURNMENT

It was moved by Dr. Kirby and seconded by Mr. Hixson to adjourn to meet again in regular session on at the Hopewell Center, 5350 West New Market Road, Hillsboro, on **Tuesday, May 27, 2025, at 7:00 p.m.**

Roger West

BOARD PRESIDENT

Rachel Meyer

TREASURER

Southern Ohio Educational Service Center
Governing Board

Resolution

#5000

April 22, 2025

In Recognition of Linda Mead

Whereas, Southern Ohio Educational Service Center employed Linda Mead on **August 1, 2013**, and

Whereas, she has provided expertise, dedication, loyalty, leadership, and a commitment to excellence to Southern Ohio Educational Service Center and the client school districts of Southern Ohio Educational Service Center, and

Whereas, she will retire after a combined total of **12 years** of service at Southern Ohio Educational Service Center,

Therefore, be it resolved that Southern Ohio Educational Service Center Governing Board and staff would like to express our sincere appreciation to you and wish you the best in your retirement.

Roger West
Board President

Rachel Meyer
Treasurer

Curtis Bradshaw
Superintendent

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SOUTHERN OHIO EDUCATIONAL SERVICE CENTER
FY 2025 PERMANENT APPROPRIATIONS

FUND	OBJECT	SCC	DESCRIPTION	FY2025 APPROP	July	August	September	November	December	January	March	April	TOTAL ACCOUNT
						GENERAL FUND							
001	100	0000	SALARIES	$ 3,954,876.00	$ 147,150.00		$ 10,000.00						$ 4,112,026.00
001	200	0000	FRINGE BENEFITS	$ 2,047,504.36	$ 26,177.00		$ 5,597.94						$ 2,079,279.30
001	400	0000	PURCHASED SERVICES	$ 758,009.13	$ 1,500.00		$ 4,950.00	$ 4,450.00		$ 1,014.69			$ 769,923.82
001	500	0000	SUPPLIES & MATERIALS	$ 139,985.00									$ 139,985.00
001	600	0000	CAPITAL OUTLAY	$ 34,150.00									$ 34,150.00
001	800	0000	OTHER OBJECTS	$ 104,335.00									$ 104,335.00
001	900	0000	CONTINGENCIES / TRANSFERS	$ 2,044,000.00									$ 2,044,000.00
			GENERAL FUND TOTAL										$ 9,283,699.12
						OTHER FUNDS							
001		9050	TERMINATION / RETIREMENT BENEFITS FUND	$ 20,350.53		$ 35,000.00							$ 55,350.53
007		0000	UNCLAIMED FUNDS	$ 63.95									$ 63.95
008		9271	WADDELL FUND	$ 53,300.00									$ 53,300.00
019		9906	ACCESS (BESTOHIO) STIPENDS FUND FY24	$ 8,250.00									$ 8,250.00
019		9907	HIGHLAND COUNTY MICRO INTERNSHIPS STIPENDS FUND I	$ 850.00									$ 850.00
022		9245	HOPEWELL CUSTODIAL FUND	$ 5,491,611.00									$ 5,491,611.00
022		9500	D.A.R.E. CUSTODIAL FUND	$ 21,713.53									$ 21,713.53
451		9423	K12 NETWORK SUBSIDY	$ 1,800.00									$ 1,800.00
499		9017	STATE SUPPORT TEAM FY25 FUND	$ 115,140.50								$ 191.15	$ 1,991.15
499		9016	STATE SUPPORT TEAM FY24 FUND	$ 1,290.33									$ 115,140.50
499		9708	STUDENT ASSESSMENT FY25 FUND	$ -	$ 10,000.00			$ 3,344.32					$ 1,290.33
499		9860	ATTORNEY GENERAL SCHOOL SAFETY GRANT FY24 FUND	$ 2,500.00									$ 13,344.32
507		9472	FAMILY ENGAGEMENT LIAISON FY24 FUND	$ 23,589.57									$ 2,500.00
507		9602	EXTENDED LEARNING AND RECOVERY FY24 FUND	$ 102,069.71									$ 23,589.57
507		9702	AMERICAN RESCUE PLAN-HOMELESS (ARP) FY24 FUND	$ -									$ 102,069.71
516		9233	IDEA PART B FY24 FUND	$ 47,188.57									$ -
516		9234	IDEA PART B FY25 FUND	$ 1,156,694.00									$ 47,188.57
516		9817	PARENT MENTOR FY24 FUND	$ 557.53									$ 1,156,694.00
516		9818	PARENT MENTOR FY25 FUND	$ 25,000.00									$ 557.53
516		9919	EARLY LITERACY SSIP (IDEA) FY24 FUND	$ 1,586.48									$ 25,000.00
516		9920	EARLY LITERACY SSIP (IDEA) FY25 FUND	$ 89,880.00									$ 1,586.48
587		9515	EARLY LEARNING DISCRETIONARY FY24 FUND	$ 5,039.14									$ 89,880.00
587		9516	EARLY LEARNING DISCRETIONARY FY25 FUND	$ 75,993.02									$ 5,039.14
587		9606	EARLY LITERACY SSIP FY24 FUND	$ 1,851.23									$ 75,993.02
587		9607	EARLY LITERACY SSIP FY25 FUND	$ 27,000.00									$ 1,851.23
599		9511	SPDG MTSS-LITERACY FY25 FUND	$ -	$ 13,344.32			$ 6,655.68					$ 27,000.00
			OTHER FUNDS TOTAL										$ 20,000.00
			Monthly Appropriation Changes		$ 198,171.32	$ 35,000.00	$ 20,547.94	$ 14,450.00	$ -	$ 1,014.69	$ -	$ 191.15	$ 7,341,854.56
			GRAND TOTAL APPROPRIATIONS - ALL FUNDS										$ 16,625,553.68

SOUTHERN OHIO EDUCATIONAL SERVICE CENTER
FY 2025 PERMANENT APPROPRIATIONS

Notes:
General Fund - Tuition Reimbursement for all staff collectively $13,000.00
General Fund - Board Service Fund set at $7,500.00 on a calendar year basis

Termination Benefits Fund - Unemployment, Severance, and Vacation Payouts

Contingencies:
General Fund - Emergency Fund - 4 months of expenses $1,684,000.00
General Fund - Building Fund $325,000.00 - continue to add $25,0000 per year, budget permitting, per 6/25/19 board direction
Hopewell General Fund - Emergency Fund - $700,000.00
Hopewell General Fund - Building Fund $30,000.00 - (security system, updates, repair, etc...)
Hopewell General Fund - Termination / Retirement Benefits setaside $45,000.00

Transfers: (To be made - more information to follow)

Termination Benefits Fund - $35,000