MINUTES OF THE SOUTHERN OHIO EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING

REGULAR BOARD MEETING

AUGUST 26, 2025

The Southern Ohio Educational Service Center Governing Board met on Tuesday, August 26, 2025, at 7:00 p.m. for its regular monthly meeting. Members present were Ms. Gausman, Mr. Hixson, Dr. Kirby, Mr. Lane, Mr. Mount, Mr. Peck, Ms. Ruth, Ms. Stepp, and Mr. West, along with Curt Bradshaw, Superintendent, and Rachel Meyer, Treasurer. The guests present were Casey Enochs and Chelsey Purdin.

APPROVAL OF THE MEETING AGENDA **(Resolution #5051)**

It was moved by Mr. Peck and seconded by Mr. Hixson to approve the agenda as revised.

The board members present unanimously approved the motion. President of the board, Mr. West, declared the motion carried.

MINUTE APPROVAL **(Resolution #5052)**

It was moved by Dr. Kirby and seconded by Ms. Ruth that the July 22, 2025, meeting minutes be approved as presented.

Eight board members present approved the motion with one abstention from Mr. Lane. President of the board, Mr. West, declared the motion carried.

The meeting was open for public participation. None received.

SOUTHERN OHIO ESC SHARED EXPERTISE

Ms. Purdin presented "Autism & Low Incidence Support to Districts." The presentation covered the following topics:

- **Current Realities for Students and Educators:**

  Increasingly challenging student behaviors related to ADHD, learning disorders, depression, trauma, and other factors.

- **Autism Diagnosis Trends:**

  Autism prevalence has risen by 317% since 2000. As of last year, an estimated 1 in 31 children in the United States is affected by autism.

SOUTHERN OHIO ESC SHARED EXPERTISE (Cont.)

- **Services Provided (2024–25 School Year):**
  - 36 student referrals, with 20 students carried over into this year.
  - Services include weekly or bi-weekly observations and staff collaboration.
  - Focused on building the capacity of district staff, including classroom teachers, paraprofessionals, intervention specialists, school psychologists, administrators, and special education directors.
  - Contracted services provided to two districts outside the region.

- **Professional Development:**
  Delivered across the region to hundreds of local educators. Topics included:
  - Functional Behavior Assessments (FBA) and Behavior Intervention Plans (BIP)
  - Behavior functions and interventions
  - Writing effective behavior goals
  - Strategies for paraprofessionals
  - Universal supports for diverse needs
  - Data collection
  - SOLC Support Beginning in the 2025–26 School Year:
  - Professional development for staff
  - Student observations and support for implementing behavior interventions
  - Capacity-building in areas such as trauma-informed care, social-emotional learning, sensory supports, and FBA/BIP
  - Assistance in identifying and addressing building-level needs

A question-and-answer session followed the presentation.

GREAT OAKS ITCD REPORT

Mr. Lane shared the following:

The Great Oaks Board held its regular monthly meeting on August 13, 2025, at the Board offices in Sharonville. The following information may be of interest to you:

- All four Great Oaks campuses welcomed new students on August 13, with returning students beginning their senior year on August 14. Over 3,500 students will begin the new school year at one of the four Great Oaks campuses. All four campus Deans reported a smooth first day of the school year.

GREAT OAKS ITCD REPORT (Cont.)

- This year marks the beginning of the 53rd year for Laurel Oaks.
- Four new positions were added at Laurel for the 25-26 school year. Three were for the new EV, welding and JROTC programs and the fourth was an added social studies teacher necessitated by Laurel's increased enrollment.
- A ribbon cutting for the new EV building at Laurel will be held on October 8 after the school day and before the October Great Oaks Board meeting which will be held at Laurel. You are all invited.
- Two adult program graduations were held last month. Twenty-three (23) men and women graduated from the Great Oaks Fire Academy on July 10, with the highest test scores yet recorded for the training at Great Oaks. Fifty-six (56) adults graduated from the Aspire program on July 25, earning their GED and other career credentials.

Mr. Lane thanked Ms. Meyer for covering for him in July.

LEGISLATIVE LIAISON REPORT

The July issue of "The Link" was shared with the Board. Ms. Ruth reported that the House and Senate are on recess and will be back in session on September 23. There may be interest in overriding some of the vetoes made by Governor DeWine.

From the Governor's Desk

At the beginning of this month, Gov. **Mike DeWine** signed the state's next two-year budget, House Bill (HB) 96 into law. Before signing, the governor issued 67 line-item vetoes.
Key education-related vetoes include:

- Item Number 27 — Non-Chartered Educational Savings Account Program and education tax credits
- Item Number 51 — STRS and SERS employee contributions
- Item Number 53 — Partisan school board elections
- Item Number 55 — County budget commission authority and procedure (partial veto)
- Item Number 63 — 40% cash balance carryover (Ms. Ruth will ask for clarification)
- Item Number 65 — 20-mill floor calculation
- Item Number 66 — School district property tax restrictions

LEGISLATIVE LIAISON REPORT (Cont.)

In his messaging, the governor emphasized the need for comprehensive property tax reform and announced plans to convene a working group that will include legislators, agency officials, school officials, community members and tax policy experts.

Now that the bill is signed into law, HB 96's funding provisions take effect immediately, while any policy changes within the bill become effective after 90 days on September 29.

The General Assembly can attempt to override individual vetoes with a three-fifths vote in each chamber (this equates to 60 votes in the House, 20 votes in the Senate). Legislators can take an override vote on any veto at any time during the current two-year legislative session, which ends December 31, 2026.

Lastly, Ms. Ruth provided information about the following upcoming event:

An Evening with Beverly Vance Aikins
You're invited to join Vice President JD Vance's mother, Beverly Vance Aikins, on September 8, 2025, **at the** Heritage Church Sanctuary**, located at** 1867 US Hwy 35 NW, Washington Court House, Ohio**.** Come hear her story of addiction, hope, recovery, and redemption.

FINANCIAL REPORTS

Treasurer, Ms. Meyer, reviewed the monthly reports with the Board.

APPROVAL OF PAID BILLS **(Resolution #5053)**

Upon the recommendation of Treasurer Meyer, it was moved by Mr. Mount and seconded by Ms. Gausman that the paid bills for the previous month be approved as presented, for a total of $972,070.43.

The board members present unanimously approved the motion. President of the board, Mr. West, declared the motion carried.

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APPROPRIATION MODIFICATIONS AND AMENDMENTS **(Resolution #5054)**

Upon the recommendation of Treasurer Meyer, it was moved by Ms. Ruth and seconded by Ms. Stepp to approve the following appropriation modifications and amendments as presented.

[See Minute Page #2485 – #2486]

The board members present unanimously approved the motion. President of the board, Mr. West, declared the motion carried.

TREASURER DISCUSSION ITEMS

Fiscal Office Update - A brief update on recent activities in the fiscal office:

- Amanda and Rhonda participated in New Employee Orientation on August 6.
- Amanda and I sent the first invoices for the year for services provided by the ESC and Hopewell during the week of August 11.
- Plattenburg has begun requesting documentation for the FY2025 GAAP Conversion, and I have started working on fulfilling those requests.

Professional Development

- On August 6, 2025, I attended the OULP Seminar in Piketon, where Nicole Williams (Southwest Region Audit Manager, Auditor of State of Ohio) presented updates on common audit issues, frequent audit comments, and financial health indicators.
- On August 13, 2025, I participated in the STRS Employer Basics Webinar, which will cover compensation reporting, payroll reports, accrued contributions, payment remittance, and other employer requirements.
- On August 27, 2025, I will participate in the STRS Employer Basics Webinar, which will cover employer pick up plans and employer responsibilities.
- On August 28, 2025, I will attend the Ohio BWC Monthly Update Webinar, which will include information about the annual employer true-up, program updates, key deadlines, and a monthly safety tip.

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PERSONNEL CONTRACT RESIGNATION(S): R14/ESC **(Resolution #5055)**

Upon the recommendation of Superintendent Bradshaw, it was moved by Ms. Stepp and seconded by Mr. Hixson to approve the resignation of the following personnel:

R14/SOESC RESIGNATION(S)

Name	Position	Contract Type	Effective Date
Adams, Adrianna	Social Worker	Certificated	08-04-2025

The board members present unanimously approved the motion. President of the board, Mr. West, declared the motion carried.

PERSONNEL CONTRACT AGREEMENT(S): R14/ESC **(Resolution #5056)**

Upon the recommendation of Superintendent Bradshaw, it was moved by Mr. Hixson and seconded by Mr. Mount that the board approves employment contracts for the following personnel subject to the provision of O.R.C. §3319.02, O.R.C. §3319.08 and/or O.R.C. §3319.081. All personnel are subject to assignment by the Superintendent and all contracts are subject to continuation of existing local, state, and/or federal funding; proper licensure; Ohio Department of Education and Workforce highly qualified teacher per current job assignment; Ohio Bureau of Criminal Background Investigation Check; and Federal Bureau of Investigation Background Check:

R14/ESC CONTRACT AGREEMENT(S)

Name	Tentative Position	Contract Dates	Length	Days	Degree	Schedule/ Step/ Rate	Contract Type	Comments
Cassity, Danielle	School Social Worker	2025-2026	1 Year	As Needed	No Degree on Schedule	No Schedule/ No Step/ $313.44 per diem	Certificated	Based on anticipated start date of 9/17/25
Claypool, Stacy	Substitute Teacher	2025-2026	1 Year	As Needed	No Degree on Schedule	No Schedule/ No Step/ $135.00 per diem	Certificated	SOLC
Eads, Grace	Resident Educator Mentor Academy Training Co-Facilitator	2025-2026	1 Year	As Needed	No Degree on Schedule	No Schedule/ No Step/ $66.67 per hour	Certificated	Per submitted timesheets, not to exceed 15 hours
Fawley, Kendal	Substitute Teacher	2025-2026	1 Year	As Needed	No Degree on Schedule	No Schedule/ No Step/ $135.00 per diem	Certificated	SOLC
Garen, Hannah	Resident Educator Mentor Academy Training Co-Facilitator	2025-2026	1 Year	As Needed	No Degree on Schedule	No Schedule/ No Step/ $66.67 per hour	Certificated	Per submitted timesheets, not to exceed 15 hours
Gruber, Sarah	Substitute Teacher	2025-2026	1 Year	As Needed	No Degree on Schedule	No Schedule/ No Step/ $135.00 per diem	Certificated	SOLC

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R14/ESC CONTRACT AGREEMENT(S) (Cont.)

Name	Tentative Position	Contract Dates	Length	Days	Degree	Schedule/ Step/ Rate	Contract Type	Comments
Peters, Matthews	Substitute Teacher	2025-2026	1 Year	As Needed	No Degree on Schedule	No Schedule/ No Step/ $135.00 per diem	Certificated	SOLC
Rau, Brian	SST Regional Mathematics Specialist	2025-2026	1 Year	204 days	Doctorate	MA B/ Step 25/ $88,889.00	Certificated	Includes $1,000.00 for Doctorate
Rau, Brian	SST Regional Mathematics Specialist	2025-2026	1 Year	10 days	Doctorate	MA B/ Step 25/ $4,308.00	Certificated Supplemental	
Setty, Chasity	Literacy Coach K-6	2025-2026	1 Year	166 days	No Degree on Schedule	No Schedule/ No Step/ $375.00 per diem	Certificated	Adena Local
Stewart, Veronica	Substitute Teacher	2025-2026	1 Year	As Needed	No Degree on Schedule	No Schedule/ No Step/ $135.00 per diem	Certificated	SOLC
Tobler, Heather	Substitute Teacher	2025-2026	1 Year	As Needed	No Degree on Schedule	No Schedule/ No Step/ $135.00 per diem	Certificated	SOLC
Walterhouse, Loreen	Substitute Teacher	2025-2026	1 Year	As Needed	No Degree on Schedule	No Schedule/ No Step/ $135.00 per diem	Certificated	SOLC
Walterhouse, Shane	Substitute Teacher	2025-2026	1 Year	As Needed	No Degree on Schedule	No Schedule/ No Step/ $135.00 per diem	Certificated	SOLC

East Clinton Substitutes

1. Allen, Lucille
2. Askew, Colton
3. Barrera, Karen
4. Barton, Kaitlyn
5. Beiting, Heather
6. Brown, Danielle
7. Claypool, Stacy
8. Cupp, Cadence
~~9. Dunkle, Tracy~~ RM
10. Fawley, Kendal
11. Gruber, Sarah
12. Harris, Brenda
13. Michele, Jackson
14. Myers, Sylvia
15. Peters, Matthew
16. Stewart, Veronica
17. Summers, Gage
18. Walterhouse, Loreen
19. Walterhouse, Shane
20. Weller, Olivia

Great Oaks (Laurel Oaks Campus) Substitutes

1. Barton, Kaitlyn
2. Claypool, Stacy
3. Gerber, Elizabeth
4. Harris, Brenda
5. Jewett, Stephanie
6. Myers, Sylvia
7. Stewart, Veronica
8. Walterhouse, Shane
9. Weller, Olivia

The board members present unanimously approved the motion. President of the board, Mr. West declared the motion carried.

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PERSONNEL CONTRACT AMENDMENT(S) **(Resolution#5057)**

Upon the recommendation of Superintendent Bradshaw, it was moved by Ms. Gausman and seconded by Dr. Kirby to approve an amendment to the following employment contract for the following personnel:

R14/ESC CONTRACT AMENDMENT(S)

Name	Position	Contract Dates	Change 1	Change 2	Change 3
Allen, Linda	SATH Executive Director	2025-2026	Change hourly rate from $22.66 to $23.34, effective 9/1/2025		
Perkins, Amanda	Social Worker	2025-2026	Add $1,000.00 to salary for obtaining Doctorate Degree		

The board members present unanimously approved the motion. President of the board, Mr. West, declared the motion carried.

APPROVAL OF OUT-OF-STATE TRAVEL **(Resolution #5058)**

It was moved by Ms. Stepp and seconded by Mr. Lane to approve out-of-state travel for **Curt Bradshaw**, to present at and attend the Association of Educational Service Agencies (AESA) Annual Conference in Colorado Springs, Colorado, on December 3, 2025.

The board members present unanimously approved the motion. President of the board, Mr. West, declared the motion carried.

APPROVAL OF OUT-OF-STATE TRAVEL **(Resolution #5059)**

Upon the recommendation of Superintendent Bradshaw, it was moved by Mr. Mount and seconded by Ms. Ruth to approve out-of-state travel for **Kim K. Adams**, Director of Teaching and Learning, to attend training to become a Regional Trainer with the Building Capacity for Generative AI in K-12 Education Project in Lexington, Kentucky, on September 3 – 5, 2025.

The board members present unanimously approved the motion. President of the board, Mr. West, declared the motion carried.

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APPROVAL OF PROVIDER CONTRACTS **(Resolution #5060)**

Upon the recommendation of Superintendent Bradshaw, it was moved by Dr. Kirby and seconded by Mr. Lane to approve the following provider contracts as listed:

SOESC PROVIDER CONTRACTS FOR SOLC

Client	Service	Dates	Amount	Comments
Blanchester Local	Southern Ohio Learning Center Enrollment	8/1/2025-6/30/2026	$335.00 per diem x number of days enrolled x number of students enrolled	ESC
Bright Local	Southern Ohio Learning Center Enrollment	8/1/2025-6/30/2026	$335.00 per diem x number of days enrolled x number of students enrolled	ESC
Clinton-Massie Local	Southern Ohio Learning Center Enrollment	8/1/2025-6/30/2026	$335.00 per diem x number of days enrolled x number of students enrolled	ESC
East Clinton Local	Southern Ohio Learning Center Enrollment	8/1/2025-6/30/2026	$335.00 per diem x number of days enrolled x number of students enrolled	ESC
Eastern Local	Southern Ohio Learning Center Enrollment	8/1/2025-6/30/2026	$335.00 per diem x number of days enrolled x number of students enrolled	ESC
Fairfield Local	Southern Ohio Learning Center Enrollment	8/1/2025-6/30/2026	$335.00 per diem x number of days enrolled x number of students enrolled	ESC
Greenfield Ex. Village	Southern Ohio Learning Center Enrollment	8/1/2025-6/30/2026	$335.00 per diem x number of days enrolled x number of students enrolled	ESC
Hillsboro City	Southern Ohio Learning Center Enrollment	8/1/2025-6/30/2026	$335.00 per diem x number of days enrolled x number of students enrolled	ESC
Lynchburg-Clay Local	Southern Ohio Learning Center Enrollment	8/1/2025-6/30/2026	$335.00 per diem x number of days enrolled x number of students enrolled	ESC
Miami Trace Local	Southern Ohio Learning Center Enrollment	8/1/2025-6/30/2026	$335.00 per diem x number of days enrolled x number of students enrolled	ESC
Washington C.H. City	Southern Ohio Learning Center Enrollment	8/1/2025-6/30/2026	$335.00 per diem x number of days enrolled x number of students enrolled	ESC
Wilmington City	Southern Ohio Learning Center Enrollment	8/1/2025-6/30/2026	$335.00 per diem x number of days enrolled x number of students enrolled	ESC

The board members present unanimously approved the motion. President of the board, Mr. West, declared the motion carried.

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SUPERINTENDENT INFORMATION/DISCUSSION ITEMS

Superintendent Bradshaw shared the following with the Board:

1. Thank you from Scholarship Recipient – A copy of a "thank you" note provided in packet.
2. SOESC Opening Day Success – On 08/08/25 at Wilmington College. Mr. Bradshaw thanked Vice President Ms. Stepp for attending. T-shirts were given to board members.
3. District Opening Day Convocation – Representation at all member districts, including Laurel Oaks.
4. Helping Out at Holmes Elementary – This is the eighth year in a row for staff to help with the arrival and dismissal of students.
5. 2025 OESCA Fall Conference: "Connecting Classrooms, Careers, and Communities" – A team will be representing SOESC, being held in September.
6. 2025 OSBA Capital Conference and Trade Show – If any board members want to attend, please let us know by September 9, 2025.
7. Introduction of 2025-2026 New Hires at the September 23, 2025, Board Meeting – will be held at the Hopewell Center.
8. Adena Local School District – Mr. Bradshaw and the Teaching and Learning Team met with the district to discuss future support for the district.
9. Great Oaks Resolution to Appoint – SOESC received notification that Mr. Lane's three-year term is up at the end of 2025. We plan to take action at the September board meeting to appoint Mr. Lane to another three-year term.
10. Revised SOLC Handbook – Revisions made as requested. Handbook provided to each board member.
11. Upcoming General Election in November 2025 – Mr. Peck and Ms. Stepp running for their subdistricts. Mr. Mount and Dr. Kirby's petitions were deemed invalid. Since there were no "write-in" candidates as of 08/25/2025, per the board of elections, SOESC board can determine to appoint them in January 2026. Ms. Gausman could also be appointed in January 2026.

ADJOURNMENT

It was moved by Ms. Stepp and seconded by Mr. Hixson to adjourn to meet again in regular session at the Hopewell Center, 5350 West New Market Road, Hillsboro, Ohio, on **Tuesday, September 23, 2025, at 7:00 p.m.**

Roger West

BOARD PRESIDENT

Rachel Mays

TREASURER

SOUTHERN OHIO EDUCATIONAL SERVICE CENTER
FY 2026 PERMANENT APPROPRIATIONS

FUND	OBJECT	SCC	DESCRIPTION	FY2025 APPROP	July	August	September	October	November	December	January	February	TOTAL ACCOUNT
						GENERAL FUND							
001	100	0000	SALARIES	$ 3,472,431.00	$ 93,405.00	$ 62,250.00							$ 3,628,086.00
001	200	0000	FRINGE BENEFITS	$ 1,867,916.79	$ 38,628.00	$ 33,537.00							$ 1,940,081.79
001	400	0000	PURCHASED SERVICES	$ 763,544.18	$ 500.00		$ 1,000.00						$ 765,044.18
001	500	0000	SUPPLIES & MATERIALS	$ 86,816.00			$ 1,000.00						$ 87,816.00
001	600	0000	CAPITAL OUTLAY	$ 33,000.00									$ 33,000.00
001	800	0000	OTHER OBJECTS	$ 103,719.74									$ 103,719.74
001	900	0000	CONTINGENCIES / TRANSFERS	$ 2,305,000.00									$ 2,305,000.00
			GENERAL FUND TOTAL										$ 8,862,747.71
						OTHER FUNDS							
001		9050	TERMINATION / RETIREMENT BENEFITS FUND	$ 27,382.50	$ 35,000.00								$ 62,382.50
007		0000	UNCLAIMED FUNDS	$ 297.49									$ 297.49
008		9271	WADDELL FUND	$ 53,300.00									$ 53,300.00
019		9908	HIGHLAND COUNTY MICRO INTERNSHIPS STIPENDS FY26 FU	$ -		$ 2,000.00							$ 2,000.00
022		9245	HOPEWELL CUSTODIAL FUND	$ 5,830,948.00									$ 5,830,948.00
022		9500	D.A.R.E. CUSTODIAL FUND	$ 22,973.58									$ 22,973.58
451		9424	K12 NETWORK SUBSIDY	$ 1,800.00									$ 1,800.00
499		9017	STATE SUPPORT TEAM FY25 FUND	$ 3,228.52									$ 3,228.52
499		9018	STATE SUPPORT TEAM FY26 FUND	$ 115,140.50									$ 115,140.50
499		9708	STUDENT ASSESSMENT FY25 FUND	$ 6,262.34									$ 6,262.34
499		9709	STUDENT ASSESSMENT FY26 FUND	$ 13,344.32									$ 13,344.32
499		9861	ATTORNEY GENERAL SCHOOL SAFETY GRANT FY25 FUND	$ 2,500.00									$ 2,500.00
516		9234	IDEA PART B FY25 FUND	$ 70,160.42									$ 70,160.42
516		9235	IDEA PART B FY26 FUND	$ 1,281,694.00									$ 1,281,694.00
516		9818	PARENT MENTOR FY25 FUND	$ 1,042.02									$ 1,042.02
516		9819	PARENT MENTOR FY26 FUND	$ 25,000.00									$ 25,000.00
516		9920	EARLY LITERACY SSIP (IDEA) FY25 FUND	$ 6,479.27									$ 6,479.27
516		9921	EARLY LITERACY SSIP (IDEA) FY26 FUND	$ 89,880.00									$ 89,880.00
587		9516	EARLY LEARNING DISCRETIONARY FY25 FUND	$ 5,957.34									$ 5,957.34
587		9517	EARLY LEARNING DISCRETIONARY FY26 FUND	$ 75,993.02									$ 75,993.02
587		9607	EARLY LITERACY SSIP FY25 FUND	$ 1,696.86									$ 1,696.86
587		9608	EARLY LITERACY SSIP FY26 FUND	$ 27,000.00									$ 27,000.00
599		9511	SPDG MTSS-LITERACY FY25 FUND	$ 738.55									$ 738.55
599		9512	SPDG MTSS-LITERACY FY26 FUND	$ 20,000.00									$ 20,000.00
			OTHER FUNDS TOTAL										$ 7,719,818.73
			Monthly Appropriation Changes		$ 167,533.00	$ 97,787.00	$ 2,000.00	$ -	$ -	$ -	$ -	$ -	
			GRAND TOTAL APPROPRIATIONS - ALL FUNDS										**$ 16,582,566.44**

SOUTHERN OHIO EDUCATIONAL SERVICE CENTER
FY 2026 PERMANENT APPROPRIATIONS

Notes:
General Fund - Tuition Reimbursement for all staff collectively $13,000.00
General Fund - Board Service Fund set at $7,500.00 on a calendar year basis

Termination Benefits Fund - Unemployment, Severance, and Vacation Payouts

Contingencies:
General Fund - Emergency Fund - 4 months of expenses $1,920,000.00
General Fund - Building Fund $350,000.00 - continue to add $25,0000 per year, budget permitting, per 6/25/19 board direction
Hopewell General Fund - Emergency Fund - $700,000.00
Hopewell General Fund - Building Fund $30,000.00 - (security system, updates, repair, etc...)
Hopewell General Fund - Termination / Retirement Benefits setaside $45,000.00

Transfers: (To be made - more information to follow)

Termination Benefits Fund - $35,000 (completed July 2025)