

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR BOARD MEETING

DECEMBER 17, 2024

The Southern Ohio Educational Service Center Governing Board met on Tuesday, December 17, 2024, at 6:00 p.m. for its regular monthly meeting. Members present were Ms. Gausman, Mr. Hixson, Dr. Kirby, Mr. Lane, Mr. Peck, Ms. Ruth, Ms. Stepp, and Mr. West, along with Curt Bradshaw, Superintendent, and Rachel Meyer, Treasurer. The guests present were Ginger Hixson, Mitch Kirby, Barb Lane, Bryanne Peck, Steve Stepp, and Nancy West.

APPROVAL OF THE MEETING AGENDA (Resolution #4944)

It was moved by Mr. Lane and seconded by Mr. Hixson to approve the agenda as presented.

The board members present unanimously approved the motion. President of the Board, Dr. Kirby declared the motion carried.

MINUTE APPROVAL (Resolution #4945)

It was moved by Ms. Ruth and seconded by Mr. Peck that the November 25, 2024, meeting minutes be approved as presented.

The board members present unanimously approved the motion. President of the Board, Dr. Kirby declared the motion carried.

JANUARY 2025 ORGANIZATIONAL MEETING (Resolution #4946)

It was moved by Mr. Peck and seconded by Mr. Hixson to set the January Organizational Governing Board meeting date to January 14, 2025, at 6:00 p.m. at Southern Ohio ESC, 3321 Airborne Road, Wilmington, Ohio.

The board members present unanimously approved the motion. President of the Board, Dr. Kirby declared the motion carried.

MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING

REGULAR BOARD MEETING

DECEMBER 17, 2024

SELECT PRESIDENT PRO TEMP (Resolution #4947)

It was moved by Mr. Lane and seconded by Mr. Hixson to select Dr. Kirby as President Pro Temp for the January 14, 2025, Organizational Governing Board meeting.

The board members present unanimously approved the motion. President of the Board, Dr. Kirby declared the motion carried.

Mr. West arrived at 6:12 p.m.

APPROVAL OF EXECUTIVE SESSION (Resolution #4948)

It was moved by Mr. West and seconded by Ms. Ruth to take a roll call to enter into Executive Session at 6:14 p.m. to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing.

A roll call vote was taken to enter into Executive Session. Members present and voted yes were Ms. Gausman, Mr. Hixson, Dr. Kirby, Mr. Lane, Mr. Peck, Ms. Ruth, Ms. Stepp, and Mr. West.

The Board returned from Executive Session at 6:45 p.m.

Ms. Stepp and Ms. Gausman arrived at 6:19 p.m.; Ms. Meyer informed them of the status of the Executive Session.

GREAT OAKS ITCD REPORT

The Great Oaks Board met on December 11, 2024, at the Great Oaks district office. Mr. Lane indicated there was no other information to share.

MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING

REGULAR BOARD MEETING

DECEMBER 17, 2024

LEGISLATIVE LIAISON REPORT

Ms. Ruth referenced "The Link" provided in board member packets and the following items from the issue:

On the Governor's Desk

Senate Bill (SB) 104 – Sponsored by Sen. Jerry C. Cirino (R-Kirtland) and Sen. Andrew O. Brenner (R. Delaware), this bill originally made changes to Ohio's College Credit Plus system. In the final hours before the General Assembly's summer recess, the House added language to the bill from the "Protect All Students Act", regarding single-sex bathroom access in schools and institutions of higher education and passed it out of the chamber with a vote of 60-31. The Senate concurred with these additions and passed the bill with a vote of 24-7. The governor signed the bill on November 27.

SB 78 – Sponsored by reps. Bill Seitz (R-Cincinnati) and Joe Miller (D-Amherst), this bill passed out of the Senate with a vote of 29-0 and received a favorable concurrence vote from the House of 84-0. This bill would make retired teachers who are reemployed in positions covered by State Teacher Retirement System (STRS) eligible to seek election to the STRS Board. HB 78 also includes teachers who hold a pre-service permit and are substitute teachers as STRS members.

House Bill (HB) 70, This bill passed the House with a vote of 92-1 and the Senate with a vote of 30-1. Sponsored by Reps. Sarah Fowler Arther (R-Ashtabula) and Jennifer Gross (R-West Chester), HB 70 will require schools to adopt a policy regarding the administration of over-the-counter medications.

2025 Legislative Liaison Network Changes

Beginning in January, the OSBA Division of Legislative Services will begin hosting a monthly Zoom meeting with the Legislative Liaison Network (LLN). This optional, drop-in meeting will serve as a regular touch base LLN members on the last Monday of each month at noon. Details about the first meeting on January 27, including a Zoom link, will be shared in the next issue of "The Link." LLN members will still receive the monthly publication of "The Link."

MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING

REGULAR BOARD MEETING

DECEMBER 17, 2024

FINANCIAL REPORTS

Treasurer Ms. Meyer reviewed the monthly reports with the Board.

APPROVAL OF PAID BILLS (Resolution #4949)

Upon the recommendation of Treasurer Meyer, it was moved by Mr. Hixson and seconded by Mr. Peck that the paid bills for the previous month be approved as presented, for a total of \$922,213.18.

The board members present unanimously approved the motion. President of the Board, Dr. Kirby declared the motion carried.

TREASURER DISCUSSION ITEMS

Fiscal Office Update:

- On December 2, you should have received an email from Elizabeth Pool, Assistant Auditor, with the attached Fraud Risk Assessment Questionnaire (FRAQ). Please return it to her by December 16.
- Amanda Ely and I will send out the third of six invoices for primary services the week of December 9.
- Amanda Ely is working to complete the uploading of all payroll and benefit information into the AF Comply software. If you recall, American Fidelity is using this software to deliver Affordable Care Act (ACA) Compliance services for 2024. The IRS has a transmission deadline of March 31, 2025, to complete and distribute IRS Form 1095-C (Employer-Provided Health Insurance Offer and Coverage) to employees.

Professional Development:

- On December 12, 2024, I will attend the SERS Sound Bite Webinar, How Penalties are Generated. This webinar will cover the types of penalties that can be generated and how to report correctly to avoid them.
- On December 17, 2024, I will attend the Legal Updates meeting at Hopewell. We will be learning about current legal topics of interest to district administration.
- On December 19, 2024, I will attend the BWC Employer Update Webinar. This webinar will provide information on effective claims management, the Claims Impact Reduction Program, important dates, and a monthly safety tip.

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR BOARD MEETING

DECEMBER 17, 2024

PERSONNEL CONTRACT AGREEMENTS: R14/ESC (Resolution #4950)

Upon the recommendation of Superintendent Bradshaw, it was moved by Mr. Lane and seconded by Ms. Ruth that the Board approves employment contracts for the following personnel subject to the provision of ORC 3319.02, ORC 3319.08, and/or ORC 3319.081. All personnel is subject to assignment by the Superintendent, and all contracts are subject to continuation of existing local, state, and/or federal funding; proper licensure; Ohio Department of Education highly qualified teacher per current job assignment; Ohio Bureau of Criminal Background Investigation Check; and Federal Bureau of Investigation Background Check:

R14/ESC CONTRACT AGREEMENT(S)

Name	Tentative Position	Contract Dates	Length	Days	Degree	Schedule/ Step/ Rate	Contract Type	Comments
Conroy, Rogina	Title IX/ Investigations Consultant	2024-2025	1 Year	As Needed	Master's	MA B/ Step 10/ \$49.25 per hour	Retired Administrator	Per submitted timesheets
Klein, Danielle	Substitute Custodian	2024-2025	1 Year	As Needed	No Degree on Schedule	Schedule M/ Step 3/ \$15.61 per hour	Substitute Classified	Per submitted timesheets; up to 20 hours per week

The board members present unanimously approved the motion. President of the Board, Dr. Kirby declared the motion carried.

SUPERINTENDENT INFORMATION/DISCUSSION ITEMS

Superintendent Bradshaw shared the following with the Board:

1. A Special Thank You – Mr. Bradshaw extended a very special thank you to Roger and Nancy West for providing the delicious pumpkin bread at the November 2024 board meeting.
2. AESA Annual Conference – Mr. Bradshaw shared a summary for the board members of the conference he attended in early December.
3. SOESC/BCESC Legal Updates Seminar – December 17, 2024, at the Hopewell Office, which was well attended and appreciated by our districts.

MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING

REGULAR BOARD MEETING

DECEMBER 17, 2024

SUPERINTENDENT INFORMATION/DISCUSSION ITEMS (Cont.)

4. SOESC Mid-Year Staff Meeting – December 20, 2024, at the Hopewell Center from 9:00 a.m. to 12:00 p.m. Board members are invited to attend.
5. SOESC Board President for 2025 – Dr. Norma Kirby will serve as President Pro-Temp at the January 2025 Organizational Governing Board meeting. If using the same rotation as in the past, the next President would be a Highland County representative, and the Vice President would be an Adams County representative.

ADJOURNMENT

It was moved by Ms. Stepp and seconded by Mr. Hixson to adjourn to meet again for the Organizational Governing Board meeting on **Tuesday, January 14, 2025, at 6:00 p.m.**, at Southern Ohio ESC, 3321 Airborne Road, Wilmington, Ohio.



BOARD PRESIDENT



TREASURER