

**MINUTES OF THE SOUTHERN OHIO  
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

**REGULAR BOARD MEETING**

**MAY 28, 2024**

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The Southern Ohio Educational Service Center Governing Board met on Tuesday, May 28, 2024, at 7:00 p.m. for its regular monthly meeting. Members present were Dr. Kirby, Mr. Lane, Mr. Mount, Mr. Peck, Ms. Ruth, Ms. Stepp, and Mr. West, along with Beth Justice, Superintendent, and Rachel Meyer, Treasurer. The guests present were Curt Bradshaw and Rebecca Cluxton.

**APPROVAL OF THE MEETING AGENDA (Resolution #4859)**

It was moved by Ms. Ruth and seconded by Mr. Peck to approve the agenda as revised.

The board members present unanimously approved the motion. President of the Board, Dr. Kirby declared the motion carried.

**MINUTE APPROVAL (Resolution #4860)**

It was moved by Mr. Mount and seconded by Ms. Stepp that the April 23, 2024, meeting minutes be approved as presented.

The board members present unanimously approved the motion. President of the Board, Dr. Kirby declared the motion carried.

**SOUTHERN OHIO ESC SHARED EXPERTISE**

Rebecca Cluxton, Educational Audiologist, provided a handout detailing her background, responsibilities, and caseload.

**GREAT OAKS ITCD REPORT**

The Great Oaks Board met on May 8, 2024, at the district offices in Sharonville. The following information may be of interest:

- Former Laurel Oaks Director and current Great Oaks Human Resources Director, Kevin Abt, was promoted to Vice President of Human Resources. As of May 8<sup>th</sup>, there were several associate positions to fill.
- The Laurel Oaks calendar for the 2024-25 school year was revised. Juniors will report on August 14, and all students on August 15. The last day of class for students will be May 22, 2025.

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GREAT OAKS ITCD REPORT (Cont.)

- Mr. Snyder reported that 1,436 Great Oaks students graduated from their home schools this year, including 29 Project Search students. Project Search is a one-year, immersive, transition-to-work program that prepares students with disabilities for employment through real-life work experience and employability training. Also included in the 1,436 graduates are Laurel Oaks' first two fully licenses Airframe and Powerplant technicians. Rules changes by the Federal Aviation Administration beginning the 2024 school year allowed this pathway to become competency-based instead of seat time. You may recall that this program is in cooperation with SSCC. Not surprisingly, both graduates are now employed.
- Mr. Snyder also reported that the overall school-age enrollment is up 18% from 5 years ago. Laurel Oaks finished the school year with 782 students, including 410 juniors and 372 seniors. The Laurel campus is the second largest in the district and has the highest retention rate of the four campuses, with 95.5% of students who began at Laurel last August completing the school year.

LEGISLATIVE LIAISON REPORT

Mrs. Ruth referenced some items from the "The Link" (May 2024 issue):

**Speaker makes committee chair changes**

The Speaker of the House Jason Stephens (R-Kitts Hill) removed and replaced several chairs of the House standing committees. One of those chairs removed was the House Primary and Secondary Education Chair Rep. Adam Bird (R-New Richmond). Stephens selected Rep. Gayle Manning (R-North Ridgeville) who was previously the chair of the House Primary and Secondary Education Committee in the last General Assembly. Manning is a former teacher who is very knowledgeable about education issues.

**Bill to require cellphone policy headed to DeWine**

School districts who currently do not have a policy limiting cellphone usage during school hours may soon be required to create a policy. House Bill (HB) 250, a bill that includes a requirement for school districts to have a cellphone policy is heading to Gov. Mike DeWine for his signature. DeWine is likely to agree with the legislature on this bill.

School districts would have the flexibility to create the policy that best fits their community. The bill also requires that districts make their cellphone usage policy publicly available and post it on their website; and would require the Ohio Department of Education and Workforce (ODEW) to adopt a model cellphone policy that could be used by districts. However, school districts would not be required to use the model policy and school districts that already have a policy in place would be in compliance with the new law.

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LEGISLATIVE LIAISON REPORT (Cont.)

The bill does acknowledge that certain students may need access to a cell phone if included in the student's individualized education program (IEP) or section 504 plan, and the bill encourages school districts to consider those students when creating a policy.

If DeWine signs HB 250, school districts would have until July 1, 2025, to adopt the policy at a public board meeting.

RECOGNITION OF THE RETIREMENT OF CHARLES HARGRAVE (Resolution #4861)

It was moved by Mr. Mount and seconded by Mr. West to approve the resolution to recognize the retirement of **Charles Hargrave** on May 31, 2024.

[See Minute Page #2272]

The board members present unanimously approved the motion. President of the Board, Dr. Kirby declared the motion carried.

RECOGNITION OF THE RETIREMENT OF LINDA MEAD (Resolution #4862)

It was moved by Mr. West and seconded by Ms. Ruth to approve the resolution to recognize the retirement of **Linda Mead** on June 28, 2024.

[See Minute Page #2273]

The board members present unanimously approved the motion. President of the Board, Dr. Kirby declared the motion carried.

APPROVAL OF EXECUTIVE SESSION (Resolution #4863)

It was moved by Mr. Lane and seconded by Mr. Peck to take a roll call to enter into Executive Session at 7:04 p.m. to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing.

A roll call vote was taken to enter into Executive Session. Members present and voted yes were Dr. Kirby, Mr. Lane, Mr. Mount, Mr. Peck, Ms. Ruth, Ms. Stepp, and Mr. West.

The board returned from Executive Session at 7:32 p.m.

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FINANCIAL REPORTS

Treasurer Meyer reviewed the monthly reports with the Board.

APPROVAL OF PAID BILLS (Resolution #4864)

It was moved by Mr. Lane and seconded by Mr. Peck that the paid bills for the previous month be approved as presented, for a total of \$967,303.76.

The board members present unanimously approved the motion. President of the Board, Dr. Kirby declared the motion carried.

APPROPRIATIONS MODIFICATION AND AMENDMENTS (Resolution #4865)

It was moved by Ms. Stepp and seconded by Mr. Mount to approve the following appropriation modifications and amendments as presented.

**[See Minute Page #2274 - #2275]**

The board members present unanimously approved the motion. President of the Board, Dr. Kirby declared the motion carried.

APPROVAL OF INVESTMENTS (Resolution #4866)

It was moved by Ms. Ruth and seconded by Mr. West to approve the following investment as transacted by Treasurer Meyer:

<u>Date</u>	<u>Fund</u>	<u>Firm</u>	<u>Maturity Date</u>	<u>Rate</u>	<u>Amount</u>
5/2/2024	General	Simmons Bank Pine Bluff CD	11/3/2025	5.100%	\$ 200,000.00

The board members present unanimously approved the motion. President of the Board, Dr. Kirby declared the motion carried.

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TREASURER DISCUSSION ITEMS

**Fiscal Office Update:**

**FY2024 Appropriation Clean-Up:**

I wanted to remind the Board of the following practice and if there are questions that I can answer prior to our June Board meeting.

Each year at the June Board meeting, the SOESC Board passes a resolution authorizing the Treasurer to make necessary end-of-fiscal year appropriation amendments/modifications and include the changes in detail in the minutes for June. These fiscal year changes cannot be approved by the Board after June 30<sup>th</sup>; so therefore, cannot be approved at the next Board meeting in July. It is important to note that ESCs do not have to comply with Ohio Revised Code 5705.38, which requires appropriations. Even though ESCs are not required by law to pass appropriations, our ESC has opted to appropriate as an accounting control measure.

**FY2025 Appropriation Discussion:**

As we begin planning for FY2025, I wanted to remind the Board of the following:

I will ask the Board to appropriate (budget), revenue, and cash on hand to prioritize our dollars. Dollars will be assigned a purpose, such as salaries, benefits, purchased services, supplies, technology replacement, termination expenses, building, and emergency cash.

**Travel Reimbursement Forms:**

Your travel forms are included in your board packets. Please sign them and return them to be at the board meeting. Payments for each will be processed in June.

**Service Book:**

Please let me know if you would like a copy of the SOESC Service Book once it is finalized. The book details the estimated costs and billing structure for each program we provide, and I use it as a budgeting tool.

**Fiscal Office Update:**

I am working on cost estimates for member school districts and hope to have them emailed to district Superintendents and Treasurers by the first of June.

We have also begun the planning to close out fiscal year 2024 and prepare for fiscal year 2025. Final invoices for services provided by the ESC and Hopewell will be released in June.

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TREASURER DISCUSSION ITEMS (Cont.)

**Professional Development:**

- On May 10<sup>th</sup>, I attended the ESS (Employer Self-Service) Demonstration webinar. The ESS software will replace our current HR Kiosk (leave reporting, etc.)
- On May 21st, I will attend the EPC Renewal Meeting via Zoom. This meeting will provide information that supports our insurance renewal rates for medical, dental, vision, and life insurance beginning January 1, 2025
- On May 22, I will attend STRS Employer Basics 101: Calculating Service Credit Using Days. This webinar will explain the impact of correct service credit calculation and demonstrate how to use the "days method."
- On May 30th, the entire fiscal team will attend the Fiscal Yearend Training at MVECA. This training will help us successfully transition from fiscal year 2024 to fiscal year 2025.

APPROVAL OF RESIGNATIONS: R14/SOESC (Resolution #4867)

Upon the recommendation of Superintendent Justice, it was moved by Ms. Stepp and seconded by Mr. Lane to approve the resignations of the following personnel:

<u>Name</u>	<u>Position</u>	<u>Contract Type</u>	<u>Effective Date</u>
Cover, Kristan	Family and Community Partnership Liaison	Certificated	06-30-2024
Hargrave, Charles	Paraprofessional	Classified	05-31-2024
Mashburn, Stephanie	Health Student Monitor	Classified	05-20-2024
Peters, Mark	Substitute Teacher	Substitute	05-10-2024

The board members present unanimously approved the motion. President of the Board, Dr. Kirby declared the motion carried.

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**PERSONNEL CONTRACT AGREEMENTS: R14/ESC (Resolution #4868)**

Upon the recommendation of Superintendent Justice, it was moved by Mr. Mount and seconded by Ms. Stepp that the Board approves employment contracts for the following personnel subject to the provision of ORC 3319.02, ORC 3319.08, and/or ORC 3319.081. All personnel is subject to assignment by the Superintendent, and all contracts are subject to continuation of existing local, state, and/or federal funding; proper licensure; Ohio Department of Education highly qualified teacher per current job assignment; Ohio Bureau of Criminal Background Investigation Check; and Federal Bureau of Investigation Background Check:

**R14/ESC CONTRACT AGREEMENT(S)**

Name	Tentative Position	Contract Dates	Length	Days	Degree	Schedule/ Step/ Rate	Contract Type	Comments
Adams, Adrianna	Social Worker	2024-2025	1 Year	185 days	No Degree on Schedule	No Schedule/ No Step/ \$56,025.00	Certificated	per Great Oaks salary schedule
Adams, Adrianna	Social Worker	2024-2025	1 Year	11 days	No Degree on Schedule	No Schedule/ No Step/ \$3,331.00	Supplemental	per Great Oaks salary schedule
Barlow, Gregory*	SST Consultant	2024-2025	1 Year	160 Days	Master's	MA B/ Step 10/ \$53,550.00	Retired Administrator Certificated	
Burgess, Holly	Teaching and Learning Team	2024-2025	1 Year	204 days	Master's	MA B/ Step 17/ \$78,680.00	Certificated	
Burgess, Holly	Teaching and Learning Team	2024-2025	1 Year	21 days	Master's	MA B/ Step 17/ \$8,099.00	Supplemental	
Cluxton, Rachel	Early Childhood Intervention Specialist Itinerant	2024-2025	1 Year	8 days	Master's	MA A/ Step 18/ \$3,137.00	Supplemental	
Cluxton, Rebecca	Audiologist	2024-2025	1 Year	20 days	Master's	MA B/ Step 14/ \$7,510.00	Supplemental	
Cluxton, Rebecca	Audiologist	2024-2025	1 Year	As Needed	Master's	MA B/ Step 14/ \$53.64 per hour	Supplemental	Help Me Grow Audiology Services
Coil, Patricia	Occupational Therapist	2024-2025	1 Year	195 days	Master's	Related M/ Step 12/ \$88,648.00	Certificated	
Collins, Lacey	Occupational Therapist	2024-2025	1 Year	195 days	Master's	Related M/ Step 1/ \$63,249.00	Certificated	
Collins, Shawna	Intervention Specialist	2024-2025	1 Year	184 days	Bachelors +	MA B+/ Step 2/ \$43,535.00	Certificated	

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**R14/ESC CONTRACT AGREEMENT(S) (CONT.)**

<b>Name</b>	<b>Tentative Position</b>	<b>Contract Dates</b>	<b>Length</b>	<b>Days</b>	<b>Degree</b>	<b>Schedule/ Step/ Rate</b>	<b>Contract Type</b>	<b>Comments</b>
Collins, Shawna	Intervention Specialist	2024-2025	1 year	2 days	Bachelors +	MA B+/ Step 2/ \$473.00	Supplemental	
Curtis, Lisa	Occupational Therapist	2024-2026	2 Year	195 days	Master's	Related M/ Step 6/ \$76,659.00	Certificated	includes \$1,000.00 for Doctorate
Dean, Thomas (Tom)*	Family Engagement & Transition Administrator	2024-2025	1 Year	218 days	Master's	No Schedule/ No Step/ \$74,874.00	Retired Administrator Certificated	per Miami Trace's salary schedule
Dettwiller, Timothy*	HC Workforce Development Director	2024-2025	1 Year	As Needed	Master's	No Schedule/ No Step/ \$33.00 per hour	Retired Administrator Certificated	
Dietrich, Ashley	SST Consultant	2024-2025	1 Year	204 days	Master's	MA B/ Step 8/ \$64,115.00	Certificated	
Eads, Grace	Teaching and Learning Team	2024-2025	1 Year	204 days	Master's	MA B/ Step 14/ \$76,599.00	Certificated	
Eads, Grace	Teaching and Learning Team	2024-2025	1 Year	21 days	Master's	MA B/ Step 14/ \$7,885.00	Supplemental	
Eads, Marjorie*	Family Case Manager	2024-2025	1 Year	As Needed	No Degree on Schedule	No Schedule/ No Step/ \$58.85 per hour	Retired Administrator Certificated	per submitted timesheets
Fine, Christine*	Intervention Specialist	2024-2025	1 Year	184 days	Master's	MA A/ Step 25/ \$77,735.00	Retired Administrator Certificated	
Fine, Christine*	Intervention Specialist	2024-2025	1 Year	2 days	Master's	MA A/ Step 25/ \$845.00	Supplemental	
Free, Suzanne	Early Childhood Intervention Specialist Itinerant	2024-2025	1 Year	38 days	Master's	MA A/ Step 18/ \$14,902.00	Supplemental	
Friend, Heidi	Speech Language Pathologist	2024-2027	3 Year	184 days	Master's	Related M/ Step 15/ \$87,045.00	Certificated	
Garen, Hannah	Teaching and Learning Team	2024-2025	1 Year	204 days	Master's	MA B/ Step 10/ \$68,276.00	Certificated	
Garen, Hannah	Teaching and Learning Team	2024-2025	1 Year	21 days	Master's	MA B/ Step 10/ \$7,028.00	Supplemental	
Guthrie, Stacia	Speech Language Pathologist	2024-2026	2 Year	195 days	Master's	Related M/ Step 15/ \$92,249.00	Certificated	



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<b>Name</b>	<b>Tentative Position</b>	<b>Contract Dates</b>	<b>Length</b>	<b>Days</b>	<b>Degree</b>	<b>Schedule/ Step/ Rate</b>	<b>Contract Type</b>	<b>Comments</b>
Hall-Gehring, Megan	Adapted Physical Education Specialist	2024-2025	1 Year	15 Days	Master's	MA A/ Step 17/ \$5,882.00	Supplemental	
Hamilton, Staci	Early Childhood Intervention Specialist Itinerant	2024-2026	2 Year	184 days	Master's	MA A/ Step 18/ \$72,158.00	Certificated	
Hamilton, Staci	Early Childhood Intervention Specialist Itinerant	2024-2025	1 Year	8 days	Master's	MA A/ Step 18/ \$3,137.00	Supplemental	
Harper, Mackenna	Occupational Therapist	2024-2026	2 Year	117 days	Master's	Related M/ Step 4/ \$42,250.00	Certificated	
Harper, Natalie	Occupational Therapist	2024-2026	2 Year	190 days	Bachelor's	Related B/ Step 15/ \$80,553.00	Certificated	
Henninger, Millie	Adapted Physical Education Specialist	2024-2026	2 Year	115 days	Master's	MA A/ Step 13/ \$41,612.00	Certificated	
Iles, Megan	Physical Therapist	2024-2025	1 Year	195 days	Doctorate	Related B+/ Step 4/ \$67,958.00	Certificated	includes \$1,000.00 for Doctorate
Inlow, Cyndia	Intervention Specialist	2024-2025	1 Year	184 days	Master's	MA A/ Step 23/ \$75,876.00	Certificated	
Inlow, Cyndia	Intervention Specialist	2024-2025	1 Year	2 days	Master's	MA A/ Step 23/ \$825.00	Supplemental	
Kelch, Jill	Itinerant Teacher for the Visually Impaired	2024-2025	1 Year	8 days	Master's	MA A/ Step 23/ \$3,299.00	Supplemental	
Kirk, Alexis	SST/Early Learning & School Readiness Consultant	2024-2025	1 Year	8 days	Master's	MA B/ Step 22/ \$3,167.00	Supplemental	
Luttrell, Amy	SST/Family Consultant/Transition Specialist	2024-2025	1 Year	44 days	Master's	MA B/ Step 17/ \$16,970.00	Supplemental	
Maillot, Sydney	Behavioral Specialist	2024-2025	1 Year	184 days	Master's	MA A/ Step 17/ \$72,158.00	Certificated	
Maillot, Sydney	Behavioral Specialist	2024-2025	1 Year	2 days	Master's	MA A/ Step 17/ \$784.00	Supplemental	
Malone, Katherine	Speech Language Pathologist	2024-2026	2 Year	184 days	Master's	Related M/ Step 7/ \$73,757.00	Certificated	

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<b>Name</b>	<b>Tentative Position</b>	<b>Contract Dates</b>	<b>Length</b>	<b>Days</b>	<b>Degree</b>	<b>Schedule/ Step/ Rate</b>	<b>Contract Type</b>	<b>Comments</b>
Marsh, Melissa (Missy)	SST Consultant	2024-2025	1 Year	204 days	Doctorate	MA B/ Step 15/ \$79,680.00	Certificated	incl. \$1,000.00 for Doctorate
Martini, Claudia	Social Worker	2024-2026	2 Year	185 days	Master's	No Schedule/ No Step/ \$57,097.00	Certificated	per Great Oaks salary schedule
Martini, Claudia	Social Worker	2024-2025	1 Year	11 days	Master's	No Schedule/ No Step/ \$3,395.00	Supplemental	per Great Oaks salary schedule
McAdow, Jenna	Occupational Therapist	2024-2026	2 Year	195 days	Master's	Related M/ Step 5/ \$72,970.00	Certificated	
Metz, Rebecca	Intervention Specialist	2024-2026	2 Year	171 days	Master's	MA A/ Step 3/ \$44,598.00	Certificated	
Mickey, Debbie	SST/Early Literacy Specialist	2024-2025	1 Year	5 days	Master's	MA B/ Step 19/ \$1,928.00	Supplemental	
Miller, Diana	Intervention Specialist	2024-2025	1 Year	184 days	Master's	MA A/ Step 24/ \$75,876.00	Certificated	
Miller, Diana	Intervention Specialist	2024-2025	1 Year	2 days	Master's	MA A/ Step 24/ \$825.00	Supplemental	
Nichol, Angela	School Psychologist	2024-2025	1 Year	195 days	Doctorate	Related M/ Step 15/ \$93,249	Certificated	includes \$1,000.00 for Doctorate
Nichol, Angela	School Psychologist	2024-2025	1 Year	9 days	Doctorate	Related M/ Step 15/ \$4,258.00	Certificated	
Peabody, Jamie	Intervention Specialist	2024-2026	2 Year	185 days	Master's	No Schedule/ No Step/ \$44,360.00	Certificated	per Fairfield Local's salary schedule
Perkins, Amanda	Social Worker	2024-2026	2 Year	185 days	Master's	No Schedule/ No Step/ \$64,345.00	Certificated	per Fairfield Local's salary schedule
Pierson, Jennifer	SST Consultant	2024-2025	1 Year	204 days	Master's	MA B/ Step 18/ \$78,680.00	Certificated	
Scroggins, Carrie	Occupational Therapist	2024-2027	3 Year	180 days	Master's	Related M/ Step 15/ \$85,153.00	Certificated	
Thoroman, Jennifer	Occupational Therapist	2024-2025	1 Year	195 days	Master's	Related M/ Step 3/ \$67,682.00	Certificated	

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<b>Name</b>	<b>Tentative Position</b>	<b>Contract Dates</b>	<b>Length</b>	<b>Days</b>	<b>Degree</b>	<b>Schedule/ Step/ Rate</b>	<b>Contract Type</b>	<b>Comments</b>
Walker, Tara	Social Worker	2024-2025	1 Year	184 days	Master's	No Schedule/ No Step/ \$54,590.00	Certificated	per Miami Trace's salary schedule
West, Tera	School Psychologist	2024-2027	3 Year	195 days	Master's	Related M/ Step 12/ \$88,648.00	Certificated	
West, Tera	School Psychologist	2024-2025	1 Year	9 days	Master's	Related M/ Step 12/ \$4,091.00	Supplemental	
Wellman, Shelly	Gifted Intervention Specialist	2024-2025	1 Year	3 days	Master's	MA A/ Step 25/ \$1,267.00	Supplemental	
Williams, Angela	Early Childhood Intervention Specialist Itinerant	2024-2025	1 Year	184 days	Master's	MA A/ Step 16/ \$70,299.00	Certificated	
Williams, Angela	Early Childhood Intervention Specialist Itinerant	2024-2025	1 Year	8 days	Master's	MA A/ Step 16/ \$3,056.00	Supplemental	
Alexander, Kelsey	Attendance Officer	2024-2026	2 Year	As Needed	No Degree on Schedule	No Schedule/ No Step/ \$35.02 per hour	Classified	
Allen, Linda*	SATH Executive Director	2024-2025	1 Year	As Needed	No Degree on Schedule	No Schedule/ No Step/ \$19.91 per hour	Retired Classified	
Bailey, Megan	Substitute Interpreter	2023-2024	1 Year	As Needed	No Degree on Schedule	L/ Step 3/ \$23.22 per hour	Classified Substitute	
Barnhart, Summer	Paraprofessional	2024-2026	2 Year	As Needed	No Degree on Schedule	M/ Step 6/ \$17.42 per hour	Classified	
Chamblin, Adam	Student Monitor	2024-2026	2 Year	As Needed	No Degree on Schedule	No Schedule/ No Step/ \$15.00 per hour	Classified	rate per ACOV
Curtis, Michele	Educational Interpreter	2024-2026	2 Year	As Needed	No Degree on Schedule	L/ Step 4/ \$23.78 per hour	Classified	
Davis, Mikala	Educational Interpreter	2024-2026	2 Year	As Needed	No Degree on Schedule	L/ Step 1/ \$22.07 per hour	Classified	
Haag, Felicity	Student Monitor	2024-2026	2 Year	As Needed	No Degree on Schedule	No Schedule/ No Step/ \$15.00 per hour	Classified	rate per ACOV
Hanes, Alexis	Occupational Therapist Assistant	2024-2026	2 Year	As Needed	No Degree on Schedule	O/ Step 6/ \$35.77 per hour	Classified	

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Hickey, Leslie	Student Monitor	2024-2026	2 Year	As Needed	No Degree on Schedule	No Schedule/ No Step/ \$15.00 per hour	Classified	rate per ACOV
McCarty, Emily	Student Monitor	2024-2026	2 Year	As Needed	No Degree on Schedule	No Schedule/ No Step/ \$15.00 per hour	Classified	rate per ACOV
Quinn, Joel	Paraprofessional	2024-2026	2 Year	As Needed	No Degree on Schedule	M/ Step 6/ \$17.42 per hour	Classified	
Reed, Taylor	Administrative Assistant	2024-2026	2 Year	As Needed	No Degree on Schedule	N/ Step 9/ \$29.20 per hour	Classified	
Reno, Julia	Student Monitor	2024-2026	2 Year	As Needed	No Degree on Schedule	No Schedule/ No Step/ \$15.00 per hour	Classified	rate per ACOV
Souder, Paige	Student Monitor	2024-2026	2 Year	As Needed	No Degree on Schedule	No Schedule/ No Step/ \$15.00 per hour	Classified	rate per ACOV
Taylor, Luke	Paraprofessional	2024-2026	2 Year	As Needed	No Degree on Schedule	M/ Step 8/ \$18.94 per hour	Classified	
Turner, Nancy	Paraprofessional	2024-2026	2 Year	As Needed	No Degree on Schedule	M/ Step 9/ \$19.70 per hour	Classified	
Williamson, Jordan	Occupational Therapist Assistant	2024-2026	2 Year	As Needed	No Degree on Schedule	O/ Step 1/ \$30.33 per hour	Classified	
Wyatt, Conner	Clinton County Workforce Development Dir.	2024-2026	2 Year	As Needed	Bachelor's	BA C/ Step 6/ \$37.85 per hour	Classified	

**\*RETIRE/REHIRE**

The board members present unanimously approved the motion. President of the Board, Dr. Kirby declared the motion carried.

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**PERSONNEL CONTRACT AGREEMENTS: R14/ESC (Resolution #4869)**

Upon the recommendation of Superintendent Justice, it was moved by Mr. Lane and seconded by Mr. Peck that the Board approves employment contracts for the following personnel subject to the provision of ORC 3319.02, ORC 3319.08, and/or ORC 3319.081. All personnel is subject to assignment by the Superintendent, and all contracts are subject to continuation of existing local, state, and/or federal funding; proper licensure; Ohio Department of Education highly qualified teacher per current job assignment; Ohio Bureau of Criminal Background Investigation Check; and Federal Bureau of Investigation Background Check:

**R14/ESC CONTRACT AGREEMENT(S)**

Name	Tentative Position	Contract Dates	Length	Days	Degree	Schedule/Step/Rate	Contract Type	Comments
Michael, April	504 Coordinator	2024-2025	1 Year	184 days	Master's	MA A/ Step 15/ \$70,299.00	Certificated	
Michael, April	504 Coordinator	2024-2025	1 Year	1 day	Master's	MA A/ Step 15/ \$382.00	Supplemental	

The six members present approved the motion with one abstention from Mr. West. President of the Board, Dr. Kirby declared the motion carried.

**APPROVAL OF OUT-OF-STATE TRAVEL (#4870)**

Upon the recommendation of Superintendent Justice, it was moved by Ms. Ruth and seconded by Mr. West to approve out-of-state travel for **Curt Bradshaw** to attend the AESA (Association of Educational Service Agencies) Summer Leadership Conference in New Haven, Connecticut, on July 16 – 18, 2024.

The board members present unanimously approved the motion. President of the Board, Dr. Kirby declared the motion carried.

MINUTES OF THE SOUTHERN OHIO  
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING

REGULAR BOARD MEETING

MAY 28, 2024

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SUPERINTENDENT INFORMATION/DISCUSSION ITEMS

Superintendent Justice shared the following with the Board:

1. Retirement Open House – Thanked all who attended on 5/24. A grand time was held by all.
2. Wilmington Superintendent Search Update – Met with the board on 5/20 and presented them with binders of candidates. Interviews to begin 5/30.
3. Finance Workshop – June 12, 1-3 at SOESC, Wilmington office.
4. Changes to work email address – changed due to domain purchase. New format first initial last name@soesc.org.

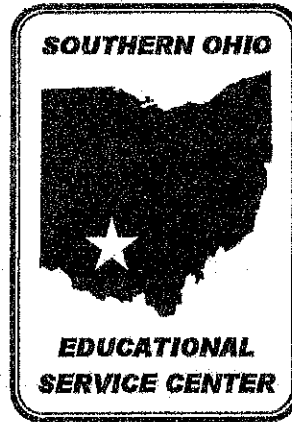
ADJOURNMENT

It was moved by Ms. Stepp and seconded by Mr. West to adjourn to meet again in regular session on **Tuesday, June 25, 2024, at 7:00 p.m.**, at 3321 Airborne Road, Wilmington, Ohio.

  
\_\_\_\_\_  
BOARD PRESIDENT

  
\_\_\_\_\_  
TREASURER

**Southern Ohio Educational Service Center  
Governing Board**



**Resolution**

**#4861**

**May 28, 2024**

**In Recognition of Charles Hargrave**

**Whereas,** Southern Ohio Educational Service Center employed Charles Hargrave on **June 22, 2021,** and

**Whereas,** he has provided expertise, dedication, loyalty, leadership, and a commitment to excellence to Southern Ohio Educational Service Center and the client school districts of Southern Ohio Educational Service Center, and

**Whereas,** he will retire after **3 years** of service at Southern Ohio Educational Service Center,

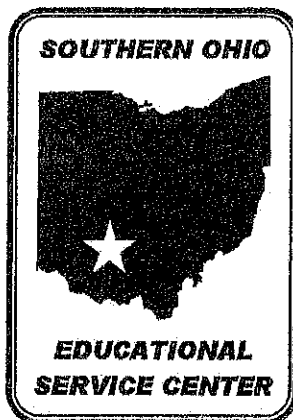
**Therefore,** be it resolved that Southern Ohio Educational Service Center Governing Board and staff would like to express our sincere appreciation to you and wish you the best in your retirement.

*Dr. Norma Kirby*  
Board President

*Rachael Meyer*  
Treasurer

*Beth Justice*  
Superintendent

Southern Ohio Educational Service Center  
Governing Board



Resolution  
**#4862**  
May 28, 2024

**In Recognition of Linda Mead**

Whereas, Southern Ohio Educational Service Center employed Linda Mead on August 1, 2013, and

Whereas, she has provided expertise, dedication, loyalty, leadership, and a commitment to excellence to Southern Ohio Educational Service Center and the client school districts of Southern Ohio Educational Service Center, and

Whereas, she will retire after 11 years of service at Southern Ohio Educational Service Center,

Therefore, be it resolved that Southern Ohio Educational Service Center Governing Board and staff would like to express our sincere appreciation to you and wish you the best in your retirement.

*Dr. Norma Kirby*  
Board President

*Rachel Meyer*  
Treasurer

*Beth Justice*  
Superintendent





SOUTHERN OHIO EDUCATIONAL SERVICE CENTER  
FY 2024 PERMANENT APPROPRIATIONS

Notes:

General Fund - Tuition Reimbursement for all staff collectively \$13,000.00  
General Fund - Board Service Fund set at \$7,500.00 on a calendar year basis

Termination Benefits Fund - Unemployment, Severance, and Vacation Payouts

Contingencies:

General Fund - Emergency Fund - 4 months of expenses \$1,587,200.00  
General Fund - Building Fund \$300,000.00 - continue to add \$25,000.00 per year, budget permitting, per 6/25/19 board direction  
Hopewell General Fund - Emergency Fund - \$724,498.00  
Hopewell General Fund - Building Fund \$30,000.00 - (security system, updates, repair, etc...)  
Hopewell General Fund - Termination / Retirement Benefits setaside \$46,370.00

Transfers: (To be made - more information to follow)

Termination Benefits Fund - \$35,000