MINUTES OF THE SOUTHERN OHIO EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING

REGULAR BOARD MEETING

May 27, 2025

The Southern Ohio Educational Service Center Governing Board met on Tuesday, May 27, 2025, at 7:00 p.m. for its regular monthly meeting. Members present were Ms. Gausman, Mr. Hixson, Dr. Kirby, Mr. Lane, Mr. Mount, Mr. Peck, Ms. Ruth, Ms. Stepp, and Mr. West, along with Curt Bradshaw, Superintendent, and Rachel Meyer, Treasurer. The guests present were Kim Adams, Holly Burgess, Grace Eads, Casey Enochs, and Hannah Garen.

APPROVAL OF THE MEETING AGENDA **(Resolution #5006)**

It was moved by Mr. Hixson and seconded by Ms. Gausman to approve the agenda as revised.

The board members present unanimously approved the motion. Vice President of the board, Ms. Stepp, declared the motion carried.

MINUTE APPROVAL **(Resolution #5007)**

It was moved by Mr. Peck and seconded by Mr. Mount that the April 22, 2025, meeting minutes be approved as presented.

The board members present unanimously approved the motion. Vice President of the board, Ms. Stepp, declared the motion carried.

The meeting was open for public participation. None received.

SOUTHERN OHIO ESC SHARED EXPERTISE

Teaching and Learning Team (Kim K. Adams, Holly Burgess, Grace Eads, Hannah Garen)

The team presented on the 2024-25 Year in Review. Highlights were shared about each item below. Developed from a "Heat Map," these items supported our districts and state-level partnerships. They are as follows:

- Literacy
- Resident Educator Program
- OPEPP – support to paraprofessionals
- Science
- Whole Child Supports
- Wilmington College (ESC/College Collaboration)
- Career Readiness, Work Based Learning and School Transformation

A question-and-answer session followed.

Mr. West arrived at 7:03 p.m.

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GREAT OAKS ITCD REPORT

The Great Oaks Career Campuses Board met on May 14, 2025, at the district offices in Sharonville. Mr. Lane shared the following information that may be of interest:

- The Great Oaks Board approved a three-year lease agreement with SOESC for the lease of the Kavanaugh Center for school years 2025-26, 2026-27, and 2027-28, subject to approval by the SOESC Board. Year 1 - $60,871; Year 2 - $65,436; Year 3 - $70,343

- The Great Oaks Board approved a 3.5% salary increase for all non-GOPO associates and set the health insurance cost sharing at:
    - Health Insurance – Boards Share – 76%; Employee Share – 24%
    - Dental Insurance – Board Share – 86.5%; Employee Share – 13.5%
    - Vision Insurance – Board Share – 76%; Employee Share – 24%

- The substitute teacher's daily rate was increased to $135 a day.

A little news about Laurel Oaks students:

- 362 Laurel Oaks Seniors participated in the Senior Ceremony held at Southern State College's Patriot Center on May 15.
- Carter Boyd, a senior in the Great Oaks FFA chapter at Hillsboro High School, has been elected as the 2025-26 Ohio FFA State President.

LEGISLATIVE LIAISON REPORT

Ms. Ruth shared "The Link" issues from March and April with the Board.

From the March 2025 Issue of "The Link"

On March 19, the General Assembly passed House Bill (54), the state transportation budget, and sent the act to the governor for signature. The transportation budget includes a few key provisions for public schools, as the bill:

- Expands a current law provision that allows for the creation of a school zone for a preschool operated by an Educational Service Center that is located on a street or highway with a 45 m.p.h. or more speed limit under a county's jurisdiction to also include such streets or highways within ODOT's jurisdiction.

LEGISLATIVE LIAISON REPORT (Cont.)

Recently Introduced Legislation

- HB 145 – Would raise the minimum number of school hours.
- HB 153 – Would require state and school district board members to be nominated by primary election and to appear on the ballot with a party designation.
- HB 187 – Would require rather than permit school districts to provide a moment of silence each school day.
- HB 189 – Would create a statewide behavioral threat management operational process for public and chartered nonpublic schools.
- HB 191 – Would require that all school district and educational service center teachers be paid a salary of at least $50,000.
- SB 156 – Would require school boards of education to provide "success sequence" instruction in grades six-12, an abstinence-based lifestyle curriculum.

From the April 2025 Issue of "The Link"

In the General Assembly

The biennial budget bill, HB 96, passed the Ohio House on April 9 with a vote of 60-39. The bill maintains the Fair School Funding formula in law but funds districts for fiscal year (FY) 26 and FY 27 with some changes.

The House's version of the budget includes a requirement that the county budget commission must reduce property tax rates of residents in districts with a cash balance that exceeds 30% of the previous year's general fund expenditures. As the bill heads to the Ohio Senate for consideration, it is extremely important to reach out to your state senator and explain the rationale for your cash balance and the impact a reduction in local funds will have on your students. *Please request that they eliminate the cash balance provisions from the bill.*

The Senate will begin to work on HB 96 in their chamber the week of April 28, with public testimony opportunities before the Senate Education Committee on May 7 and May 14. After public testimony, the Senate will make its changes to HB 96 and pass their version by June 11. House and Senate leadership will then deliberate the bill in conference committee with an aim to finalize the spending plan the week of June 25.

LEGISLATIVE LIAISON REPORT (Cont.)

Simultaneous to the state budget, lawmakers continue to debate reforms to Ohio's property tax system. Leading legislative proposals include:

- HB 186 - Establishes a revenue cap for districts on the 20-mill floor based on inflation and adjusts the school funding formula accordingly, impacting approximately 400 school districts.
- HB 129 –Includes emergency, substitute, and income tax levies in the 20-mill floor calculation; could remove over 200 districts from the 20-mill floor and limit reallocation of unvoted millage.
- Senate Bill (SB) 66 - Similar to HB 129, but includes inside millage in the 20-mill floor calculation.
- HB 28 - Eliminates replacement property tax levy authority, requiring districts to seek a "renewal with an increase" to capture current property valuation; this bill has passed the House and is pending in the Senate.

From the Auditor of State's Office

Nine years ago, the Auditor of State's Office (ASO) launched Financial Health Indicators (FHI) for counties and cities to help identify and monitor signs of fiscal stress. On May 1, 2025, AOS will be making the same tools available to the traditional and joint vocational school districts in Ohio. These FHIs will provide early warning signs of fiscal distress to address potential issues before they develop into major problems.

Recently Introduced Legislation

- HB 215 –Would prohibit most property tax levies submitted at a general election from taking effect in the current tax year.
- SB 158 – Would generally prohibit cell phone use in public schools.
- SB 173 – Would make changes to the law regarding school district territory annexations.

FINANCIAL REPORTS

Treasurer, Ms. Meyer reviewed the monthly reports with the Board.

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APPROVAL OF PAID BILLS **(Resolution #5008)**

Upon the recommendation of Treasurer Meyer, it was moved by Ms. Ruth and seconded by Ms. Gausman that the paid bills for the previous month be approved as presented, for a total of $930,027.03.

The board members present unanimously approved the motion. President of the board, Mr. West, declared the motion carried.

APPROVAL OF INVESTMENT **(Resolution #5009)**

It was moved by Dr. Kirby and seconded by Ms. Stepp to approve the following investment as transacted by Treasurer Meyer:

Date	Fund	Firm	Maturity Date	Rate	Amount
5/2/2025	Waddell	Morgan Stanley CD	10/25/2027	3.95%	$ 39,876.40
5/2/2025	Waddell	Toyota Finl Sav Bk CD	5/3/2027	4.00%	$ 39,958.00
5/2/2025	General	Morgan Stanley CD	10/25/2027	3.95%	$ 114,644.65
5/2/2025	General	Toyota Finl Sav Bk CD	5/3/2027	4.00%	$ 119,874.00
5/5/2025	General	State Bk India CD	5/5/2027	4.10%	$ 115,000.00

The board members present unanimously approved the motion. President of the board, Mr. West, declared the motion carried.

TREASURER DISCUSSION ITEMS

FY2025 Appropriation Clean-Up:

I am reminding the Board of the following practice, and if there are questions, I can answer them before our June Board meeting.

Each year at the June Board meeting, the SOESC Board passes a resolution authorizing the Treasurer to make necessary end-of-fiscal year appropriation amendments/modifications and include the changes in detail in the minutes for June. These fiscal year changes cannot be approved by the Board after June 30; therefore, they cannot be approved at the next Board meeting in July. It is important to note that ESCs do not have to comply with the Ohio Revised Code 5705.38, which requires appropriations. Even though ESCs are not required by law to pass appropriations, our ESC has opted to appropriate as an accounting control measure.

TREASURER DISCUSSION ITEMS (Cont.)

FY2026 Appropriation Discussion:

As we have begun planning for FY2026, I wanted to remind the Board of the following: I will ask the Board to appropriate (budget) revenue and cash on hand to prioritize our dollars. Dollars will be assigned to a purpose such as salaries, benefits, purchased services, supplies, technology replacement, termination expenses, building, and emergency cash.

Service Book:

Please let me know if you want a copy of the SOESC Service Book once it is finalized. The book details the estimated costs and billing structure for each program we provide, and I use it as a budgeting tool.

Fiscal Office Update:

I am finalizing ESC cost estimates for member school districts and hope to have them emailed to district Superintendents and Treasurers by the end of the month. The Hopewell cost estimates were emailed on April 17, along with the Hopewell Special Education Cooperative agreement that begins July 1, 2025.

We have also begun planning to close out fiscal year 2025 and prepare for fiscal year 2026. Final invoices for services provided by the ESC and Hopewell will be released in June.

Professional Development:

- On May 1, I attended the SERS Service Credit Reporting webinar. During this webinar, Employer Outreach explained the importance of reporting service credit and demonstrated how to correct service credit in eSERS.
- On May 8, we hosted a Treasurer Roundtable at our Wilmington office. There were 12 participants in attendance, and there was discussion around forecasting and state funding.
- On May 11-13, I attended the OESCA Spring Conference in Columbus. The Ohio ESC staff could network, engage in professional learning, resource sharing, and be provided with state initiative updates.
- Also, on May 13, I attended the ED STEPS: One Funding Application Training at Ross-Pike ESD in Chillicothe. The Education Department's System of Tiered E-Plans and Supports (ED STEPS) is a system that enables educational entities to efficiently and effectively assess needs, plan, and leverage funds to prepare students for a prosperous future. ED STEPS fully replaces the Comprehensive Continuous Improvement Plan (CCIP) beginning 7/1/25. The CCIP is how we currently apply for and receive state and federal grants to fund the State Support Team (SST) and Parent Mentor.
- On May 20, I will attend the EPC Renewal Meeting in Vandalia. This meeting will include a broad discussion about how medical, dental, vision, and life insurance renewal was developed and the current healthcare cost landscape. The renewal will impact rates beginning January 1, 2026.
- On May 21, the fiscal team will attend the Fiscal Year-end Training at MVECA. This training will help us successfully transition from fiscal year 2025 to fiscal year 2026.

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PERSONNEL CONTRACT RESIGNATIONS: R14/ESC **(Resolution #5010)**

Upon the recommendation of Superintendent Bradshaw, it was moved by Mr. Lane and seconded by Mr. Peck to approve the resignations of the following personnel:

R14/SOESC RESIGNATIONS

Name	Position	Contract Type	Effective Date
Dean, Thomas	Family Engagement & Transition Administrator	Retired Certificated	06/20/2025
Eads, Grace	Director of Teaching & Learning	Certificated	07/31/2025
Farmer, Elizabeth	Speech Language Pathologist	Certificated	06/01/2025
Harper, Mackenna	Occupational Therapist	Certificated	06/05/2025
Nartker, Sandra	Substitute Teacher	Substitute	05/12/2025

The board members present unanimously approved the motion. President of the board, Mr. West, declared the motion carried.

APPROVAL OF REDUCTION IN FORCE **(Resolution #5011)**

Upon the recommendation of Superintendent Bradshaw, it was moved by Mr. Mount and seconded by Mr. Hixson to approve a reduction in force pursuant to Section §3319.17 of the Ohio Revised Code and board policy GCPA for the following personnel:

REDUCTION IN FORCE

Name	Position	Contract Type	Contracted Days	Effective Date
Chamblin, Adam	ACOV Student Monitor	Classified	As Needed	06/30/2025
Kennedy, Chelsea	ACOV Health Aide	Classified	As Needed	06/30/2025
Reno, Julia	ACOV Student Monitor	Classified	As Needed	06/30/2025

The board members present unanimously approved the motion. President of the board, Mr. West, declared the motion carried.

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PERSONNEL CONTRACT NON-RENEWAL FOR CLASSIFIED **(Resolution #5012)**

Upon the recommendation of Superintendent Bradshaw, it was moved by Ms. Stepp and seconded by Ms. Gausman to approve the non-renewal of the following classified contract pursuant to Section §3319.083 of the Ohio Revised Code. Notice of non-renewal was provided to said personnel on May 1, 2025, or May 2, 2025.

NON-RENEWAL CLASSIFIED

Name	Position	Contract Type	Effective Date
Bolton, Kendra	ACOV Student Monitor	Classified	05/30/2025
Minshew, Shannen	ACOV Student Monitor/LPN	Classified	05/30/2025
Shoemaker, Rebecca	ACOV Student Monitor	Classified	05/30/2025

The board members present unanimously approved the motion. President of the board, Mr. West, declared the motion carried.

PERSONNEL CONTRACT AGREEMENT(S): R14/ESC **(Resolution #5013)**

Upon the recommendation of Superintendent Bradshaw, it was moved by Dr. Kirby and seconded by Mr. Hixson that the board approves employment contracts for the following personnel subject to the provision of O.R.C. §3319.02, O.R.C. §3319.08 and/or O.R.C. §3319.081. All personnel are subject to assignment by the Superintendent and all contracts are subject to continuation of existing local, state, and/or federal funding; proper licensure; Ohio Department of Education highly qualified teacher per current job assignment; Ohio Bureau of Criminal Background Investigation Check; and Federal Bureau of Investigation Background Check:

R14/ESC CONTRACT AGREEMENT(S)

Name	Tentative Position	Contract Dates	Length	Days	Degree	Schedule/ Step/ Rate	Contract Type	Comments
Adams, Adriana	Social Worker	2025-2026	1 Year	185 days	No Degree on Schedule	No Schedule/ No Step/ $57,986.00	Certificated	per Great Oaks salary schedule
Adams, Kimberly K.	Teaching & Learning Team Leader	2025-2026	1 Year	As Needed	Master's	No Schedule/ No Step/ $3,740.00	Supplemental	

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R14/ESC CONTRACT AGREEMENT(S) (CONT.)

Name	Tentative Position	Contract Dates	Length	Days	Degree	Schedule/ Step/ Rate	Contract Type	Comments
Ames, Tracy	Physical Therapist	2025-2028	3 Year	170 days	No Degree on Schedule	No Schedule/ No Step/ $100,185.00	Certificated	
Armstrong, Paula	Motor Team Co-Team Leader	2025-2026	1 Year	As Needed	Master's	No Schedule/ No Step/ $3,740.00	Supplemental	
Bailey, Shelley	SOLC Team Leader	2025-2026	1 Year	As Needed	Master's	No Schedule/ No Step/ $3,740.00	Supplemental	
Bales, Staci	Early Childhood Intervention Specialist (ECIS) Itinerant Teacher	2025-2026	1 Year	184 days	Master's	MA A/ Step 25/ $80,067.00	Certificated	
Bales, Staci	Early Childhood Intervention Specialist (ECIS) Itinerant Teacher	2025-2026	1 Year	8 days	Master's	MA A/ Step 25/ $3,481.00	Supplemental	
Barlow, Greg*	SST Consultant	2025-2026	1 Year	160 Days	Master's	MA B/ Step 10/ $55,157.00	Retired Administrator Certificated	
Burchett, Sherrie	Early Childhood Intervention Specialist Itinerant	2025-2026	1 Year	184 days	Master's	MA A/ Step 25/ $80,067.00	Certificated	
Burchett, Sherrie	Early Childhood Intervention Specialist Itinerant	2025-2026	1 Year	8 days	Master's	MA A/ Step 25/ $3,481.00	Supplemental	
Clouse, Julia	Speech Language Pathologist	2025-2027	2 Year	184 days	Master's	Related M/ Step 15/ $89,656.00	Certificated	
Cluxton, Rachel	Early Childhood Intervention Specialist Itinerant	2025-2027	2 Year	184 days	Master's	MA A/ Step 19/ $74,323.00	Certificated	
Cluxton, Rachel	Early Childhood Intervention Specialist Itinerant	2025-2026	1 Year	8 days	Master's	MA A/ Step 19/ $3,231.00	Supplemental	
Cluxton, Rebecca	Audiologist	2025-2026	1 Year	20 days	Master's	MA B/ Step 15/ $7,945.00	Supplemental	
Cluxton, Rebecca	Audiologist	2025-2026	1 Year	As Needed	Master's	MA B/ Step 15/ $56.75 per hour	Supplemental	Help Me Grow Audiology Services
Coil, Patricia	Occupational Therapist	2025-2027	2 Year	195 days	Master's	Related M/ Step 13/ $93,795.00	Certificated	
Collins, Lacey	Occupational Therapist	2025-2026	1 Year	190 days	Master's	Related M/ Step 2/ $65,181.00	Certificated	
Dietrich, Ashley	SST Consultant	2025-2026	1 Year	204 days	Master's	MA B/ Step 9/ $68,182.00	Certificated	
Eads, Marjorie*	Family Case Manager	2025-2026	1 Year	As Needed	No Degree on Schedule	No Schedule/ No Step/ $60.91 per hour	Retired Administrator Certificated	per submitted timesheets

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R14/ESC CONTRACT AGREEMENT(S) (CONT.)

Name	Tentative Position	Contract Dates	Length	Days	Degree	Schedule/ Step/ Rate	Contract Type	Comments
Fine, Christine*	Intervention Specialist	2025-2026	1 Year	184 days	Master's	MA A/ Step 25/ $80,067.00	Retired Administrator Certificated	
Fine, Christine*	Intervention Specialist	2025-2026	1 Year	2 days	Master's	MA A/ Step 25/ $870.00	Supplemental	
Free, Suzanne	Early Childhood Intervention Specialist Itinerant	2025-2026	1 Year	38 days	Master's	MA A/ Step 19/ $15,349.00	Supplemental	
Gehring, Megan	Adapted Physical Education Specialist	2025-2026	1 Year	15 Days	Master's	MA A/ Step 18/ $6,059.00	Supplemental	
Gehring, Megan	Early Childhood/APE Team Leader	2025-2026	1 Year	As Needed	Master's	No Schedule/ No Step/ $3,740.00	Supplemental	
Guthrie, Stacia	Speech-Language Pathology Team Leader	2025-2026	1 Year	As Needed	Master's	No Schedule/ No Step/ $3,740.00	Supplemental	
Hamilton, Staci	Early Childhood Intervention Specialist Itinerant	2025-2026	1 Year	8 days	Master's	MA A/ Step 19/ $3,231.00	Supplemental	
Iles, Megan	Physical Therapist	2025-2027	2 Year	195 days	Doctorate	Related B+/ Step 5/ $72,419.00	Certificated	incl. $1,000.00 for Doctorate
Inlow, Cyndia	Intervention Specialist	2025-2026	1 Year	184 days	Master's	MA A/ Step 24/ $78,152.00	Certificated	
Inlow, Cyndia	Intervention Specialist	2025-2026	1 Year	2 days	Master's	MA A/ Step 24/ $849.00	Supplemental	
Polstra, Jill	Itinerant Teacher for the Visually Impaired	2025-2026	1 Year	8 days	Master's	MA A/ Step 24/ $3,398.00	Supplemental	
Kirk, Alexis	SST/Early Learning & School Readiness Consultant	2025-2026	1 Year	20 days	Master's	MA B/ Step 23/ $8,155.00	Supplemental	
Luttrell, Amy	SST/Family Consultant/Transiti on Specialist	2025-2026	1 Year	44 days	Master's	MA B/ Step 18/ $17,480.00	Supplemental	
Maillot, Sydney	Behavioral Specialist	2025-2026	1 Year	184 days	Master's	MA A/ Step 18/ $74,323.00	Certificated	
Maillot, Sydney	Behavioral Specialist	2025-2026	1 Year	2 days	Master's	MA A/ Step 18/ $808.00	Supplemental	
Marsh, Melissa	SST Consultant	2025-2026	1 Year	204 days	Doctorate	MA B/ Step 16/ $82,042.00	Certificated	incl. $1,000.00 for Doctorate
Martini, Claudia	Social Worker	2025-2026	1 Year	11 days	Master's	No Schedule/ No Step/ $3,514.00	Supplemental	per Great Oaks salary schedule
Michael, April	504 Coordinator	2025-2026	1 Year	184 days	Master's	MA A/ Step 16/ $72,408.00	Certificated	

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R14/ESC CONTRACT AGREEMENT(S) (CONT.)

Name	Tentative Position	Contract Dates	Length	Days	Degree	Schedule/ Step/ Rate	Contract Type	Comments
Michael, April	504 Coordinator	2025-2026	1 Year	1 day	Master's	MA A/ Step 16/ $394.00	Supplemental	
Mickey, Deborah	SST/Early Literacy Specialist	2025-2028	3 Year	204 days	Master's	MA B/ Step 20/ $83,185.00	Certificated	
Mickey, Deborah	SST/Early Literacy Specialist	2025-2026	1 Year	5 days	Master's	MA B/ Step 20/ $2,039.00	Supplemental	
Miller, Diana	Intervention Specialist	2025-2026	1 Year	184 days	Master's	MA A/ Step 25/ $80,067.00	Certificated	
Miller, Diana	Intervention Specialist	2025-2026	1 Year	2 days	Master's	MA A/ Step 25/ $870.00	Supplemental	
Perkins, Amanda	Social Worker Team Leader	2025-2026	1 Year	As Needed	Master's	No Schedule/ No Step/ $3,740.00	Supplemental	
Pierson, Jennifer	SST Consultant	2025-2026	1 Year	204 days	Master's	MA B/ Step 19/ $81,042.00	Certificated	
Purdin, Chelsey	Autism/Low-Incidence Specialist	2025-2026	1 Year	169 days	Master's	Related M/ Step 12/ $79,133.00	Certificated	
Purdin, Chelsey	SST Consultant	2025-2026	1 Year	56 days	Master's	MA B/ Step 18/ $22,247.00	Certificated	
Royalty, Jeff	Hopewell Center Director	2025-2026	1 Year	As Needed	No Degree on Schedule	No Schedule/ No Step/ $4,016.00	Supplemental	
Sebastian, Pamela*	Intervention Specialist Itinerant Teacher for the Deaf/Hard of Hearing	2025-2026	1 Year	184 days	Master's	MA A/ Step 10/ $62,833.00	Retired Administrator Certificated	
Sebastian, Pamela*	Intervention Specialist Itinerant Teacher for the Deaf/Hard of Hearing	2025-2026	1 Year	8 days	Master's	MA A/ Step 10/ $2,732.00	Supplemental	
Sebastian, Pamela*	Audiological Support for Districts	2025-2026	1 Year	4 days	Master's	MA A/ Step 10/ $1,366.00	Supplemental	
Sebastian, Pamela*	Deaf/Hard of Hearing Team Leader	2025-2026	1 Year	As Needed	Master's	No Schedule/ No Step/ $3,740.00	Supplemental	
Thoroman, Jennifer	Occupational Therapist	2025-2026	1 Year	195 days	Master's	Related M/ Step 4/ $72,530.00	Certificated	
Tolle, Kathy	Motor Team Co-Team Leader	2025-2026	1 Year	As Needed	Master's	No Schedule/ No Step/ $3,740.00	Supplemental	
Walker, Tara	Social Worker	2025-2027	2 Year	184 days	Master's	No Schedule/ No Step/ $62,128.00	Certificated	per Miami Trace's salary schedule; Incl. $4,500.00 for LISW

R14/ESC CONTRACT AGREEMENT(S) (CONT.)

Name	Tentative Position	Contract Dates	Length	Days	Degree	Schedule/ Step/ Rate	Contract Type	Comments
Wellman, Shelly	Gifted Intervention Specialist	2025-2026	1 Year	3 days	Master's	MA A/ Step 25/ $1,305.00	Supplemental	
West, Amy	Occupational Therapist	2025-2028	3 Year	185 days	Master's	Related B/ Step 15/ $80,786.00	Certificated	
West, Tera	School Psychologist	2025-2026	1 Year	9 days	Master's	Related M/ Step 13/ $4,329.00	Supplemental	
Williams, Angela	Early Childhood Intervention Specialist Itinerant	2025-2026	1 Year	184 days	Master's	MA A/ Step 17/ $74,323.00	Certificated	
Williams, Angela	Early Childhood Intervention Specialist Itinerant	2025-2026	1 Year	8 days	Master's	MA A/ Step 17/ $3,231.00	Supplemental	
Allen, Linda*	SATH Executive Director	2025-2026	1 Year	As Needed	No Degree on Schedule	No Schedule/ No Step/ $22.66 per hour	Retired Classified	
Allen, Marlena	Paraprofessional	2025-2027	2 Year	As Needed	No Degree on Schedule	M/ Step 6/ $17.95 per hour	Classified	
Brown, Heith	Highland County Workforce Development/ACCESS Director	2025-2027	2 Year	As Needed	No Degree on Schedule	No Schedule/ No Step/ $31.68 per hour	Classified	
Chambers, Guy	Administrative Assistant	2025-2027	2 Year	As Needed	No Degree on Schedule	N/ Step 7/ $27.83 per hour	Classified	
Davis, Angela	Physical Therapist Assistant	2025-2027	2 Year	As Needed	No Degree on Schedule	O/ Step 14/ $45.88 per hour	Classified	
Heizer, Timothy	Campus Monitor	2025-2027	2 Year	As Needed	No Degree on Schedule	No Schedule/ No Step/ $31.87 per hour	Classified	
Hixson, Robert	Paraprofessional	2025-2027	2 Year	As Needed	No Degree on Schedule	M/ Step 11/ $21.85 per hour	Classified	
Oborne, Paul	Technology	2025-2027	2 Year	As Needed	No Degree on Schedule	No Schedule/ No Step/ $31.83 per hour	Classified	
Quinn, James	Campus Monitor	2025-2027	2 Year	As Needed	No Degree on Schedule	No Schedule/ No Step/ $30.90 per hour	Classified	
Thompson, Megan	Administrative Assistant	2025-2027	2 Year	As Needed	No Degree on Schedule	N/ Step 14/ $35.75 per hour	Classified	
Villers, Teena	Educational Interpreter	2025-2027	2 Year	As Needed	No Degree on Schedule	L/ Step 14/ $31.52 per hour	Classified	
Walls, Chad	Maintenance	2025-2027	2 Year	As Needed	No Degree on Schedule	M/ Step 9/ $20.29 per hour	Classified	

**Retire/Rehire*

Eight board members present approved the motion with one abstention from Mr. West. President of the board, Mr. West, declared the motion carried.

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PERSONNEL CONTRACT AMENDMENTS **(Resolution #5014)**

Upon the recommendation of Superintendent Bradshaw, it was moved by Ms. Ruth and seconded by Ms. Gausman to approve an amendment to the following employment contract for the following personnel:

R14/ESC CONTRACT AMENDMENT(S)

Name	Position	Contract Dates	Change 1	Comments
Minshew, Shannen	LPN	2024-2025	Change position from Student Monitor to LPN for the following dates: April 4, 23-25, 28-30 and May 1-2, 5-9, 12-16 and 19-21, 2025	Change hourly rate from $15.00 to $30.00 for the dates mentioned
Prater, Tara	Occupational Therapist	2025-2026	Reduce number of workdays from 190 to 185 per request	Salary from $88,689.00 to $86,355.00

The board members present unanimously approved the motion. President of the board, Mr. West, declared the motion carried.

APPROVAL OF OUT-OF-STATE TRAVEL **(Resolution #5015)**

Upon the recommendation of Superintendent Bradshaw, it was moved by Mr. Peck and seconded by Ms. Stepp to approve out-of-state travel for Jordan Williamson, Occupational Therapy Assistant, to attend a Learning Without Tears professional development workshop in Covington, Kentucky, on June 26, 2025.

The board members present unanimously approved the motion. President of the board, Mr. West, declared the motion carried.

MINUTES OF THE SOUTHERN OHIO EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING

REGULAR BOARD MEETING

May 27, 2025

SUPERINTENDENT INFORMATION/DISCUSSION ITEMS

Superintendent Bradshaw shared the following with the Board:

1. OESCA (Ohio Educational Service Center Association) Spring Conference – Mr. Bradshaw expressed appreciation to those staff who presented.
2. SOESC/SOLC Wilmington Office Safety Training – Held May 16, 2025. The date for the Hopewell Center will be determined soon.
3. EPC Insurance Updates for 2026 – Mr. Bradshaw attended on May 20, 2025.
4. SOESC End-of-Year Staff Meeting – Held on May 23, 2025, at Hopewell and was well-attended.
5. Business Advisory Council (BAC) and Waddell Scholarship Presentations – Mr. Bradshaw presented scholarships to graduating seniors at Clinton-Massie, East Clinton, and Wilmington High Schools. Another BAC representative presented scholarships at Blanchester High School due to the SOESC End-of-Year staff meeting.
6. KAMP Dovetail Volunteer Day – June 16, 2025. Board members are also invited to attend. Please let Mr. Bradshaw know if you would like to volunteer.
7. Finance Board Work Session – June 17, 2025, 1:00 p.m. to 4:00 p.m. at the Wilmington office.
8. Recognition of Retiring Staff Member – Ms. Mead has been invited to attend the June 24, 2025, board meeting to be formally recognized.
9. Dr. Tom Bailey is leaving WCH – To work at Talawanda City Schools. WCH is currently looking for an interim Superintendent for June and July.
10. Letter Notification – Wilmington City Schools provided ESC Board with East End Elementary sale notice.
11. November General Election – Mr. Bradshaw reminded those members who are up for election this November to keep up with the timelines/petitions.

ADJOURNMENT

It was moved by Dr. Kirby and seconded by Mr. Hixson to adjourn to meet again in regular session at Southern Ohio Educational Service Center, 3321 Airborne Road, Wilmington, on **Tuesday, June 24, 2025, at 7:00 p.m.**

Roger West

BOARD PRESIDENT

Rachel Meyer

TREASURER