

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR BOARD MEETING

DECEMBER 13, 2022

The Southern Ohio Educational Service Center Governing Board met on Tuesday, December 13, 2022, at 6:00 p.m. for its regular monthly meeting. Members present were Mr. Hill, Mr. Hixson, Dr. Kirby, Mr. Lane, Mr. Mount, Mr. Peck, Ms. Ruth, and Mr. West, along with Rachel Meyer, Treasurer, and Beth Justice, Superintendent. The guests present were Roberta Hill, Ginger Hixson, Mitch Kirby, Barb Lane, Colleen Mount, Bryanne Peck, Ken Ruth, and Nancy West.

APPROVAL OF THE MEETING AGENDA (Resolution #4637)

It was moved by Mr. Mount and seconded by Mr. Lane to approve the agenda as revised.

The board members present unanimously approved the motion. President of the Board, Mr. Hill, declared the motion carried.

MINUTE APPROVAL (Resolution #4638)

It was moved by Mr. Peck and seconded by Mr. Hixson that the November 21, 2022, meeting minutes be approved as presented.

The board members present unanimously approved the motion. President of the Board, Mr. Hill, declared the motion carried.

The meeting was opened for public participation; none was received.

SUPERINTENDENT AND TREASURER EVALUATIONS

Mr. Hill asked all board members to return their completed evaluations to him to compile, and he will schedule a meeting with Ms. Justice and Ms. Meyer.

JANUARY 2023 ORGANIZATIONAL MEETING (Resolution #4639)

It was moved by Mr. Lane and seconded by Dr. Kirby to set the January board meeting date to January 17, 2023, at 6:30 p.m. at Southern Ohio ESC, Wilmington.

The board members present unanimously approved the motion. President of the board, Mr. Hill, declared the motion carried.

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RECOGNITION FOR YEARS OF SERVICE OF ROGINA JENKINS-CONROY (Resolution #4640)

It was moved by Ms. Ruth and seconded by Dr. Kirby to approve the resolution to recognize the twenty-three years of service of Rogina Jenkins-Conroy.

[See Minute Page #2035]

The board members present unanimously approved the motion. President of the board, Mr. Hill, declared the motion carried.

RESOLUTION RECOGNITION OF THE RETIREMENT OF JAMES "JIM" FISCHER (Resolution #4641)

It was moved by Mr. Mount and seconded by Mr. Hixson to approve the resolution to recognize the retirement of James "Jim" Fischer on January 31, 2023.

[See Minute Page #2036]

The board members present unanimously approved the motion. President of the board, Mr. Hill, declared the motion carried.

RESOLUTION RECOGNITION OF THE RETIREMENT OF JIM WALLS (Resolution #4642)

It was moved by Mr. West and seconded by Mr. Peck to approve the resolution to recognize the retirement of Jim Walls on December 31, 2022.

[See Minute Page #2037]

The board members present unanimously approved the motion. President of the board, Mr. Hill, declared the motion carried.

RESOLUTION RECOGNITION OF THE RETIREMENT OF JANET YAHLE (Resolution #4643)

It was moved by Mr. Lane and seconded by Ms. Ruth to approve the resolution to recognize the retirement of Janet Yahle on December 31, 2022.

[See Minute Page #2038]

The board members present unanimously approved the motion. President of the board, Mr. Hill, declared the motion carried.

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GREAT OAKS ITCD REPORT

Mr. Lane did not report. The Great Oaks Board was scheduled to meet on December 14, 2022.

LEGISLATIVE LIAISON REPORT

Mr. Hixson reported on information provided in "The Link" and mentioned the following:

Leadership selected for 135th General Assembly: Jan. 3 will be the opening day for the upcoming 135th General Assembly. The Ohio House and the Ohio Senate will formally elect leadership and swear in returning and new legislators. The Ohio House will have a new speaker elected due to Speaker Robert R. Cupp (R-Lima) being term-limited. The House Republican Caucus has selected Rep. Derek Merrin (R-Monclova Township) as Speaker.

Education reform bill moves during lame duck: Senate Bill (SB) 178 was introduced by Sen. Bill Reineke (R-Tiffin) in May 2021 and contained the following one sentence in the bill text, "It is the intent of the General Assembly to enact legislation to reform the functions and responsibilities of the State Board of Education (SBOE), the Superintendent of Public Instruction, and the Department of Education." Since the introduction of SB 178, the bill has not received any legislative action, until lame duck when the bill received not only its first hearing, but a substitute bill was accepted that outlined the reform details, which include the following:

- create a Department of Education and Workforce with a cabinet-level director appointed by the Governor and approved by the Senate;
- divide the agency into two divisions, the Division of Primary and Secondary Education, which would also include preschool, and the Division of Career Technical Education;
- authorize the new department to be responsible for the rulemaking process and the enforcement of current rules;
- maintain the current structure of the SBOE but limit its duties to teacher licensure, educator or staff conduct, and territory transfer decisions.

The Ohio Senate passed the bill by a 22-7 vote, and the bill now heads to the Ohio House. Gov. Mike DeWine has also weighed in on the bill encouraging Speaker Cupp and the Ohio House to pass the bill. In what may be the last week of lame duck, the House Primary and Secondary Education committee has scheduled two hearings and a potential vote on SB 178.

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LEGISLATIVE LIAISON REPORT (Cont.)

Lastly, Mr. Hixson reported in a November 28th communication from OSBA that Governor Mike DeWine announced that 708 school districts were awarded Safety Grants for a total of \$57.8 million. Of those districts, four districts in our region received grants:

- Bright Local - \$50,000
- Lynchburg-Clay Local - \$200,000
- Fairfield Local - \$140,000
- Adams Co./Ohio Valley Local - \$670,000

No Clinton or Fayette County school received grant awards.

FINANCIAL REPORTS

Ms. Meyer reviewed the monthly reports with the Board.

APPROVAL OF PAID BILLS (Resolution #4644)

Upon the recommendation of Treasurer Meyer, it was moved by Mr. Hixson and seconded by Mr. Lane that the paid bills for the previous month be approved as presented, for a total of \$844,383.26.

The board members present unanimously approved the motion. President of the board, Mr. Hill, declared the motion carried.

APPROPRIATION MODIFICATION AND AMENDMENTS (Resolution #4645)

Upon the recommendation of Treasurer Meyer, it was moved by Mr. Hixson and seconded by Ms. Ruth to approve the following appropriation modifications and amendments as presented.

[See Minute Page #2039 - #2040]

The board members present unanimously approved the motion. President of the board, Mr. Hill, declared the motion carried.

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TREASURER DISCUSSION ITEMS

Fiscal Office Update:

- Amanda Ely and I will send out the third of six invoices for primary services the week of December 12th.
- Amanda Ely is working on completing the uploading of all payroll and benefits information into the AF Comply software. If you recall, American Fidelity is using this software to deliver Affordable Care Act (ACA) Compliance services for 2022. Currently, the IRS has a transmission deadline of March 31, 2023, to complete and distribute IRS Form 1095-C (Employer-Provided Health Insurance Offer and Coverage) to employees.

Professional Development:

- On December 1, 2022, the fiscal team attended the Calendar Year End Fiscal Zoom Meeting provided by MVECA. This meeting provided a review and helpful updates/tips to help us close the calendar year successfully.
- On December 15, 2022, I will attend the BWC Employer Update Webinar. This webinar will provide information on claims subrogation and important dates.

PERSONNEL CONTRACT AGREEMENT(S): ESC (Resolution #4646)

Upon the recommendation of Superintendent Justice, it was moved by Mr. Mount and seconded by Dr. Kirby that the Board approves employment contracts for the following personnel subject to the provision of ORC 3319.02, ORC 3319.08, and/or ORC 3319.081. All personnel is subject to assignment by the Superintendent, and all contracts are subject to continuation of existing local, state, and/or federal funding; proper licensure; Ohio Department of Education highly qualified teacher per current job assignment; Ohio Bureau of Criminal Background Investigation Check; and Federal Bureau of Investigation Background Check:

ESC CONTRACT AGREEMENT(S)

Name	Tentative Position	Contract Dates	Length	Days	Degree	Schedule/Step/Rate	Contract Type	Comments
Bolton, Kendra	Student Monitor	2022-2023	1 Year	As Needed	No Degree on Schedule	No Schedule/ No Step/ \$14.35 per hour	Classified	ACOV

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ESC CONTRACT AGREEMENT(S) Cont.

Name	Tentative Position	Contract Dates	Length	Days	Degree	Schedule/Step/Rate	Contract Type	Comments
Chandler, Pam	Student Monitor	2022-2023	1 Year	As Needed	No Degree on Schedule	No Schedule/No Step/\$14.35 per hour	Classified	ACOV
Dotson, Zachary	Substitute Teacher	2022-2023	1 Year	As Needed	No Degree on Schedule	No Schedule/No Step/\$130 per diem	Classified	SOLC

East Clinton Substitutes

1. Allen, Marlena 2. Williams, Katrina

The board members present unanimously approved the motion. President of the Board, Mr. Hill, declared the motion carried.

APPROVAL OF DONATION(S) (Resolution #4647)

Upon the recommendation of Superintendent Justice, it was moved by Mr. Peck and seconded by Mr. West to approve the following donations as listed:

<u>Donated Item/Description</u>	<u>Donation Received from</u>	<u>Value of Donation</u>
\$250 Donation	Community Service and Social Club Becky Miller, President 442 Dover Road Wilmington, Ohio 45177	\$250
Premium Family Feast	Bob Evans Family Restaurant Sherry Dutton, Area Manager 1075 Eastside Drive Wilmington, Ohio 45177	\$144.99
Two pies	Frisch's Big Boy Lorie Smedley, Manager 1341 Rombach Ave. Wilmington, Ohio 45177	\$24
Tray of Cookies	Country Cakes and Bakes 409 W. Front Street New Holland, Ohio 43145	\$45
Picnic Table	Vickey Leasure, Ph.D. 7201 Washington Waterloo Rd. Washington C.H., Ohio 43160	\$169

The board members present unanimously approved the motion. President of the Board, Mr. Hill, declared the motion carried.

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APPROVAL OF SERVICE CONTRACTS (Resolution #4648)

Upon the recommendation of Superintendent Justice, it was moved by Dr. Kirby and seconded by Mr. Mount to approve the following service contract as listed:

SOESC SERVICE CONTRACTS

<u>Provider</u>	<u>Purchase Order</u>	<u>Service</u>	<u>Dates</u>	<u>Amount</u>
OSBA	2230505	2023 Annual Membership Dues & Management Subscription	01/01/2023 – 12/31/2023	\$ 3,602.00

The board members present unanimously approved the motion. President of the Board, Mr. Hill, declared the motion carried.

APPROVAL PAYMENT OF SEVERANCE PAY: R14 (Resolution #4649)

Upon the recommendation of Superintendent Justice, it was moved by Mr. Lane and seconded by Ms. Ruth to approve the retirement severance payout for:

Jim Fischer at the rate of \$6,120.80 for 35 sick days (195.50 estimated days through 1/31/23) x .25 = 35 days (max allowable) x \$21.86 per hour x 8 hr/day), to be paid upon evidence of retirement, effective January 31, 2023, per board policy GDPCA and GDPCA-R.

(Actual number of sick days will be used in calculation upon receipt of evidence of retirement)

The board members present unanimously approved the motion. President of the Board, Mr. Hill, declared the motion carried.

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SUPERINTENDENT INFORMATION/DISCUSSION ITEMS

Superintendent Justice shared the following with the Board:

1. Special Thanks – Ms. Justice thanked Ms. West for making the pumpkin bread and Mr. West for delivering it.
2. Waddell Scholarship Meeting – Mr. Hixson, Mr. Peck, and Mr. Lane will meet at 5:45 p.m. before the January Board Meeting.
3. SOESC Board President – Mr. Hill will serve as President Pro Temp until Mr. Peck takes office.
4. Mid-year Staff Meeting – Being held at R14/Hopewell Center on December 19, 2022. All board members are invited to attend.
5. Governor DeWine Announcement – Ohio School Safety Center has finalized state training requirements for school staff members authorized by their districts to be armed on school grounds.

ADJOURNMENT

It was moved by Mr. Hixson and seconded by Mr. Mount to adjourn to meet again in regular session on Tuesday, January 17, 2023, at 6:30 p.m. at Southern Ohio Educational Service Center, 3321 Airborne Road, Wilmington, Ohio 45177.

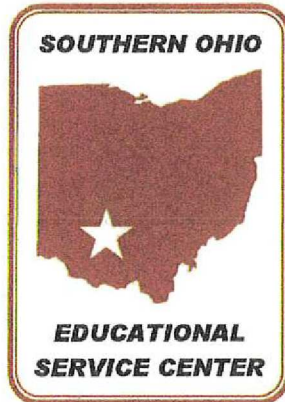


BOARD PRESIDENT



TREASURER

**Southern Ohio Educational Service Center
Governing Board**



Resolution

4640

December 13, 2022

In Recognition of Rogina Jenkins-Conroy

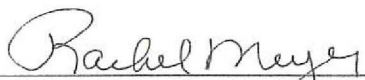
Whereas, Southern Ohio Educational Service Center employed Rogina Jenkins-Conroy on **May 25, 1999**, and

Whereas, she has provided expertise, dedication, loyalty, leadership, and a commitment to excellence to Southern Ohio Educational Service Center and the client school districts of Southern Ohio Educational Service Center, and

Whereas, she has **23 years** of service at Southern Ohio Educational Service Center,

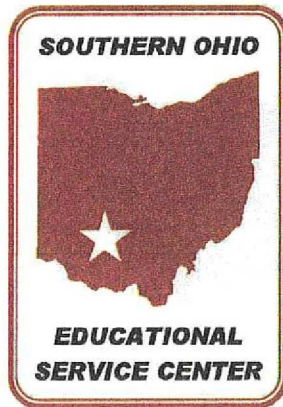
Therefore, be it resolved that Southern Ohio Educational Service Center Governing Board and staff would like to express our sincere appreciation to you and wish you the best in your retirement.


Board President


Treasurer


Superintendent

**Southern Ohio Educational Service Center
Governing Board**



Resolution

4641

December 13, 2022

In Recognition of James "Jim" Fischer

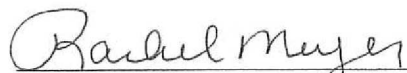
Whereas, Southern Ohio Educational Service Center employed Jim Fischer on **December 1, 1993**, and


Whereas, he has provided expertise, dedication, loyalty, leadership, and a commitment to excellence to Southern Ohio Educational Service Center and the client school districts of Southern Ohio Educational Service Center, and

Whereas, he will retire after **29 years** of service at Southern Ohio Educational Service Center,

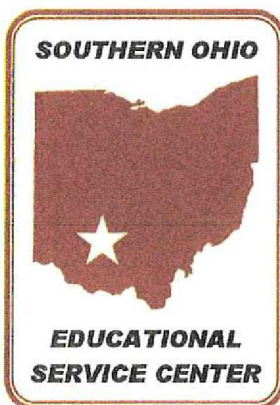
Therefore, be it resolved that Southern Ohio Educational Service Center Governing Board and staff would like to express our sincere appreciation to you and wish you the best in your retirement.


Board President


Treasurer


Superintendent

Southern Ohio Educational Service Center
Governing Board



Resolution

4642

December 13, 2022

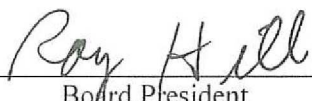
In Recognition of Jim Walls

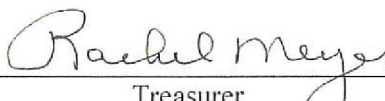
Whereas, Southern Ohio Educational Service Center employed Jim Walls on September 28, 2021, and

Whereas, he has provided expertise, dedication, loyalty, leadership, and a commitment to excellence to Southern Ohio Educational Service Center and the client school districts of Southern Ohio Educational Service Center, and

Whereas, he will retire after two years of service at Southern Ohio Educational Service Center and 29 years in education,

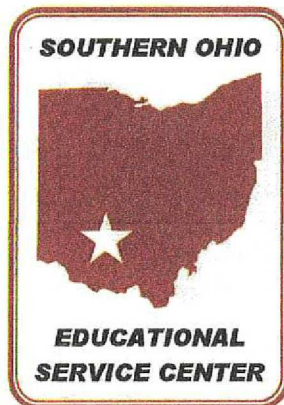
Therefore, be it resolved that Southern Ohio Educational Service Center Governing Board and staff would like to express our sincere appreciation to you and wish you the best in your retirement.


Board President


Treasurer


Superintendent

**Southern Ohio Educational Service Center
Governing Board**



Resolution

4643

December 13, 2022

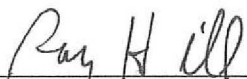
In Recognition of Janet Yahle

Whereas, Southern Ohio Educational Service Center employed Janet Yahle on July 23, 2002, and

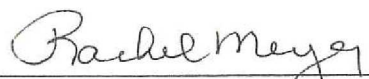
Whereas, she has provided expertise, dedication, loyalty, leadership, and a commitment to excellence to Southern Ohio Educational Service Center and the client school districts of Southern Ohio Educational Service Center, and

Whereas, she will retire after 20 years of service at Southern Ohio Educational Service Center,

Therefore, be it resolved that Southern Ohio Educational Service Center Governing Board and staff would like to express our sincere appreciation to you and wish you the best in your retirement.



Board President



Treasurer



Superintendent

SOUTHERN OHIO EDUCATIONAL SERVICE CENTER
FY 2023 PERMANENT APPROPRIATIONS

FUND	OBJECT	SCC	DESCRIPTION	FY2023 APPROX	August	September	October	November	December	January	February	March	TOTAL ACCOUNT
001	1000	0000	SALARIES	\$ 3,044,863.00	\$ 126,557.00								\$ 3,171,420.00
001	2000	0000	FRINGE BENEFITS	\$ 1,671,319.68	\$ 82,202.00								\$ 1,753,521.68
001	4000	0000	PURCHASED SERVICES	\$ 811,433.62	\$ 4,600.00								\$ 816,033.62
001	5000	0000	SUPPLIES & MATERIALS	\$ 69,730.00	\$ 2,550.00								\$ 72,280.00
001	6000	0000	CAPITAL OUTLAY	\$ 18,400.00									\$ 18,400.00
001	8000	0000	OTHER OBJECTS	\$ 63,965.00				\$ 4,200.00					\$ 68,165.00
001	9000	0000	CONTINGENCIES / TRANSFERS	\$ 1,880,000.00									\$ 1,880,000.00
			GENERAL FUND TOTAL	\$ 7,779,820.30									\$ 7,779,820.30
OTHER FUNDS													
001	9050		TERMINATION / RETIREMENT BENEFITS FUND	\$ 62,701.78									\$ 62,701.78
007	0000		UNCLAIMED FUNDS	\$ 63.95									\$ 63.95
008	9271		WADDELL FUND	\$ 53,300.00									\$ 53,300.00
022	9245		HOPEWELL CUSTODIAL FUND	\$ 5,189,352.00									\$ 5,189,352.00
022	9500		D.A.R.E. CUSTODIAL FUND	\$ 23,874.54									\$ 23,874.54
451	9421		K12 NETWORK SUBSIDY	\$ 1,800.00									\$ 1,800.00
489	9015		STATE SUPPORT TEAM FY23 FUND	\$ 115,140.50									\$ 115,140.50
489	9014		STATE SUPPORT TEAM FY22 FUND	\$ 2,563.92									\$ 2,563.92
499	9707		STUDENT ASSESSMENT FY23 FUND	\$ -	\$ 49,455.74								\$ 49,455.74
499	9856		STATE SUPPORT TEAM - TRANSITION FY22 FUND	\$ -									\$ -
507	9471		FAMILY ENGAGEMENT LIAISON FY23 FUND	\$ 220,833.00									\$ 220,833.00
507	9470		FAMILY ENGAGEMENT LIAISON FY21-22 FUND	\$ 379.32									\$ 379.32
507	9600		EXTENDED LEARNING AND RECOVERY FY21-22 FUND	\$ 19,244.47									\$ 19,244.47
507	9601		EXTENDED LEARNING AND RECOVERY FY23 FUND	\$ 1,058,165.86									\$ 1,058,165.86
507	9700		AMERICAN RESCUE PLAN-HOMELESS (ARP) FY22 FUND	\$ -									\$ -
507	9701		AMERICAN RESCUE PLAN-HOMELESS (ARP) FY23 FUND	\$ -		\$ (11,788.55)							\$ (11,788.55)
507	9701		LITERACY: ESCs TO SUPPORT STRUCTURED LITERACY FY23 FUND	\$ 41,693.00		\$ 11,788.55							\$ 53,481.55
508	9201		GEER II (GOV. EMER. ED. RELIEF) FY23 FUND	\$ 158,094.00									\$ 158,094.00
508	9200		GEER (GOV. EMER. ED. RELIEF) FY21-22 FUND	\$ 63,987.58									\$ 63,987.58
516	9231		IDEA PART B FY22 FUND	\$ 43,236.18									\$ 43,236.18
516	9232		IDEA PART B FY23 FUND	\$ 1,156,694.00									\$ 1,156,694.00
516	9815		PARENT MENTOR FY22 FUND	\$ 2,637.53									\$ 2,637.53
516	9816		PARENT MENTOR FY23 FUND	\$ 25,000.00									\$ 25,000.00
516	9917		EARLY LITERACY SSIP (IDEA) FY22 FUND	\$ 5,694.32									\$ 5,694.32
516	9918		EARLY LITERACY SSIP (IDEA) FY23 FUND	\$ 86,967.00									\$ 86,967.00
587	9513		EARLY LEARNING DISCRETIONARY FY22 FUND	\$ 4,936.68									\$ 4,936.68
587	9514		EARLY LEARNING DISCRETIONARY FY23 FUND	\$ 75,993.02									\$ 75,993.02
587	9604		EARLY LITERACY SSIP FY22 FUND	\$ 1,704.08									\$ 1,704.08
587	9605		EARLY LITERACY SSIP FY23 FUND	\$ 26,124.00									\$ 26,124.00
590	9010		OTES/OPES 2.0 BRIDGE TRAININGS FY22 FUND	\$ 390.90									\$ 390.90
			OTES/OPES 2.0 BRIDGE TRAININGS FY23 FUND	\$ -									\$ -
			OPES 2.0/SUPPORTING ADMIN./W/OPES 2.0 EVAL.-FY23 FUND	\$ -									\$ -
			OTHER FUNDS TOTAL	\$ 265,364.74				\$ 4,200.00	\$ 16,000.00	\$ 16,000.00			\$ 297,564.74
			Monthly Appropriation Changes										
			GRAND TOTAL APPROPRIATIONS - ALL FUNDS	\$ 8,045,185.04				\$ 4,200.00	\$ 16,000.00	\$ 16,000.00			\$ 8,081,385.04

Handwritten: \$16,800.00 P.M.

SOUTHERN OHIO EDUCATIONAL SERVICE CENTER
FY 2023 PERMANENT APPROPRIATIONS

Notes:

General Fund - Tuition Reimbursement for all staff collectively \$13,000.00
General Fund - Board Service Fund set at \$7,500.00 on a calendar year basis

Termination Benefits Fund - Unemployment, Severance, and Vacation Payouts

Contingencies:

General Fund - Emergency Fund - 4 months of expenses \$1,570,000.00
General Fund - Building Fund \$275,000.00 - continue to add \$25,000 per year, budget permitting, per 6/25/19 board direction
Hopewell General Fund - Emergency Fund - 3 months of expenses \$910,000.00
Hopewell General Fund - Building Fund \$30,000.00 - (security system, updates, repair, etc...)
Hopewell General Fund - Termination / Retirement Benefits setaside \$46,370.00

Transfers: (To be made - more information to follow)

Termination Benefits Fund - \$35,000