MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING

REGULAR BOARD MEETING

OCTOBER 25, 2022

The Southern Ohio Educational Service Center Governing Board met on Tuesday, October 25, 2022, at 7:00 p.m. for its regular monthly meeting. Members present were Mr. Hill, Mr. Hixson, Mr. Lane, Mr. Mount, Mr. Peck, and Ms. Ruth, along with Rhonda Cochran, Accounts Payable Specialist, and Beth Justice, Superintendent. The guest present was Curt Bradshaw.

APPROVAL OF THE MEETING AGENDA **(Resolution #4611)**

It was moved by Mr. Lane and seconded by Mr. Mount to approve the agenda as revised.

The board members present unanimously approved the motion. President of the Board, Mr. Hill, declared the motion carried.

MINUTE APPROVAL **(Resolution #4612)**

It was moved by Mr. Hixson and seconded by Ms. Ruth that the September 27, 2022, meeting minutes be approved as presented.

The board members present unanimously approved the motion. President of the Board, Mr. Hill, declared the motion carried.

The meeting was opened for public participation; none was received.

SOUTHERN OHIO ESC SHARED EXPERTISE

Ms. Mickey rescheduled to present at the November board meeting.

GREAT OAKS ITCD REPORT

Mr. Lane reported that the Great Oaks board met on October 12, 2022.

Next, he reported the following updates:

GREAT OAKS ITCD REPORT (Cont.)

Ohio School Report Card: Great Oaks received an overall grade of "A" from the Ohio Department of Education. The Career Technical Planning Report Cards include specific marks of performance, called measures, within broad categories called components. They receive grades for up to six measures and four components. Great Oaks received a "B" in Achievement, an "A" in Graduation Rate, an "A" in Career & Post-Secondary Readiness, and an "A" in Post-Program Outcomes. This is a testament to the dedication and determination of Great Oaks teachers, staff, and the high school students attending at Great Oaks campus from all 36 affiliate school districts.

Clinton County Career Expo: Nod to Clinton County schools. Over 800 students were in attendance.

Mr. Lane provided a copy of the October 2022 Spotlight on Students.

LEGISLATIVE LIAISON REPORT

Mr. Hixson reported on information provided in "The Link."

Recently introduced legislation:

HB726, introduced by Rep. Thomas F. Patton (R-Strongsville), allows a county with a population over one million to authorize a property tax freeze for owner-occupied home for an owner who is at least 60 years of age and whose total income is not over $50,000.

SB361 was introduced by Sen. Frank Hoagland (R-Mingo Junction), to allow school districts to employ veterans of the U.S. Armed Forces that have met certain requirements to be employed as teachers without licenses.

Slight increase in November school levies:

This year's November general election will see 121 school levies on the ballot. Compared to previous years, there were 99 levies in 2021 and 113 levies in 2020. Dr. Howard Fleeter, the consultant for the Ohio Education policy institute (OEPI), reports that the average number of levies on the November ballot from 2003-2021 was 177. Of the 121 school levies this year, 83 are operating levies, and 38 are capital levies. Additionally, Fleeter shared that the average number of capital levies from 2003-19 was 65, and in the last three years capital levies have been dramatically lower than the average.

Six school districts will have a new school district income tax (SDIT) levy on the ballot. Of those, four do not have an existing SDIT.

LEGISLATIVE LIAISON REPORT (Cont.)

State Board committee discusses resolutions:

The second of the two resolutions recommends that the General Assembly allocate dollars from the American Rescue Plan Act (ARPA) to provide all students in Ohio a free breakfast and lunch.

From the Briefcase:

HB123 – Safety and Violence Education Students (SAVE Students) Act was discussed. This was enacted on March 24, 2021. This Act supports Ohio's strategic plan for education with respect to school security and youth suicide awareness education and training.

FINANCIAL REPORTS

Mr. Mount (fulfilling Treasurer's duties), with assistance from Ms. Cochran, reviewed the monthly reports with the Board.

APPROVAL OF PAID BILLS (**Resolution #4613)**

It was moved by Mr. Peck and seconded by Mr. Lane that the paid bills for the previous month be approved as presented, for a total of $843,435.65.

The board members present unanimously approved the motion. President of the board, Mr. Hill, declared the motion carried.

TREASURER DISCUSSION ITEMS

Fiscal Office Update:

- Amanda Ely and I sent out the second invoices of the year for services provided by the ESC and Hopewell. They were emailed to Treasurers the week of October 10th.

- I will be out of the office on vacation from October 21 – Nov. 1. Rhonda Cochran will assist Mr. Mount with my report during the board meeting. If you have any questions during the time I am scheduled to be on vacation, please contact (937) 382-6921 and dial extension 1023 for Rhonda Cochran or extension 1022 for Amanda Ely.

TREASURER DISCUSSION ITEMS (Cont.)

Professional Development:

- On October 7, 2022, Rhonda attended the EOPO (Educational Office Professionals of Ohio) Fall Conference at The Drury Inn & Suites in Cincinnati. This conference was geared towards educational office staff. The agenda is filled with "job alike discussions" to share best practices among peers, including a facilitated interactive exchange of ideas and information.

  Conference presentations included: "Ancient Wisdom, Modern Application. Feng Shui to Create Your Space for Success", Change Management, Decision-Making, Critical Thinking: Outsmarting the hidden illusions that change and stress unleash on your decision performance" and "From A-Ha to Ta-Da: Unleash your magical potential by busting your hidden self-deceptions."

- On October 11, 2022, I attended the BWC Employer Update Webinar. This month, the discussion centered around cost control options for employers, videos available on the BWC website, and important dates.

- On October 20, 2022, I will attend the Southwestern Ohio EPC and Hunter Consulting Safety Training Seminar via Zoom. The following topics will be discussed: best safety practices for schools, review, and discussion of workplace accidents, and school safety-related videos will be shared.

- On November 2, 2022, I will attend an OULP Seminar at the Pike County Career Center. Aaron Rausch, Director of, the Office of Budget and School Funding from the Ohio Department of Education, will provide updates on School Finance and Legislation.

PERSONNEL RESIGNATION: ESC **(Resolution #4614)**

Upon the recommendation of Superintendent Justice, it was moved by Mr. Lane and seconded by Mr. Peck to approve the resignation of the following personnel:

ESC RESIGNATION

Name	Position	Contract Type	Effective Date
Yahle, Janet	Administrative Asst.	Classified	12/31/2022

The board members present unanimously approved the motion. President of the Board, Mr. Hill, declared the motion carried.

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PERSONNEL CONTRACT AGREEMENTS: ESC **(Resolution #4615)**

Upon the recommendation of Superintendent Justice, it was moved by Ms. Ruth and seconded by Mr. Mount that the Board approves employment contracts for the following personnel subject to the provision of ORC 3319.02, ORC 3319.08, and/or ORC 3319.081. All personnel is subject to assignment by the Superintendent, and all contracts are subject to continuation of existing local, state, and/or federal funding; proper licensure; Ohio Department of Education highly qualified teacher per current job assignment; Ohio Bureau of Criminal Background Investigation Check; and Federal Bureau of Investigation Background Check:

ESC CONTRACT AGREEMENTS

Name	Tentative Position	Contract Dates	Length	Days	Degree	Schedule/ Step/Rate	Contract Type	Comments
Carter, Julie	Substitute Teacher	2022-2023	1 year	As Needed	No Degree on Schedule	No Schedule/ No Step/ $130.00 per diem	Certificated	SOLC
Evans, Kevin	Substitute Teacher	2022-2023	1 year	As Needed	No Degree on Schedule	No Schedule/ No Step/ $130.00 per diem	Certificated	SOLC
Garrison, Rick	Substitute Teacher	2022-2023	1 year	As Needed	No Degree on Schedule	No Schedule/ No Step/ $130.00 per diem	Certificated	SOLC
McDaniel, Lauren	Substitute Teacher	2022-2023	1 year	As Needed	No Degree on Schedule	No Schedule/ No Step/ $130.00 per diem	Certificated	SOLC
Shank-Graff, Makayla	Substitute Teacher	2022-2023	1 year	As Needed	No Degree on Schedule	No Schedule/ No Step/ $130.00 per diem	Certificated	SOLC
Townsend, Jacqueline	Substitute Teacher	2022-2023	1 year	As Needed	No Degree on Schedule	No Schedule/ No Step/ $130.00 per diem	Certificated	SOLC
Quinn, James	Campus Monitor	2022-2023	1 year	As Needed	No Degree on Schedule	No Schedule/ No Step/ $26.79 per hour	Classified	SOLC

East Clinton Substitutes

1. Bennett, Jeff (Temp. License)
2. Carter, Julie (Temp. License)
3. Conway-Flint, Jami
4. Creditt, Sarah (Temp. License)
5. Conway-Flint, Jami
6. Evans, Kevin (Temp. License)
7. Garrison, Rick
8. McDaniel, Lauren (Temp. License)
9. Merkle, Austin
10. Miller, Sydney
11. Payton, Karlie (Temp. License)
12. Shank-Graff, Makayla (Temp. License)
13. Shaw, Jorden (Temp. License)
14. Summers, Gage
15. Townsend, Jacqueline

The board members present unanimously approved the motion. President of the Board, Mr. Hill, declared the motion carried.

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RENEWAL OF AMERICAN FIDELITY PLAN **(Resolution #4616)**

Upon the recommendation of Superintendent Justice, it was moved by Mr. Lane and seconded by Mr. Peck to renew the American Fidelity Plan Documents for Southern Ohio Educational Service Center for the following plan years:

Plan Number 501: January 1, 2023, through December 31, 2023
Optional insurance (cancer, dependent care assistance, disability, etc.), medical expense reimbursement plan (flex spending), etc.

Plan Number 502: January 1, 2023, through December 31, 2023
Insurances; dental, vision, life and medical, etc.

The board members present unanimously approved the motion. President of the Board, Mr. Hill, declared the motion carried.

APPROVAL OF OUT-OF-STATE TRAVEL **(Resolution #4617)**

Upon the recommendation of Superintendent Justice, it was moved by Mr. Mount and seconded by Mr. Hixson to approve the out-of-state travel for **Kim A. Adams** to attend The National Association for Gifted Convention in Indianapolis, Indiana, November 17 – 20, 2022. *(Extended Learning and Recovery Grant funds will be used to cover conference costs.)*

The board members present unanimously approved the motion. President of the Board, Mr. Hill, declared the motion carried.

APPROVAL OF OUT-OF-STATE TRAVEL **(Resolution #4618)**

Upon the recommendation of Superintendent Justice, it was moved by Ms. Ruth and seconded by Mr. Hixson to approve the out-of-state travel for **Kimberly Douglas** to accompany her gifted (TAG) students on a field trip to Chicago, IL, from May 4 – 7, 2022.

The board members present unanimously approved the motion. President of the Board, Mr. Hill, declared the motion carried.

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APPROVAL OF OUT-OF-STATE TRAVEL **(Resolution #4619)**

Upon the recommendation of Superintendent Justice, it was moved by Mr. Hixson and seconded by Mr. Lane to approve the out-of-state travel for **Kim A. Adams** to attend the Associaton of Educational Service Agencies (AESA) Annual Conference in Atlanta, Georgia, November 30 – December 2, 2022. *(Extended Learning and Recovery Grant funds will be used to cover conference costs.)*

The board members present unanimously approved the motion. President of the Board, Mr. Hill, declared the motion carried.

APPROVAL OF OUT-OF-STATE TRAVEL **(Resolution #4620)**

Upon the recommendation of Superintendent Justice, it was moved by Mr. Mount and seconded by Mr. Hixson to approve the out-of-state travel for **Curt Bradshaw** to attend the Associaton of Educational Service Agencies (AESA) Annual Conference in Atlanta, Georgia, November 30 – December 2, 2022. *(Extended Learning and Recovery Grant funds will be used to cover conference costs.)*

The board members present unanimously approved the motion. President of the Board, Mr. Hill, declared the motion carried.

Mr. Bradshaw shared that he and Ms. Adams will present for three sessions at the AESA conference: Workforce Development, BAC, and Workforce Collaborative.

APPROVAL OF DONATION **(Resolution #4621)**

Upon the recommendation of Superintendent Justice, it was moved by Mr. Lane and seconded by Ms. Ruth to approve the following donation as listed:

Donated Item/Description	**Quantity**	**Donation Received from**	**Value of Donated Item**
Bales of Straw	6	Richard Smith 3774 Township-Line Road Lebanon, Ohio 45036	$37.50

The board members present unanimously approved the motion. President of the Board, Mr. Hill, declared the motion carried.

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APPROVAL OF SATH MEMBERSHIP **(#4622)**

Upon the recommendation of Superintendent Justice, it was moved by Mr. Mount and seconded by Mr. Hixson that the Board continues membership in Supplemental Assistance to the Handicapped, Inc. (SATH) for the school year 2022-2023 at the cost of $500.00.

The board members present unanimously approved the motion. President of the Board, Mr. Hill, declared the motion carried.

Ms. Justice shared $30,000 raised for Kamp Dovetail at the recent Radio-a-thon event.

APPROVAL OF POLICY MANUAL REVISION **(Resolution #4623)**

Upon the recommendation of Superintendent Justice, it was moved by Mr. Peck and seconded by Mr. Lane that the Board approves the following policy manual update:

Policy Manual Update:
EBC Emergency Management and Safety Plans

The board members present unanimously approved the motion. President of the Board, Mr. Hill, declared the motion carried.

APPROVAL OF CONTRACT SERVICES **(Resolution #4624)**

Upon the recommendation of Superintendent Justice, it was moved by Mr. Mount and seconded by Ms. Ruth to approve the following provider contracts as listed:

CONTRACT SERVICE

Provider	**Purchase Order**	**Service**	**Dates**	**Amount**
Ohio School Boards Association	2230380	Web Policy-Based Conversion Services	11/01/22 – 10/31/2023	$1,540.00

The board members present unanimously approved the motion. President of the Board, Mr. Hill, declared the motion carried.

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SUPERINTENDENT INFORMATION/DISCUSSION ITEMS

Superintendent Justice shared the following with the Board:

1. Capital Conference – Ms. Justice shared that Mr. Peck will attend as a Delegate at the Annual Business meeting.

2. SOESC Leadership Cabinet Invite– Ms. Justice invited board members to attend the Leadership Cabinet meeting on November 7, 2022.

3. November Board Meeting – Ms. Justice stated that the November board meeting would be at R14/Hopewell Center.

4. 2022 SOESC Subdistrict – Ms. Justice shared the subdistrict document provided in the board packets.

ADJOURNMENT

It was moved by Mr. Hixson and seconded by Mr. Peck to adjourn to meet again in regular session on **Monday, November 21, 2022, at 6:30 p.m**., at 5350 West New Market Road, Hillsboro, Ohio 45133.

BOARD PRESIDENT

TREASURER