

MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING

REGULAR BOARD MEETING

APRIL 26, 2022

The Southern Ohio Educational Service Center Governing Board met on Tuesday, April 26, 2022, at 7:00 p.m. for its regular monthly meeting. Members present were Ms. Gausman, Mr. Hixson, Dr. Kirby, Mr. Lane, Mr. Mount, Mr. Peck, Ms. Ruth, and Mr. West, along with Rachel Meyer, Treasurer, and Beth Justice, Superintendent. The guest present was Tim Jones.

APPROVAL OF THE MEETING AGENDA (Resolution #4524)

It was moved by Ms. Gausman and seconded by Ms. Ruth to approve the agenda as revised.

The board members present unanimously approved the motion. Vice President of the Board, Mr. Peck declared the motion carried.

MINUTE APPROVAL (Resolution #4525)

It was moved by Mr. Lane and seconded by Mr. Mount that the March 22, 2022, meeting minutes be approved as presented.

The board members present unanimously approved the motion. Vice President of the Board, Mr. Peck declared the motion carried.

Mr. West arrived at 7:05 p.m.

The meeting was opened for public participation; none was received.

RECOGNITION OF THE RETIREMENT OF ELLEN RYAN (Resolution #4526)

It was moved by Ms. Gausman and seconded by Dr. Kirby to approve the resolution to recognize the retirement of **Ellen Ryan** on May 31, 2022.

[See Minute Page #1929]

The board members present unanimously approved the motion. Vice President of the Board, Mr. Peck declared the motion carried.

MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING

REGULAR BOARD MEETING

APRIL 26, 2022

SOUTHERN OHIO ESC SHARED EXPERTISE

Mr. Jones provided a presentation that included his background and how he finds ways to work with kids (volunteering/Peace Corps) dealing with trauma. He indicated that kids want to know you care about them no matter where you go. He then reviewed his role and duties with the SOESC. Mr. Jones provides parent support, home visits, PD on trauma-informed care, classroom support, teacher assistance, and speaks to students on various topics. He also indicated he developed the Hope Camera Project, in which the SOLC student council members were given disposable cameras and asked to take four pictures. They were then asked to write a summary of why they took those pictures. Their work is displayed on the Hope Wall. Mr. Jones then reported that he meets with district points of contact to establish needs assessments. He also meets with those districts to discuss the results with common trends as follows:

- Continuum of services throughout the district
- Students with behavioral problems to be more successful in the general education setting
- More PD for teachers
- Teach students to have "grit and resiliency" academically
- Help with de-escalation

He also reported that he creates and distributes the TIC BOX, a monthly newsletter featuring topics around social-emotional learning.

Lastly, he indicated that his next steps are as follows:

- Follow up with districts who expressed interest in learning more about trauma-informed care
- Create a trauma-informed care classroom (pilot program)
- Weekly Q & A session for parents who want more information on trauma-informed care
- Act as a mentor for teachers at the SOLC to increase their knowledge of the basic principles of trauma-informed care

Lastly, Mr. Jones thanked Kim K. Adams, his supervisor, for her guidance this year in helping to mold him in his work for the SOESC.

MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING

REGULAR BOARD MEETING

APRIL 26, 2022

GREAT OAKS ITCD REPORT

Mr. Lane reported that the Great Oaks board met at the Sharonville campus on April 13, 2022. At that meeting, it was reported that Laurel Oaks had received the Certification of Substantial Completion for all work completed at that campus. Next, he said that SERB approved an employee union at Great Oaks with employee voting to begin on May 19th. The union is not affiliated with any federal or state teacher union.

The board also approved a resolution authorizing inter-district open enrollment. Currently 12 students district-wide are open-enrolled.

LEGISLATIVE LIAISON REPORT

Mr. Hixson reported on information provided in "The Link."

Recently Introduced Legislation

- HB 606 introduced by **Adam C. Bird** (R-New Richmond) and **Catherine D. Ingram** (D-Cincinnati), to require public and chartered nonpublic schools to create an individualized seizure action plan for each enrolled student who has an active seizure disorder diagnosis; require each school to have at least one employee trained on implementing seizure action plans; and require students to receive age-appropriate instruction on seizure disorders.
- HB 616 introduced by Reps. **Mike Loychik** (R-Bazetta) and **Jean Schmidt** (R-Miami Township), to prohibit a board of education from teaching certain divisive or inherently racist concepts in public schools; prohibit a board of education from training or administering professional development to employees that promote or endorse divisive or inherently racist concepts; prohibit K-three students from being provided any instruction on sexual orientation or gender identity; prohibits four-12 students from being provided any instruction on sexual orientation or gender identity in any manner that is not age-appropriate or developmentally appropriate in accordance with state standards; allow complaints to be filed with the SBOE; and withhold funding for noncompliance with the bill's provisions.
- HB 618 introduced by Rep. **Bride Rose Sweeney** (D-Cleveland), to require the distribution of information regarding the U.S. Public Service Loan Forgiveness Program and the Teacher Loan Forgiveness Program; to establish the Navigator Pilot Program to assist public servants in navigating the U.S. Public Service Loan Forgiveness Program; and to appropriate \$200,000 in fiscal year 2023 to support the Navigator Pilot Program.

MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING

REGULAR BOARD MEETING

APRIL 26, 2022

LEGISLATIVE LIAISON REPORT (Cont.)

- SB 308 introduced by Sen. **Niraj Antani** (R-Miamisburg), to prohibit state and local governments, including school districts, from investing in, granting incentives to, or contracting with Russia or companies based in Russia; to require STRS, SERS and bureau of workers' compensation, among others, to divest from any such holdings of an identified company based in Russia.
- SB 316 introduced by Sens. **Cecil Thomas** (D-Cincinnati) and **Tina Maharath** (D-Columbus), to delay the 2022 primary election to June 28, 2022, and to declare an emergency.

Lastly, Mr. Hixson reported that the Ohio Re-districting is still under litigation. Legislature has until May 6, 2022 to approve new maps.

FINANCIAL REPORTS

Ms. Meyer reviewed the monthly reports with the Board.

APPROVAL OF PAID BILLS (Resolution #4527)

Upon the recommendation of Treasurer Meyer, it was moved by Mr. West and seconded by Mr. Hixson that the paid bills for the previous month be approved as presented, for a total of \$1,010,956.38.

The board members present unanimously approved the motion. Vice President of the Board, Mr. Peck declared the motion carried.

TREASURER DISCUSSION ITEMS

Fiscal Office Update

- I am updating and preparing cost estimates for member school districts for services, including Region 14, for FY2022 and FY2023. Once we have our insurance renewal figures, I can finalize the cost estimates.

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR BOARD MEETING

APRIL 26, 2022

TREASURER DISCUSSION ITEMS (Cont.)

- The week of April 4, Amanda and I sent out the 5th of 6th invoices for the year for SOESC and Region 14 services. There will be one more invoice for services this school year in June when a reconciliation of all services takes place.

Professional Development:

- On April 6, Paul Osborne and I attended a Cyber Insurance Webinar with School Improvement Consultants. They will help us ensure we have the necessary controls in place when securing cyber liability insurance coverage for the 22-23 school year.
- On April 12, I attended a BWC Monthly Employer Update Webinar. Discussion included program options for employers, maintaining demographic information on their website, important dates, and monthly safety tips.
- On April 19, I will attend the MVECA Budget Training and Refresher WebEx. This training will focus on steps needed to budget for FY23 expenditures via USAS-R software.
- On April 20, I will attend the United Healthcare Briefing on COVID-19. The briefing will provide the latest updates on COVID-19 boosters, treatments, at-home testing, and more. The webinar is designed to keep us current on the latest developments and prevalent topics across the health system. *NOTE: United Healthcare provides our medical insurance for employees.*
- On April 21, I will attend the Spring Assembly Meeting at MVECA. An update on services and fees will be discussed.
- On April 26, Rhonda, Amanda, and I will attend the Inventory Redesign Training. When we went live with the Redesign State Software in March 2020, the inventory module was not yet functional, so we had to maintain the ESC's inventory via the Classic Equipment Inventory System (EIS). Now, the new software is ready, and this meeting will ensure we complete all steps for a successful migration of our data from Classic software to Redesign.

Auditor Update

- Per Michael Kiser, Auditor Monitor, all testing is completed and will be turned in for review today. There are no issues or management letter comments.

Occupancy Permit

- Per Jeff Royalty, the occupancy permit for the Hopewell storage building has been issued, and staff is making arrangements to move motor equipment into it before the summer.

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR BOARD MEETING

APRIL 26, 2022

PERSONNEL CONTRACT AGREEMENTS: ESC (Resolution #4528)

Upon the recommendation of Superintendent Justice, it was moved by Mr. Lane and seconded by Dr. Kirby that the Board approves employment contracts for the following personnel subject to the provision of ORC 3319.02, ORC 3319.08, and/or ORC 3319.081. All personnel is subject to assignment by the Superintendent, and all contracts are subject to continuation of existing local, state, and/or federal funding; proper licensure; Ohio Department of Education highly qualified teacher per current job assignment; Ohio Bureau of Criminal Background Investigation Check; and Federal Bureau of Investigation Background Check:

ESC CONTRACT AGREEMENTS

Name	Tentative Position	Contract Dates	Length	Days	Degree	Schedule/Step/Rate	Contract Type
Adams, Kimberly A.*	Director of Teaching and Learning	2022-2023	1 year	176	Masters	MA B/ Step 10/ \$55,794.00	Retired Certificated/ Administrator
Adams, Kimberly K.	Director of Teaching and Learning	2022-2024	2 year	248	Masters	MA C/ Step 19/ \$89,421.00	Certificated Administrator
Bradshaw, Curt	Director of Teaching and Learning	2022-2024	2 year	248	Masters	MA C/ Step 13/ \$84,692	Certificated Administrator
Conroy, Rogina*	HR Director	2022-2023	1 Year	248	Masters	MA C/ Step 25/ \$91,786.00	Retired Certificated/ Administrator
Haskins, Juliene	Director of SOLC	2022-2024	2 Year	204	Masters	MA B/ Step 25/ \$78,466.00	Certificated Administrator
Royalty, Lola*	School Psychologist	2022-2023	1 Year	As Needed	Masters	MA A/ Step 10/ \$418.20	Retired Certificated

EAST CLINTON SUBSTITUTE TEACHERS

1. Julie Carter
2. Beth Combs
3. Tristin Vail
4. Jane Noronha

The board members present unanimously approved the motion. Vice President of the Board, Mr. Peck declared the motion carried.

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR BOARD MEETING

APRIL 26, 2022

WADDELL SCHOLARSHIP RECIPIENTS (Resolution #4529)

Upon the recommendation of Superintendent Justice, it was moved by Mr. Lane and seconded by Ms. Ruth that the following **nine** students in the Blanchester, Clinton-Massie and East Clinton graduating class be approved as the **2022** Gaylord E. and Barbara K. Waddell Scholarship Recipients. Said scholarships shall be for one thousand dollars (\$1,000.00) and be governed by the stipulations and guidelines previously established and recorded in the Clinton County Board of Education minutes. *Please keep these names confidential until graduation.*

Waddell Scholarship Recipients

BLANCHESTER	CLINTON-MASSIE	*EAST CLINTON
Jacob Lansing	Sarah Norton	Justin Arnold
William Knapp	Maggie Rinehart	Kenton Deaton
Regan Grogg	Abigayle Steed	Anna Malone

**Five scholarships were approved for East Clinton at the January 2022 board meeting. However, East Clinton only had three students submit applications.*

The board members present unanimously approved the motion. Vice President of the Board, Mr. Peck declared the motion carried.

APPROVAL OF SOUTHERN OHIO ESC/R14 WORK CALENDAR (Resolution #4530)

Upon the recommendation of Superintendent Justice, it was moved by Mr. Mount and seconded by Mr. West to approve the work calendar for **FY2023** as presented for Southern Ohio ESC/Region 14.

The board members present unanimously approved the motion. Vice President of the Board, Mr. Peck declared the motion carried.

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR BOARD MEETING

APRIL 26, 2022

APPROVAL OF POLICY MANUAL REVISIONS (Resolution #4531)

Upon the recommendation of Superintendent Justice, it was moved by Mr. Lane and seconded by Mr. West to approve the following policy manual updates:

Policy Manual Updates:

ACAA	Sexual Harassment
ACAA-R	Sexual Harassment Grievance Process
DECA	Administration of Federal Grant Funds
DJF-R	Purchasing Procedures
DLC-R	Expense Reimbursements
GBK	Smoking on District Property by Staff Members
GBQ	Criminal Records Check
GCB-2	Professional Staff Contracts and Compensation Plans (Administrators)
GCB-2-R	Professional Staff Contracts and Compensation Plans (Alternative Administrative License)
G CBD-R	Certified Staff Leaves and Absences
GCD	Certified Staff Hiring
GDBE	Classified Staff Vacations and Holidays
GDC/GDCA/GDD	Classified Staff Recruiting/Posting of Vacancies /Hiring
IICC	School Volunteers
JP	Positive Behavioral Interventions and Supports
KGC	Smoking on District Property
AFC-2 (Also GCN-2)	Evaluation of Professional Staff (Administrators Both Professional and Support)
GCN (Also AFC-2)	Evaluation of Professional Staff (Administrators Both Professional and Support)
GCBE	Certified Staff Vacations and Holidays

The board members present unanimously approved the motion. Vice President of the Board, Mr. Peck declared the motion carried.

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR BOARD MEETING

APRIL 26, 2022

SUPERINTENDENT CONTRACT INFORMATION (Resolution #4532)

It was moved by Mr. Lane and seconded by Mr. Hixson to receive five additional vacation days for 2021-22 due to the tremendous amount of time spent in recent Superintendent/Treasurer Searches.

The board members present unanimously approved the motion. Vice President of the Board, Mr. Peck declared the motion carried.

PERSONNEL CONTRACT AGREEMENTS: R14 (Resolution #4533)

Upon the recommendation of Superintendent Justice, it was moved by Mr. Mount and seconded by Mr. Hixson that the Board approves employment contracts for the following personnel subject to the provision of ORC 3319.02, ORC 3319.08, and/or ORC 3319.081. All personnel is subject to assignment by the Superintendent, and all contracts are subject to continuation of existing local, state, and/or federal funding; proper licensure; Ohio Department of Education highly qualified teacher per current job assignment; Ohio Bureau of Criminal Background Investigation Check; and Federal Bureau of Investigation Background Check:

R14 CONTRACT AGREEMENT(S)

<u>Name</u>	<u>Tentative Position</u>	<u>Contract Dates</u>	<u>Length</u>	<u>Days</u>	<u>Degree</u>	<u>Schedule/Step/Rate</u>	<u>Contract Type</u>
Armstrong, Paula	Occupational Therapist	2022-2023	1 Year	195	Master's	Related M/ Step 10/ \$81,550	Certificated Administrator
Dunn, Angela	SST	2022-2023	1 Year	204	Master's	MA (B)/ Step 21/ \$76,495.00	Certificated Administrator
Gehring, Megan	Adapted PE	2022-2023	1 Year	15	Master's	Itinerant M/ Step 13/ \$5,393.00	Certified Supplemental
Mead, Linda	Early Learning & School Readiness Consultant	2022-2024	2 Year	204	Masters	MA B/ Step 20/ \$76,495.00	Certificated Administrator
Royalty, Jeffrey*	Region 14 Director	2022-2023	1 Year	228	Masters	MA C/ Step 25/ \$84,384.00	Retired Certificated/ Administrator

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR BOARD MEETING

APRIL 26, 2022

R14 CONTRACT AGREEMENT(S) (Cont.)

<u>Name</u>	<u>Tentative Position</u>	<u>Contract Dates</u>	<u>Length</u>	<u>Days</u>	<u>Degree</u>	<u>Schedule/ Step/Rate</u>	<u>Contract Type</u>
Toole, Lisa	SST	2022-2023	1 Year	204	Master's	MA (B)/ Step 25/ \$78,466.00	Certificated Administrator
Trowbridge, Megan	Autism/ Low Incident Consultant/ Team Leader	2022-2024	2 year	204	Doctorate	MA B/ Step 19/ \$75,524.00	Certificated Administrator
Trowbridge, Megan	Autism/ Low Incident Consultant/ Team Leader	2022-2024	1 year	44	Doctorate	MA B/ Step 19/ \$16,074.00	Certified Supplemental
Walls, Jim*	SST Consultant	2022-2023	1 Year	204	Masters	MA B/ Step 10/ \$64,670.00	Retired Certificated/ Administrator
Weaver, Abbey	Itinerant Teacher Hi/Deaf	2022-2023	1 Year	8	Masters	Itinerant M/ Step 15/ \$2,961.00	Certified Supplemental

The board members present unanimously approved the motion. Vice President of the Board, Mr. Peck declared the motion carried.

APPROVAL PAYMENT OF SEVERANCE PAY (Resolution #4534)

Upon the recommendation of Superintendent Justice, it was moved by Ms. Gausman and seconded by Ms. Ruth to approve the retirement severance payout for:

Ellen Ryan at the daily rate of \$541.946 x 35 days = \$18,968.11 to be paid upon evidence of retirement, effective May 31, 2022, per board policy GCPA and GCPA-R. *(Actual number of sick days will be used in calculation upon receipt of evidence of retirement)*

Resignation approved at the March 22, 2022, board meeting.

The board members present unanimously approved the motion. Vice President of the Board, Mr. Peck declared the motion carried.

MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING

REGULAR BOARD MEETING

APRIL 26, 2022

SUPERINTENDENT INFORMATION/DISCUSSION ITEMS

Superintendent Justice shared the following with the Board:

1. Updated 2022 SOESC Governing Board Information – Ms. Justice shared an updated board directory and asked them to review and let Stephanie know if changes are needed.
2. May 5, 2022, Four County School Boards Celebration – @ 6:00 p.m., location is Laurel Oaks. All four counties will be represented by student awards or entertainers for the evening events. Mr. Peck will provide a speech, and Mr. Lane will give the invocation. Board members are asked to plan to arrive by 5:15 p.m. to greet guests.
3. Franklin B. Walter All-Scholastic Award – This will take place in person on May 3. Myla Toole will represent our region as the All-Scholastic Award winner.
4. Fairfield Superintendent/Treasurer Update – Has concluded at Fairfield Local. Ms. Keisha McCoy has been chosen as the new Superintendent, and Ms. Deborah Lawwell has been chosen as the new Treasurer.
5. New Position – Ms. Justice shared that she anticipates the opportunity to obtain a new position (Workforce Development Coordinator) and will share additional information as the plan develops.

ADJOURNMENT

It was moved by Dr. Kirby and seconded by Mr. West to adjourn to meet again in regular session on **Tuesday, May 24, 2022, at 7:00 p.m.**, at Southern Ohio Educational Service Center, Wilmington.



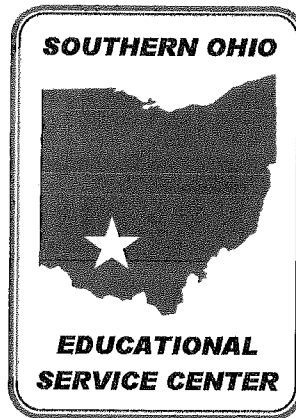
BOARD PRESIDENT

Vice



TREASURER

**Southern Ohio Educational Service Center
Governing Board**



Resolution

#4526

April 26, 2022

In Recognition of Ellen Ryan

Whereas, Ellen Ryan was employed by the Southern Ohio Educational Service Center on **August 15, 1996**, and

Whereas, she has provided expertise, dedication, loyalty, leadership, and a commitment to excellence to the Southern Ohio Educational Service Center and to the client school districts of the Southern Ohio Educational Service Center, and

Whereas, she will retire after **26 years** of service to the Southern Ohio Educational Service Center,

Therefore, be it resolved that the Southern Ohio Educational Service Center Governing Board and staff would like to express our sincere appreciation to you and wish you the best in your retirement.

Richard Peck
Board Vice President

Raeel Meyer
Treasurer

Beth Justice
Superintendent