

MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING

REGULAR MEETING

July 28, 2015

The Southern Ohio Educational Service Center Governing Board met on Tuesday, July 28, 2015 at 7:00 p.m. at the Southern Ohio Educational Service Center for its regular monthly meeting. Members present were Mr. Clawson, Mrs. Gausman, Mr. Hill, Mr. Lane, Mr. Luck, Mr. Mount, Mr. Peck and Mr. West and Mr. Wilt along with Treasurer Rachel Meyer and Superintendent Tony Long. Guest in attendance was Ryan LaFlamme.

REVISION AND/OR APPROVAL OF THE MEETING AGENDA (Resolution #3401)

It was moved by Mr. Hill and seconded by Mr. Lane to approve the agenda as revised.

The board members present unanimously approved the motion. President of the board, Mr. Clawson, declared the motion carried.

MINUTE APPROVAL (Resolution #3402)

It was moved by Mr. Peck and seconded by Mr. Luck that the June 23, 2015 meeting minutes be approved as presented.

The board members present unanimously approved the motion. President of the board, Mr. Clawson, declared the motion carried.

EXECUTIVE SESSION (Resolution #3403)

It was moved by Mr. Wilt and seconded by Mr. Mount to enter into Executive Session at 7:05 p.m. to consider the discipline of a public employee or official.

The board members present unanimously approved the motion. President of the board, Mr. Clawson, declared the motion carried.

Mr. West arrived.

The Board returned from Executive Session at 8:28 p.m.

PUBLIC PARTICIPATION

Ryan LaFlamme was in attendance.

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR MEETING

July 28, 2015

GREAT OAKS ITCD REPORT

Mr. Lane updated the board on the July 2015 Great Oaks ITCD Board Meeting. The following bullets are highlights from his report.

- Enrollment has improved 13.2% over the last year.
- Laurel Oaks starts August 17, 2015, and ends May 24, 2016 with six new staff members.
- This year, students earned 2,217 academic college credits.
- From the 2014 high school graduating class, 92.7% are employed, in military and/or continuing their education.
- Great Oaks will receive \$1.7-million as its allocation of Federal Perkins dollars.

LEGISLATIVE LIAISON REPORT

Mr. Peck shared the Ohio School Boards Association publication, *The Link*. The following bullets are highlights from his report:

- Legislators voted to eliminate February special elections.
- Districts must pay for 65% of August elections.
- Sales tax holiday – August 7, 8, 9, 2015.

FINANCIAL REPORTS

Mrs. Meyer reviewed the monthly reports with the board.

- a. The Monthly Expenditure Trends Graph reflects expenditures as of June 30, 2015 totaling \$809,726.08. This total is similar to Fiscal Year 2014. June is typically the month with the largest expenditure as shown on the graph. See the last page of the report for an explanation.
- b. The Cash Flow Statement indicates that as of June 30, 2015 we had a positive net income of \$57,360.00. Our net income will decrease in July and August due to the following factors:
 - Obligations for payroll and other expenditures
 - Customers will not be invoiced for services until mid-August
- c. The Investment Report provides a summary of investments for the SOESC General and Waddell funds. The report also details type (CD, Bond, etc.), interest rate, investment amount, maturity date and interest payment frequency.
- d. The FINSUMM report provides a summary report for the cash accounts as of June 30, 2015. It includes the fund beginning balance, month-to-date and fiscal-year-to-date expenditures and receipts, current fund balance, current encumbrances (outstanding purchase orders) and unencumbered fund balance (the amount that has not been spent or obligated).

843

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR MEETING

July 28, 2015

- e. The APPSUM report provides a summary report for the appropriation accounts as of June 30, 2015. It details the appropriations (approved budget), month-to-date and fiscal-year-to-date expenditures, current encumbrances (outstanding purchase orders) and unencumbered balances (the amount that has not been spent or obligated).
- f. The CHKREG report provides a summary of checks written for the June 2015 processing month.

APPROVAL OF PAID BILLS (Resolution #3404)

It was moved by Mr. Luck and seconded by Mr. Wilt that the paid bills for the previous month be approved as presented, for a total of \$809,726.08.

The board members present unanimously approved the motion. President of the board, Mr. Clawson, declared the motion carried.

TREASURER DISCUSSION ITEMS

1. Fiscal Office Update:

- We successfully completed the steps necessary to close the fiscal year. I appreciate the hard work of the fiscal team (Mary, Megan and Amanda) as we went through the process.
- I will be out of the office on vacation from July 29st through July 31st. If you have any questions during this time period, please feel free to call (937) 382-6921 and dial extension 1023 for Mary Camp, extension 1022 for Amanda Ely or extension 1020 for Megan Thompson.

2. Professional Development:

- Amanda Ely and I will attend a SERS Employer 101 Workshop at MVECA on July 15, 2015. This workshop will cover membership, surcharge, contribution reporting, payment procedures and certifications.
- On July 17, 2015 I will participate in an EMIS Financial Reporting webinar hosted by MVECA. The presentation will cover all EMIS elements needs for the current manifest including ODE expectations.
- On August 10, 2015 Tony and I will attend the Budget Analysis and Discussion (BAD) Seminar at the Hilton in Columbus. This seminar will provide an in-depth analysis of the FY17 state budget, HB64 and provide insights and answers on the budget process and final version of the legislation.

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR MEETING

July 28, 2015

PERSONNEL CONTRACT RESIGNATION: ESC (Resolution #3405)

Upon the recommendation of Superintendent Long, it was moved by Mr. Mount and seconded by Mr. Lane to approve the resignation of the following personnel:

[See Minute Page #849]

The board members present unanimously approved the motion. President of the board, Mr. Clawson, declared the motion carried.

PERSONNEL CONTRACT AGREEMENT(S) (Resolution #3406)

Upon the recommendation of Superintendent Long, it was moved by Mr. Wilt and seconded by Mr. Peck that the board approves employment contracts for the following personnel subject to the provision of O.R.C. 3319.02, O.R.C. 3319.08 and/or O.R.C. 3319.081. All personnel are subject to assignment by the superintendent and all contracts are subject to continuation of existing local, state, and/or federal funding; proper licensure; Ohio Department of Education highly qualified teacher per current job assignment; Ohio Bureau of Criminal Background Investigation Check; and Federal Bureau of Investigation Background Check:

[See Minute Page #850-853]

The board members present unanimously approved the motion. President of the board, Mr. Clawson, declared the motion carried.

PERSONNEL CONTRACT AMENDMENT(S) (Resolution #3407)

Upon the recommendation of Superintendent Long, it was moved by Mr. Luck and seconded by Mr. West to approve an amendment to the following employment contract(s) for the following personnel:

[See Minute Page #854]

The board members present unanimously approved the motion. President of the board, Mr. Clawson, declared the motion carried.

APPROVAL OF PERFECT ATTENDANCE COMPENSATION (Resolution #3408)

Upon the recommendation of Superintendent Long, it was moved by Mr. Peck and seconded by Mrs. Gausman to approve the following employees to receive compensation for obtaining perfect attendance at a rate of \$100 during the 2014-15 fiscal year and \$200 for more than 1 year of perfect attendance.

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR MEETING

July 28, 2015

\$100 Compensation

Kimberly A. Adams
Rebecca Cluxton
Martin Dobson
Amanda Ely
Misty Ewry
Laurel Hamilton
Sylvia Myers
Valerie Swayne
Abbey Weaver

\$200 Compensation

Linda Allen
Curtis Bradshaw
Sherry Campton
Linda Kelch
Tera West

The board members present unanimously approved the motion. President of the board, Mr. Clawson, declared the motion carried.

APPROVAL OF AN IMPRACTICAL TO TRANSPORT RESOLUTION(S) (Resolution #3409)

Upon the recommendation of Superintendent Long, it was moved by Mr. Wilt and seconded by Mr. Luck to approve:

- Blanchester Local's request for Impractical Transportation of students
- Fairfield Local's request for Impractical Transportation of students.

The board members present unanimously approved the motion. President of the board, Mr. Clawson, declared the motion carried.

APPROVAL OF HANDBOOK (Resolution #3410)

Upon the recommendation of Superintendent Long, it was moved by Mr. Mount and seconded by Mrs. Gausman to approve the Southern Ohio Learning Center Parent Student Handbook.

The board members present unanimously approved the motion. President of the board, Mr. Clawson, declared the motion carried.

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR MEETING

July 28, 2015

APPROVAL OF PROVIDER CONTRACT(S) (Resolution #3411)

Upon the recommendation of Superintendent Long, it was moved by Mr. Lane and seconded by Mr. West to approve the following provider contract(s) as listed:

PROVIDER CONTRACT(S)

<u>Client</u>	<u>Service</u>	<u>Dates</u>	<u>Amount</u>
East Clinton Local Schools	Substitute Teacher Employment Service	7/1/15-6/30/16	\$106.25 per day x # of substitutes / \$203.75 per day + insurance costs x # of long-term substitutes
Hillsboro Christian Academy	Primary Agreement	2015-2016 SY	NTE \$3,550.00

The board members present unanimously approved the motion. President of the board, Mr. Clawson, declared the motion carried.

APPROVAL OF SERVICE CONTRACT(S) (Resolution #3412)

Upon the recommendation of Superintendent Long, it was moved by Mr. Luck and seconded by Mr. Wilt to approve the following service contract(s) as listed:

SERVICE CONTRACT(S)

<u>Provider</u>	<u>Purchase Order</u>	<u>Service</u>	<u>Dates</u>	<u>Amount</u>	<u>Travel</u>
Pam Harsacky	Tbd	Educational Classroom Consultant	2015-16 SY	\$45.00/hr NTE 100 hrs.	---

The board members present unanimously approved the motion. President of the board, Mr. Clawson, declared the motion carried.

APPROVAL OF AN IMPRACTICAL TO TRANSPORT RESOLUTION(S) (Resolution #3413)

Upon the recommendation of Superintendent Long, it was moved by Mr. Mount and seconded by Mr. Peck to approve Clinton-Massie Local's request for impractical Transportation of students.

The board members present unanimously approved the motion. President of the board, Mr. Clawson, declared the motion carried.

MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING

REGULAR MEETING

July 28, 2015

APPROVAL OF A VOLUNTEER AT SOUTHERN OHIO EDUCATIONAL SERVICE CENTER
(Resolution #3414)

Upon the recommendation of Superintendent Long, it was moved by Mr. Luck and seconded by Mrs. Gausman to approve Marla Coffey as a volunteer at Southern Ohio Educational Service Center.

The board members present unanimously approved the motion. President of the board, Mr. Clawson, declared the motion carried.

HOPEWELL REGIONAL ADVISORY COUNCIL (Resolution #3415)

Upon the recommendation of Superintendent Long, and the Hopewell Regional Advisory Board, it was moved by Mr. Hill and seconded by Mr. West to approve the following:

Personnel Contract Resignation:

[See Minute Page #855]

Personnel Contract Agreement(s):

Employment contracts for the following personnel subject to the provision of O.R.C. 3319.02, O.R.C. 3319.08 and/or O.R.C. 3319.081. All personnel are subject to assignment by the superintendent and all contracts are subject to continuation of existing local, state, and/or federal funding; proper licensure; Ohio Department of Education highly qualified teacher per current job assignment; Ohio Bureau of Criminal Background Investigation Check; and Federal Bureau of Investigation Background Check:

[See Minute Page #856]

Personnel Contract Amendment(s):

[See Minute Page #857]

The board members present unanimously approved the motion. President of the board, Mr. Clawson, declared the motion carried.

MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING

REGULAR MEETING

July 28, 2015

SUPERINTENDENT INFORMATION/DISCUSSION ITEMS

Superintendent Long shared the following with the board:

1. Capital Conference will be November 8 through November 11. Please let me know if you plan to attend and if you will need a room at the conference.
2. ODE Preliminary Test scores were shared. This will be revisited when scores become available.
3. Board Policy JFCF requires Superintendent Long to report to the Board any incidents of student-on-student intimidation, bullying or harassment that occurred in our programs. We have none to report.
4. Newspaper articles and thank you cards were shared with the board.
5. FY 2016-18 Biennium Budget was shared.
6. Perfect Attendance follow-up with the Attorneys was provided.
7. Board Members up for re-election were reminded to send in petition by August 8 at 3:45 p.m.
8. The Southwest Ohio School Board Association 64th Annual Fall In-service will be October 8th at Warren County Career Center. Tony plans to attend.
9. Tony shared that he will be on vacation from July 28-30.

ADJOURNMENT (Resolution #3416)

It was moved by Mr. Luck to adjourn to meet again in regular session on August 25, 2015 at 7:00 p.m. at Southern Ohio Educational Service Center, Wilmington.

The board members present unanimously approved the motion. President of the board, Mr. Clawson, declared the motion carried.

Resignation Approval Recommendation SOESC

Last Name	First Name	Tentative Position	Contract Type	Effective Date	Additional Agenda Item	Comments	Board meeting Date
Hennison	Stephanie	Speech Language Pathologist	Certificated Employee	7/9/2015			7/28/2015
Homan	Lisa	Administrative Assistant	Classified Employee	8/18/2015			7/28/2015
Willmoth	Teresa	Intervention Specialist	Certificated Employee	7/13/2015			7/28/2015

Employment Recommendations
SOESC

Highlighted entry denotes additional agenda item

Last Name	First Name	Tentative Position	Contract Beg.	Contract End	Length of Contract	Days	Schedule	Step	Degree	Amount	Pay Type	Contract Type	Comments
Blasau	Jill	Gifted Intervention Specialist Clinton Middle	2015	2016	1	184	BA+ (A)	12	Bachelor's +	\$ 49,531.00	Salary	Certificated Employee	
Blasau	Jill	Gifted Intervention Specialist Clinton Middle	2015	2016	1	3	BA+ (A)	12	Bachelor's +	\$ 807.00	Salary	Certificated Supplemental	
Brunch	Kathryn	Educational Aide Bright Elementary	2015	2016	1	as needed	L	3	No Degree on Schedule	\$18.22	Hourly	Classified Employee	
Malone	Bret	Clinton County Student Service Coordinator	2015	2016	1	204	MA (B)	11	Masters	\$ 57,886.00	Salary	Administrator Cert/Class	
Long	Cathleen	Intervention Specialist, Bright Local Schools	2015	2016	1	184	MA (A)	0	Masters	\$34,894.00	Salary	Certificated Employee	

East Clinton Local Schools
SUBSTITUTE TEACHERS FOR THE 2015-2016 SCHOOL YEAR

July 28, 2015

Enclosed please find the list of qualified Substitute Teachers for the East Clinton Local Schools. The teachers indicated in "GREEN Text" are the newest additions to the Substitute Teaching List. I will keep you informed of any additions or deletions that may occur throughout the school year.

The following Substitute Teachers have met all the requirements of the Southern Ohio Educational Service Center and are ready to be approved at your Local Board Meeting.

	Last Name:	First Name:
1.	Aber	Tiffany
2.	Barrett	Janet
3.	Beam	Barbara
4.	Beiting	Heather
5.	Black	S. Jodi
6.	Bower	Penelope
7.	Bowman	Carly
8.	Brackemyre	Anthony
9.	Calhoun	Bethany
10.	Carr	Timothy "TJ"
11.	Chaney	Christine
12.	Cline	Rachel
13.	Cobb	Cynthia
14.	Coccia	Nancy
15.	Cook	Belinda
16.	Creditt	Lisa
17.	Crowder	Angela
18.	Cruea	Stephanie
19.	Curtis	Brooke
20.	Daugherty	Carole
21.	Douglas	Keri

	Last Name:	First Name:
22.	Dyer	Mary
23.	Flichman	Kenneth
24.	Frost	Robert
25.	Grate	Brandi
26.	Gross	Dwayne
27.	Hatch	Teresa
28.	Homan	Paula
29.	Huff-Daye	Jana
30.	Johnson	Shawna
31.	Jordan	Joy
32.	Joseph	Bonnie
33.	Justice	Paulette
34.	Keltner	Brenda
35.	Kincaid	Penelope
36.	King	James
37.	Kniffley	Sandra
38.	Lewis	Michele
39.	Lindsey	JoAnne
40.	Luce	Brandon
41.	Marsh	Linda
42.	Martin	Sherri Lee
43.	Maust	Kyle
44.	McMullen	Kaitlin
45.	Mechlin	Candice
46.	Middleton	Carolyn
47.	Mihalik	Herbert
48.	Moore	Gaye
49.	Morse	Ashley
50.	Mwanza	Maya
51.	Nartker	Sandra
52.	Naylor	Ethel
53.	Olds	Cynthia
54.	Purcell-Nawrocki	Sherry
55.	Roberts	Carlos
56.	Savage	Jerry
57.	Sheeley	Kelsey

EAST CLINTON LOCAL SCHOOLS

	Last Name:	First Name:
58.	Shivers	Paul
59.	Smith	Anna
60.	Snodgrass	Amber
61.	Snowball	William
62.	Tate	Debra
63.	Turpin	Sandra
64.	Voisey	Lori
65.	Walker	Bobbie Sue
66.	Wallace	Timothy
67.	Walters	Amber
68.	Wiseman	Sharon
69.	Worley	John A.
70.	Yankowski	Randolph
71.	Yeager	Karen
72.	Young	Stephani

**Contract Amendment Recommendations
SOESC**

Last Name	First Name	Tentative Position	Contract Beginning SY	Contract Ending SY	Change 1	Change 2	Change 3
McHugh	John	Teacher, ED Unit	2015	2016	Moving from BA A Salary Schedule, Step 3 to B+ A Salary Schedule, Step 3	From \$35,500.00 to \$37,189.00	n/a
Trail	Bennie	Director, Southern Ohio Learning Center	2015	2016	Moving from MA B Salary Schedule, Step 25 to MA B Salary Schedule, Step 25 + 5%	From \$68,158.00 to \$71,566.00	n/a
West	Tera	School Psychologist	2015	2016	Moving from MA B Salary Schedule, Step 8 to MA B Salary Schedule, Step 11	From \$52,750.00 to \$57,886.00	n/a

Resignation Approval Recommendation Region 14/Hopewell Center

Last Name	First Name	Tentative Position	Contract Type	Effective Date	Additional Agenda Item	Comments	Board meeting Date
Holt	Elaine	Itinerant Teacher for Hearing Impaired/Deaf	Certificated Employee				7/28/2015

Employment Recommendations
Region 14 Hopewell

Highlighted entry denotes additional agenda item

Last Name	First Name	Tentative Position	Contract Beg.	Contract End	Length of Contract	Days	Schedule	Step	Degree	Amount	Pay Type	Contract Type	Comments
Hutchinson Lawson	Patricia Felicia	General Teacher Hearing Impaired	2015	2016	1	as needed		5	No Degree on Schedule	990.00	Per Diem	Certificated Substitute	
		Educational Interpreter	2015	2016	1	as needed	Interp			570.03	Hourly	Classified Employee	
Wright	Benjamin	General Teacher Hearing Impaired	2015	2016	1	184	liberant +	3	Bachelor's +	37,253.00	Salary	Certificated Employee	
Wright	Benjamin	General Teacher Hearing Impaired	2015	2016	1	8	liberant +	3	Bachelor's +	1,670.00	Salary	Certificated Supplemental	

Contract Amendment Recommendations Region 14 Hopewell

Last Name	First Name	Tentative Position	Contract Beginning SY	Contract Ending SY	Change 1	Change 2	Change 3
Campton	Sherry	Support	2015	2016	Moving from Support Salary Schedule, Step 15 to Salary Schedule M, Step 15	From \$18.82 per hour to \$19.80 per hour retroactive to July 1, 2015	n/a
Cluxton	Rebecca	Educational Audiologist	2015	2016	Regular contract salary will increase from \$53,224.00 (Audio/Sp Step 14 M) to \$54,720.00 (Audio/Sp Step 15 M)	Supplemental contract for 20 days from \$5,785.00 (Audio/Sp Step 14 M) to \$5,948.00 (Audio/Sp Step 15 M)	n/a
Cluxton	Rebecca	Educational Audiologist	2015	2016	Help Me Grow supplemental moving from \$41.32 to \$42.48	n/a	n/a
Keich	Linda	Support	2015	2016	Moving from Support Salary Schedule, Step 15 + 4% to Salary Schedule M, Step 15 + 5%	From \$19.57 per hour to \$20.79 per hour retroactive to July 1, 2015	n/a

