

MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING

REGULAR MEETING

November 23, 2015

The Southern Ohio Educational Service Center Governing Board met on Tuesday, November 23, 2015 at 6:30 p.m. at the Southern Ohio Educational Service Center for its regular monthly meeting. Members present were Mr. Clawson, Mr. Hill, Mr. Lane, Mr. Luck, Mr. Mount, Mr. Peck, Mr. West and Mr. Wilt along with Treasurer Rachel Meyer and Superintendent Tony Long. Mrs. Gausman was unable to attend.

Mr. Mount thanked the Board for changing the meeting date.

REVISION AND/OR APPROVAL OF THE MEETING AGENDA (Resolution #3457)

It was moved by Mr. Mount and seconded by Mr. Hill to approve the agenda as revised.

The board members present unanimously approved the motion. President of the board, Mr. Clawson, declared the motion carried.

MINUTE APPROVAL (Resolution #3458)

It was moved by Mr. Lane and seconded by Mr. Luck that the October 27, 2015 meeting minutes be approved as presented.

The board members present unanimously approved the motion. President of the board, Mr. Clawson, declared the motion carried.

PUBLIC PARTICIPATION

Guest, Chrissy Charters was in attendance.

EXECUTIVE SESSION (Resolution #3459)

It was moved by Mr. Wilt and seconded by Mr. Mount to enter into Executive Session at 6:40 p.m. to discuss the Superintendent Evaluation and appointment of a public official.

The board members present unanimously approved the motion. President of the board, Mr. Clawson, declared the motion carried.

Board returned from Executive Session at 7:06 p.m.

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JIM CLAWSON DISCUSSION (Resolution #3460)

Mr. Clawson presented his resignation letter to the Board effective January 14, 2016.

It was moved by Mr. Wilt and seconded by Mr. Luck to accept Mr. Clawson's letter of resignation.

The board members present unanimously approved the motion. President of the board, Mr. Clawson, declared the motion carried.

GREAT OAKS ITCD REPORT

Mr. Lane updated the board on the October 2015 Great Oaks ITCD Board Meeting. The following bullets are highlights from his report:

- 92.4% of graduates are employed and/or continuing their education; 46.4% are continuing post-secondary studies.
- Enrollment Data: 16.5% of 11th grade students in our 36 school districts attend Great Oaks. This is an increase of 1.2% from last year.
- Legislative Report: Jim Perdue reminded members that their first three-year term expires at the end of 2016 and their second, if appointed again, will conclude in 2020. Great Oaks is proposing legislation that will stagger end dates so that a majority of members will not leave at the same time.
- New RAMTEC at Great Oaks robotics lab. RAMTEC stands for Robotics and Advanced Manufacturing Technology Educator's Collaborative and the program is available to high school junior and seniors
- Great Oaks Workforce Development on Campus Level 1 Enrollment Analysis shared with Board.
- Programs in operation on Great Oaks Campus handout shared with Board

LEGISLATIVE LIAISON REPORT

Mr. Peck shared the Ohio School Boards Association publication, *The Link*. The following bullets are highlights from his report:

- Ohio General Assembly provides \$44-million in restored TPP supplement funding for FY17.
- SB208 restores 96% of the TPP/PuTPP supplement for FY17 previously vetoed by Governor John Kasich.
- SB208 did not address concerns over the omission of JVSDs from qualifications for the TPP/PuTPP supplement in HB64.

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- Youngstown Plan Update – SB230 and HB379 introduced to address concerns with the last minute amendments added to HB70 that dramatically changed the structure of academic distress commissions.
 - The proposals would:
 - strip some CEO powers and delay others
 - eliminate the eventual possibility of mayoral control as well as CEO's ability to change union contracts. Implementation of other powers would be delayed by a year.
 - The legislation would expand commission to 7 members and tilt balance toward locally appointed members.

FINANCIAL REPORTS

Mrs. Meyer reviewed the monthly reports with the board.

APPROVAL OF PAID BILLS (Resolution #3461)

It was moved by Mr. Peck and seconded by Mr. Wilt that the paid bills for the previous month be approved as presented, for a total of \$791,389.22.

The board members present unanimously approved the motion. President of the board, Mr. Clawson, declared the motion carried.

APPROVAL OF INVESTMENTS (Resolution #3462)

It was moved by Mr. Mount and seconded by Mr. West to approve the following investments as transacted by the treasurer:

<u>Date</u>	<u>Fund</u>	<u>Firm</u>	<u>Maturity Date</u>	<u>Rate</u>	<u>Amount</u>
11/9/2015	Waddell	American Expr Centurion Bk	4/28/2017	0.9%	\$ 99,874.00
11/9/2015	Waddell	Ally Bank CD	5/1/2017	0.9%	\$ 96,759.44
11/9/2015	Waddell	Capital One Natl Assn VA CD	7/17/2017	1.15%	\$102,914.51
11/9/2015	General	American Expr Centurion BK	11/6/2017	1.2%	\$121,654.74

The board members present unanimously approved the motion. President of the board, Mr. Clawson, declared the motion carried.

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DESIGNATION OF DEPOSITORY FOR FUNDS (Resolution #3463)

It was moved by Mr. Luck and seconded by Mr. Peck to approve the following resolution to designate the following depository for the Southern Ohio Educational Service Center in compliance with Chapter 135 of the O.R.C.

Whereas Chapter 135 of the Ohio Revised Code requires that the governing board designate public depositories every five years, and

Whereas an application to serve as a depository for governing board active funds was received from: **Peoples Bank**, and

Whereas an application to serve as a depository for governing board interim funds was received from: **Peoples Bank**, and

Whereas this institution meets eligibility requirements for depositories as listed in the O.R.C. and have signed our investment policy;

Therefore, be it resolved that depository agreements be approved with this financial institution for a five-year period commencing December 31, 2015 and expiring December 31, 2020.

Be it further resolved that interim funds as stipulated by Section 135.141 O.R.C. be invested by the Treasurer of the Governing Board as is authorized by law.

The board members present unanimously approved the motion. President of the board, Mr. Clawson, declared the motion carried.

TREASURER DISCUSSION ITEMS

1. Fiscal Office Update:

- Jim DeMark of Plattenburg has forwarded the FY2015 GAAP Conversion working papers to Staci Reiley, Audit Manager. She indicated that these documents will help to wrap up our audit for FY2015.

2. Professional Development

- On November 6, 2015, I attended a Worxtime Workshop at Miami Valley CTC. The session reviewed the information required from us to create the forms for the IRS due January 31, 2016.
- On November 18, 2015, Tony, myself and Misty Ewry will attend an audio conference regarding pursuing a Straight A grant from ODE.
- On November 19, 2015, I will attend the MVECA Fall Association Assembly Meeting.
- On December 4, 2015 the entire fiscal team will attend the Calendar Year End Fiscal Meeting at MVECA.

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APPROPRIATION MODIFICATIONS AND AMENDMENTS (Resolution #3464)

[See Minute Page #920-921]

Upon the recommendation of Treasurer Meyer, it was moved by Mr. Hill and seconded by Mr. West to approve the following appropriation modifications and amendments as presented.

The board members present unanimously approved the motion. President of the board, Mr. Clawson, declared the motion carried.

PERSONNEL CONTRACT AGREEMENT(S) (Resolution #3465)

Upon the recommendation of Superintendent Long, it was moved by Mr. Luck and seconded by Mr. Mount that the board approve employment contracts for the following personnel subject to the provision of O.R.C. 3319.02, O.R.C. 3319.08 and/or O.R.C. 3319.081. All personnel are subject to assignment by the superintendent and all contracts are subject to continuation of existing local, state, and/or federal funding; proper licensure; Ohio Department of Education highly qualified teacher per current job assignment; Ohio Bureau of Criminal Background Investigation Check; and Federal Bureau of Investigation Background Check:

[See Minute Page #922-923]

The board members present unanimously approved the motion. President of the board, Mr. Clawson, declared the motion carried.

APPROVAL OF OUT OF STATE TRAVEL (Resolution #3466)

Upon the recommendation of Superintendent Long, it was moved by Mr. Lane and seconded by Mr. Wilt to approve out of state travel for **Kimberly Douglas** to accompany her gifted (TAG) students on a field trip to Chicago, IL April 29 – May 2, 2016.

The board members present unanimously approved the motion. President of the board, Mr. Clawson, declared the motion carried.

APPROVAL OF UNPAID LEAVE OF ABSENCE REQUEST (Resolution #3467)

Upon the recommendation of Superintendent Long, it was moved by Mr. Wilt and seconded by Mr. Peck to approve an unpaid leave of absence request (1.5 days) for **Cathleen Long** from December 1- 4, 2015.

The board members present unanimously approved the motion. President of the board, Mr. Clawson, declared the motion carried.

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APPROVAL OF SERVICE CONTRACT(S) (Resolution #3468)

Upon the recommendation of Superintendent Long, it was moved by Mr. Peck and seconded by Mr. Lane to approve the following service contract(s) as listed:

SERVICE CONTRACT(S)

<u>Provider</u>	<u>Purchase Order</u>	<u>Service</u>	<u>Dates</u>	<u>Amount</u>	<u>Travel</u>
Presence Learning	2160604	Provide SLP Services	FY 2016	\$40,347.00	----

The board members present unanimously approved the motion. President of the board, Mr. Clawson, declared the motion carried.

APPROVAL OF OUT-OF-STATE TRAVEL (Resolution #3469)

Upon the recommendation of Superintendent Long, it was moved by Mr. Mount and seconded by Mr. Wilt to approve out of state travel for **Tracy Dendinger** to attend the National Agricultural Education Summit in Indianapolis, IN from January 26-28, 2016.

The board members present unanimously approved the motion. President of the board, Mr. Clawson, declared the motion carried.

HOPEWELL REGIONAL ADVISORY COUNCIL (Resolution #3470)

Upon the recommendation of Superintendent Long, and the Hopewell Regional Advisory Board, it was moved by Mr. Luck and seconded by Mr. Hill to approve the following:

Personnel Contract Agreement(s):

Employment contracts for the following personnel subject to the provision of O.R.C. 3319.02, O.R.C. 3319.08 and/or O.R.C. 3319.081. All personnel are subject to assignment by the superintendent and all contracts are subject to continuation of existing local, state, and/or federal funding; proper licensure; Ohio Department of Education highly qualified teacher per current job assignment; Ohio Bureau of Criminal Background Investigation Check; and Federal Bureau of Investigation Background Check:

[See Minute Page #924]

The board members present unanimously approved the motion. President of the board, Mr. Clawson, declared the motion carried.

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SUPERINTENDENT INFORMATION/DISCUSSION ITEMS

Superintendent Long shared the following with the board:

1. Please submit the completed Treasurer's evaluation instrument to Mr. Clawson as soon as possible.
2. A response from Governor Kasich regarding the SOESC resolution in opposition to Ohio House Bill 70 was included in board packet.
3. Dr. Dick Ross, State Superintendent of Public Instruction, has resigned effective December 31, 2015. An interim superintendent will be named for the remainder of the 2015-2016 school year.
4. The December board meeting will be held at the home Jim & Sandi Clawson beginning at 6:00 p.m. Spouses are invited to attend.
5. Tina Hageman, Treasurer at Adams County/Ohio Valley Local School's has resigned to accept the treasurer's position at Miamisburg. The search ended on November 20th.
6. Time was made available for board members that attended OSBA's Capital Conference to share any pertinent information with the rest of the board. Tony received the OESCA Teamwork Award; an honor well deserved. Roger West was honored for 30 years of service as a board member.
7. On behalf of Tony, Rachel and all SOESC staff, the SOESC board members who were reelected on November 3rd were congratulated.
8. The SOESC administrative team has decided to begin using Twitter as a method to communicate the great things going on at Region 14 and the SOESC.
9. Tony has been in contact with Harry Snyder, CEO/President of Great Oaks ITCD about hosting the March SOESC Four County Board Meeting.
10. Reminded the board that the scheduled meeting time will change from 7 p.m. to 6:30 p.m. and will be held on Monday, November 23rd.
11. High Performing ESC handout was shared.
12. HVAC at Region 14 – update provided.
13. Competency Based and Straight A grants have been applied for by the SOESC.
14. I will be out for surgery November 24th and will return on December 7th.

ADJOURNMENT (Resolution #3471)

It was moved by Mr. Luck to adjourn to meet again in regular session on December 15, 2015 at **6:00 p.m.** at the home of Mr. and Mrs. Jim Clawson, 13394 State Route 729, Jeffersonville.

The board members present unanimously approved the motion. President of the board, Mr. Clawson, declared the motion carried.

BOARD PRESIDENT

TREASURER

SOUTHERN OHIO EDUCATIONAL SERVICE CENTER
 FY 2016 PERMANENT APPROPRIATIONS

TOTAL ACCOUNT

June
 May
 February
 January
 December
 November
 October
 August
 July

GENERAL FUND

October

August

July

DESCRIPTION

FUND OBJECT SC

FUND	OBJECT	SC	DESCRIPTION	July	August	October	November	December	January	February	May	June	TOTAL ACCOUNT
001	100	0000	SALARIES	\$ 2,899,704.00	\$ 117,321.00	\$ 32,464.00							\$ 3,049,489.00
001	200	0000	FRINGE BENEFITS	\$ 1,213,877.74	\$ 45,607.00	\$ 10,329.00							\$ 1,269,813.74
001	400	0000	PURCHASED SERVICES	\$ 376,069.48	\$ 4,352.00	\$ 25,225.00	\$ 40,350.00						\$ 445,996.48
001	500	0000	SUPPLIES & MATERIALS	\$ 49,960.00	\$ 2,250.00	\$ 50.00							\$ 52,260.00
001	600	0000	CAPITAL OUTLAY	\$ 27,600.00	\$ -								\$ 27,600.00
001	800	0000	OTHER OBJECTS	\$ 48,179.81	\$ 320.00								\$ 48,499.81
001	900	0000	CONTINGENCIES / TRANSFERS	\$ 1,180,000.00	\$ -								\$ 1,180,000.00
001	900	0000	GENERAL FUND TOTAL										\$ 6,073,659.03

OTHER FUNDS

001	9018		STAFF DEVELOPMENT GENERAL FUND	\$ 22,187.83									\$ 22,187.83
001	9050		TERMINATION / RETIREMENT BENEFITS FUND	\$ 70,596.46									\$ 70,596.46
007	0000		UNCLAIMED FUNDS	\$ 24.20									\$ 24.20
008	9271		WADDELL FUND	\$ 53,300.00									\$ 53,300.00
014	9197		ALTERNATIVE SCHOOL CLINTON COUNTY FUND	\$ 127,011.00									\$ 127,011.00
022	9245		HOPEWELL GENERAL FUND	\$ 4,257,930.00	\$ 75,476.00								\$ 4,333,406.00
022	9500		D.A.R.E. AGENCY FUND	\$ 21,299.07									\$ 21,299.07
463	9015		ALTERNATIVE CHALLENGE FY16 FUND	\$ 44,359.00									\$ 44,359.00
451	9414		ONENET CONNECTIVITY FY16 FUND	\$ -			\$ 1,800.00						\$ 1,800.00
499	9007		STATE SUPPORT TEAM FY15 FUND	\$ 1,616.31									\$ 1,616.31
499	9008		STATE SUPPORT TEAM FY16 FUND	\$ 115,140.50									\$ 115,140.50
516	9224		IDEA PART B FY15 FUND	\$ 139,760.59		\$ 300.00	\$ (192,363.36)						\$ (52,302.77)
516	9225		IDEA PART B FY16 FUND	\$ 1,017,492.96		\$ 192,363.36							\$ 1,209,856.32
516	9807		PARENT MENTOR FY15 FUND	\$ 13,289.63			\$ (12,874.99)						\$ 414.64
516	9808		PARENT MENTOR FY16 FUND	\$ 25,000.00									\$ 25,000.00
587	9506		EARLY LEARNING DISCRETIONARY FY15 FUND	\$ 510.68									\$ 510.68
587	9507		EARLY LEARNING DISCRETIONARY FY16 FUND	\$ 46,659.00									\$ 46,659.00
590	9004		OTES FY15 FUND	\$ 10,400.00			\$ (9,424.26)						\$ 975.74
599	9508		SPDG FY15 FUND	\$ 38,713.44			\$ (63,701.91)						\$ (24,988.47)
599	9509		SPDG FY16 FUND	\$ 17,500.00		\$ 116,201.91							\$ 133,701.91
599	9603		UD - PARAPROFESSIONAL FY14 FUND	\$ 1,950.00									\$ 1,950.00
599	9604		UD - PARAPROFESSIONAL FY15 FUND	\$ 13,752.24									\$ 13,752.24
599	9700		EARLY LEARNING CHALLENGE FY15 FUND	\$ 16,764.44			\$ (16,945.94)						\$ (181.50)
599	9701		EARLY LEARNING CHALLENGE FY16 FUND	\$ -									\$ -
			OTHER FUNDS TOTAL										\$ 6,146,088.16

Monthly Appropriation Changes \$ 245,326.00 \$ 376,933.27 \$ (236,214.52) \$ -
 GRAND TOTAL APPROPRIATIONS - ALL FUNDS \$ 12,219,747.19

**SOUTHERN OHIO EDUCATIONAL SERVICE CENTER
FY 2016 PERMANENT APPROPRIATIONS**

11/13/2015

Notes:

General Fund - Tuition Reimbursement for all staff collectively \$7,000.00
General Fund - Board Service Fund set at \$7,500.00 on a calendar year basis
Termination Benefits Fund - Unemployment, Severance, and Vacation Payouts

Contingencies:

General Fund - Emergency Fund -4 months of expenses \$1,080,000.00
General Fund - Building Fund \$100,000.00 FY 2016 - add \$25,000.00 per year until FY 2018
Hopewell General Fund - Emergency Fund - 4 months of expenses \$1,000,000.00.
Hopewell General Fund - Building Fund \$100,000.00 - (HVAC, siding, updates, repair, etc...)
Hopewell General Fund - Termination / Retirement Benefits setaside \$30,000.00

Transfers: (To be made - more information to follow)

Employment Recommendations
SOESC

Highlighted entry denotes additional agenda item

Last Name	First Name	Tentative Position	Contract Beg.	Contract End	Length of Contract	Days	Schedule	Step	Degree	Amount	Pay Type	Contract Type	Comments	Additional Agenda Item	Board meeting Date
Gibson	Melissa	Substitute Teacher	2015	2016	1	as needed	No Schedule		No Degree on Schedule	\$90.00	Per Diem	Certificated Substitute			11/23/2015
Snarr	Tanya	Substitute Teacher	2015	2016	1	as needed	No Schedule		No Degree on Schedule	\$90.00	Per Diem	Certificated Substitute			11/23/2015

East Clinton Local Schools
SUBSTITUTE TEACHERS FOR THE 2015-2016 SCHOOL YEAR

November 23, 2015

The following Substitute Teachers have met all the requirements of the Southern Ohio Educational Service Center and are ready to be approved at your Local Board Meeting.

	Last Name:	First Name:
1.	BARKER	DAWN
2.	BARTON	EMILY
3.	HARTLEY	SHARON
4.	KINCAID	NATHAN
5.	PATTON	HANNAH
6.	RIFFLE	RYAN
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
15.		
16.		

Employment Recommendations
R14

Highlighted entry denotes additional agenda item

Last Name	First Name	Tentative Position	Contract Beg.	Contract End	Length of Contract	Days	Schedule	Step	Degree	Amount	Pay Type	Contract Type	Comments	Additional Agenda Item	Board meeting Date	RAC Meeting Date
Hutchinson	Patricia	Itinerant Teacher Hearing Impaired	2015	2016	1	127	Itinerant	0	Bachelors	\$ 21,790.00	Salary	Certificated Employee			11/23/2015	11/18/2015
Bowdle	Jill	Substitute Interpreter	2015	2016	1	as needed	Interp	0	No Degree on Schedule	\$ 17.71	Hourly	Classified Substitute		X	11/23/2015	11/18/2015
Washburn	Mary	Substitute Teacher	2015	2016	1	as needed	No Schedule		No Degree on Schedule	\$ 90.00	Per Diem	Certificated Substitute		X	11/23/2015	