

**MINUTES OF THE SOUTHERN OHIO  
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

**REGULAR BOARD MEETING**

**July 25, 2017**

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The Southern Ohio Educational Service Center Governing Board met on Tuesday, July 25, 2017 at 7:00 p.m. at Southern Ohio Educational Service Center for its regular monthly meeting. Members present were Mrs. Charters, Mrs. Gausman, Mr. Hill, Mr. Lane, Mr. Luck, Mr. Mount, Mr. Peck, Mr. West and Mr. Wilt, along with Rachel Meyer, Treasurer and Beth Justice, Superintendent. Guests in attendance included Curt Bradshaw, Coordinator of Gifted Services for Southern Ohio ESC, and Jeff Royalty, Director of Region 14/Hopewell Center.

**APPROVAL OF THE MEETING AGENDA (Resolution #3775)**

It was moved by Mr. Peck and seconded by Mrs. Charters to approve the agenda as revised.

The board members present unanimously approved the motion. President of the board, Mr. West, declared the motion carried.

**MINUTE APPROVAL (Resolution #3776)**

It was moved by Mr. Mount and seconded by Mr. Luck that the June 27, 2017 meeting minutes be approved as presented.

The board members present unanimously approved the motion. President of the board, Mr. West, declared the motion carried.

Meeting was opened for public participation. None received.

**SOUTHERN OHIO ESC SHARED EXPERTISE**

Mr. Jeff Royalty shared a Region 14 handout with the board members. Three points from the handout that was discussed in more detail with the board: 1.) SST 14 Strategic Service Delivery 2.) Oli4 3.) Region 14 Summer Administrator's Conference taking place on August 3-4, 2017.

**GREAT OAKS ITCD REPORT**

Mr. Lane updated the board on the Great Oaks ITCD Board Meeting. The following bullets are highlights from his report:

- Barbara Parry, 27 year Board Member from Hamilton County ESC died recently
- Placement Data for the Class of 2016: From the 2016 high school graduating class, 94.7% are employed, or continuing their educations; 52.2% are enrolled in postsecondary studies
- Laurel Oaks – Kevin Abt, new Dean and Mike Hart, Assistant Dean

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LEGISLATIVE LIAISON REPORT

Mrs. Gausman shared the Ohio School Boards Association publication, *The Link*. The following bullets are highlights from her report:

- Biennial Budget Update: The FY18-19 budget has been finalized. Below are some highlighted changes:
  - Base funding per student is \$6,010 in both years of the biennium
  - Includes a provision to assist districts that see a large drop in their property tax base from the sale, re-evaluation or decommissioning of power plants
  - Reduces the minimum state share of transportation funding from 50% in FY17 to 37.5% in FY18 and then 25% in FY19
  - ESCs receive \$40 million per year with \$26 per student for high performing ESCs and \$24 for other ESCs
  - Permits a superintendent to allow an individual without a permit to serve as a substitute educational aide for up to 60 days as long as application materials indicate that the individual is qualified to obtain a permit or license and has applied to ODE for the credential; must also pass a background check
  - Eliminates the 4<sup>th</sup> and 6<sup>th</sup> grade state social studies assessments
  - Creates new graduation pathways for the Class of 2018
- BAD Seminar :
  - The Budget, Analysis and Discussion (BAD) seminar will be held on Monday, August 14 at the Nationwide Hotel and Conference Center in Columbus. The cost is \$205 (registration, materials, lunch and refreshments). The seminar will provide an in-depth analysis of FY2018-19 state budget. You can register on the OSBA website or by contacting Laurie Miller at (614) 540-4000, or [Lmiller@ohioschoolboards.org](mailto:Lmiller@ohioschoolboards.org), Analysis on Innovation and Research program to establish competitive awards for applicants to provide scholarships for students from low-income families to attend the private school of their choice. The program also provides \$100 million for charter school facilities.
- Kids PAC: Political Action Committees (PAC) are accounts from which contributions to political campaigns can be made. Kids PAC is a way for us to focus attention on our legislative agenda and to support lawmakers who believe in our goals. Kids PAC was established by the OSBA Executive Committee and giving to Kids PAC helps you get more out of your own political contributions. For more information or to obtain a membership form, contact Marcella Gonzalez at (614) 540-4000.

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**FINANCIAL REPORTS**

Treasurer Meyer reviewed the monthly reports with the board.

**APPROVAL OF PAID BILLS (Resolution #3777)**

It was moved by Mr. Hill and seconded by Mrs. Gausman that the paid bills for the previous month be approved as presented, for a total of \$798,172.31.

The board members present unanimously approved the motion. President of the board, Mr. West, declared the motion carried.

**APPROVAL OF INVESTMENT (Resolution #3778)**

It was moved by Mr. Mount and seconded by Mr. Lane to approve the following investment as transacted by Treasurer Meyer:

| <u>Date</u> | <u>Fund</u> | <u>Firm</u>                    | <u>Maturity Date</u> | <u>Rate</u> | <u>Amount</u> |
|-------------|-------------|--------------------------------|----------------------|-------------|---------------|
| 07/14/2017  | General     | First Source Bk South Bend Ind | 11/12/2020           | 1.70%       | \$ 99,620.00  |

The board members present unanimously approved the motion. President of the board, Mr. West, declared the motion carried.

**TREASURER DISCUSSION ITEMS**

Treasurer Meyer shared the fiscal office update:

**1. Fiscal Office Update:**

- We successfully completed the steps necessary to close the fiscal year on July 7th. I appreciate the hard work of the fiscal team (Rhonda, Megan and Amanda) as we went through the process.
- Beth, Jeff and I will meet with Wilmington City to review SOESC services, including Region 14, for FY2018 on July 25. Dates are to be determined for Hillsboro City, WCH City and Ripley-Union-Lewis-Huntington Local School Districts. These districts each have new Superintendents and we will use this time to make introductions and help them to understand the services we provide in more detail.
- I will be out of the office on vacation July 13-21. If you have any questions during this time period, please feel free to call (937) 382-6921 and dial extension 1023 for Rhonda Cochran, extension 1022 for Amanda Ely or extension 1020 for Megan Thompson.

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**2. Professional Development:**

- On July 13, 2017 Amanda attended the EPC Open Enrollment meeting in Vandalia, Ohio. The following topics were discussed:
  - Open enrollment guidelines
  - Benelogic enrollment system
  - Wellness program preview
  - Plan enhancements
  - Legal considerations
  - EPC support

*Closed fiscal year on 07/07/2017. Plattenburg already made contact for items for GAAP conversion.*

**EXECUTIVE SESSION (Resolution #3787)**

A roll call vote was taken to enter into Executive Session to consider the employment status of a public employee or official. Members that were present and voted yes were Mrs. Charters, Mrs. Gausman, Mr. Hill, Mr. Lane, Mr. Luck, Mr. Mount, Mr. Peck, Mr. West, and Mr. Wilt, along with Rachel Meyer, Treasurer and Beth Justice, Superintendent.

The board entered into Executive Session at 7:43 p.m.

The board returned from Executive Session at 7:49 p.m.

*Resolution number is out of sequence. Executive Session had taken place in correct sequence in reference to the board minutes. For resolution number sequence, reference minute page #1231.*

**PERSONNEL CONTRACT RESIGNATIONS: ESC (Resolution #3779)**

Upon the recommendation of Superintendent Justice, it was moved by Mr. Luck and seconded by Mrs. Gausman to approve the resignations of the following personnel:

**[See Minute Page #1233]**

The board members present unanimously approved the motion. President of the board, Mr. West, declared the motion carried.

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**PERSONNEL CONTRACT AGREEMENTS (Resolution #3780)**

Upon the recommendation of Superintendent Justice, it was moved by Mr. Wilt and seconded by Mrs. Charters that the board approves employment contracts for the following personnel subject to the provision of O.R.C. 3319.02, O.R.C. 3319.08 and/or O.R.C. 3319.081. All personnel are subject to assignment by the superintendent and all contracts are subject to continuation of existing local, state, and/or federal funding; proper licensure; Ohio Department of Education highly qualified teacher per current job assignment; Ohio Bureau of Criminal Background Investigation Check; and Federal Bureau of Investigation Background Check:

**[See Minute Page #1234 - 1236]**

The board members present unanimously approved the motion. President of the board, Mr. West, declared the motion carried.

**APPROVAL OF PERFECT ATTENDANCE COMPENSATION (Resolution #3781)**

Upon the recommendation of Superintendent Justice, it was moved by Mr. Lane and seconded by Mr. Luck to approve the following employees to receive compensation for obtaining perfect attendance at a rate of \$100 during the 2016-17 fiscal year and \$200 for more than 1 year of perfect attendance:

| <b><u>\$100 Compensation</u></b> | <b><u>\$200 Compensation</u></b> |
|----------------------------------|----------------------------------|
| Kimberly A Adams                 | Curt Bradshaw                    |
| Kimberly K Adams                 | Rebecca Cluxton                  |
| Linda Mead                       | Amanda Ely                       |
| Patricia Porter                  | Misty Ewry                       |
|                                  | Diana Miller                     |
|                                  | Valerie Swayne                   |
|                                  | Abbey Weaver                     |

*Mrs. Justice added that an employee must work at least 100 days to be eligible for compensation.*

The board members present unanimously approved the motion. President of the board, Mr. West, declared the motion carried.

**APPROVAL OF SOUTHERN OHIO LEARNING CENTER STUDENT-PARENT HANDBOOK (Resolution #3782)**

Upon the recommendation of Superintendent Justice, it was moved by Mr. Mount and seconded by Mr. Peck to approve the *revised* Southern Ohio Learning Center Student-Parent Handbook.

The board members present unanimously approved the motion. President of the board, Mr. West, declared the motion carried.

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**APPROVAL OF PROVIDER CONTRACTS (Resolution #3783)**

Upon the recommendation of Superintendent Justice, it was moved by Mr. Luck and seconded by Mr. Wilt to approve the following provider contracts as listed:

**PROVIDER CONTRACTS**

| <b><u>Client</u></b>            | <b><u>Service</u></b>                                | <b><u>Dates</u></b>   | <b><u>Amount</u></b>  |
|---------------------------------|--|-----------------------|---|
| East Clinton<br>School District | Substitute Teacher<br>Employment Service             | 07/01/17-<br>06/30/18 | \$123.25 per day x # of substitutes<br>\$226.25 per day + insurance costs<br>x # of long-term substitutes |
| Ohio Department<br>of Education | School Improvement and<br>Special Education Services | 2017-2018 SY          | \$1,317,215.49  |

The board members present unanimously approved the motion. President of the board, Mr. West, declared the motion carried.

**APPROVAL OF SERVICE CONTRACTS (Resolution #3784)**

Upon the recommendation of Superintendent Justice, it was moved by Mr. Peck and seconded by Mrs. Gausman to approve the following service contracts as listed:

**SERVICE CONTRACTS**

| <b><u>Provider</u></b>                          | <b><u>Purchase Order</u></b> | <b><u>Service</u></b>              | <b><u>Dates</u></b>       | <b><u>Amount</u></b>         |
|---|------------------------------|------------------------------------|---------------------------|------------------------------|
| Buckeye Association of<br>School Administrators | TBD                          | Membership                         | 08/01/2017-<br>07/30/2018 | \$876.57                     |
| Dee Ann Stricklett                              | TBD                          | Key Note Speaking<br>Engagement    | 08/11/2017                | \$500.00                     |
| Millennium Business<br>Systems                  | TBD                          | Copiers                            | 07/2017 -<br>07/2022      | \$57,952.22<br>+ volume cost |
| OSBA  | TBD                          | School Board Leadership<br>Academy | 08/01/2017-<br>07/30/2018 | \$3,500.00                   |
| Warren County ESC                               | TBD                          | Speech Services                    | 06/27/17-<br>06/30/18     | \$178,560.00                 |
| Brown County ESC                                | TBD                          | Interpreter Services               | 07/01/17-<br>06/30/18     | \$62,958.91                  |

The board members present unanimously approved the motion. President of the board, Mr. West, declared the motion carried.

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**PERSONNEL CONTRACT RESIGNATIONS: Region 14 (Resolution #3785)**

Upon the recommendation of Superintendent Justice, it was moved by Mr. Luck and seconded by Mrs. Charters to approve the resignations of the following personnel:

**[See Minute Page #1237]**

The board members present unanimously approved the motion. President of the board, Mr. West, declared the motion carried.

**APPROVAL OF SERVICE CONTRACT (Resolution #3786)**

Upon the recommendation of Superintendent Justice, it was moved by Mr. Peck and seconded by Mr. Luck to approve the following service contract as listed:

| <u>Provider</u>                 | <u>Purchase Order</u> | <u>Service</u>                            | <u>Dates</u>              | <u>Amount</u>   |
|---------------------------------|-----------------------|---|---------------------------|---|
| Region 15<br>State Support Team | TBD                   | SST Consultant Service<br>(up to 38 days) | 08/01/2017-<br>06/30/2018 | \$404.24 per 7-hour day<br>Not to exceed \$15,361.12<br>+ mileage reimbursement |

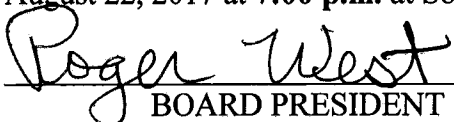
The board members present unanimously approved the motion. President of the board, Mr. West, declared the motion carried.

**SUPERINTENDENT INFORMATION/DISCUSSION ITEMS**

1. Mrs. Justice provided information for the OSBA Capital Conference in the board packets.
2. There was no incidents to report on the semi-annual Bullying Report.
3. Mrs. Justice shared newspaper articles with the board.
4. Funding overview handouts were disseminated; budget documents from OESCA were also made available to board members.
5. Packets were provided to those board members whose terms are up in 2017. It was shared that re-election filing for SOESC board members must be done by 4:00pm on 08/09/2017.
6. The large conference room will be moved to the front of the building.
7. Mrs. Justice invited board members to the SOESC opening day on Friday, August 11, 2017 from 7:45-11:45am at Laurel Oaks Main Campus located at 300 Oak Drive, Wilmington.
8. The High performing ESC applications are out and available. Both Rachel and Beth are aware that it is the same process as last year and will complete necessary documents.

**ADJOURNMENT**

It was moved by Mr. Luck and seconded by Mr. Mount to adjourn to meet again in regular session on August 22, 2017 at 7:00 p.m. at Southern Ohio ESC, Wilmington.

  
\_\_\_\_\_  
BOARD PRESIDENT

  
\_\_\_\_\_  
TREASURER

## Resignation Approval Recommendation SOESC

| Last Name | First Name | Tentative Position  | Contract Type           | Effective Date | Additional Agenda Item | Comments | Board meeting Date |
|-----------|------------|---------------------|-------------------------|----------------|------------------------|----------|--------------------|
| Bower     | Penelope   | Substitute Teacher  | Certificated Substitute | 7/7/2017       |                        |          | 7/25/2017          |
| Fox       | Nicholas   | Educational Aide    | Classified Employee     | 8/1/2017       | x                      |          | 7/25/2017          |
| King      | James      | Substitute Teacher  | Certificated Substitute | 6/30/2017      |                        |          | 7/25/2017          |
| Molitor   | Jen        | Gifted Intervention | Certificated Employee   | 5/25/2017      |                        |          | 7/25/2017          |

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Highlighted Cells = Additional Agenda Item

7/25/2017



**Employment Recommendations  
SOESC**

Highlighted entry denotes additional agenda item

| Last Name | First Name | Tentative Position         | Contract Beg. | Contract End | Length of Contract | Days      | Schedule | Step | Degree                | Amount       | Pay Type | Contract Type             | Additional Agenda Item | Board meeting Date |
|-----------|------------|----------------------------|---------------|--------------|--------------------|-----------|----------|------|-----------------------|--------------|----------|---------------------------|------------------------|--------------------|
| Bowling   | Amanda     | Educational Aide           | 2017          | 2018         | 1                  | as needed | L        | 12   | No Degree on Schedule | \$ 15.41     | Hourly   | Classified Employee       |                        | 7/25/2017          |
| Hampton   | Jamie      | Alternative Center Teacher | 2017          | 2018         | 1                  | 184       | BA+ (A)  | 1    | Bachelor's+           | \$ 36,104.00 | Salary   | Certificated Employee     |                        | 7/25/2017          |
| Miller    | Diana      | Communication Services     | 2017          | 2018         | 1                  | as needed | MA (A)   | 10   | Masters               | \$ 40.84     | Hourly   | Certificated Supplemental |                        | 7/25/2017          |

1234 TO: BONNIE KELLY, SUPERINTENDENT'S SECRETARY  
JOHN STANLEY, TREASURER  
DEBBIE ANDERSON, TREASURER'S ASST.

FROM: JENNIFER LUDWICK, Administrative Assistant, SOESC

RE: SUBSTITUTE TEACHERS FOR THE 2017-2018 SCHOOL YEAR

DATE: JULY 13, 2017

Enclosed please find the list of qualified Substitute Teachers for the East Clinton Local Schools. The teachers indicated in "GREEN Text" are the newest additions to the Substitute Teaching List. I will keep you informed of any additions or deletions that may occur throughout the school year.

The following Substitute Teachers have met all the requirements of the Southern Ohio Educational Service Center and are ready to be approved at your Local Board Meeting.

|     | Last Name:        | First Name:        |
|-----|-------------------|--------------------|
| 1.  | BARRETT           | JANET              |
| 2.  | BEAM              | BARBARA            |
| 3.  | BEITING           | HEATHER            |
| 4.  | BURKHART          | LINDSEY            |
| 5.  | CAPTAIN           | RODNEY             |
| 6.  | <del>CASTLE</del> | <del>RICHARD</del> |
| 7.  | CHERRINGTON       | LANA               |
| 8.  | CLINE             | RACHEL             |
| 9.  | COBB              | CYNTHIA            |
| 10. | CROWDER           | ANGELA             |
| 11. | DAUGHERTY         | CAROLE             |
| 12. | DOUGLAS           | KERI               |
| 13. | DRESCH            | CAITLIN            |
| 14. | DYER              | MARY               |
| 15. | EVANS             | DAVID              |
| 16. | FETTERS           | DONNETTE           |
| 17. | FLIEHMAN          | KENNETH            |
| 18. | FRANKS            | STEVEN             |
| 19. | HARTLEY           | SHARON             |
| 20. | HATCH             | TERESA             |
| 21. | JUSTICE           | PAULETTE           |

EAST CLINTON LOCAL SCHOOLS

|     | Last Name:       | First Name: |
|-----|------------------|-------------|
| 22. | KINCAID          | PENELOPE    |
| 23. | LINDSEY          | JO ANN      |
| 24. | MARSH            | LINDA       |
| 25. | MCCOY            | SARAH       |
| 26. | MECHLIN          | CANDICE     |
| 27. | MILLER           | CONNIE      |
| 28. | MILLER           | FRED        |
| 29. | MILLER           | KIMBERLY    |
| 30. | MOORE            | GAYE        |
| 31. | MYERS            | SYLVIA      |
| 32. | NAYLOR           | ETHEL       |
| 33. | OLDS             | CYNTHIA     |
| 34. | PAVEY            | CAMERON     |
| 35. | PETERS           | MARK        |
| 36. | PURCELL-NAWROCKI | SHERRY      |
| 37. | REEVES           | MARIE       |
| 38. | SHIVERS          | PAUL        |
| 39. | SIDERS           | JENNIFER    |
| 40. | SNODGRASS        | AMBER       |
| 41. | SNOWBALL         | WILLIAM     |
| 42. | SOLDANO          | COREY       |
| 43. | SPRING           | JOEL        |
| 44. | STEWART          | CHRISTINA   |
| 45. | THROCKMORTON     | LISA        |
| 46. | VANCE            | RAY         |
| 47. | WEBB             | REGINA      |
| 48. | WISEMAN          | SHARON      |
| 49. | WOODS            | JENNIFER    |
| 50. | YOUNG            | STEPHANI    |
| 51. | YUELLIG          | GORDON      |

# Resignation Approval Recommendation

## R14

| Last Name | First Name | Tentative Position      | Contract Type       | Effective Date | Additional Agenda Item | Comments | Board meeting Date |
|-----------|------------|-------------------------|---------------------|----------------|------------------------|----------|--------------------|
| Merfert   | Kristi     | Educational Interpreter | Classified Employee | 8/10/2017      |                        |          | 7/25/2017          |

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Highlighted Cells = Additional Agenda Item

6/28/2017