

MINUTES OF THE SOUTHERN OHIO  
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING  
*Regular Bm*  
~~ORGANIZATIONAL BOARD MEETING~~

February 27, 2018

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The Southern Ohio Educational Service Center Governing Board met on Tuesday, February 27, 2018, at 6:30 p.m. at the Southern Ohio ESC in Clinton County for its regular monthly meeting. Members present were Mrs. Charters, Mrs. Gausman, Mr. Hill, Mr. Lane, Mr. Luck, Mr. Mount, Mr. Peck, Mr. West and Mr. Wilt along with Rachel Meyer, Treasurer and Beth Justice, Superintendent. Guests present were Curt Bradshaw and Jeff Royalty.

REVISION AND/OR APPROVAL OF THE MEETING AGENDA (Resolution #3871)

It was moved by Mr. Hill and seconded by Mr. Luck to approve the agenda as revised.

The board members present unanimously approved the motion. President of the board, Mrs. Charters, declared the motion carried.

MINUTE APPROVAL (Resolution #3872)

It was moved by Mr. Mount and seconded by Mr. Peck that the January 23, 2018, meeting minutes be approved as presented.

Eight board members approved the motion with an abstention from Mr. West. President of the board, Mrs. Charters, declared the motion carried.

The meeting was opened for public participation. None received.

SOUTHERN OHIO ESC SHARED EXPERTISE

Mr. Royalty provided a three year plan regarding improvements to the Region 14 facility.

SUPERINTENDENT AND TREASURER EVALUATION FOLLOW-UP SUMMARY

Mr. West indicated he met with Mrs. Justice and Mrs. Meyer. Collective evaluations comments were very nice and positive with good averages in each area for both Mrs. Justice and Mrs. Meyer.

*Mrs. Justice and Mrs. Meyer thanked the board for taking the time to complete the evaluations and for their feedback.*

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GREAT OAKS ITCD REPORT

Mr. Lane disseminated a draft "Proposed Tax Levy (Renewal) for the Great Oaks Career Campuses.

- The 2.7 mills levy will be placed on the November 2018 ballot. Mr. Lane encouraged the Board to be local advocates for joint vocational school districts. Mr. Lane also stated that he anticipates approval of the draft at the March Board Meeting.
- Business Advisory Councils (BAC) was also discussed. Mrs. Justice reported that Tony Long will help with the development of BAC requirements in Adams, Highland, Clinton and Fayette counties.

LEGISLATIVE LIAISON REPORT

Mrs. Gausman disseminated "*The Link*" to the board members for their review and reported the following:

- HB 343 and HB 371 – OSBA is strongly opposed to these bills and believe that they are unnecessary and potentially harmful to school districts. These bills may soon be up for a full vote in the House of Representatives, so the time to be heard is now! Please reach out to your Ohio House member to urge their no vote on HB 343 and HB 371.
  - HB 343 requires school districts to notify property owners that the district is considering a board of revision filing to request an increase in the taxable value of the property. After notifying property owners, boards of education must pass a resolution naming all the properties where the board intends to challenge values after notification is made and before a filing can occur.
  - Talking points for opposition to HB 343:
    - The board of revision already is required to notify the property owner when values are challenged.
    - The unfunded mandate for notification will add unnecessary costs to school districts and taxpayers.
    - The required advance notice of the property owner before the board of education votes to challenge property values will make the board's decision more political by giving property owners the ability to pressure the board not to challenge property values prior to board action. This could remove all objectivity from the process.
    - Ohio law is clear: A property's sale price is the best determiner of the property's value. Therefore, challenges based on sales are reasonably evident, and no purpose is served by a property owner urging the board of education not to file a claim.

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LEGISLATIVE LIAISON REPORT (Cont.)

- HB 371 authorizes a tax exemption or freeze in the value of land in the pre-residential development stage and reduces property taxes for land purchased for residential development purposes.
  - Talking points for opposition to HB 371:
  - HB 371 has the potential to substantially reduce property taxes for local governments and schools, especially in urban and suburban areas where the issuance of residential building permits is concentrated. In some cases, the loss could require other taxpayers to pay more than their fair share. There would also be a freeze or foregone revenue on the inside mills, resulting in a loss of funds as well; it is not just a tax shift.
- Recently Introduced Legislation
    - HB 477 to eliminate various provisions and programs related to the Department of Education and the operation of primary and secondary schools.
    - Senate Bill 246 with regard to student expulsion procedures.
  - State Legislative Conference
    - The State Legislative Conference will be held on March 6 from 9 am to 1 pm at the Sheraton Columbus at Capital Square in downtown Columbus. The conference provides school board members, administrators and treasurers with a great venue to meet with their state legislators and discuss issues impacting public education. The cost of the conference is \$135. You can register on the OSBA website at [www.ohioschoolboards.org](http://www.ohioschoolboards.org) or by contacting Laurie Miller at (800) 589-OSBA.

FINANCIAL REPORTS

Mrs. Meyer reviewed the monthly reports with the board.

APPROVAL OF PAID BILLS (Resolution #3873)

It was moved by Mr. Lane and seconded by Mr. West that the paid bills for the previous month be approved as presented, for a total of \$754,121.15.

The board members present unanimously approved the motion. President of the board, Mrs. Charters, declared the motion carried.

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TREASURER DISCUSSION ITEMS

**1. Reminder Financial Disclosure Forms Due May 15, 2018:**

- If you would like a paper form please let me know; otherwise, you have the ability to fill out and submit your form online.

**2. Fiscal Office Update:**

- Megan Thompson and I sent out the fourth of six invoices of the year for primary services for Hopewell and ESC the week of February 12, 2018.
- Amanda Ely has been working diligently to complete the steps for the 1095 form certification with AF Comply. Once completed, this step of the Affordable Care Act reporting process will provide acknowledgment and approval to release the 1095-C forms to our employees as well as file our 1094-C transmittal form to the IRS. The forms are due to our employees by March 2, 2018.
- I am beginning to prepare for meetings with member school districts to review SOESC services, including Region 14, for FY2018 and FY2019. Beth, Jeff and I will begin these meetings in March.
- Megan Thompson has been working with the Auditor of State's office to arrange a Certified Public Records Training for our area. I am happy to report that the SOESC will host this training at our Wilmington office on June 8, 2018. Thank you to Megan for helping to make this possible.
- The FY2017 audit is pretty close to being finished. The auditors are finishing up some testing on federal programs and net pension liability. The audit should be completed by March 15, 2018.
- Elected Officials and Key Employee Questionnaires were disseminated to and completed by each Board Member. The questionnaires are needed as part of the FY 2017 audit process.

**3. Professional Development:**

- On February 6, 2018, I attended the Legal Updates session at Region 14. The session provided participants with the latest issues surrounding Special Education.
- On February 8, 2018, I attended the ESC/OSBA Leadership Academy. The session provided participants with information regarding the State Budget Process and School Funding.
- On February 13, 2018, I attended an Ennis Britton Webinar called "School Employee Nonrenewal: Breaking Up Is Hard To Do." This informative webinar discussed nonrenewal of the following contracts: Administrative, Teaching and Classified.

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PERSONNEL CONTRACT RESIGNATION: ESC (Resolution #3874)

Upon the recommendation of Superintendent Justice, it was moved by Mr. Luck and seconded by Mr. Wilt to approve the resignation of the following personnel:

[See Minute Page #1323]

The board members present unanimously approved the motion. President of the board, Mrs. Charters, declared the motion carried.

PERSONNEL CONTRACT AGREEMENTS (Resolution #3875)

Upon the recommendation of Superintendent Justice, it was moved by Mr. Wilt and seconded by Mr. Peck that the board approves employment contracts for the following personnel subject to the provision of O.R.C. 3319.02, O.R.C. 3319.08 and/or O.R.C. 3319.081. All personnel are subject to assignment by the superintendent and all contracts are subject to continuation of existing local, state, and/or federal funding; proper licensure; Ohio Department of Education highly qualified teacher per current job assignment; Ohio Bureau of Criminal Background Investigation Check; and Federal Bureau of Investigation Background Check:

[See Minute Page #1324-1325]

The board members present unanimously approved the motion. President of the board, Mrs. Charters, declared the motion carried.

PERSONNEL CONTRACT AGREEMENTS: REGION 14 (Resolution #3876)

Upon the recommendation of Superintendent Justice, it was moved by Mr. Mount and seconded by Mr. West that the board approves employment contracts for the following personnel subject to the provision of O.R.C. 3319.02, O.R.C. 3319.08 and/or O.R.C. 3319.081. All personnel are subject to assignment by the superintendent and all contracts are subject to continuation of existing local, state, and/or federal funding; proper licensure; Ohio Department of Education highly qualified teacher per current job assignment; Ohio Bureau of Criminal Background Investigation Check; and Federal Bureau of Investigation Background Check:

[See Minute Page #1326]

The board members present unanimously approved the motion. President of the board, Mrs. Charters, declared the motion carried.

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APPROVAL OF OUT-OF-STATE TRAVEL (Resolution #3877)

Upon the recommendation of Superintendent Justice, it was moved by Mr. Luck and seconded by Mrs. Gausman to approve the out-of-state travel for Misty Ewry to North Carolina for EVAAS data tool training on March 27-29 and April 24-26, 2018.

The board members present unanimously approved the motion. President of the board, Mrs. Charters, declared the motion carried.

SUPERINTENDENT INFORMATION/DISCUSSION ITEMS

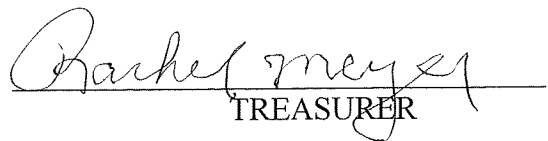
1. In continuing with tradition, Mrs. Justice would like to provide an Administrative Assistant's Day Luncheon on April 25, like we have done the last four years.
2. Board members were asked to provide suggestions to Mrs. Justice for the keynote speaker to touch on at the Four County Board Meeting.
3. A listing of all current employees and their contract status was shared with board members.
4. The final Leadership Academy will be held on April 12, 2018. The topic will be communications and team building.
5. Cornerstone SST14 handout was disseminated to board members.
6. SOESC Safety Coordinator.
7. Professional Development for Region 14/SOESC was disseminated to board members.
8. Mrs. Justice shared the highlights from the Schlechty Center Conference "Access to Change" held on February 23 & 24, 2018. Mr. Bradshaw also shared his insights from the conference.
9. Mrs. Justice shared the specifics of the recent Laurel Oaks/SOESC lockdown with board members and shared that SOESC does have lockdown procedures in place.

ADJOURNMENT

It was moved by Mr. Luck and seconded by Mr. Lane to adjourn to meet again in regular session on March 20, 2018, at 5:00 p.m. in room 301, the Cybrary at Laurel Oaks in Wilmington.



BOARD PRESIDENT



TREASURER

# Resignation Approval Recommendation SOESC

Last Name	First Name	Tentative Position	Contract Type	Effective Date	Agenda Item	Comments	Board meeting Date	RAC Meeting Date	Entity
Sluss	Mackenzie	Custodian SOLC	Classified Employee	2/22/2018			2/27/2018		

**Employment Recommendations  
SOESC**

2/15/2018  
1324

Highlighted entry denotes additional agenda item

Last Name	First Name	Tentative Position	Contract Beg.	Contract End	Length of Contract	Days	Schedule	Step	Degree	Amount	Pay Type	Contract Type	Comments	Additional Agenda Item	Board meeting Date	RAC Meeting Date	Org
McConaughy	Uindi	Custodian SOLC	2017	2018	1	as needed	L	23	No Degree on Schedule	\$ 15.83	Hourly	Classified Employee			2/27/2018		ESC



TO: BONNIE KELLY, SUPERINTENDENT'S SECRETARY  
 JOHN STANLEY, TREASURER  
 DEBBIE ANDERSON, TREASURER'S ASST.

FROM: JENNIFER LUDWICK, Administrative Assistant, SOESC

RE: SUBSTITUTE TEACHERS FOR THE 2017-2018 SCHOOL YEAR

DATE: FEBRUARY 23, 2018

Enclosed please find the list of qualified Substitute Teachers for the East Clinton Local Schools. The teachers indicated in "GREEN Text" are the newest additions to the Substitute Teaching List. I will keep you informed of any additions or deletions that may occur throughout the school year.

The following Substitute Teachers have met all the requirements of the Southern Ohio Educational Service Center and are ready to be approved at your Local Board Meeting.

	Last Name:	First Name:
1.	CARRUTHERS	ASHLEY
2.	CHAMBERS	KATHY
3.	CLARK	JESSICA
4.	GILMORE	PHILLIP
5.	HUNTER	BENNETT
6.	KIPHART	JASON
7.	RYAN	COLIN
8.	SMITH	JOSHUA
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EAST CLINTON LOCAL SCHOOLS

Highlighted entry denotes additional agenda item

**Employment Recommendations  
R14**

1329  
2/27/2018

Highlighted entry denotes additional agenda item

Last Name	First Name	Tentative Position	Contract Beg.	Contract End	Length of Contract	Days	Schedule	Step	Degree	Amount	Pay Type	Contract Type	Comments	Additional Agenda Item	Board meeting Date	RAC Meeting Date	Org
Huff	Ken	Substitute Teacher	2017	2018	1	as needed	No Schedule			\$12.00	Hourly	Certificated Employees			2/27/2018		RW