

MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING

ORGANIZATIONAL BOARD MEETING

January 23, 2018

The Southern Ohio Educational Service Center Governing Board met on Tuesday, January 23, 2018, at 6:30 p.m. at the Southern Ohio ESC in Clinton County for its organizational meeting.

APPOINTMENT OF PRESIDENT PRO TEMPORE (Resolution #3844)

It was moved by Mr. Lane and seconded by Mr. Wilt to appoint Mr. Hill to serve as the President Pro Tempore until the time of elections.

The board members present unanimously approved the motion.

OATH OF OFFICE

Administered to Mrs. Martha Gausman, Mr. Dennis Mount and Mr. Richard Peck by Treasurer Meyer per Board Policy BBBB.

ROLL CALL

Members present were Mrs. Gausman, Mr. Hill, Mr. Lane, Mr. Luck, Mr. Mount, Mr. Peck, and Mr. Wilt along with Rachel Meyer, Treasurer and Beth Justice, Superintendent. Guests present were Curt Bradshaw, Pandy McCarty, Ricky Davis, Rick Davis, Ally Davis, Connie Davis and Valerie Davis.

APPOINTMENT OF BOARD MEMBER TO THE GOVERNING BOARD (Resolution #3845)

It was moved by Mr. Lane and seconded by Mr. Wilt to appoint Mrs. Chrissy Charters to serve on the Southern Ohio Educational Service Center Governing Board, effective January 23, 2018, to serve until the term ends on December 31, 2019. The said appointment is in conformity with Section 3313.11 of the Ohio Revised Code and Board Policy BBE

2021 Rm

The board members present unanimously approved the motion. President Pro Tempore of the board, Mr. Hill, declared the motion carried.

OATH OF OFFICE

Administered to Mrs. Chrissy Charters by Treasurer Meyer per Board Policy BBBB.

REVISION AND/OR APPROVAL OF THE MEETING AGENDA (Resolution #3846)

It was moved by Mr. Mount and seconded by Mrs. Gausman to approve the agenda as revised.

The board members present unanimously approved the motion. President Pro Tempore of the board, Mr. Hill, declared the motion carried.

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MINUTE APPROVAL (Resolution #3847)

It was moved by Mr. Peck and seconded by Mr. Luck that the December 19, 2017, meeting minutes be approved as presented.

The board members present unanimously approved the motion. President Pro Tempore of the board, Mr. Hill, declared the motion carried.

The meeting was opened for public participation. None received.

SOUTHERN OHIO ESC SHARED EXPERTISE

Mr. Ricky Davis, Blanchester Local student and winner of the 2017 BAC Speech Contest, recited the speech "*I Speak For Youth*" by Elmer A. Williams to the board members.

NOMINATION AND ELECTION OF PRESIDENT (Resolution #3848)

Mrs. Charters was nominated by Mr. Lane and seconded by Mr. Wilt for President of the Governing Board for 2018.

It was moved by Mr. Peck that nominations be closed and that Mrs. Charters is elected President.

All board members approved the motion. President Pro Tempore of the board, Mr. Hill, declared the motion carried and turned the meeting over to Mrs. Charters.

NOMINATION AND ELECTION OF VICE PRESIDENT (Resolution #3849)

Mrs. Gausman was nominated by Mr. Luck and seconded by Mr. Wilt for Vice President of the Governing Board for 2018.

It was moved by Mr. Peck that nominations be closed and that Mrs. Gausman is elected Vice President.

All board members approved the motion. President of the board, Mrs. Charters, declared the motion carried.

APPOINTMENT OF FINANCE COMMITTEE

Board President, Mrs. Charters, appointed Mr. Hill, Mr. Lane, and Mr. Wilt to serve as the finance committee through December 31, 2018.

Mrs. Charters will sit in on the meetings.

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APPOINTMENT OF LEGISLATIVE LIAISON

Board President, Mrs. Charters, appointed Mrs. Gausman to serve as the board's legislative liaison through December 31, 2018.

ESTABLISHMENT OF A SERVICE FUND (Resolution #3850)

In accordance with O.R.C. 3315.15, it was moved by Mr. Peck and seconded by Mr. Luck that the board establish a service fund in the amount of \$7,500.00 for 2018.

The board members present unanimously approved the motion. President of the board, Mrs. Charters, declared the motion carried.

AUTHORIZATION OF THE TREASURER TO INVEST FUNDS (Resolution #3851)

It was moved by Mr. Luck and seconded by Mr. Wilt that the Treasurer shall be permitted to invest all board active and interim funds for 2018 in the best interest of the board at the Treasurer's discretion. All such investments shall be presented for board review at the next regular board meeting.

The board members present unanimously approved the motion. President of the board, Mrs. Charters, declared the motion carried.

AUTHORIZATION OF THE TREASURER TO PAY BILLS (Resolution #3852)

It was moved by Mr. Peck and seconded by Mr. Mount that the Treasurer be authorized to pay bills for 2018 as goods are received or services are performed and properly invoiced. A listing of paid bills shall be submitted to the board to review at each regular monthly meeting.

The board members present unanimously approved the motion. President of the board, Mrs. Charters, declared the motion carried.

APPOINTMENT OF BOARD DESIGNEE (Resolution #3853)

It was moved by Mr. Lane and seconded by Mr. Hill that the acting treasurer is appointed as the board designee to attend public records training each election term as per Board Policy KBA.

The board members present unanimously approved the motion. President of the board, Mrs. Charters, declared the motion carried.

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AUTHORIZATION OF THE SUPERINTENDENT TO TEMPORARILY EMPLOY (Resolution #3854)

It was moved by Mr. Mount and seconded by Mr. Hill that the Superintendent be authorized to temporarily employ personnel during times when the board is not in session in 2018. Such employment will be presented for approval at the next regularly scheduled board meeting. Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy.

The board members present unanimously approved the motion. President of the board, Mrs. Charters, declared the motion carried.

AUTHORIZATION OF THE SUPERINTENDENT TO ACCEPT RESIGNATIONS (Resolution #3855)

It was moved by Mr. Wilt and seconded by Mr. Luck that the Superintendent be authorized on behalf of the board to accept resignations which have been submitted by employees during times when the board is not in session in 2018, subject to ratification by the board; provided however, that upon ratification by the board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.

The board members present unanimously approved the motion. President of the board, Mrs. Charters, declared the motion carried.

AUTHORIZATION OF THE SUPERINTENDENT TO APPROVE ATTENDANCE AT PROFESSIONAL MEETINGS (Resolution #3856)

It was moved by Mr. Luck and seconded by Mrs. Gausman to authorize the Superintendent to approve attendance at in-state professional meetings for all staff members in 2018, subject to board policy DLC and DLC-R.

The board members present unanimously approved the motion. President of the board, Mrs. Charters, declared the motion carried.

AUTHORIZATION OF THE SUPERINTENDENT TO ACT AS PURCHASING AGENT (Resolution #3857)

It was moved by Mr. Peck and seconded by Mr. Mount that the Superintendent be authorized for 2018 to act as purchasing agent in the district with authority to contract for services, supplies, materials and equipment within approved appropriations.

The board members present unanimously approved the motion. President of the board, Mrs. Charters, declared the motion carried.

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AUTHORIZATION OF THE SUPERINTENDENT TO APPLY FOR AND EXPEND FEDERAL MONIES (Resolution #3858)

It was moved by Mr. Wilt and seconded by Mrs. Gausman that the Superintendent be authorized for 2018 to receive and expend federal money within the approved appropriations.

The board members present unanimously approved the motion. President of the board, Mrs. Charters, declared the motion carried.

SCHOOL BOARD CONFERENCES, CONVENTIONS, AND WORKSHOPS (Resolution #3859)

It was moved by Mr. Luck and seconded by Mr. Peck that the following 2018 training programs be approved for compensation per board policy BHBA along with all other pertinent events held by OSBA, OESCA, and OASBO:

<u>Program</u>	<u>Date</u>
SWOSBA/Spring Conference	March 13, 2018
OSBA/ESC Workshop	TBA
OSBA/OASBO Treasurers' Clinic	TBA
OSBA/Fall Conference	October 11, 2018
OSBA/Capital Conference	November 11-13, 2018

The board members present unanimously approved the motion. President of the board, Mrs. Charters, declared the motion carried.

CALENDAR YEAR 2018 SOUTHERN OHIO EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING DATES (Resolution #3860)

It was moved by Mrs. Gausman and seconded by Mr. Lane that regular governing board meetings be held the 4th Tuesday of the month, as listed, at the Southern Ohio Educational Service Center in Clinton County, unless otherwise announced in conformity to law.

February 27	6:30 p.m.	August 28	7:00 p.m.
March 20	5:30 p.m.	September 25	7:00 p.m.
April 24	7:00 p.m.	October 23	7:00 p.m.
May 22	7:00 p.m.	November 27	6:30 p.m.
June 26	7:00 p.m.	December 18	6:00 p.m.
July 24	7:00 p.m.		

The board members present unanimously approved the motion. President of the board, Mrs. Charters, declared the motion carried.

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APPROVAL OF MISSION STATEMENT (Resolution #3861)

It was moved by Mr. Luck and seconded by Mr. Hill to approve the new Mission Statement for Southern Ohio Educational Service Center and Region 14; **Ensuring Excellence in Performance By: Pioneering high-quality services and learning through shared expertise fostering student, family, and community success by addressing tomorrow's challenges today.**

The board members present unanimously approved the motion. President of the board, Mrs. Charters, declared the motion carried.

APPROVAL OF VISION STATEMENT (Resolution #3862)

It was moved by Mr. Luck and seconded by Mr. Wilt to approve the new Vision Statement for Southern Ohio Educational Service Center and Region 14; **Leading with innovative solutions for student and community success.**

The board members present unanimously approved the motion. President of the board, Mrs. Charters, declared the motion carried.

GREAT OAKS ITCD REPORT

Mr. Lane disseminated the highlights of the January 10, 2018 Board of Directors' Meeting to the board members for their review and reported the following:

- Great Oaks Board met on January 10, 2018, with 35 members being sworn in. Mr. Lane reported that he has been appointed to the Education Program Design Evaluation Committee.
- Sophomore visitation has occurred on all 4 campuses in the last week or two.
- The Campus Enrollment Report was shared with Board members. The report indicated a 96.31% retention rate for Level 1 (juniors) and an 87% retention rate for Level 2 (seniors).
- The Great Oaks 2.7 mill 10-year property tax levy that expires at the end of 2019 was also discussed.

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LEGISLATIVE LIAISON REPORT

Mrs. Gausman disseminated "*The Link*" to the board members for their review and reported the following:

- School Finance 101 Workshop – This workshop will be held on February 22 from 9 a.m. to 3 p.m. at the OSBA office. The cost for the workshop is \$160. You can register on the OSBA website at www.ohioschoolboards.org or by contacting Laurie Miller at (800) 589-OSBA.
- Upcoming state legislative conference – This year's State Legislative Conference will be held on March 6 at the Sheraton Columbus at Capitol Square from 9 a.m. to 1 p.m. The conference provides school board members, administrators and treasurers with a great venue to meet with their state legislators and discuss issues impacting public education. The cost for the conference is \$135. You can register on the OSBA website at www.ohioschoolboards.org or by contacting Laurie Miller at (800) 589-OSBA.
- OSBA legislative platform – a call for amendments – The OSBA platform states the association's positions on a variety of issues facing public education. The document conveys to legislators, policy makers, the public and the media where we stand on issues important to our association. The platform guides our advocacy efforts as we testify and take positions on proposals before the legislature. The 2018 OSBA platform is posted on the OSBA website at www.ohioschoolboards.org/legislative-platform.

The ongoing process of refining, honing and amending the legislative platform needs your involvement and input. Member boards of education are asked to provide suggested modifications to the platform by submitting a duly adopted resolution signed by the district treasurer. Resolutions should be sent to Jennifer Hogue, OSBA director of legislative services by March 31. Resolutions to amend the OSBA platform will be shared and discussed with the Legislative Platform Committee at the August meeting.

If you have questions about the platform, please contact Marcella Gonzalez at mgonzalez@ohioschoolboards.org or (614) 540-4000.

- Recently introduced legislation:
 - HB 438 – to permit the addition of appointed members to ESC boards and to permit a local school district to sever its territory from one ESC and annex the territory to an adjacent service center under specified conditions
 - HB 443 – to require school district boards of education to incorporate mental health instruction into their currently education curricula
 - HB 449 – to require the Department of Education to attribute any community school sponsor ratings an entity received during its relationship with a state university board of trustees to that entity even if it no longer has a relations with the university
 - SB 240 – with regard to teacher evaluations

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LEGISLATIVE LIAISON REPORT (Cont.)

- Kids PAC – Kids PAC is your political action committee (PAC). PACs are accounts from which political campaign contributions can be made and is a way to focus attention on OSBA's legislative agenda and to support lawmakers who believe in our goals. Giving to Kids PAC helps you get more out of your own political contributions. It "pools" smaller, individual donations into a more sizable contribution that often garners more attention from the political candidate. Contributions can be made by personal check or cash up to \$100. By law, school district and corporate checks cannot be accepted. You can go to www.kidspac.org and donate online. For more information or to obtain a membership form, contact Marcella Gonzalez at mgonzalez@ohioschoolboards.org or (614) 540-4000.

FINANCIAL REPORTS

Mrs. Meyer reviewed the monthly reports with the board.

APPROVAL OF PAID BILLS (Resolution #3863)

It was moved by Mr. Wilt and seconded by Mr. Peck that the paid bills for the previous month be approved as presented, for a total of \$798,162.24.

The board members present unanimously approved the motion. President of the board, Mrs. Charters, declared the motion carried.

APPROPRIATION MODIFICATIONS AND AMENDMENTS (Resolution #3864)

Upon the recommendation of Treasurer Meyer, it was moved by Mr. Luck and seconded by Mrs. Gausman to approve the following appropriation modifications and amendments as presented.

[See Minute Page #1313-1314]

The board members present unanimously approved the motion. President of the board, Mrs. Charters, declared the motion carried.

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TREASURER DISCUSSION ITEMS

1. Financial Disclosure Forms Due May 15, 2018:

- If you would like a paper form please let me know, otherwise, you have the ability to fill out and submit your form online. If you recall, I emailed the link to the online form on January 5, 2018.

2. Fiscal Office Update:

- W2 and 1099 processing was completed on January 5, 2018 due to the good work of Amanda Ely, Rhonda Cochran and Megan Thompson. I will pick the completed forms up from MVECA later this month and they will be mailed to staff and vendors on or before January 31, 2018 IRS due date.
- We successfully completed the steps necessary to deposit the board contributions into the accounts of those staff enrolled in the high deductible health plan/health savings accounts. Deposits for forty-one (41) staff totaling \$69,000 will be made on the January 12, 2018 payday.

3. Professional Development:

- On January 16, 2018 I will attend an American Fidelity Affordable Care Act (ACA) Reporting question-and-answer session webinar. This webinar will provide answers to questions about the Forms 1095-C that we will be reviewing, correcting and certifying before they are printed and mailed to our employees. The deadline to have the forms to employees is March 2, 2018.

Note: Form 1095-C is the individual employee statement used to report details of the health coverage offered to each employee who qualified as full-time under the ACA during 2017.

PERSONNEL CONTRACT AGREEMENTS: ESC (Resolution #3865)

Upon the recommendation of Superintendent Justice, it was moved by Mr. Peck and seconded by Mr. Luck that the board approves employment contracts for the following personnel subject to the provision of O.R.C. 3319.02, O.R.C. 3319.08 and/or O.R.C. 3319.081. All personnel are subject to assignment by the superintendent and all contracts are subject to continuation of existing local, state, and/or federal funding; proper licensure; Ohio Department of Education highly qualified teacher per current job assignment; Ohio Bureau of Criminal Background Investigation Check; and Federal Bureau of Investigation Background Check:

[See Minute Page #1315]

The board members present unanimously approved the motion. President of the board, Mrs. Charters, declared the motion carried.

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WADDELL SCHOLARSHIP AWARDS FOR 2018 (Resolution #3866)

Upon the recommendation of Superintendent Justice and the Waddell Scholarship Committee, it was moved by Mr. Lane and seconded by Mr. Luck to establish the total number of new Gaylord and Barbara Waddell Scholarships to be awarded in 2018 at eleven. Each scholarship shall be for \$1,000.00 per year, renewable for four years, with East Clinton graduates receiving Five, Clinton-Massie graduates receiving three and Blanchester graduates receiving three.

The board members present unanimously approved the motion. President of the board, Mrs. Charters, declared the motion carried.

2018 FOUR COUNTY SCHOOL BOARDS MEETING (Resolution #3867)

Upon the recommendation of Superintendent Justice, it was moved by Mr. Hill and seconded by Mrs. Gausman to invite board members, superintendents, treasurers, and other administrators to a dinner meeting of the boards of education of the twelve school districts of Adams, Clinton, Fayette, and Highland Counties on March 20, 2018 to be held at Laurel Oaks Campus, Wilmington.

The board members present unanimously approved the motion. President of the board, Mrs. Charters, declared the motion carried.

PERSONNEL CONTRACT AMENDMENT: REGION 14 (Resolution #3868)

Upon the recommendation of Superintendent Justice, it was moved by Mr. Mount and seconded by Mr. Lane to approve an amendment to the following employment contract for the following personnel:

[See Minute Page #1316]

The board members present unanimously approved the motion. President of the board, Mrs. Charters, declared the motion carried.

EXECUTIVE SESSION (Resolution #3870)

A roll call vote was taken to enter into Executive Session to consider the discipline of a public employee or official. Members that were present and voted yes were Mrs. Charters, Mrs. Gausman, Mr. Hill, Mr. Lane, Mr. Luck, Mr. Mount, Mr. Peck, and Mr. Wilt, along with Rachel Meyer, Treasurer, Beth Justice, Superintendent.

The board entered into Executive Session at 7:47 p.m.

The board returned from Executive Session at 7:54 p.m.

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SUPERINTENDENT INFORMATION/DISCUSSION ITEMS

Superintendent Justice shared the following with the board:

1. In recognition of Board Appreciation Month, Superintendent Justice expressed thanks to the board for all of their hard work.
2. Reminded the newly elected Board President and Vice President of their speaking parts during the March 20th four county board meeting.
3. Reported that no bullying occurred between July 1 and December 31, 2017.
4. Superintendent Justice thanked Roger and Nancy West for hosting the December 2017 SOESC Governing Board meeting and to the board for their thoughts, prayers and text during her recovery.
5. The IRS changed the business mileage rate from .535 to .545 effective January 1, 2018.
6. Referenced the board directory flyer for 2018 and asked that if there are any changes to let Superintendent Justice know.
7. Disseminated a handout and reminded board of the upcoming Leadership Academy Workshop on February 8, 2018.
8. The Schlechty Center Conference "Access To Change" will be on February 23 & 24, 2018. Superintendent Justice asked the board to let her know if they would like to attend.

ADJOURNMENT

It was moved by Mr. Luck and seconded by Mrs. Gausman to adjourn to meet again in regular session on February 27, 2018, at 6:30 p.m. at the Southern Ohio Educational Service Center, 3321 Airborne Road, Wilmington.



BOARD PRESIDENT


TREASURER

SOUTHERN OHIO EDUCATIONAL SERVICE CENTER
FY 2018 PERMANENT APPROPRIATIONS

FUND	OBJECT	SCC	DESCRIPTION	July	August	September	November	December	January	May	TOTAL ACCOUNT
GENERAL FUND											
001	100	0000	SALARIES	\$ 2,929,582.00	\$ (148,448.00)		\$ 32,540.00				\$ 2,813,674.00
001	200	0000	FRINGE BENEFITS	\$ 1,231,458.04	\$ (16,326.00)		\$ 13,118.00		\$ 9,052.00		\$ 1,237,302.04
001	400	0000	PURCHASED SERVICES	\$ 559,223.09	\$ 232,919.00		\$ 1,800.00		\$ 1,862.41		\$ 795,804.50
001	500	0000	SUPPLIES & MATERIALS	\$ 52,655.00	\$ 5,400.00						\$ 58,055.00
001	600	0000	CAPITAL OUTLAY	\$ 13,900.00	\$ 3,949.00		\$ 1,550.00				\$ 19,399.00
001	800	0000	OTHER OBJECTS	\$ 49,011.44							\$ 49,011.44
001	900	0000	CONTINGENCIES / TRANSFERS	\$ 1,530,000.00							\$ 1,530,000.00
			GENERAL FUND TOTAL								\$ 6,503,245.98
OTHER FUNDS											
001	9050		TERMINATION / RETIREMENT BENEFITS FUND	\$ 41,758.97							\$ 41,758.97
007	0000		UNCLAIMED FUNDS	\$ 29.20							\$ 29.20
008	9271		WADDELL FUND	\$ 53,300.00							\$ 53,300.00
014	9197		ALTERNATIVE SCHOOL CLINTON COUNTY FUND	\$ 108,890.00							\$ 108,890.00
019	9901		CLINTON COUNTY QUIZ BOWL FY17 FUND	\$ -							\$ -
019	9400		ESSENTIAL SKILLS TO TEACH LEARNERS/MHJ/FY18 FUND			\$ 10,000.00					\$ 10,000.00
022	9245		HOPEWELL GENERAL FUND	\$ 4,555,930.00							\$ 4,555,930.00
022	9500		D.A.R.E. AGENCY FUND	\$ 17,310.69							\$ 17,310.69
463	9016		ALTERNATIVE CHALLENGE FY17 FUND	\$ -							\$ -
451	9416		K12 NETWORK SUBSIDY	\$ -			\$ 1,800.00				\$ 1,800.00
499	9009		STATE SUPPORT TEAM FY17 FUND	\$ 2,388.04							\$ 2,388.04
499	9010		STATE SUPPORT TEAM FY18 FUND	\$ 115,140.50							\$ 115,140.50
499	9703		STUDENT ASSESSMENT FY18 FUND	\$ 21,875.00							\$ 21,875.00
499	9801		STRATEGIES SECONDARY TRANSITION SWD FY17 FUND	\$ 11,593.67			\$ (15,703.69)				\$ (4,110.02)
499	9802		STRATEGIES SECONDARY TRANSITION SWD FY17 FUND	\$ -					\$ 49,999.00		\$ 49,999.00
499	9851		SECONDARY TRANSITION SWD R14 FY17 FUND	\$ -							\$ -
516	9226		IDEA PART B FY17 FUND	\$ 142,803.99				\$ (127,424.30)			\$ 15,379.69
516	9227		IDEA PART B FY18 FUND	\$ 1,017,492.96			\$ 101,749.29				\$ 1,119,242.25
516	9809		PARENT MENTOR FY17 FUND	\$ 4,628.24			\$ (5,928.70)				\$ (1,300.46)
516	9810		PARENT MENTOR FY18 FUND	\$ 25,000.00							\$ 25,000.00
516	9913		EARLY LITERACY SSIP (IDEA) FY18 FUND	\$ -	\$ 68,282.00						\$ 68,282.00
587	9508		EARLY LEARNING DISCRETIONARY FY17 FUND	\$ 2,840.17							\$ 2,840.17
587	9509		EARLY LEARNING DISCRETIONARY FY18 FUND	\$ 73,953.54							\$ 73,953.54
587	9600		EARLY LITERACY SSIP FY18 FUND	\$ 20,471.49							\$ 20,471.49
590	9006		OTES FY17 FUND	\$ -							\$ -
599	9702		EARLY LEARNING CHALLENGE FY17 FUND	\$ -							\$ -
			OTHER FUNDS TOTAL								\$ 6,298,180.06
Monthly Appropriation Changes				\$ 145,776.00	\$ 10,000.00	\$ 130,924.90	\$ (127,424.30)	\$ 60,913.41	\$ -	\$ -	
GRAND TOTAL APPROPRIATIONS - ALL FUNDS											\$ 12,801,426.04

SOUTHERN OHIO EDUCATIONAL SERVICE CENTER
FY 2018 PERMANENT APPROPRIATIONS

2018

Notes:

General Fund - Tuition Reimbursement for all staff collectively \$10,000.00
General Fund - Board Service Fund set at \$7,500.00 on a calendar year basis
Termination Benefits Fund - Unemployment, Severance, and Vacation Payouts

Contingencies:

General Fund - Emergency Fund - 4 months of expenses \$1,380,000.00
General Fund - Building Fund \$150,000.00 FY 2017 - add \$25,000.00 per year until FY 2018
Hopewell General Fund - Emergency Fund - 4 months of expenses \$1,000,000.00
Hopewell General Fund - Building Fund \$50,000.00 - (HVAC, siding, updates, repair, etc...)
Hopewell General Fund - Termination / Retirement Benefits setaside \$46,370.00

Transfers: (To be made - more information to follow)

TO: BONNIE KELLY, SUPERINTENDENT'S SECRETARY
 JOHN STANLEY, TREASURER
 DEBBIE ANDERSON, TREASURER'S ASST.

FROM: JENNIFER LUDWICK, Administrative Assistant, SOESC

RE: SUBSTITUTE TEACHERS FOR THE 2017-2018 SCHOOL YEAR

DATE: JANUARY 11, 2018

Enclosed please find the list of qualified Substitute Teachers for the East Clinton Local Schools. The teachers indicated in "GREEN Text" are the newest additions to the Substitute Teaching List. I will keep you informed of any additions or deletions that may occur throughout the school year.

- Remove Beth Combs from your list and please note for tax purposes she has new address: 506 N. South St., Wilmington, OH 45177

The following Substitute Teachers have met all the requirements of the Southern Ohio Educational Service Center and are ready to be approved at your Local Board Meeting.

	Last Name:	First Name:
1.	HUTZELMAN	ALEC
2.	STACKHOUSE	JOSHUA
3.	WILT	VICTORIA
4.		
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18.		

EAST CLINTON LOCAL SCHOOLS

Contract Amendment Recommendations

R14

Last Name	First Name	Position	Contract Beginning SY	Contract Ending SY	Change 1	Change 2	Change 3	Additional Agenda Item	Comments	Board meeting Date
Heys	Brad	Adapted Physical Education Specialist	2017	2018	Moving from APE Salary Schedule, Step 14 Bachelors to APE+ Salary Schedule, Step 14 Bachelors +	Salary Change from \$26,195.00 to \$28,788.00	N/A			1/23/2018

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*Highlighted Cells = Additional Agenda Item