

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR MEETING

July 26, 2016

The Southern Ohio Educational Service Center Governing Board met on Tuesday, July 26, 2016 at 6:30 p.m. at Southern Ohio Educational Service Center for its regular monthly meeting. Members present were Mrs. Charters, Mr. Hill, Mr. Lane, Mr. Luck, Mr. Mount, Mr. Peck and Mr. Wilt along with Treasurer Rachel Meyer and Superintendent Tony Long. Mrs. Gausman and Mr. West were unable to attend. Guest in attendance was Beth Justice, Director of Region 14/Hopewell.

REVISION AND/OR APPROVAL OF THE MEETING AGENDA (Resolution #3606)

It was moved by Mr. Lane and seconded by Mrs. Charters to approve the agenda as revised.

The board members present unanimously approved the motion. President of the board, Mr. Peck, declared the motion carried.

MINUTE APPROVAL (Resolution #3607)

It was moved by Mr. Luck and seconded by Mr. Mount that the June 28, 2016 meeting minutes and the July 12, 2016 special board meeting minutes be approved as presented.

The board members present unanimously approved the motion. President of the board, Mr. Peck, declared the motion carried.

Meeting was opened for public participation. None received.

GREAT OAKS ITCD REPORT

Mr. Lane updated the board on the July 2016 Great Oaks ITCD Board Meeting. The following bullets are highlights from his report:

- Picnic and Ice Cream Social – Board members and staff enjoyed a picnic and home-made ice cream before the July Board of Directors' Meeting.
- Summer Career Camps – Great Oaks held ten camps (Robert E. Lucas Foundation funded one of the camps) in programs such as welding, health, culinary and construction. These were open to sophomores so they could have hands-on experience in career fields. When surveyed, students and parents better understood the quality and career opportunities offered at Great Oaks.

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GREAT OAKS ITCD REPORT (Cont.)

- Placement Data for the Class of 2015 – From the 2015 high school graduating class, 92.7% are employed, or continuing their education; 46.4% are enrolled in postsecondary studies. Among adult full-time programs, 92.9% are employed or continuing their studies.
- Adult Workforce Development Students Served – For the 2015-2016 school year, Adult Workforce Development enrolled 1,108 students in full-time programs and 16,054 in part-time classes. Services were provided to 5,088 adults and 21,248 used the facilities.

LEGISLATIVE LIAISON REPORT

The Ohio School Boards Association publication, *The Link*, was emailed to the board members that were in attendance and mailed to Mrs. Gausman and Mr. West.

EXECUTIVE SESSION (Resolution #3608)

It was moved by Mrs. Charters and seconded by Mr. Lane to enter into Executive Session at 6:36 p.m. to consider the employment of a public employee or official.

The board members present unanimously approved the motion. President of the board, Mr. Peck, declared the motion carried.

The board returned from Executive Session at 7:05 p.m.

APPROVAL OF SUPERINTENDENT CONTRACT (Resolution #3609)

It was moved by Mr. Luck and seconded by Mrs. Charters to approve a superintendent contract for Elizabeth "Beth" Justice effective January 1, 2017, for a period of 30 months, through July 31, 2019 at a salary of \$94,000.

The board members present unanimously approved the motion. President of the board, Mr. Peck, declared the motion carried.

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**APPROVAL OF REVISION TO THE SOUTHERN OHIO EDUCATIONAL SERVICE CENTER
GOVERNING BOARD MEETING CALENDAR FOR 2016 (Resolution #3610)**

It was moved by Mr. Hill and seconded by Mr. Wilt to change the date of the December 2016 Governing Board Meeting from December 20, 2016 to December 13, 2016.

The board members present unanimously approved the motion. President of the board, Mr. Peck, declared the motion carried.

FINANCIAL REPORTS

Mrs. Meyer reviewed the monthly reports with the board.

APPROVAL OF PAID BILLS (Resolution #3611)

It was moved by Mr. Lane and seconded by Mr. Mount that the paid bills for the previous month be approved as presented, for a total of \$869,292.69.

The board members present unanimously approved the motion. President of the board, Mr. Peck, declared the motion carried.

APPROVAL OF INVESTMENT(S) (Resolution #3612)

It was moved by Mr. Luck and seconded by Mrs. Charters to approve the following investment(s) as transacted by the treasurer:

<u>Date</u>	<u>Fund</u>	<u>Firm</u>	<u>Maturity Date</u>	<u>Rate</u>	<u>Amount</u>
6/28/16	Waddell	Evergreen Bank Group	2/28/2018	.85%	\$42,000.00

The board members present unanimously approved the motion. President of the board, Mr. Peck, declared the motion carried.

TREASURER DISCUSSION ITEM(S)

1. Fiscal Office Update:

- We successfully completed the steps necessary to close the fiscal year. I appreciate the hard work of the fiscal team (Mary, Megan and Amanda) as we went through the process.

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TREASURER DISCUSSION ITEM(S) (Cont.)

- I will be out of the office on vacation July 18-22 and August 15-19. If you have any questions during these time periods, please feel free to call (937) 382-6921 and dial extension 1023 for Mary Camp, extension 1022 for Amanda Ely or extension 1020 for Megan Thompson.

2. Professional Development:

- On July 12, 2016 I attended a STRS Overview of Employer Responsibilities webinar. This webinar familiarized attendees with the tools and information needed for successful STRS Ohio reporting.
- On July 21, 2016 Amanda will attend the EPC Back to Benefits Open Enrollment meeting in Vandalia, Ohio. The following topics will be discussed:
 - Open enrollment guidelines
 - Benelogic enrollment system
 - Wellness ideas
 - Plan enhancements
 - Legal considerations
 - EPC support

PERSONNEL CONTRACT RESIGNATION(S) (Resolution #3613)

Upon the recommendation of Superintendent Long, it was moved by Mr. Lane and seconded by Mrs. Charters to approve the resignation of the following personnel:

[See Minute Page #1048]

The board members present unanimously approved the motion. President of the board, Mr. Peck, declared the motion carried.

PERSONNEL CONTRACT AGREEMENT(S) (Resolution #3614)

Upon the recommendation of Superintendent Long, it was moved by Mr. Mount and seconded by Mr. Hill that the board approve employment contracts for the following personnel subject to the provision of O.R.C. 3319.02, O.R.C. 3319.08 and/or O.R.C. 3319.081. All personnel are subject to assignment by the superintendent and all contracts are subject to continuation of existing local, state, and/or federal funding; proper licensure; Ohio Department of Education highly qualified teacher per current job assignment; Ohio Bureau of Criminal Background Investigation Check; and Federal Bureau of Investigation Background Check:

[See Minute Page #1049-1051]

The board members present unanimously approved the motion. President of the board, Mr. Peck, declared the motion carried.

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APPROVAL OF PERFECT ATTENDANCE COMPENSATION (Resolution #3615)

Upon the recommendation of Superintendent Long, it was moved by Mr. Wilt and seconded by Mr. Luck to approve the following employees to receive compensation for obtaining perfect attendance at a rate of \$100 during the 2015-16 fiscal year and \$200 for more than 1 year of perfect attendance:

<u>\$100 Compensation</u>	<u>\$200 Compensation</u>
Karen Busche	Linda Allen
Linda Klump	Curtis Bradshaw
Diana Miller	Sherry Campton
Jason Simpson	Rebecca Cluxton
	Amanda Ely
	Misty Ewry
	Valerie Swayne
	Abbey Weaver
	Tera West

The board members present unanimously approved the motion. President of the board, Mr. Peck, declared the motion carried.

APPROVAL OF PROVIDER CONTRACT(S) (Resolution #3616)

Upon the recommendation of Superintendent Long, it was moved by Mr. Lane and seconded by Mr. Hill to approve the following provider contract(s) as listed:

PROVIDER CONTRACT(S)

<u>Client</u>	<u>Service</u>	<u>Dates</u>	<u>Amount</u>
Ohio Department of Education	Ag Education Specialist Contract	2016-2017 SY	\$118,968.08

The board members present unanimously approved the motion. President of the board, Mr. Peck, declared the motion carried.

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APPROVAL OF SERVICE CONTRACT(S) (Resolution #3617)

Upon the recommendation of Mr. Long, it was approved by Mrs. Charters and seconded by Mr. Luck to approve the following service contract(s) as listed:

SERVICE CONTRACT(S)

<u>Provider</u>	<u>Purchase Order</u>	<u>Service</u>	<u>Dates</u>	<u>Amount</u>	<u>Travel</u>
Pam Harsacky	2170150	Educational Classroom Consultant	2016-17 SY	\$45.00/hr NTE 50 hrs.	---

The board members present unanimously approved the motion. President of the board, Mr. Peck, declared the motion carried.

HOPEWELL REGIONAL ADVISORY COUNCIL (Resolution #3618)

Upon the recommendation of Superintendent Long and the Hopewell Regional Advisory Council, it was moved by Mr. Wilt and seconded by Mr. Hill to approve the following:

Personnel Contract Resignation(s):

[See Minute Page #1052]

PROVIDER CONTRACT(S)

<u>Client</u>	<u>Service</u>	<u>Dates</u>	<u>Amount</u>
Clermont Northeastern Local Schools Board of Education	Deaf/Hard of Hearing Itinerant Services	8/15/16-5/26/17	\$70.00 p/h

The board members present unanimously approved the motion. President of the board, Mr. Peck, declared the motion carried.

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SUPERINTENDENT INFORMATION/DISCUSSION ITEMS

Superintendent Long shared the following with the board:

1. The OSBA Capital Conference is November 13 – November 16, 2016. Please let Tony know by the August board meeting if you plan to attend.
2. The Semi-annual Bullying Report was shared.
3. The retired superintendent's luncheon newspaper article was shared.
4. The Bright Local District selected Mr. Randy Drewyor as their next Treasurer.
5. Great Oaks, Brown County ESC, Southern State Community College and Southern Ohio ESC will sponsor Jaime Vollmer on August 8, 2016 at Southern State Community College.

ADJOURNMENT (Resolution #3619)

It was moved by Mr. Luck and seconded by Mrs. Charters to adjourn to meet again in regular session on August 23, 2016 at 7:00 p.m. at Southern Ohio Educational Service Center, Wilmington. All new employees will be invited to attend a reception prior to the board meeting. Board members are asked to arrive at 6:30-6:45 p.m.

The board members present unanimously approved the motion. President of the board, Mr. Peck, declared the motion carried.


BOARD PRESIDENT


TREASURER

**Resignation Approval Recommendation
SOESC**

Last Name	First Name	Tentative Position	Contract Type	Effective Date	Additional Agenda Item	Comments	Board meeting Date
Bruton	Jennifer	Speech Language Pathologist	Certificated Employee	5/26/2016			7/26/2016
Camp	Mary	Fiscal Clerk	Retired/Rehired Classified Employee	12/31/2016	X		7/26/2016
Detty	Ryan	Teacher, ED Unit	Certificated Employee	6/1/2016			7/26/2016
Monroe	Victoria	Educational Aide	Classified Employee	5/25/2016	X		7/26/2016
Southard	Anna	Speech Language Pathologist	Certificated Employee	7/1/2016			7/26/2016

Employment Recommendations
SOESC

Highlighted entry denotes additional agenda item

Last Name First Name	Tentative Position	Contract Beg.	Contract End	Length of Contract	Days	Schedule	Step	Degree	Amount	Pay Type	Contract Type	Comments	Additional Agenda Item	Board meeting Date
Alex	Speech-Language Pathologist	2016	2017	1	184	MA (A)	18	Masters	\$ 60,853.00	Salary	Certificated Employee		X	7/26/2016
Farrise	Speech-Language Pathologist	2016	2017	1	184	MA (A)	2	Masters	\$ 38,903.00	Salary	Certificated Employee		X	7/26/2016
Fox	Educational Aide	2016	2017	1	as needed		10	No Degree on Schedule	\$ 14.05	Hourly	Classified Employee		X	7/26/2016

East Clinton Local Schools
SUBSTITUTE TEACHERS FOR THE 2016-2017 SCHOOL YEAR

July 26, 2016

The following Substitute Teachers have met all the requirements of the Southern Ohio Educational Service Center and are ready to be approved at your Local Board Meeting.

	Last Name:	First Name:
1.	BARRETT	JANET
2.	BARTON	EMILY
3.	BEAM	BARBARA
4.	BEITING	HEATHER
5.	BLACK	S. JODI
6.	BOWER	PENELOPE
7.	BROWN	ASHLEY
8.	CARR	TIMOTHY
9.	CASTLE	RICHARD
10.	CHERRINGTON	LANA
11.	CLINE	RACHEL
12.	COBB	CYNTHIA
13.	COMBS	BETH
14.	CRAWFORD	JESSICA
15.	DAUGHERTY	CAROLE
16.	DOUGLAS	KERI
17.	DYER	MARY
18.	FARIS	AMY
19.	FLEIGHMAN	KENNETH
20.	FRANKS	STEVEN
21.	FROST	ROBERT

	Last Name:	First Name:
22.	HARTLEY	SHARON
23.	HATCH	TERESA
24.	HOMAN	PAULA
25.	HUFF-DAYE	JANA
26.	JORDAN	JOY
27.	JOSEPH	BONNIE
28.	JUSTICE	PAULETTE
29.	KINCAID	PENELOPE
30.	LINDAHL	LESLEY
31.	MARTIN	SHERRI LEE
32.	MCCONNAUGHEY	TIM
33.	MECHLIN	CANDICE
34.	MIHALIK	HERBERT
35.	MILLER	CONNIE
36.	MILLER	JANE ANN
37.	MILLER	KIMBERLY
38.	MOORE	GAYE
39.	NARTKER	SANDRA
40.	OLDS	CYNTHIA
41.	PHILLIPS	CASSANDRA
42.	RUSH	SCOTT
43.	SHIVERS	PAUL
44.	SHOPE	BRANDON
45.	SMITH-REISINGER	TAMMY
46.	SNOGRASS	AMBER
47.	SNOWBALL	WILLIAM
48.	SOLDANO	COREY
49.	SPRING	JOEL
50.	STRONG	CAROL
51.	TATE	DEBRA
52.	TURPIN	SANDRA
53.	VANCE	RAY
54.	WALLACE	TIMOTHY
55.	YEAGER	KAREN
56.	YOUNG	DAWN
57.	YOUNG	STEPHANI

EAST CLINTON LOCAL SCHOOLS

**Resignation Approval Recommendation
R14**

Last Name	First Name	Tentative Position	Contract Type	Effective Date	Additional Agenda Item	Comments	Board meeting Date
Foley	Mark	Itinerant Teacher for the Visually Impaired	Certificated Employee	7/31/2016			7/26/2016