

**MINUTES OF THE SOUTHERN OHIO  
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

*Regular Rm*  
**~~ORGANIZATIONAL BOARD MEETING~~**

**March 20, 2018**

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The Southern Ohio Educational Service Center Governing Board met on Tuesday, March 20, 2018, at 5:00 p.m. in the Cybrary at Laurel Oaks in Wilmington for its regular monthly meeting. Members present were Mrs. Charters, Mrs. Gausman, Mr. Hill, Mr. Lane, Mr. Luck, Mr. Mount, Mr. Peck, Mr. West along with Rachel Meyer, Treasurer and Beth Justice, Superintendent.

**REVISION AND/OR APPROVAL OF THE MEETING AGENDA (Resolution #3878)**

It was moved by Mr. Luck and seconded by Mr. Hill to approve the agenda.

The board members present unanimously approved the motion. President of the board, Mrs. Charters, declared the motion carried.

**MINUTE APPROVAL (Resolution #3879)**

It was moved by Mr. Peck and seconded by Mr. Mount that ~~the February~~ 27, 2018, meeting minutes be approved as presented.

The board members present unanimously approved the motion. President of the board, Mrs. Charters, declared the motion carried.

The meeting was opened for public participation. None received.

**RESOLUTION OF SUPPORT FOR CLINTON-MASSIE LOCAL SCHOOL DISTRICT FOR AN ADDITIONAL 0.25% EARNED INCOME TAX FOR 5 YEARS (Resolution #3880)**

It was moved by Mr. Lane and seconded by Mr. Mount to approve the following resolution of support for an additional 0.25% Earned Income Tax for 5 years for the purpose of current expenses to be placed before voters of the Clinton-Massie Local School District at the May 8, 2018, primary special election.

**[See Minute Page #1331]**

The board members present unanimously approved the motion. President of the board, Mrs. Charters, declared the motion carried.

**GREAT OAKS ITCD REPORT**

Mr. Lane reported the following:

- Mrs. Justice and Mr. Lane met with Harry Snyder on March 20 to discuss the 2.7 mills levy that will be placed on the November 2018 ballot. Mr. Lane also stated that he anticipates approval of the draft renewal at the April Board Meeting.

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LEGISLATIVE LIAISON REPORT

Mrs. Gausman disseminated "*The Link*" to the board members for their review and reported the following:

- HB 512 – Consolidation of state education agencies – this legislation would consolidate the Ohio Department of Education (ODE), the Ohio Department of Higher Education and the Governor’s Office of Workforce Transformation into a new state agency called the Ohio Department of Learning and Achievement. The bill also would transfer much of the duties and authority of the State Board of Education and Superintendent of Public Instruction to the new agency. House Speaker Cliff Rosenberger (R-Clarksville) stated that this bill would be the House’s “mission” for the rest of the year. OSBA has serious concerns about this proposal and will be issuing guidance soon.
- Talking points for opposition to HB 512: Moving to a model where the unique needs of students in grades kindergarten through 12 are lost within an expanded bureaucracy is troubling.

Mrs. Gausman stated that in her opinion there are “too many moving parts to HB512” and that she will reach out to someone for more information and report her findings at the next board meeting.

FINANCIAL REPORTS

Mrs. Meyer reviewed the monthly reports with the board.

APPROVAL OF PAID BILLS (Resolution #3881)

It was moved by Mr. Hill and seconded by Mrs. Gausman that the paid bills for the previous month be approved as presented, for a total of \$777,018.32.

The board members present unanimously approved the motion. President of the board, Mrs. Charters, declared the motion carried.

APPROVAL OF INVESTMENT (Resolution #3882)

It was moved by Mr. Peck and seconded by Mr. Lane to approve the following investment as transacted by the treasurer:

<u>Date</u>	<u>Fund</u>	<u>Firm</u>	<u>Maturity Date</u>	<u>Rate</u>	<u>Amount</u>
3/6/2018	Waddell	Capital One Natl Assn VA CD	9/30/2020	2.25%	\$ 24,821.50

The board members present unanimously approved the motion. President of the board, Mrs. Charters, declared the motion carried.

Mr. West arrived at 5:15 p.m.

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APPROPRIATION MODIFICATIONS AND AMENDMENTS (Resolution #3883)

Upon the recommendation of Treasurer Meyer, it was moved by Mr. Luck and seconded by Mrs. Gausman to approve the following appropriation modifications and amendments as presented.

[See Minute Page #1332-1333]

The board members present unanimously approved the motion. President of the board, Mrs. Charters, declared the motion carried.

TREASURER DISCUSSION ITEMS

**1. Reminder Financial Disclosure Forms Due May 15, 2018:**

- If you would like a paper form please let me know; otherwise, you have the ability to fill out and submit your form online by going to the Ohio Ethics Commission website at <https://disclosure.ethics.ohio.gov>.

**2. Fiscal Office Update:**

- Beth, Jeff and I will begin meeting with member school districts to review SOESC services, including Region 14, for FY2018 and FY2019 on March 22. Currently, we have eight (8) dates scheduled for April 30th. If you recall, last year these meetings were positively received.
- We will be hosting an all-day Fiscal Roundtable on March 13. Dave Rike of CPS Payment Services will be here to provide an overview of their services. CPS is a market leader providing electronic credit card payments to client vendors through the AP disbursement process. We have a few districts paying their game officials using this service. A representative from the Auditor's office will also be here to provide an update on policy changes. In the afternoon, MVECA will host USAS (accounts payable) and USPS (payroll) roundtables. Our very own Megan Thompson will present at the USAS roundtable on inventory and ACH processes.

*Mrs. Meyer thanked Mr. Hill for his assistance with the planning of the Fiscal Roundtable. Mr. Hill thanked Mrs. Meyer as well.*

- Per our Audit Manager, Holly Brothers, our FY2017 audit is in the final review and everything should be finalized this week.

**Professional Development:**

- On March 21, 2018, Beth and I will attend the EPC Health Insurance Renewal Meeting in Vandalia. At this meeting we will be provided with EPC trends and historical data, EPC finances and renewal development strategy, specific renewal information for our ESC, United Healthcare plan challenges, compliance updates, benefit cost containment ideas, and open enrollment information.

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PERSONNEL CONTRACT ADMENDMENT: ESC (Resolution #3884)

Upon the recommendation of Superintendent Justice, it was moved by Mrs. Gausman and seconded by Mr. Mount to approve an amendment to the following employment contract for the following personnel:

[See Minute Page #1334]

The board members present unanimously approved the motion. President of the board, Mrs. Charters, declared the motion carried.

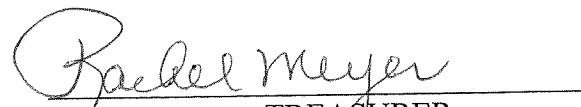
SUPERINTENDENT INFORMATION/DISCUSSION ITEMS

1. Mr. Lane announced that the first Four County Board Meeting was started by him. With the 21<sup>st</sup> SOESC Four County Board Meeting and Dinner taking place this year, Mrs. Justice reported that 178 people have made reservations to attend.
2. The tentative date for Finance Committee meeting will be held on April 17, 20, or 24 prior to the board meeting.
3. The cost structure meeting with Brown County ESC was canceled. Mrs. Justice will share information after the meeting is rescheduled.
4. Wilmington College Immersion Program-Mrs. Justice shared that the WC Immersion Program will be ending at the end of this school year as the grant funding has come to an end.
5. Hopewell Renovations-Mrs. Justice referred to the upcoming renovations and ask the board to consider meeting at Hopewell in April so they can see the sound panels that have been placed in the large conference room. The Board agreed.
6. Alternative School Closure-Mrs. Justice shared that grant funding ended last year and the ESC and districts agreed for the program to continue through the 2018 school year. This continuation cost the ESC \$40,000. The districts are not willing to provide more resources to continue the program and it is not fiscally prudent for the ESC to cover the cost.
7. Mrs. Justice shared that the next ESC/OSBA Leadership Academy workshop is April 12. The topic is Communications and Teamwork.
8. Mrs. Justice shared that the Exceptional Achievement Award Banquet will take place on April 19, at Hillsboro Elementary.

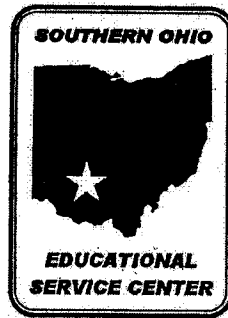
ADJOURNMENT

It was moved by Mr. Luck and seconded by Mr. West to adjourn to meet again in regular session on April 24, 2018, at 7:00 p.m. at Region 14 Hopewell Center, 5350 West New Market Road, Hillsboro.

  
BOARD PRESIDENT

  
TREASURER

Southern Ohio Educational Service Center  
Governing Board



Resolution  
3880

March 20, 2018

In Support of the Clinton-Massie Local Schools  
Earned Income Tax

Whereas, the Southern Ohio Educational Service Center Governing Board recognizes the need to provide for sound educational programs and facilities for the students of Adams, Clinton, Fayette and Highland County, and

Whereas, the Clinton-Massie Local School District Board of Education has determined a need for an additional 0.25% Earned Income Tax for five years for the purpose of current school district expenses, and

Whereas, the residents of the Clinton-Massie Local School District will be asked on May 8, 2018 to vote for an additional Earned Income Tax,

Therefore, be it resolved that the Southern Ohio Educational Service Center Governing Board expresses its strong support for an additional 0.25% Earned Income Tax for five years and encourages the citizens of the Clinton-Massie Local Schools to vote for passage of such.

Christie L. Clardy  
Board President

Rachel Meyer  
Treasurer

Beth Justice  
Superintendent

**SOUTHERN OHIO EDUCATIONAL SERVICE CENTER  
FY 2018 PERMANENT APPROPRIATIONS**

2018

FUND	OBJECT	SCC	DESCRIPTION	July	August	September	November	December	January	March	TOTAL ACCOUNT
				GENERAL FUND							
001	100	0000	SALARIES	\$ 2,929,582.00	\$ (148,448.00)		\$ 32,540.00				\$ 2,813,674.00
001	200	0000	FRINGE BENEFITS	\$ 1,231,458.04	\$ (16,326.00)		\$ 13,118.00		\$ 9,052.00		\$ 1,237,302.04
001	400	0000	PURCHASED SERVICES	\$ 559,223.09	\$ 232,919.00		\$ 1,800.00		\$ 1,862.41		\$ 795,804.50
001	500	0000	SUPPLIES & MATERIALS	\$ 52,655.00	\$ 5,400.00						\$ 58,055.00
001	600	0000	CAPITAL OUTLAY	\$ 13,900.00	\$ 3,949.00		\$ 1,550.00				\$ 19,399.00
001	800	0000	OTHER OBJECTS	\$ 49,011.44							\$ 49,011.44
001	900	0000	CONTINGENCIES / TRANSFERS	\$ 1,530,000.00							\$ 1,530,000.00
			<b>GENERAL FUND TOTAL</b>								\$ 6,503,245.98
001	9050		TERMINATION / RETIREMENT BENEFITS FUND	\$ 41,758.97							\$ 41,758.97
007	0000		UNCLAIMED FUNDS	\$ 29.20							\$ 29.20
008	9271		WADDELL FUND	\$ 53,300.00							\$ 53,300.00
014	9197		ALTERNATIVE SCHOOL CLINTON COUNTY FUND	\$ 108,890.00							\$ 108,890.00
019	9901		CLINTON COUNTY QUIZ BOWL FY17 FUND	\$ -							\$ -
019	9902		CLINTON COUNTY SUMMER STEAM CAMP/FY18 FUND	\$ -						\$ 2,198.00	\$ 2,198.00
019	9400		ESSENTIAL SKILLS TO TEACH LEARNERS/MHJ/FY18 FUND	\$ -		\$ 10,000.00					\$ 10,000.00
022	9245		HOPEWELL GENERAL FUND	\$ 4,555,930.00							\$ 4,555,930.00
022	9500		D.A.R.E. AGENCY FUND	\$ 17,310.69							\$ 17,310.69
463	9016		ALTERNATIVE CHALLENGE FY17 FUND	\$ -							\$ -
451	9416		K12 NETWORK SUBSIDY	\$ -			\$ 1,800.00				\$ 1,800.00
499	9009		STATE SUPPORT TEAM FY17 FUND	\$ 2,388.04							\$ 2,388.04
499	9010		STATE SUPPORT TEAM FY18 FUND	\$ 115,140.50							\$ 115,140.50
499	9703		STUDENT ASSESSMENT FY18 FUND	\$ 21,875.00							\$ 21,875.00
499	9801		STRATEGIES SECONDARY TRANSITION SWD FY17 FUND	\$ 11,593.67			\$ (15,703.69)				\$ (4,110.02)
499	9802		STRATEGIES SECONDARY TRANSITION SWD FY17 FUND	\$ -					\$ 49,999.00		\$ 49,999.00
499	9851		SECONDARY TRANSITION SWD R14 FY17 FUND	\$ -							\$ -
516	9226		IDEA PART B FY17 FUND	\$ 142,803.99				\$ (127,424.30)			\$ 15,379.69
516	9227		IDEA PART B FY18 FUND	\$ 1,017,492.96			\$ 101,749.29				\$ 1,119,242.25
516	9809		PARENT MENTOR FY17 FUND	\$ 4,628.24			\$ (5,928.70)				\$ (1,300.46)
516	9810		PARENT MENTOR FY18 FUND	\$ 25,000.00							\$ 25,000.00
516	9913		EARLY LITERACY SSIP (IDEA) FY18 FUND	\$ -	\$ 68,282.00						\$ 68,282.00
587	9508		EARLY LEARNING DISCRETIONARY FY17 FUND	\$ 2,840.17							\$ 2,840.17
587	9509		EARLY LEARNING DISCRETIONARY FY18 FUND	\$ 73,953.54							\$ 73,953.54
587	9600		EARLY LITERACY SSIP FY18 FUND	\$ 20,471.49							\$ 20,471.49
590	9006		OTES FY17 FUND	\$ -							\$ -
599	9702		EARLY LEARNING CHALLENGE FY17 FUND	\$ -							\$ -
			<b>OTHER FUNDS TOTAL</b>								\$ 6,300,378.06
Monthly Appropriation Changes				\$ 145,776.00	\$ 10,000.00	\$ 130,924.90	\$ (127,424.30)	\$ 60,913.41	\$ 2,198.00		
<b>GRAND TOTAL APPROPRIATIONS - ALL FUNDS</b>											\$ 12,803,624.04

SOUTHERN OHIO EDUCATIONAL SERVICE CENTER  
FY 2018 PERMANENT APPROPRIATIONS

3/7/2018

**Notes:**

General Fund - Tuition Reimbursement for all staff collectively \$10,000.00  
General Fund - Board Service Fund set at \$7,500.00 on a calendar year basis  
Termination Benefits Fund - Unemployment, Severance, and Vacation Payouts

**Contingencies:**

General Fund - Emergency Fund - 4 months of expenses \$1,380,000.00  
General Fund - Building Fund \$150,000.00 FY 2017 - add \$25,000.00 per year until FY 2018  
Hopewell General Fund - Emergency Fund - 4 months of expenses \$1,000,000.00  
Hopewell General Fund - Building Fund \$50,000.00 - (HVAC, siding, updates, repair, etc...)  
Hopewell General Fund - Termination / Retirement Benefits setaside \$46,370.00

**Transfers: (To be made - more information to follow)**

**Contract Amendment Recommendations  
SOESC**

Last Name	First Name	Position	Contract Beginning SY	Contract Ending SY	Change 1	Change 2	Change 3	Additional Agenda Item	Comments	Board meeting Date
Link	Deanne	Curriculum Consultant	2017	2018	Increase Days from 110 to 119	Salary Change from \$42680.00 to \$46172.00				3/20/2018