

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR MEETING

September 27, 2016

The Southern Ohio Educational Service Center Governing Board met on Tuesday, September 27, 2016 at 7:00 p.m. at Southern Ohio Educational Service Center for its regular monthly meeting. Members present were Mrs. Charters, Mrs. Gausman, Mr. Hill, Mr. Lane, Mr. Luck, Mr. Peck, Mr. West and Mr. Wilt along with Treasurer Rachel Meyer and Superintendent Tony Long. Guests in attendance included Beth Justice, Director at Region 14/Hopewell and Linda Allen, Executive Director of Supplementary Assistance to the Handicapped (SATH) at Region 14/Hopewell. Mr. Mount was unable to attend.

REVISION AND/OR APPROVAL OF THE MEETING AGENDA (Resolution #3632)

It was moved by Mr. Hill and seconded by Mr. Wilt to approve the agenda as revised.

The board members present unanimously approved the motion. President of the board, Mr. Peck, declared the motion carried.

MINUTE APPROVAL (Resolution #3633)

It was moved by Mr. Lane and seconded by Mr. Luck that the August 23, 2016 meeting minutes be approved as presented.

The board members present unanimously approved the motion. President of the board, Mr. Peck, declared the motion carried.

Mr. West arrived at 7:03 p.m.

PUBLIC PARTICIPATION

Linda Allen, SATH Director, at Region 14/Hopewell shared a SATH/KAMP Dovetail presentation with the Governing Board.

GREAT OAKS ITCD REPORT

Mr. Lane updated the board on the August 2016 Great Oaks ITCD Board Meeting. The following bullets are highlights from his report:

- Enrollment Report: On our campuses, 2,580 students are enrolled; 15,354 in satellite programs.

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR MEETING

September 27, 2016

GREAT OAKS ITCD REPORT (Cont.)

- Change in Great Oaks Board Member Terms: In 2013, the Ohio Legislature enacted changes pertaining to the composition of JVSD boards of education. One modification was the requirement that members are restricted to two three-year terms. For Great Oaks, this meant that a majority of members might leave at the end of 2019. The Legislature remedied this matter by allowing Great Oaks to stagger member terms one time.

LEGISLATIVE LIAISON REPORT

Mrs. Gausman shared the Ohio School Boards Association publication, *The Link*. The following bullets are highlights from her report:

- Legislative breakfasts offer opportunities to meet candidates: OSBA is hosting a series of regional legislative breakfasts to provide you with the chance to meet candidates for the Ohio General Assembly. Now is the time to hear directly from current and future decision makers about their ideas on public education, taxes, school funding and other issues affecting schools. Don't miss this opportunity to make a difference by ensuring education remains a priority for state policymakers.

Upcoming breakfasts are as follows:

Northeast Region

Date: October 11

Cuyahoga County Career Center, Valley Inn Restaurant

8011 Brecksville Road, Brecksville, OH 44141

Ohio Senate Districts 24 and 28

Ohio House Districts 6, 7 and 8

State Board Districts 5, 11

Northwest Region

Date: October 13

Penta County Career Center

9301 Buck Road, Perrysburg, OH 43551

Ohio Senate District 2

Ohio House Districts 44, 45, 46, 47, 57, 83 and 84

State Board District 1

Northeast Region

Date: October 18

Trumbull County Career and Technology Center

528 Educational Highway NW, Warren, OH 44483

Ohio Senate District 22 and 32

Ohio House Districts 48,49,50, 58, 59, 63 and 76

**MINUTES OF THE SOUTHERN OHIO
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REGULAR MEETING

September 27, 2016

The breakfasts run from 8:30 a.m. to 10 a.m. Registration is required. Please RSVP to Marcella Gonzalez at mgonzalez@ohioschoolboards.org or (614) 540-4000. Each school official will be charged \$10 at the door to help cover the cost of the breakfast.

- ODE releases ESSA survey: The Ohio Department of Education has posted a survey to gather feedback on several focus areas within Every Student Succeeds Act (ESSA), including accountability measures, school improvement, educator quality and students supports. Please take the time to respond to the survey and provide your thoughts. Please share this opportunity with others in your districts as well. The survey can be accessed at www.surveymonkey.com/r/OhioESSA.
- Upcoming ESSA webinars: All webinars will be recorded and posted on ODE's website.
 1. September 9 at 4:00 p.m. – Report Card summative rating, disaggregation requirements required report card indicators.
 2. September 16 at 10:00 a.m. – Federal funding options and flexibilities
 3. September 23 at 3:30 p.m. – Academic content standards review process
 4. September 30 at 3:30 p.m. – School improvement overview
 5. TBD – Students in the foster care system
- Upcoming ESSA Stakeholder Meetings:
 - Lorain – September 28, 6-8 p.m.
Community College
Norton Culinary Lobby
1005 N. Abbe Road
Elyria, OH 44035
 - Cincinnati – September 29, 5:30-7:30 p.m.
United Way of Greater Cincinnati
2400 Reading Road
Cincinnati, OH 45202-1478
 - Cambridge – October 5, 6-8 p.m.
Zane State College
EPIC Center
10015 Brick Church Road
Cambridge, OH 43725
 - Portsmouth – October 6, 6-8 p.m.
South Central Ohio ESC
522 Glenwood Avenue
New Boston, OH 45662

MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING

REGULAR MEETING

September 27, 2016

FINANCIAL REPORTS

Mrs. Meyer reviewed the monthly reports with the board.

APPROVAL OF PAID BILLS (Resolution #3634)

It was moved by Mr. Wilt and seconded by Mrs. Charters that the paid bills for the previous month be approved as presented, for a total of \$741,434.50.

The board members present unanimously approved the motion. President of the board, Mr. Peck, declared the motion carried.

APPROPRIATION MODIFICATIONS AND AMENDMENTS (Resolution #3635)

[See Minute Page #1076]

Upon the recommendation of Treasurer Meyer, it was moved by Mrs. Gausman and seconded by Mr. Luck to approve the following appropriation modifications and amendments as presented.

The board members present unanimously approved the motion. President of the board, Mr. Peck, declared the motion carried.

TREASURER DISCUSSION ITEM(S)

1. 457 Retirement Plan:

- The Southern Ohio ESC currently offers 403(b) and 457 retirement plans to give its employees the opportunity to save additional funds for retirement. Our current Board Policy DLB-R does not indicate that 457 retirement plans are an option. Tony and I met with Bronston McCord of Ennis Britton and he suggested adding a section to reference the 457 retirement plan. Tony and I have drafted the section. Once we have legal council approve our draft I will ask the Board to approve the revised policy.

2. Fiscal Office Update:

- On September 20, 2016, Tony, Beth and I will meet with Randy Drewyor, new Treasurer at Bright Local School District to discuss services provided by the ESC and Region 14.
- On September 30, 2016 I will meet with Ryan Heller from Plattensburg regarding the GAAP Conversion. To date, we have provided all requested documents in order for Plattensburg to complete the conversion in November.

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR MEETING

September 27, 2016

3. Professional Development:

- On September 13, 2016 I attended the STRS 2016 Reporting Basics (Part 1) in West Chester. Topics included membership, compensation, employer pickup, payroll reporting, and payment options.
- On September 15, 2016 I attended the OESCA & OTESCA Annual Fall Conference in Dublin. The conference provided breakout sessions on leadership, teaching and learning in the 21st century skills and featured keynote presentation by Paolo DeMaria, State Superintendent of Public Instruction.
- On September 27, 2016, Amanda and I were scheduled to attend a webinar on the AF Comply Affordable Care Act software; however it was cancelled by American Fidelity due to unforeseen circumstances. We will follow up with one of the sessions that American Fidelity previously recorded. The webinar was being provided as a resource to help users get comfortable with the new system that replaced WorxTime.

PERSONNEL CONTRACT RESIGNATION (Resolution #3636)

Upon the recommendation of Superintendent Long, it was moved by Mr. Lane and seconded by Mrs. Charters to approve the resignation of the following personnel:

[See Minute Page #1077]

The board members present unanimously approved the motion. President of the board, Mr. Peck, declared the motion carried.

PERSONNEL CONTRACT AGREEMENTS (Resolution #3637)

Upon the recommendation of Superintendent Long, it was moved by Mr. Luck and seconded by Mrs. Gausman that the board approves employment contracts for the following personnel subject to the provision of O.R.C. 3319.02, O.R.C. 3319.08 and/or O.R.C. 3319.081. All personnel are subject to assignment by the superintendent and all contracts are subject to continuation of existing local, state, and/or federal funding; proper licensure; Ohio Department of Education highly qualified teacher per current job assignment; Ohio Bureau of Criminal Background Investigation Check; and Federal Bureau of Investigation Background Check:

[See Minute Page #1078-1079]

The board members present unanimously approved the motion. President of the board, Mr. Peck, declared the motion carried.

MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING

REGULAR MEETING

September 27, 2016

APPROVAL OF OUT-OF-STATE TRAVEL (Resolution #3638)

Upon the recommendation of Superintendent Long, it was moved by Mr. Hill and seconded by Mrs. Gausman to approve out of state travel for Tracy Dendinger to attend the National FFA Convention in Indianapolis, IN from October 16-October 22, 2016.

The board members present unanimously approved the motion. President of the board, Mr. Peck, declared the motion carried.

APPROVAL OF PROVIDER CONTRACT(S) (Resolution #3639)

Upon the recommendation of Superintendent Long, it was moved by Mr. Lane and seconded by Mr. Wilt to approve the following provider contract(s) as listed:

PROVIDER CONTRACT(S)

<u>Client</u>	<u>Service</u>	<u>Dates</u>	<u>Amount</u>
Fayette County/Highland County Developmental Disabilities	Ohio Resident Educator Services	FY 2017	\$4,650.00

The board members present unanimously approved the motion. President of the board, Mr. Peck, declared the motion carried.

APPROVAL OF SERVICE CONTRACT(S) (Resolution #3640)

Upon the recommendation of Superintendent Long, it was moved by Mrs. Gausman and seconded by Mr. Hill to approve the following service contract(s) as listed:

SERVICE CONTRACT(S)

<u>Provider</u>	<u>Purchase Order</u>	<u>Service</u>	<u>Dates</u>	<u>Amount</u>	<u>Travel</u>
Tutoring by B2	Tbd	Attacking the ACT	2016-2017 SY	\$500.00 (first 15 students) +\$20.00 per additional student	----

The board members present unanimously approved the motion. President of the board, Mr. Peck, declared the motion carried.

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR MEETING

September 27, 2016

HOPEWELL REGIONAL ADVISORY COUNCIL (Resolution #3641)

Upon the recommendation of Superintendent Long and the Hopewell Regional Advisory Council, it was moved by Mr. Luck and seconded by Mr. Wilt to approve the following:

Personnel Contract Agreement(s)

Employment contracts for the following personnel subject to the provision of O.R.C. 3319.02, O.R.C. 3319.08 and/or O.R.C. 3319.081. All personnel are subject to assignment by the superintendent and all contracts are subject to continuation of existing local, state, and/or federal funding; proper licensure; Ohio Department of Education highly qualified teacher per current job assignment; Ohio Bureau of Criminal Background Investigation Check; and Federal Bureau of Investigation Background Check:

[See Minute Page #1080]

The board members present unanimously approved the motion. President of the board, Mr. Peck, declared the motion carried.

SUPERINTENDENT INFORMATION/DISCUSSION ITEMS

Superintendent Long shared the following with the Board:

1. A FY16 Employee Attendance Spreadsheet was shared with the board. Our overall employee attendance for FY16 is 96.13%.
2. The FY17 SOESC Staff Directory was disseminated to the board.
3. OESCA 31st Annual Capital Conference Brunch will be held on Monday, November 14th. Tony plans to recognize Kevin Boys with the Community Service award. Please let Tony know if you plan to attend.
4. Over 3,000 attended the Miami Trace Groundbreaking Ceremony including Corky, Chrissy, Rogina, Beth and Tony. Tony thanked Corky and Chrissy for attending.
5. Hillsboro City Schools board member, Sam Barnhouse passed away on September 11th. He was the husband of long-time Region 14 Director, Dr. Lisa Barnhouse. A financial donation will be made to the Sam Barnhouse Fund at Hillsboro City Schools on behalf of employees at Region 14, SOESC and SOESC Governing Board.
6. State Superintendent, Paolo DeMaria, will be a keynote speaker at a joint superintendent's meeting with Brown County Educational Service Center in October at our Wilmington office.

MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING

REGULAR MEETING

September 27, 2016

SUPERINTENDENT INFORMATION/DISCUSSION ITEMS (Cont.)

7. Tony shared the newspaper article regarding ESSA that ran in the September 16th Wilmington paper as well as a thank you card from a recent Business Advisory Council Scholarship winner.
8. The State Report Card final results were shared with the board.
9. Tuition Reimbursement information for the 2015-16 school year was shared with the board. We paid out \$7,000.00 and \$16,644 was unmet. The board did approve increasing the total reimbursement from \$7,000 to \$10,000 beginning in the 2016-17 SY.
10. Tony has been working with Beth during the month of September with three half days scheduled in October with the Treasurer. Tony reports the transition is going very well.

NOTE: Mrs. Charters shared her thoughts regarding her and Mr. Peck's attendance at the OSBA/ESC Leadership workshop on September 23rd. She expressed her appreciation of the opportunity to attend and to consider: 1) do board members feel they can share freely. 2) perhaps consider a summer meeting like the December meeting where there is more time to get to know each other.

NOTE: Tony will check with Mr. Smith to see if we can hold the October meeting at the ESC office in Hillsboro.

X. ADJOURNMENT (Resolution #3642)

It was moved by Mr. Luck and seconded by Mr. Wilt to adjourn to meet again in regular session on October 25, 2016 at 7:00 p.m. at Southern Ohio Educational Service Center in Hillsboro.


BOARD PRESIDENT


TREASURER

**SOUTHERN OHIO EDUCATIONAL SERVICE CENTER
FY 2017 PERMANENT APPROPRIATIONS**

9/27/2016

1076

FUND	OBJECT	SCC	DESCRIPTION	July	August	September	November	March	April	May	TOTAL ACCOUNT
				GENERAL FUND							
001	100	0000	SALARIES	\$ 2,903,767.00	\$ 26,136.00	\$ (7,800.00)					\$ 2,922,103.00
001	200	0000	FRINGE BENEFITS	\$ 1,257,916.79	\$ 12,049.00						\$ 1,269,965.79
001	400	0000	PURCHASED SERVICES	\$ 391,153.09	\$ 4,500.00	\$ 10,800.00					\$ 406,453.09
001	500	0000	SUPPLIES & MATERIALS	\$ 51,185.00	\$ 1,100.00						\$ 52,285.00
001	600	0000	CAPITAL OUTLAY	\$ 11,600.00	\$ 1,087.00						\$ 12,687.00
001	800	0000	OTHER OBJECTS	\$ 50,552.06	\$ 80.00						\$ 50,632.06
001	900	0000	CONTINGENCIES / TRANSFERS	\$ 1,325,000.00	\$ -						\$ 1,325,000.00
			GENERAL FUND TOTAL								\$ 6,039,125.94
			OTHER FUNDS								
001		9050	TERMINATION / RETIREMENT BENEFITS FUND	\$ 32,654.87							\$ 32,654.87
007		0000	UNCLAIMED FUNDS	\$ 29.20							\$ 29.20
008		9271	WADDELL FUND	\$ 53,300.00							\$ 53,300.00
014		9197	ALTERNATIVE SCHOOL CLINTON COUNTY FUND	\$ 94,838.00							\$ 94,838.00
019		9801	MENTAL HEALTH FY16 FUND	\$ -							\$ -
019		9900	CLINTON COUNTY ENERGY STEM FY16 FUND	\$ -							\$ -
022		9245	HOPEWELL GENERAL FUND	\$ 4,274,614.00							\$ 4,274,614.00
022		9500	D.A.R.E. AGENCY FUND	\$ 17,752.11							\$ 17,752.11
463		9016	ALTERNATIVE CHALLENGE FY17 FUND	\$ 47,451.00							\$ 47,451.00
451		9415	ONENET CONNECTIVITY FY17 FUND	\$ -							\$ -
499		9008	STATE SUPPORT TEAM FY16 FUND	\$ 1,131.23							\$ 1,131.23
499		9009	STATE SUPPORT TEAM FY17 FUND	\$ 115,140.50							\$ 115,140.50
499		9800	STRATEGIES SECONDARY TRANSITION SWD FY16 FUND	\$ 54,997.48							\$ 54,997.48
499		9801	STRATEGIES SECONDARY TRANSITION SWD FY17 FUND	\$ 125,000.00							\$ 125,000.00
499		9850	SECONDARY TRANSITION SWD R14 FY16 FUND	\$ -							\$ -
516		9225	IDEA PART B FY16 FUND	\$ 209,923.73							\$ 209,923.73
516		9226	IDEA PART B FY17 FUND	\$ 1,017,492.96							\$ 1,017,492.96
516		9808	PARENT MENTOR FY16 FUND	\$ 6,457.57							\$ 6,457.57
516		9809	PARENT MENTOR FY17 FUND	\$ 25,000.00							\$ 25,000.00
587		9507	EARLY LEARNING DISCRETIONARY FY16 FUND	\$ 2,728.99							\$ 2,728.99
587		9508	EARLY LEARNING DISCRETIONARY FY17 FUND	\$ 56,659.00							\$ 56,659.00
590		9005	OTES FY16 FUND	\$ 385.00							\$ 385.00
590		9006	OTES FY17 FUND	\$ 4,166.00							\$ 4,166.00
599		9509	SPDG FY16 FUND	\$ 23,796.89							\$ 23,796.89
599		9510	SPDG FY17 FUND	\$ 6,000.00							\$ 6,000.00
599		9701	EARLY LEARNING CHALLENGE FY16 FUND	\$ 16,507.52							\$ 16,507.52
599		9702	EARLY LEARNING CHALLENGE FY17 FUND	\$ 11,000.00							\$ 11,000.00
			OTHER FUNDS TOTAL								\$ 6,197,026.05
			Monthly Appropriation Changes	\$ 44,952.00	\$ 3,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			GRAND TOTAL APPROPRIATIONS - ALL FUNDS								\$ 12,236,151.99

**Resignation Approval Recommendation
SOESC**

Last Name	First Name	Tentative Position	Contract Type	Effective Date	Additional Agenda Item	Comments	Board meeting Date
Stuckey	Ryan	Educational Aide	Classified Employee	8/1/2016			9/27/2016

*Highlighted Cells = Additional Agenda Item

9/1/2016

1077

**Employment Recommendations
SOESC**

9/23/2016
1078

Highlighted entry denotes additional agenda item

Last Name	First Name	Tentative Position	Contract Beg.	Contract End	Length of Contract	Days	Schedule	Step	Degree	Amount	Pay Type	Contract Type	Comments	Additional Agenda Item	Board meeting Date
Adams	Kim A.	Resident Educator Mentor	2016	2017	1	as needed				\$ 1,000.00	Salary	Certificated Supplemental	*Mentor for Amber Walters and Ryan Stuckey		9/27/2016
Douglas	Kimberly	Resident Educator Mentor	2016	2017	1	as needed				\$ 500.00	Salary	Certificated Supplemental	*Mentor for Maria Sams		9/27/2016
Young	Usa	Substitute Teacher	2016	2017	1	as needed				\$ 90.00	Per Diem	Certificated Substitute		X	9/27/2016

EAST CLINTON LOCAL SCHOOLS
SUBSTITUTE TEACHERS FOR THE 2016-2017 SCHOOL YEAR

SEPTEMBER 27, 2016

The following Substitute Teachers have met all the requirements of the Southern Ohio Educational Service Center and are ready to be approved at your Local Board Meeting.

	Last Name:	First Name:
1.	KINCAID	NATHAN
2.	KING	JAMES
3.	SIDERS	JENNIFER
4.	WADDLE	CALLISA
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		

Employment Recommendations

R14

1080
9/20/2016

Highlighted entry denotes additional agenda item

Last Name	First Name	Tentative Position	Contract Beg.	Contract End	Length of Contract	Days	Schedule	Step	Degree	Amount	Pay Type	Contract Type	Comments	Additional Agenda Item	Board meeting Date
Free	Suzanne	Resident Educator Mentor	2016	2017	1	as needed				\$ 500.00	Salary	Certificated Supplemental	*Mentor for Elizabeth Roberts		9/27/2016
Guarino	Charlie	Substitute Teacher	2016	2017	1	as needed				\$ 90.00	Per Diem	Certificated Substitute			9/27/2016
Hutchinson	Kelly	Substitute Interpreter	2016	2017	1	as needed	Interp	0	No Degree on Schedule	\$ 18.16	Hourly	Classified Substitute			9/27/2016