

FAIRFIELD LOCAL SCHOOL DISTRICT

APPLICATION FOR THE POSITION OF DISTRICT SUPERINTENDENT

A complete application file consists of:

- This completed and signed application form
- A letter of interest
- A current resume
- Copy of Superintendent Certificate or evidence of eligibility
- Three completed Confidential Administrative Reference Forms

EMAIL OR MAIL application materials to:

Superintendent Search
c/o Stephanie Huber, Assistant to Superintendent
Southern Ohio Educational Service Center
3321 Airborne Road
Wilmington, Ohio 45177
shuber@southernohioesc.org

APPLICATION DEADLINE

FEBRUARY 28, 2022

EMPLOYMENT APPLICATION

SUPERINTENDENT

FAIRFIELD LOCAL SCHOOLS

1. General Information

Name: _____
Last First Middle

Street Address: _____

City, State, Zip: _____

Cell: _____

Office Phone: _____ Ext. _____

Email Address: _____

2. Professional Training

Colleges/Universities Attended (List highest degree first)	State (2-Letters)	Degree	Year	Major	Minor

3. Teaching and Administrative Experience (in reverse chronological order)

No. Years	Dates	Assignment	School District & Address
	From: _____ To: _____		
	From: _____ To: _____		
	From: _____ To: _____		
	From: _____ To: _____		

4. Types of Certificates You Hold

Types of Certificates You Hold	Effective Dates

5. Current School Information

Are you presently under contract to another district? Yes / No

If yes, when does your contract expire? _____

Name of District: _____ County: _____

Your Position: _____ Enrollment A.D.M. _____

Number of Certified Employees Supervised: _____

Number of Classified Employees Supervised: _____

Current Salary: _____ Salary Expected: _____

Current Fringe Benefits: _____

Date available for employment: _____

6. Military Experience

Years from: _____ to: _____

Branch of Service: _____

7. List professional organizations to which you belong.

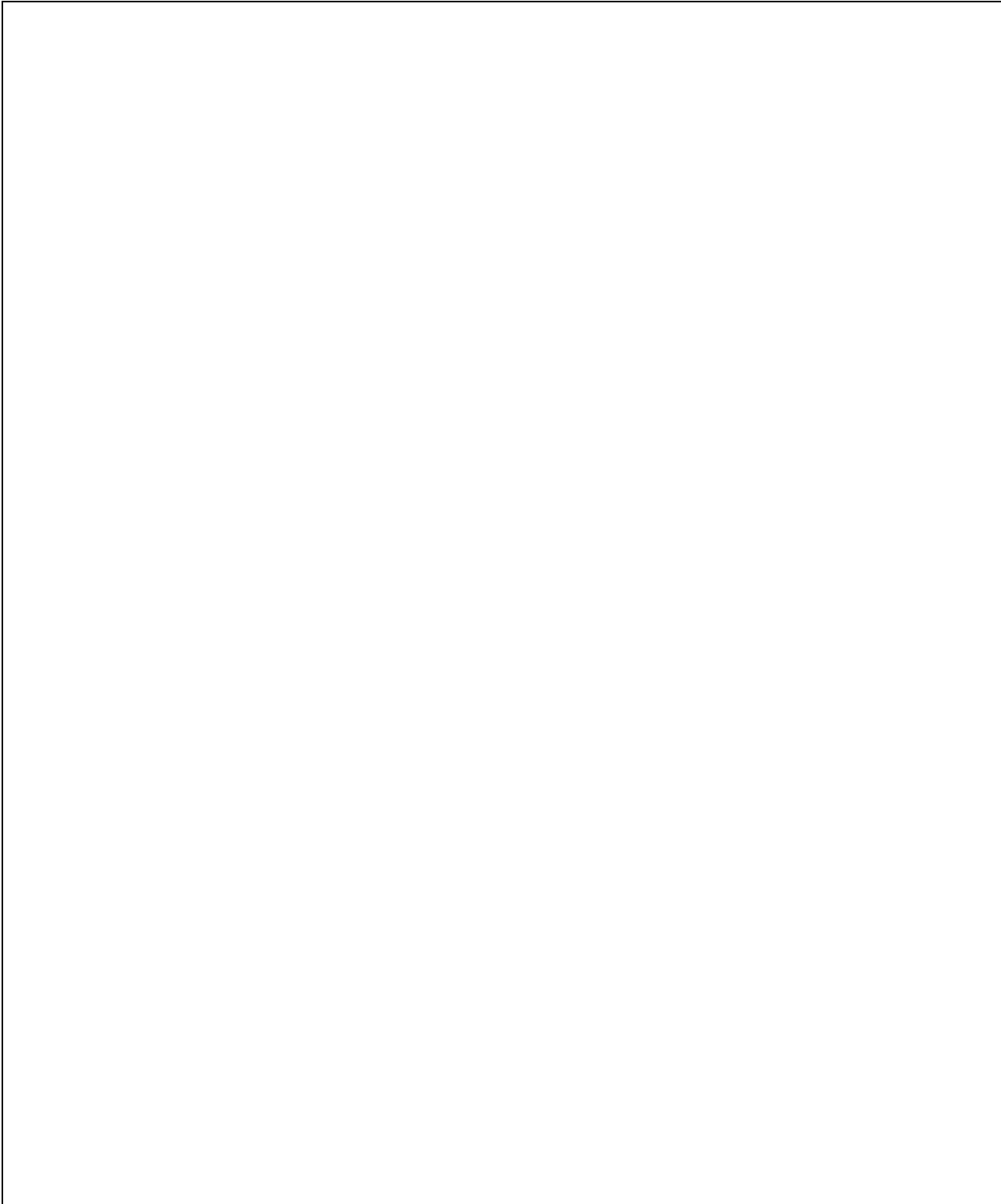
8. List civic and community groups to which you belong and in which you are a participant.

9. Briefly discuss your educational philosophy and how the characteristics of this management style will benefit Fairfield Local Schools.

10. What experience have you had in retaining quality educators in a school environment?

**11. What experience have you had with school funding campaigns, levies, or bond issues?
Please describe your philosophy of fiscal management.**

12. What do you believe the Superintendent's role is in the community?

A large, empty rectangular box with a thin black border, intended for the respondent to write their answer to the question above.

13. Briefly describe your conflict resolution skills and methods for developing a cohesive management team.

Confidential Administrative Reference Forms

Please distribute the three Confidential Reference forms located at the SOESC website www.southernohioesc.org to persons who are familiar with your professional work.

References

List below the names and addresses of three persons, OTHER than those you ask to complete a Confidential Reference Form, who can speak for your professional competence and personal character.

1.	_____	_____
	Name	Address
	_____	_____
	Phone	City, State, Zip
2.	_____	_____
	Name	Address
	_____	_____
	Phone	City, State, Zip
3.	_____	_____
	Name	Address
	_____	_____
	Phone	City, State, Zip

Do we have permission to contact the above-named persons? Yes / No

A complete application includes receipt of the following:

- Letter of interest emphasizing qualifications and reasons for interest
- Completed application form
- Current resume
- Copy of current Ohio Superintendent Certificate/License or evidence one is obtainable
- Three confidential administrative reference forms ~ *to be distributed to three individuals who are familiar with your professional work. Those three individuals will need to email/mail that form to Stephanie Huber.*
- Submit materials to:
 - Stephanie Huber, Administrative Assistant to Superintendent
Southern Ohio Educational Service Center: shuber@southernohioesc.org
3321 Airborne Road
Wilmington, OH 45177

Application Deadline: February 28, 2022

The Fairfield Local School District is an equal opportunity employer and prohibits discrimination because of age, race, color, religion, sex, handicap, or national origin in all employment practices.