

MINUTES OF THE SOUTHERN OHIO  
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING

REGULAR BOARD MEETING

November 27, 2018

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The Southern Ohio Educational Service Center Governing Board met on Tuesday, November 27, 2018, at 6:30 p.m. at Region 14/Hopewell Center for its regular monthly meeting. Members present were Mrs. Charters, Mrs. Gausman, Mr. Hill, Mr. Luck, Mr. Mount, Mr. Peck, and Mr. Wilt along with Rachel Meyer, Treasurer, and Beth Justice, Superintendent. Guests present were Kimberly Douglas, Bret Malone, and Colleen Mount.

APPROVAL OF THE MEETING AGENDA (Resolution #3998)

It was moved by Mr. Peck and seconded by Mr. Luck to approve the agenda.

The board members present unanimously approved the motion. President of the board, Mrs. Charters, declared the motion carried.

MINUTE APPROVAL (Resolution #3999)

It was moved by Mr. Hill and seconded by Mrs. Gausman that the October 23, 2018, meeting minutes be approved as presented.

Seven board members approved the motion with an abstention from Mr. Mount. President of the board, Mrs. Charters, declared the motion carried.

The meeting was opened for public participation. None received.

SOUTHERN OHIO ESC SHARED EXPERTISE

Mrs. Douglas provided a handout to board members outlining her duties. Mr. Malone provided a digital overview of his duties.

GREAT OAKS ITCD REPORT

No report as Mr. Lane was unable to attend the board meeting.

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LEGISLATIVE LIAISON REPORT

Mrs. Gausman disseminated "The Link" to Board Members and she reviewed the following:

**Graduation requirements - what's in the plan?** On Tuesday, Nov. 13, the State Board of Education voted on recommendations to reform the state's graduation requirements system. The recommendations were crafted by an advisory panel convened by Superintendent of Public Instruction Paolo DeMaria and composed of educators, administrators, counselors, policymakers, and others. While the recommendations would require legislative action to be implemented, rumors around the Ohio Statehouse indicate there is willingness to adopt many aspects of this plan in the lame duck legislative session.

The proposed plan is intended to recognize the individual needs, differences and interests of every student, according to DeMaria. It is grounded in the notion that "success can be achieved in many different ways relying on very different combinations of skills and abilities," he says.

Using both test options and non-test options, the plan focuses on the following five domains in which each student must demonstrate competency: English; math; technology; well-rounded content; and leadership, reasoning and social-emotional skills.

For each of the English and math areas, students would need to complete one specified item, such as attain specified test scores on certain state assessments, college placement tests, or the WorkKeys test; pass certain College Credit Plus courses; complete a state online English or math course; or show competency through a writing demonstration or math demonstration.

For technology, students would need to demonstrate successful use of technology as part of the high school experience.

For well-rounded content, students would need to complete two specified items in the areas of science, social studies, art, foreign language or technology. The specified items include attaining specified test scores on certain state assessments, college placement tests, or the WorkKeys test; passing certain College Credit Plus courses; obtaining industry credentials; attaining specified GPA levels on specified courses; or completing a major research project with an affiliated presentation.

Finally, for leadership, reasoning and social-emotional skills, students would need to complete one or more specified items, the number of which would be determined by each school district. Those items include obtaining an OhioMeansJobs Readiness Seal, completing 125 hours of extracurricular activity for each school year and completing a capstone course or major research project with an affiliated presentation.

**2018 election is in the books!** Mike DeWine cruised to victory for Ohio's race for governor on Nov. 6, giving Republicans another four years of control over the state's executive office. Statewide races for attorney general, secretary of state, auditor of state and treasurer all resulted in Republican victories as well.

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LEGISLATIVE LIAISON REPORT (Cont.)

At the state legislative level, Republicans maintained their control of both the Ohio House of Representatives and Ohio Senate

Five seats for the State Board of Education were up for election. Three new members will join the panel in January to begin four-year terms, while Charlotte McGuire and Sarah Fowler of District 3 and 7, respectively, won reelection bids. Jenny Kilgore and Kirsten Hill defeated incumbents Pat Bruns and Charles Froehlich for the races in District 4 and District 2, respectively. An open race for District 8 was won by former legislator John P. Hagan.

The number of school levy issues on the November ballot were at their highest since 2013 with a total of 175. 121 issues were successful, a passage rate of 68%. Eleven of the issues dealt with school safety and security, but only four passed.

**Recently introduced legislation.** House Bill (HB) 752 introduced by Rep. Sykes (D-Akron), to require the State Board of Education to develop K-12 health education standards and to revise the law regarding venereal disease education standards and curriculum.

FINANCIAL REPORTS

*Mrs. Meyer expressed her appreciation to Mr. Mount and Mrs. Thompson for fulfilling her duties in her absence during the October board meeting.*

Treasurer, Mrs. Meyer reviewed the monthly reports with the board.

APPROVAL OF PAID BILLS (Resolution #4000)

It was moved by Mr. Hill and seconded by Mrs. Gausman that the paid bills for the previous month be approved as presented, for a total of \$800,475.74.

The board members present unanimously approved the motion. President of the board, Mrs. Charters, declared the motion carried.

TREASURER DISCUSSION ITEMS

**1. Fiscal Office Update**

- Travel Reimbursement Forms and Professional Development Log – Board members need to sign their travel forms and the Professional Development Log at the Board meeting to allow the fiscal office to process payments in December.

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TREASURER DISCUSSION ITEMS (Cont.)

- GAAP financial statements were filed by Plattenburg with the Auditor of State on November 21, 2018. Mrs. Meyer anticipates that our state audit will be soon.
- Amanda has been working on Affordable Care Act Reporting. 1095 C forms are due to employees by January 31, 2019.

**2. Professional Development**

- On November 8, 2018 I attended the Fall Assembly Meeting at MVECA.
- On November 11-13, 2018 I attended the Capital Conference in Columbus.
- On November 14, 2018 Megan attended the Fall FY2019 E-Rate Workshop at MVECA presented by Lorrie Germann, State E-Rate Coordinator. The workshop covered E-Rate basics, FY2019 eligible services, filing form walk through and best practices. Note: the E-Rate program helps ensure that schools and libraries can obtain high-speed internet access at an affordable rate.
- On November 19, 2018 Amanda and I participates in an AF Comply and 2018 IRS Reporting webinar provided by American Fidelity Administrative Services. This webinar will review the process of gathering employer information for completion the 1095 forms and address any questions we may have as we go into the 2018 season for affordable care act reporting.
- On December 4, 2018, I will attend the Legal Update workshop sponsored by Brown Co. ESC and Southern Ohio ESC. The workshop will be held at Hopewell and representatives from Ennis Britton Co., LPA will present on current legal topics.
- On December 6, 2018 the entire fiscal team will attend the Calendar Year End Fiscal Meeting at MVECA.

EXECUTIVE SESSION (Resolution #4001)

It was moved by Mr. West and seconded by Mr. Wilt to take a roll call to enter into Executive Session.

A roll call vote was taken to enter into Executive Session to consider the appointment of a public employee or official and to consider employment status of a public employee or official. Members that were present and voted yes were Mrs. Charters, Mrs. Gausman, Mr. Hill, Mr. Luck, Mr. Mount, Mr. Peck, Mr. West, and Mr. Wilt, along with Rachel Meyer, Treasurer, and Beth Justice, Superintendent.

The board entered into Executive Session at 7:24 p.m.

The board returned from Executive Session at 7:42 p.m.

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**PERSONNEL CONTRACT AGREEMENTS: ESC (Resolution #4002)**

Upon the recommendation of Superintendent Justice, it was moved by Mr. Hill and seconded by Mr. Peck that the board approves employment contracts for the following personnel subject to the provision of O.R.C. 3319.02, O.R.C. 3319.08 and/or O.R.C. 3319.081. All personnel are subject to assignment by the superintendent, and all contracts are subject to continuation of existing local, state, and/or federal funding; proper licensure; Ohio Department of Education highly qualified teacher per current job assignment; Ohio Bureau of Criminal Background Investigation Check; and Federal Bureau of Investigation Background Check:

**ESC CONTRACT AGREEMENTS**

Name	Tentative Position	Contract Dates	Length	Days	Degree	Schedule/Step/Rate	Contract Type
McGraw, Marriah	SOLC-Educational Aide Substitute	2018-2019	1yr	As needed	No degree on schedule	\$100 per diem	Classified Sub

**EAST CLINTON SUBSTITUTE TEACHERS**

- Sch L, Step 0  
\$9.38 p/h Rm*
1. Captain, Rodney
  2. Carter, Mykalley
  3. Everhart, Suzette
  4. Vanzant, Victoria
  5. Wright, Caitlin

The board members present unanimously approved the motion. President of the board, Mrs. Charters, declared the motion carried.

**APPROVAL OF REVISED POLICY MANUAL UPDATES (Resolution #4003)**

Upon the recommendation of Superintendent Justice, it was moved by Mr. Peck and seconded by Mr. Luck to approve the following new and revised policy manual updates:

**Revised Policy Manual Updates:**

- |                  |   |
|------------------|---|
| DGA              | Authorized Signatures (Use of Facsimile Signatures) |
| GBH<br>(Also JM) | Staff-Student Relations                             |
| JHH              | Notification About Sex Offenders                    |
| JM<br>(Also GBH) | Staff-Student Relations                             |

The board members present unanimously approved the motion. President of the board, Mrs. Charters, declared the motion carried.

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**APPROVAL OF SOUTHERN OHIO ESC BAC BY-LAWS (Resolution #4004)**

Upon the recommendation of Superintendent Justice, it was moved by Mrs. Gausman and seconded by Mr. Luck that the board approve the Business Advisory Council (BAC) by-laws for the newly developed Southern Ohio ESC representing Clinton and Fayette County school districts.

The board members present unanimously approved the motion. President of the board, Mrs. Charters, declared the motion carried.

**APPROVAL OF SATH MEMBERSHIP (Resolution #4005)**

Upon the recommendation of Superintendent Justice, it was moved by Mr. Wilt and seconded by Mr. Mount that the board continues membership in Supplemental Assistance to the Handicapped, Inc. (SATH) for school year 2018-2019 at a cost of \$500.00.

The board members present unanimously approved the motion. President of the board, Mrs. Charters, declared the motion carried.

**APPROVAL OF SERVICE CONTRACT (Resolution #4006)**

Upon the recommendation of Superintendent Justice, it was moved by Mr. Luck and seconded by Mr. Hill to approve the following service contract as listed:

**ESC SERVICE CONTRACT**

<b><u>Provider</u></b>	<b><u>Purchase Order</u></b>	<b><u>Service</u></b>	<b><u>Dates</u></b>	<b><u>Amount</u></b>
Ohio School Boards Association	2190574	OSBA Policy Services	FY 2019	\$1,550.00

The board members present unanimously approved the motion. President of the board, Mrs. Charters, declared the motion carried.

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SUPERINTENDENT INFORMATION/DISCUSSION ITEMS

1. Superintendent/Treasurer Evaluations – Board members were asked to complete the evaluations included in their packets and return to Mrs. Charters at the December meeting and she will compile them and meet with the Superintendent and Treasurer.
2. OESCA Brunch Awards – Mrs. Justice included a picture in the board packet.
3. Capital Conference share out – Mrs. Charters and Mrs. Gausman indicated they attended two sessions at the conference on Sunday, “Bridges out of Poverty” and “Creating a Safe Learning Environment.” They enjoyed each session and found the session on poverty to be very enlightening and impactful. Mr. Peck reported he attended the Legislative session which provided information on the Education plan. The Ohio teacher of the year also provided information on collaboration and reducing the number of testing days. TIF was also discussed and how it is negatively impacting school districts.
4. December Board meeting/Christmas dinner – Mrs. Charters graciously agreed to host the December 18<sup>th</sup> board meeting at her home.
5. Four County Board Meeting – Mrs. Justice shared updates with the planning of the Four County Board Meeting, which will be held at Laurel Oaks, in Wilmington on March 19, 2019.
6. Search Compensation Consideration – Board members requested that the “Search Compensation” consideration be placed on the December board agenda.
7. Reminder November board meeting at Region 14/Hopewell Center
8. December Staff meeting – Mrs. Justice announced that the next SOESC/R14 staff meeting will take place at Region 14 on December 19<sup>th</sup> and invited all board members.

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ADJOURNMENT

It was moved by Mr. Luck and seconded by Mr. Hill to adjourn to meet again in regular session on December 18, 2018, at **6:00 p.m.** at the home of Chrissy and Shawn Charters, 13049 Reid Road NW, Jeffersonville.



BOARD PRESIDENT



TREASURER