

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR BOARD MEETING

September 25, 2018

The Southern Ohio Educational Service Center Governing Board met on Tuesday, September 25, 2018, at 7:00 p.m. at Southern Ohio Educational Service Center for its regular monthly meeting. Members present were Mrs. Charters, Mrs. Gausman, Mr. Hill, Mr. Lane, Mr. Luck, Mr. Peck, Mr. West, and Mr. Wilt along with Rachel Meyer, Treasurer, and Beth Justice, Superintendent. Guest present was Curt Bradshaw.

APPROVAL OF THE MEETING AGENDA (Resolution #3971)

It was moved by Mr. Hill and seconded by Mr. Luck to approve the agenda as revised.

The board members present unanimously approved the motion. President of the board, Mrs. Charters, declared the motion carried.

MINUTE APPROVAL (Resolution #3972)

It was moved by Mr. Peck and seconded by Mrs. Gausman that the August 28, 2018, meeting minutes be approved as presented.

The board members present unanimously approved the motion. President of the board, Mrs. Charters, declared the motion carried.

Mr. Wilt arrived at the meeting at 7:04 p.m.

The meeting was opened for public participation. None received.

SOUTHERN OHIO ESC SHARED EXPERTISE

Mr. Bradshaw provided some history regarding STEAM summer camps. This was our sixth year for the camps, partnering with Southern State Community College about three years ago. This summer during the third and fourth weeks of July, four camps were held. A video providing highlights of camp activities were shared with the board.

A 3-D printer and Breakout EDU kits that were used at camp and funded with grant dollars were displayed for board members to view. Mr. Bradshaw described how the Breakout EDU kits were used with students in the learning process. Mr. Bradshaw praised Misty Ewry for her help with the camps.

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RESOLUTION OF SUPPORT FOR ADAMS COUNTY OHIO VALLEY SCHOOL DISTRICT
ADDITIONAL TAX LEVY (Resolution #3973)

It was moved by Mr. Luck and seconded by Mrs. Gausman to approve the following resolution of support for a 2.45-mill additional tax levy for five years to be placed before voters of the **Adams County Ohio Valley School District** for the purpose of school safety and security for the benefit of the school district at the November 6, 2018 election.

The board members present unanimously approved the motion. President of the board, Mrs. Charters, declared the motion carried.

RESOLUTION OF SUPPORT FOR CLINTON-MASSIE LOCAL SCHOOL DISTRICT
ANNUAL INCOME TAX (Resolution #3974)

It was moved by Mr. Lane and seconded by Mr. Peck to approve the following resolution of support for an annual income tax of 0.5% on the earned income of individuals residing in the school district for five years to be placed before voters of the **Clinton-Massie Local School District** for current expenses at the November 6, 2018 election.

The board members present unanimously approved the motion. President of the board, Mrs. Charters, declared the motion carried.

RESOLUTION OF SUPPORT FOR EAST CLINTON LOCAL SCHOOL DISTRICT BOND
ISSUE AND TAX LEVY (Resolution #3975)

It was moved by Mr. Luck and seconded by Mr. West to approve the following resolution of support for a 5.7-mill bond issue for 28 years and a .5-mill tax levy for 23 years to be placed before voters of the **East Clinton Local School District** to avoid operating deficit at the November 6, 2018 election.

The board members present unanimously approved the motion. President of the board, Mrs. Charters, declared the motion carried.

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RESOLUTION OF SUPPORT FOR GREAT OAKS CAREER CAMPUSES TAX LEVY RENEWAL (Resolution #3976)

It was moved by Mr. Wilt and seconded by Mr. West to approve the following resolution of support for a 2.7-mill tax levy renewal to be placed before voters of the **Great Oaks Career Campuses** for current expenses at the November 6, 2018 election.

The board members present unanimously approved the motion. President of the board, Mrs. Charters, declared the motion carried.

RESOLUTION OF SUPPORT FOR WASHINGTON COURT HOUSE CITY SCHOOL DISTRICT EARNED INCOME TAX (Resolution #3977)

It was moved by Mr. Wilt and seconded by Mrs. Gausman to approve the following resolution of support for a 1% earned income tax on individuals residing in the school district to be placed before voters of the **Washington Court House City School District** for current expenses at the November 6, 2018 election.

Mr. West stepped out for a few minutes and returned after the vote was taken.

The board members present unanimously approved the motion. President of the board, Mrs. Charters, declared the motion carried.

GREAT OAKS ITCD REPORT

Mr. Lane thanked the Board for their support of the Resolution for Great Oaks Campuses Tax Levy renewal and disseminated the "Great Oaks Career Campuses 2018 Levy Facts" flyer for the Board members to review.

LEGISLATIVE LIAISON REPORT

Legislative Liaison Report: Mrs. Gausman thanked the Board for their support of the Resolution for Adams County Ohio Valley School District Additional Tax Levy. She then disseminated "The Link" to Board Members, and she reviewed the following:

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LEGISLATIVE LIAISON REPORT (Cont.)

The school district and building report cards released the week of September 10, 2018 – Ohio’s public school districts and buildings received an overall letter grade on their state report cards. This summative rating was based on six weighted components and is derived almost exclusively from state test scores.

Superintendent of Public Instruction Paolo DeMaria last year said, “Report cards are just one element of what is happening in a district or school. To get a fuller picture, we encourage people to visit schools and talk to teachers, administrators, parents, and students. A lot of great things are happening every day.”

Please review House Bill (HB) 591 which revised the state report card rating system. The bill is currently pending in the House Education and Career Readiness Committee and could receive a vote during the lame-duck legislative session in November or December.

Mrs. Justice disseminated a summary of report cards results to Board members for their review and discussion.

Meet with candidates at OSBA regional legislative breakfasts – Each event will take place from 8:30 am to 10 am. Registration is required. Please RSVP to Renee Gibson at rgibson@ohioschoolboards.org (800) 589-6722, ext. 230. Each school official will be charged \$10, cash or check, at the door to help cover the cost of breakfast. The remaining upcoming breakfasts include:

Southwest Region, Oct. 9

*Hamilton County ESC,
11083 Hamilton Ave, Cincinnati, OH*
Ohio Senate District 7
Ohio House Districts 27, 28, 29, 30,
32, 33, 52
State Board Candidates District 4

Northwest Region, Oct. 19

*Penta Career Center, 9301 Buck Rd.,
Perrysburg, OH*
Ohio Senate Districts 1, 11
Ohio House Districts 3, 4, 44, 45, 47, 57, 81,
82, 83, 88, 89
State Board Candidates District 2

Recently Introduced Legislation

House Bill (HB) 722 – to prohibit individuals and public entities, including school districts and charter schools, from using state funds in exchange for an individual to agree not to make disparaging or negative statements about the entity or individual, and establishes penalties for violation of the prohibition.

House Bill (HB) 726 – to allow a licensed health care professional to individually assess and clear athletes of interscholastic and youth sports organizations for a return to practice or competition following suspected concussions.

Senate Bill 325 – about background check policies and sexual misconduct policies for public and private schools.

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FINANCIAL REPORTS

Mrs. Meyer reviewed the monthly reports with the board.

APPROVAL OF PAID BILLS (Resolution #3978)

It was moved by Mr. Peck and seconded by Mr. Wilt that the paid bills for the previous month be approved as presented, for a total of \$742,740.30.

The board members present unanimously approved the motion. President of the board, Mrs. Charters, declared the motion carried.

APPROVAL OF INVESTMENT (Resolution #3979)

It was moved by Mr. Wilt and seconded by Mrs. Gausman to approve the following investment as transacted by Treasurer Meyer:

Date	Fund	Firm	Maturity Date	Rate	Amount
9/11/2018	Waddell	American Expr Centurion Bk CD	10/7/2020	2.35%	\$ 74,343.00

The board members present unanimously approved the motion. President of the board, Mrs. Charters, declared the motion carried.

APPROPRIATION MODIFICATIONS AND AMENDMENTS (REVISED) (Resolution #3980)

Upon the recommendation of Treasurer Meyer, it was moved by Mr. Luck and seconded by Mr. Hill to approve the following appropriation modifications and amendments as presented.

[See Minute Page#1424-1425]

The board members present unanimously approved the motion. President of the board, Mrs. Charters, declared the motion carried.

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TRANSFER OF FUNDS (Resolution #3981)

Upon the recommendation of Treasurer Meyer, it was moved by Mr. Hill and seconded by Mr. Luck to approve the following transfer of funds:

<u>Transfer From</u>	<u>Transfer To</u>	<u>Amount</u>
ESC General Fund (001-0000)	Alternative School Fund (014-9197)	\$31,442.78

The board members present unanimously approved the motion. President of the board, Mrs. Charters, declared the motion carried.

TREASURER DISCUSSION ITEMS

1. Fiscal Office Update

- On August 30, 2018, the Treasurer Cohort met after our Fiscal Roundtable to plan our schedule for the 18-19 school year. We are off to a good start and hope to host three more roundtables in October 2018, March/April 2019 and August/September 2019. As we confirm the agendas and times, I will share more information.

2. Professional Development

- On September 12, 2018, Amanda and I will attend the STRS Ohio Employer Workshop – Part 1 in West Chester. The workshop will cover the beginning of school year topics such as membership, reemployment, compensation and payroll reporting.
- On September 12-14, 2018 I will attend the OEDSA (Ohio Education Data Systems Association) Conference in Columbus. The conference will open at 7 pm on September 12th with Harvey Alston, Motivational Speaker with “Be the Best.” Breakout sessions will begin on September 13 on EMIS reporting, STRS updates, ODJFS wage reporting, budgeting, state software redesign tips and tricks as well as redesign reports.
- On September 18, 2018, I will attend the EPC Open Enrollment meeting in Vandalia. Topics to be discussed include: Open enrollment guidelines, BeneLogic enrollment system, Wellness Program Preview, plan enhancements, and legal consideration.

Mrs. Meyer reminded the Board she will be absent from the October meeting. Mt. Mount (Mr. Peck's backup) will fulfill her duties with fiscal assistance from Rhonda Cochran and Megan Thompson.

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PERSONNEL CONTRACT AGREEMENTS (Resolution #3982)

Upon the recommendation of Superintendent Justice, it was moved by Mr. Luck and seconded by Mr. Peck that the board approves employment contracts for the following personnel subject to the provision of O.R.C. 3319.02, O.R.C. 3319.08 and/or O.R.C. 3319.081. All personnel are subject to assignment by the superintendent, and all contracts are subject to continuation of existing local, state, and/or federal funding; proper licensure; Ohio Department of Education highly qualified teacher per current job assignment; Ohio Bureau of Criminal Background Investigation Check; and Federal Bureau of Investigation Background Check:

ESC CONTRACT AGREEMENTS

Name	Tentative Position	Contract Dates	Length	Days	Degree	Schedule/Step/Rate	Contract Type
Richard Renner	Substitute Teacher SOLC	2018-2019	1	as needed	No Degree on Schedule	\$100 per diem	Certificated Substitute

EAST CLINTON SUBSTITUTE TEACHERS

Akers, Chester	Baessler, Laura	Gauche, Kristin	Miller, Sarah
Bae, Jee Syup	Barger, Sara	Haines, Lisa	Mobley, Carol R.
	Franks, Steven	King, James	Saylor, Cynthia

The board members present unanimously approved the motion. President of the board, Mrs. Charters, declared the motion carried.

TRANSFER OF OWNERSHIP (Resolution #3983)

Upon the recommendation of Superintendent Justice, it was moved by Mr. Wilt and seconded by Mrs. Gausman to approve the transfer of ownership of equipment originally purchased for the Wilmington College Immersion Program (transferred to Clinton County D.D. at August's board meeting) to the Southern Ohio Educational Service Center.

Item	Purchase Order	Cost	Tag
Printer	2161006	\$349.99	2939
Bretford Utility Table	2161006	\$576.55	2962
Cart -Computer Charging 20 devices	2160988	\$1,477.54	2961

The board members present unanimously approved the motion. President of the board, Mrs. Charters, declared the motion carried.

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APPROVAL OF SERVICE CONTRACT (Resolution #3984)

Upon the recommendation of Superintendent Justice, it was moved by Mrs. Gausman and seconded by Mr. West to approve the following service contract as listed:

ESC SERVICE CONTRACT

<u>Provider</u>	<u>Purchase Order</u>	<u>Service</u>	<u>Dates</u>	<u>Amount</u>
Warren County ESC	2190378	East Clinton Local Speech Services	2018-2019 school year	\$32,696.00

The board members present unanimously approved the motion. President of the board, Mrs. Charters, declared the motion carried.

APPROVAL OF SERVICE CONTRACT: REGION 14 (Resolution #3985)

Upon the recommendation of Superintendent Justice, it was moved by Mr. Peck and seconded by Mr. Hill to approve the following service contract as listed:

REGION 14 SERVICE CONTRACT

<u>Provider</u>	<u>Purchase Order</u>	<u>Service</u>	<u>Dates</u>	<u>Amount</u>
Ross-Pike County ESD	2190384	SST Consultant Services	09/06/2018 – 06/30/2019	\$412.16 per day not to exceed \$11,540.48 + mileage

The board members present unanimously approved the motion. President of the board, Mrs. Charters, declared the motion carried.

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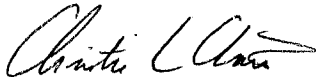
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SUPERINTENDENT INFORMATION/DISCUSSION ITEMS

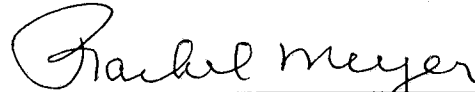
1. 2017-18 ODE School Report Cards – ODE released on 09/13/2018. Mrs. Justice provided a compilation to the board members for information purposes.
2. ESC/OSBA Leadership Academy – on 10/18/2018 will be the first ESC/OSBA Leadership Academy workshop. The topic: “Board’s Role in Student Achievement.” Mrs. Justice disseminated a handout to the board.
3. 2019 Four County Board Meeting – The date has been set, 03/19/2019 at Laurel Oaks.
4. Adams/Highland County BAC – Report due by 09/30/2018 to ODE has been submitted.

ADJOURNMENT

It was moved by Mr. Luck and seconded by Mrs. Gausman to adjourn to meet again in regular session on October 23, 2018, at 7:00 p.m. at Southern Ohio ESC, Wilmington.



BOARD PRESIDENT



TREASURER

**SOUTHERN OHIO EDUCATIONAL SERVICE CENTER
FY 2019 PERMANENT APPROPRIATIONS**

10/3/2018

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FUND	OBJECT	SCC	DESCRIPTION	July	August	September	October	November	December	January	March	April	TOTAL ACCOUNT
GENERAL FUND													
001	100	0000	SALARIES	\$ 2,957,833.00									\$ 2,957,833.00
001	200	0000	FRINGE BENEFITS	\$ 1,370,811.90									\$ 1,370,811.90
001	400	0000	PURCHASED SERVICES	\$ 860,308.33	\$ 62,510.00								\$ 922,818.33
001	500	0000	SUPPLIES & MATERIALS	\$ 71,955.00									\$ 71,955.00
001	600	0000	CAPITAL OUTLAY	\$ 37,300.00									\$ 37,300.00
001	800	0000	OTHER OBJECTS	\$ 51,412.68									\$ 51,412.68
001	900	0000	CONTINGENCIES / TRANSFERS	\$ 1,575,000.00									\$ 1,575,000.00
			GENERAL FUND TOTAL										\$ 6,987,130.91
OTHER FUNDS													
001	9050		TERMINATION / RETIREMENT BENEFITS FUND	\$ 39,349.16									\$ 39,349.16
007	0000		UNCLAIMED FUNDS	\$ 58.95									\$ 58.95
008	9271		WADDELL FUND	\$ 53,300.00									\$ 53,300.00
014	9197		ALTERNATIVE SCHOOL CLINTON COUNTY FUND	\$ 10,915.42		\$ (5.23)							\$ 10,910.19
019	9802		MENTAL HEALTH FY18 FUND	\$ -									\$ -
022	9245		HOPEWELL GENERAL FUND	\$ 4,806,930.00									\$ 4,806,930.00
022	9500		D.A.R.E. AGENCY FUND	\$ 17,521.44									\$ 17,521.44
451	9417		K12 NETWORK SUBSIDY	\$ 1,800.00									\$ 1,800.00
499	9010		STATE SUPPORT TEAM FY18 FUND	\$ -									\$ -
499	9011		STATE SUPPORT TEAM FY19 FUND	\$ 115,140.50									\$ 115,140.50
499	9703		STUDENT ASSESSMENT FY18 FUND	\$ 835.04									\$ 835.04
499	9704		STUDENT ASSESSMENT FY19 FUND	\$ 21,875.00									\$ 21,875.00
499	9802		STRATEGIES SECONDARY TRANSITION SWD FY18 FUND	\$ -									\$ -
499	9852		SECONDARY ENHANCEMENT TRANSITION FY18 FUND	\$ -									\$ -
516	9227		IDEA PART B FY18 FUND	\$ 83,850.09									\$ 83,850.09
516	9228		IDEA PART B FY19 FUND	\$ 1,017,492.96									\$ 1,017,492.96
516	9810		PARENT MENTOR FY18 FUND	\$ 5,299.08									\$ 5,299.08
516	9811		PARENT MENTOR FY19 FUND	\$ 25,000.00									\$ 25,000.00
516	9913		EARLY LITERACY SSIP (IDEA) FY18 FUND	\$ 4,571.63									\$ 4,571.63
516	9914		EARLY LITERACY SSIP (IDEA) FY19 FUND	\$ 71,597.54									\$ 71,597.54
572	9351		VALUE ADDED FY18 FUND	\$ -									\$ -
587	9509		EARLY LEARNING DISCRETIONARY FY18 FUND	\$ 4,031.03									\$ 4,031.03
587	9510		EARLY LEARNING DISCRETIONARY FY19 FUND	\$ 60,146.42		\$ 2,759.84							\$ 62,905.26
587	9800		EARLY LITERACY SSIP FY18 FUND	\$ 1,441.27									\$ 1,441.27
587	9601		EARLY LITERACY SSIP FY19 FUND	\$ 21,507.19									\$ 21,507.19
599	9510		STATE PERSONNEL DEVELOPMENT GRANT (SPDG) FY19 F	\$ -		\$ 10,000.00							\$ 10,000.00
			OTHER FUNDS TOTAL										\$ 6,375,416.33
			Monthly Appropriation Changes		\$ 62,510.00	\$ 12,754.61	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			GRAND TOTAL APPROPRIATIONS - ALL FUNDS										\$ 13,362,547.24

SOUTHERN OHIO EDUCATIONAL SERVICE CENTER
FY 2019 PERMANENT APPROPRIATIONS

10/3/2018

Notes:

General Fund - Tuition Reimbursement for all staff collectively \$13,000.00
General Fund - Board Service Fund set at \$7,500.00 on a calendar year basis
Termination Benefits Fund - Unemployment, Severance, and Vacation Payouts

Contingencies:

General Fund - Emergency Fund - 4 months of expenses \$1,380,000.00
General Fund - Building Fund \$175,000.00 - added \$25,000.00 per year until FY 2018
Hopewell General Fund - Emergency Fund - 4 months of expenses \$1,000,000.00
Hopewell General Fund - Building Fund \$50,000.00 - (HVAC, siding, updates, repair, etc...)
Hopewell General Fund - Termination / Retirement Benefits setaside \$46,370.00

Transfers: (To be made - more information to follow)

A transfer will need to be made to cover the deficit in the 014-9197 Alternative Center Clinton County Fund once all expenses are paid in August 2018. \$45,000 has been budgeted.

